



# Parkland County

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Parkland County, Alberta  
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Parklandcounty.com

## Meeting Agenda

### Council

*Mayor Rod Shaigec*  
*Deputy Mayor Sally Kucher Johnson*  
*Council Member Jason Doucette*  
*Council Member Ben Jespersen*  
*Council Member Corey Kyle*  
*Council Member Kristine Olson*  
*Council Member John McNab*

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Tuesday, December 9, 2025

9:00 AM

Council Chambers

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### VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,  
and home to opportunity.**

1. **CALL TO ORDER (MAYOR)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (Doucette)**
2. **ADOPTION OF AGENDA (MAYOR)**
3. **ADOPTION OF MINUTES (MAYOR)**
- 3.1 [MIN 25-034](#) Adoption of the Meeting Minutes for meetings of Council held between September 3, 2025 and November 4, 2025

#### **Proposed Motion**

That the following Council Meeting Minutes be adopted, as presented:

September 3, 2025 - Special Council Meeting  
September 4, 2025 - Special Council Meeting  
September 9, 2025 - Council Meeting  
October 28, 2025 - Organizational Meeting  
November 4, 2025 - Special Council Meeting

**Sponsors:** Shaigec

**Attachments:** [1. September 3, 2025-Unadopted-Special Council Meeting Minutes](#)  
[2. September 4, 2025-Unadopted-Special Council Meeting Minutes](#)  
[3. September 9, 2025-Unadopted-Council Meeting Minutes](#)  
[4. October 28, 2025-Unadopted-Organizational Meeting Minutes](#)  
[5. November 4, 2025-Unadopted-Special Council Meeting Minutes](#)

**4. DELEGATIONS**

- 4.1**     [App 25-082](#)     9:05 a.m. - Public Input (10 minutes)

**Sponsors:** Shaigec

- 4.2**     [App 25-085](#)     9:45 a.m. Appointment - Tri Leisure Centre Energy Reduction Project

**Proposed Motions**

1. That Council receive this update for information.
2. That Council approve the addition of grant funds in the amount of \$235,313 to fund the Boiler Replacement at the Tri Leisure Centre.
3. That Council approve Parkland County's role as the sponsor municipality for this project.
4. That Council approve the use of the Tri Leisure Centre Restricted Reserve up to \$250,000 to fund the percentage of the project not covered by the grant of \$235,300.

**Sponsors:** Swain

**Attachments:** [1. Tri Leisure Centre Energy Reduction Project Presentation](#)

- 4.3**     [App 25-086](#)     10:00 a.m. Appointment - Grant Funding for Energy Reduction Projects at County Facilities

**Proposed Motions**

1. That the grant funding for energy reduction projects at County facilities update be accepted for information, as presented.
2. That up to \$152,514 be added to the Agriculture and Environment Services 2026 Budget funded as follows:
  - a. Provincial Community Energy Conservation Program - \$114,714
  - b. Provincial Strategic Energy Management for Industry Program - \$30,300
  - c. Fortis Save Energy Grant - \$7,500

**Sponsors:** Swain

**Attachments:** [1. Administrative Report - Grant Funding for Energy Reduction Projects at Coun](#)  
[2. Presentation - Grant Funding for Energy Reduction Projects to County Faciliti](#)

- 4.4      [App 25-087](#)      10:30 a.m. Appointment - Parkland County 2026 Operating and Capital Budget

**Proposed Motions**

1. That Council approve the 2026 Operating Program Budget containing \$29,459,600 in revenues; \$107,780,800 in expenditures; a municipal tax requirement of \$78,351,200.
2. That Council approve the 2026 Operating Project Budget containing \$4,560,000 in revenues; \$5,374,000 in expenditures; a municipal tax requirement of \$814,000.
3. That Council approve the 2026 Capital Budget containing \$44,062,200 in revenues; \$48,077,200 in expenditures; a municipal tax requirement of \$4,015,000.
4. That Council approve the projects spanning more than one year in duration as per the attached 2026 Multi-Year Project Summary.
5. That Council approve the 2026 Statement of Operations.
6. That Council approve projects not completed in 2025 year be added to the 2026 budget after the accounting close for the fiscal year.
7. That Council direct administration to present the 2026 Tax Rate Bylaw in April 2026.

**Sponsors:** Dyck

**Attachments:** [1. 2026 Municipal Budget By Type](#)  
[2. 2026 Capital Budget by Infrastructure Class](#)  
[3. 2026 Capital Multi-Year Total List](#)  
[4. 2026 Statement of Operations](#)

5.      **BUSINESS ARISING**

6.      **NEW BUSINESS**

A.      **Mayor and Council Member Matters**

- 6.A.1   [RFD 25-216](#)   The Evergreens Foundation

**Proposed Motion**

That Council direct Administration to cease all activity related to the withdrawal from the Evergreens Foundation.

**Sponsors:** McNab

B.      **Legislative Matters**

**6.B.1**    [RFD 25-220](#)    2025 Board and Committee Public Member Appointments**Proposed Motion**

That Council approve the appointment of public members to Parkland County Boards and Committees as set out below, for terms commencing January 1, 2026.

Parkland County Library Board  
Cheryl Budzinski - 3-year term\*  
Cheryl Dawes - 2-year term

Community Sustainability Committee  
Hailee Mann - 2-year term

Subdivision and Development Appeal Board  
Marlene Chambers - 3-year term\*  
Corinne Lamoureux - 3-year term\*  
Lesley Foy - 3-year term\*

\* = Incumbent

**Sponsors:** Dyck

**Attachments:** [1. Policy C-AD26 Public Committee Members](#)  
[2. Bylaw 2023-09 - Parkland County Municipal Library Board](#)  
[3. Bylaw 2016-22 - Parkland County Committee Bylaw](#)  
[4. Community Sustainability Terms of Reference - Revised June 11, 2024](#)  
[5. Bylaw 2018-26 - Subdivision and Development Appeal Board Bylaw](#)  
[6. Bylaw 2022-08 - Amending Subdivision and Development Appeal Board Bylaw](#)  
[7. Bylaw 2023-01 - Amending Subdivision and Development Appeal Board Bylaw](#)

**6.B.2**    [BL 25-036](#)    Bylaw 2025-30 - Rescinding Bylaw 2022-08-Amending Subdivision and Development Appeal Board Bylaw 2018-26**Proposed Motions**

1. That Bylaw 2025-30 receive first reading.
2. That Bylaw 2025-30 receive second reading.
3. That Bylaw 2025-30 be presented at this meeting for third reading.
4. That Bylaw 2025-30 receive third and final reading.

**Sponsors:** Dyck

**Attachments:** [1. Bylaw 2025-30 - Rescinding Bylaw 2022-08 - Amending Subdivision and Development Appeal Board Bylaw](#)  
[2. Bylaw 2018-26 - Subdivision and Development Appeal Bylaw](#)  
[3. Bylaw 2022-08 - Amending Subdivision and Development Appeal Bylaw 2018-26](#)  
[4. Bylaw 2023-01 - Amending Subdivision and Development Appeal Bylaw 2018-26](#)

**C.    Chief Administrative Officer**

**D. Chief Operating Officer****6.D.1 [RFD 25-234](#)** Senior's Property Tax Assistance Options**Proposed Motion**

That Council directs administration to proceed with promoting the Seniors Property Tax Deferral Program available through the province.

**Sponsors:** Dyck

**Attachments:** [1. Options for Senior's in Parkland County](#)

**E. Operation Services****6.E.1 [RFD 25-223](#)** Funding Request - BF 07409 (RR32, north of Duffield)**Proposed Motion**

That Council approve \$150,000 to complete design work for BF 07409, funded from Long Term Sustainability Restricted Surplus.

**Sponsors:** Dyck

**Attachments:** [1. BF 07409 Location](#)

**F. Community & Development Services****6.F.1 [RFD 25-222](#)** Capital Funding Request - Fire Water Tanker Replacement Fire District 1**Proposed Motion**

That Council approve \$250,000 in additional funding from the Lifecycle Restricted Surplus Account for the replacement of a fire water tanker truck.

**Sponsors:** Dyck

**7. COMMUNICATIONS****7.1 [COM 25-092](#)** Proclamation - January 2026**Proposed Motion**

That the following proclamation for January 2026 be received for information:

Family Literacy Day

**Sponsors:** Shaigec

**Attachments:** [1. January Proclamations](#)

7.2     [COM 25-088](#)   Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. Rural Municipalities of Alberta](#)

7.3     [COM 25-089](#)   Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**Sponsors:** Shaigec

**Attachments:** [1. Federation of Canadian Municipalities](#)

7.4     [COM 25-090](#)   Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

**Sponsors:** Shaigec

7.5     [COM 25-091](#)   Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**Sponsors:** Shaigec

8.     **CLOSED SESSION**

8.1     [RFD 25-225](#)   Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26 and 29 of the Access to Information Act.

**Sponsors:** Shaigec

8.2     [PRE 25-108](#)   Economic Growth Regional Update  
ATIA Section 26 - Disclosure harmful to intergovernmental relations  
ATIA Section 29 - Advice from Officials

**Sponsors:** Dyck

8.3     [RFD 25-226](#)   Regular Session

**Proposed Motion**

That Council revert to the regular meeting session.

**Sponsors:** Shaigec

**9. BUSINESS ARISING FROM CLOSED SESSION****10. CLOSED SESSION****10.1** [RFD 25-237](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

**Sponsors:** Shaigec

**10.2** [PRE 25-126](#) Whistleblower Policy C-HR30 - Third Party Administrator Appointment  
ATIA Section 20 - Disclosure harmful to personal privacy  
ATIA Section 29 - Advice from officials

**Sponsors:** Swain

**10.3** [RFD 25-238](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

**Sponsors:** Shaigec

**11. BUSINESS ARISING FROM CLOSED SESSION****12. CLOSE OF MEETING**