



Parkland County

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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, July 7, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Council Member John McNab called the meeting to order at 9:01 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Rob McGowan, Interim Chief Administrative Officer
Peter Vana, General Manager, Development Services
Ken Van Buul, General Manager, Community Services (in part)
Tracy Kibblewhite, General Manager, Corporate Services (in part)
Lenny Richer, Supervisor, Parks, Recreation & Culture Services (in part)
Dave Cross, Manager, Community & Protective Services (in part)
Tom Koep, Manager, Economic Development & Tourism Services (in part)
Deanna Cambridge, Planner, Planning & Development Services (in part)
Martin Frigo, Senior Planner, Planning & Development Services (in part)
Paul Hanlan, Manager, Planning & Development Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Sarah Mate, Communications Coordinator
Darlene Bezeau, Municipal Intern
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the July 7, 2015 Governance and Priorities Committee agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-023](#)

Adoption of the June 16, 2015 unadopted regular Governance and Priorities Committee meeting minutes

Proposed Motion

That the June 16, 2015 Governance and Priorities Committee meeting minutes be adopted, as presented.

A motion was made by Mayor Rod Shaigec that the June 16, 2015 Governance and Priorities Committee meeting minutes be adopted, as presented. The motion carried unanimously.

OLD BUSINESS

There were no Old Business items presented at this meeting.

NEW BUSINESS

Legislative Matters

There were no Legislative Matters items presented at this meeting.

Corporate Services Matters

There were no Corporate Services items presented at this meeting.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

[RFD 15-103](#)

Not-for-Profit Grant Review

Proposed Motions

1. That the 2016 Not-for-Profit Grant funding cycle remain as per the current Policy; and
2. That Administration be directed to revise the Policy to reflect a project based funding model as outlined in Option 3, in time for the 2017 funding cycle.

A motion was made by Council Member Tracey Melnyk the 2016 Not-for-Profit Grant funding cycle remain as per the current Nonprofit Organization Funding Policy C-RP14, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to revise Nonprofit Organization Funding Policy C-RP14 to reflect a funding model that incorporates the Committee's direction; and, that revised Nonprofit Organization Funding Policy C-RP14 be presented at a future Governance and Priorities Committee Meeting. The motion carried unanimously.

SCHEDULED MATTERS

[App 15-045](#)

Public Input - 9:15 a.m. (10 mins)

Council Member John McNab asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

[App 15-042](#)

APPOINTMENT: 9:30 a.m. (30 mins)

Parkland County Family and Community Support Services Review
(Tim Moorhouse - Moorhouse and Associates Consulting Inc.)

Proposed Motion

That the Governance and Priorities Committee receive the Parkland County Family and Community Support Services Review Report as information.

Tim Moorhouse, Moorhouse and Associates Consulting Inc. presented the Parkland County Family and Community Support Services Review.

Recess

Council Member John McNab recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:04 a.m.

[App 15-042](#)

APPOINTMENT: 9:30 a.m. (30 mins)

Parkland County Family and Community Support Services Review
(Tim Moorhouse - Moorhouse and Associates Consulting Inc.)

Proposed Motion

That the Governance and Priorities Committee receive the Parkland County Family and Community Support Services Review Report as information.

A motion was made by Council Member Phyllis Kobasiuk that the Parkland County Family and Community Support Services Review Report be received for information, as presented. The motion carried unanimously.

[App 15-039](#)

APPOINTMENT - 10:15 a.m. (15 mins)

Parkland County Municipal Library Board Annual Update
(Lisa M. Smith, Cheryl Budzinski, Kathy Gardiner)

Proposed Motion

That the Governance and Priorities Committee receive the annual update as information.

Lisa Smith and Kathy Gardiner presented the Parkland County Municipal Library Board Annual Update.

A motion was made by Council Member Jackie McCuaig that the Parkland County Municipal Library Board Annual Update presentation be received for information, as presented. The motion carried unanimously.

Recess

Council Member John McNab recessed the meeting at 10:41 a.m. and reconvened the meeting at 10:46 a.m.

[App 15-047](#)

APPOINTMENT - 10:30 a.m. (15 mins)
West Central Forage Association Presentation
(Grant Tallieu)

Proposed Motion

That the Governance and Priorities Committee receive the West Central Forage Association Presentation as information.

Grant Tallieu and Frank Maddock, West Central Forage Association Board of Directors presented the West Central Forage Association presentation.

A motion was made by Council Member Darrell Hollands that the West Central Forage Association presentation be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the West Central Forage Association's request be referred to Parkland County's Agriculture and Rural Life Advisory Committee. The motion carried unanimously.

[App 15-048](#)

APPOINTMENT - 11:00 a.m. (15 mins.)
Environmental Advisory Committee - Annual Update and Presentation to Governance and Priorities Committee
(Dr. John Buchko)

Proposed Motion

That the Governance and Priorities Committee accept Dr. John Buchko's presentation as information.

Dr. John Buchko presented the Environmental Advisory Committee Annual Update.

A motion was made by Council Member AnnLisa Jensen that the Environmental Advisory Committee Annual Update presentation be received for information, as presented. The motion carried unanimously.

NEW BUSINESS

Development Services Matters

[RFD 15-105](#)

Capital Region Board Regional Economic Development Initiative

Proposed Motion

That the Governance and Priorities Committee receive the Capital Region Board's Economic Development Initiative for information, as presented.

A motion was made by Mayor Rod Shaigec that the Capital Region Board's Economic Development Initiative be received for information, as presented. The motion carried unanimously.

[POL 15-006](#)

Dedication and Use of Municipal Reserve, Environmental Reserve, and/or Environmental Reserve Easement Policy C-PD15

Proposed Motion(s)

That the Governance and Priorities Committee recommend that Council approve Dedication and Use of Municipal Reserve, Environmental Reserve, and Environment Reserve Easement Policy C-PD15 at the August 25, 2015 Council meeting.

A motion was made by Council Member Jackie McCuaig that Dedication and Use of Municipal Reserve, Environmental Reserve, and Environment Reserve Easement Policy PD15 be tabled to the September 15, 2015 Governance and Priorities Committee meeting, allowing for feedback to be considered for amendments to Policy C-PD15. The motion carried unanimously.

[RFD 15-096](#)

Civic Addressing Options for Acheson

Proposed Motions

1. That GPC receive Administration's report identifying civic addressing options for Acheson as information.
2. That GPC advise Administration to proceed with a non-grid / named based roadway system, and to bring forward an updated Addressing / Street Naming Bylaw to Council for consideration as well as administrative process / policy standards for use by the County's Addressing Authority for implementation in Acheson.

A motion was made by Council Member Jackie McCuaig that the Civic Addressing Options for Acheson Administrative Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member McCuaig that administration be directed to proceed with Option Number 3, New Grid System, and to bring forward an updated Addressing/Street Naming Bylaw to Council for consideration as well as administrative process/policy standards for use by the County's Addressing Authority for implementation in Acheson. The motion failed by the following vote:

For: 2 - Council Member McCuaig and Mayor Shaigec

Against: 5 - Council Member Jensen, Council Member McNab, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

A motion was made by Council Member Jackie McCuaig that administration be directed to proceed with Option 1, Grid System, and to bring forward an updated Addressing/Street Naming Bylaw to Council for consideration as well as administrative process/policy standards for use by County's Addressing Authority for implementation in Acheson. The motion carried unanimously.

COMMUNICATIONS

[COM 15-042](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the June 24, 2015 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 15-043](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Mayor Rod Shaigec that the Committee Reports be received for information as follows:

1. Council Member Jackie McCuaig reported on the Economic Development and Tourism Advisory Committee.
2. Council Member Tracey Melnyk reported on the Economic Development and Tourism Advisory Committee.
3. Council Member Phyllis Kobasiuk reported on the Horizon Stage Theatre collaboration with Parkland School Division for outdoor repairs to the facility.
4. Council Member AnnLisa Jensen reported on the Environmental Advisory Committee, the Art Advisory Committee, and the Heritage Agricultural Society.
5. Council Member John McNab reported on the recent summer storm damage to the Pioneer Museum facility.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for September 1, 2015 at 9:00 a.m.

CLOSE OF MEETING

Council Member John McNab closed the meeting at 12:49 p.m.

Committee Chair

Recording Secretary