



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Agenda

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, February 23, 2021

9:00 AM

Council Chambers

---

#### VISION:

**One Parkland: Powerfully Connected**

#### Telephone Conferencing Details

*This meeting will be conducted by telephone conferencing. To virtually participate, call the number below on the day of the meeting, type in the access code and a moderator will add you to the meeting queue.*

*For PUBLIC INPUT, call at 9:00 a.m.:*

- Phone number: 780-429-5820 or toll free: 1-855-353-9183
- Access code: 81418#

*Contact Legislative Services at [governanceagendas@parklandcounty.com](mailto:governanceagendas@parklandcounty.com) for more information.*

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (McNab)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **CONSENT AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**

- 4.1 [MIN 21-006](#) Adoption of February 9, 2021 Council Meeting Minutes

**Proposed Motions**

1. That the February 9, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the February 9, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Sponsors:** Shaigec

**Attachments:** [1. Unadopted February 9, 2021 Council Meeting Minutes](#)

**5. DELEGATIONS**

- 5.1 [App 21-009](#) 9:15 a.m. - Public Input (10 minutes)

**Sponsors:** Shaigec

- 5.2 [RFD 21-029](#) 10:00 a.m. - TransAlta Tri Leisure Centre  
2020 Operational Deficit Presentation  
Lenny Richer, General Manager and Kathy Sadek, Finance Supervisor  
Daniel Beaton, Board Chair and Jerry George, Vice Chair

**Proposed Motion**

That the TransAlta Tri Leisure Centre 2020 Operational Deficit presentation be received for information, as presented.

**Sponsors:** Cross

**Attachments:** [1. 2020 Operational Deficit Presentation](#)  
[2. 2020 Operational Deficit Report](#)

**6. BUSINESS ARISING**

- 6.1 [POL 21-007](#) Communications Policy C-CO01

**Proposed Motions**

1. That Communications Policy C-CO01 be approved, as presented.
2. That Media Response Policy C-AD08 be rescinded.

**Sponsors:** Cross

**Attachments:** [1. Communications Policy C-CO01](#)  
[2. Media Response Policy C-AD08](#)  
[3. Public Engagement Policy C-AD51](#)  
[4. Bylaw 2018-05 Code of Conduct](#)  
[5. Visual Identity Guide](#)

**7. NEW BUSINESS**

**A. Mayor and Council Member Matters**

**A.1**    [RFD 21-030](#)    Land Use Bylaw Review**Proposed Motion**

That Administration commence a review of the Land Use Bylaw to explore amendments that will support business on smaller agricultural parcels and present recommendations to Council.

**Sponsors:** McNab

**B.**        **Chief Administrative Officer****C.**        **Legislative Matters****C.1**    [BL 21-004](#)    Bylaw 2021-04 Mini Storage Amendment to Land Use Bylaw 2017-18**Proposed Motions**

1. That Bylaw 2021-04 receive first reading.
2. That a public hearing be scheduled for April 13, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2021-04.

**Sponsors:** McGowan

- Attachments:** [1. Bylaw 2021-04 Mini Storage Amendment](#)  
[2. Administrative Report](#)  
[3. Land Use Bylaw 2017-18 - Redlined](#)  
[4. Background Research Summary](#)  
[5. What We Heard Report](#)

**C.2**    [BL 21-006](#)    Bylaw 2021-05 Infrastructure Borrowing - Walker Lake Water Loop**Proposed Motion**

That Bylaw 2021-05 receive first reading.

**Sponsors:** McGowan

- Attachments:** [1. Bylaw 2021-05 Infrastructure Borrowing-Walker Lake Water Loop](#)

**D.**        **Agriculture, Community and Protective Services Matters****D.1**    [RFD 21-015](#)    Annual Appointment of Fire Guardians**Proposed Motion**

That Council appoint Fire Guardians for the year 2021 pursuant to the provisions of Section 4(2) of the Forest and Prairie Protection Act, R.S.A. 2000, c.F-19.

**Sponsors:** Cross

- Attachments:** [1. 2021 Fire Guardian Appointments](#)

**D.2**     [RFD 21-024](#)     TransAlta Tri Leisure Centre 2020 Budget Deficit**Proposed Motion**

That Council approve the Tri Municipal Leisure Facility Corporation request to utilize \$531,774 from their Operations Reserve to fund their 2020 Operating Deficit.

**Sponsors:** Cross

**Attachments:** [1. TransAlta Tri Leisure Centre MOA - 2015](#)

**E.**     **Chief Financial Officer****F.**     **Corporate & Shared Services Matters****F.1**     [RFD 21-002](#)     2020 Draft Corporate and Year End Update, Final Restricted Surplus and Allowance Transfers**Proposed Motions**

1. That the Q4 Corporate and Year End Update be received for information, as presented.
2. That Council approve the utilization of up to \$2,750,000 of the Municipal Operating Support Transfer (MOST) grant in 2020.
3. That the 2020 Draft Year End Program and Project Reports be received for information, as presented.
4. That the transfer of \$9,039,945 to Restricted Surplus and increase to the Allowance for Uncollectible Accounts be approved in the amount of \$10,300, as presented.
5. That the remaining 2020 surplus be transferred to the Recreation Facilities Restricted Surplus.

**Sponsors:** Swain

**Attachments:** [1. Q4 2020 Corporate and Financial Update Presentation](#)

[2. Restricted Surplus Transfers Year End 2020](#)

[3. 2020 Draft Year End Program and Project Reports](#)

**G.**     **Operations Services Matters**

- G.1**     [RFD 21-022](#)     Request for Waiver to Section 16.14.7(a) Land Use Bylaw 2017-18  
Plan 0926137, Block 1, Lot 2

**Proposed Motion**

That Council waive the twelve month waiting period for Development Permit No. 20-D-070 in accordance with Land Use Bylaw 2017-18, Section 16.14.7, as presented.

**Sponsors:** McGowan

**Attachments:** [1. Site Location](#)

[2. Site Context](#)

[3. Original Site Plan - May 2020](#)

[4. Section 16.14, Land Use Bylaw 2017-18](#)

[5. Landowner Request for Waiver](#)

[6. Updated Site Plan - February 2021](#)

**H.     Strategic Initiatives Matters**

**8.     COMMUNICATIONS**

- 8.1**     [COM 21-012](#)     Rural Municipalities of Alberta Contact Newsletter

**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. February 12, 2021 Contact Newsletter](#)

- 8.2**     [COM 21-013](#)     Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. Federation of Canadian Municipalities Update](#)

- 8.3**     [COM 21-014](#)     Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**Sponsors:** Shaigec

**9.     CLOSED SESSION**

9.1 [RFD 21-031](#) Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Swain

9.2 [PRE 21-002](#) Entwistle Fibre

FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 24 - Advice from officials

9.3 [RFD 21-032](#) Regular Session

**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Swain

10. **BUSINESS ARISING FROM CLOSED SESSION**

11. **CLOSE OF MEETING**