



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 22, 2020

9:00 AM

Council Chambers

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### CALL TO ORDER

Deputy Mayor McNab called the meeting to order at 9:04 a.m.

**Present:** 5 - Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 2 - Mayor Rod Shaigec and Council Member AnnLisa Jensen

#### Administration:

Laura Swain, Acting Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Leo Girard, Director, Public Works (in part)

Sarah Mate, Director, Community Services (in part)

Jody Hancock, Director, Engineering Services (in part)

Robert Fernandez, Director, Economic Diversification (in part)

Nancy Domijan, Director, Planning & Development Services (in part)

Karen Kormos, Supervisor, Manager Development Planning & Safety Codes (in part)

Feinan Long, Long Range Planner (in part)

Rachelle Trovato, Development Planner (in part)

Dawna Woytowich, Municipal Land Specialist (in part)

Krista Quesnel, Manager, Community Sustainability (in part)

Jennifer Caudron, ALUS Coordinator (in part)

Barb Williams, Manager, Legislative Services

Sheryl Cammidge, Legislative Officer/Recording Secretary

### ADOPTION OF AGENDA

A motion was made by Council Member McCuaig that the September 22, 2020 agenda be adopted with the addition of Item G.2 Wastewater Program Update - Capital Budget Allocation Request. The motion carried unanimously.

## CONSENT AGENDA

A motion was made by Council Member Kobasiuk that Council consent to adopt the following agenda items without debate:

**Agenda Item 4.1 - Adoption of September 8, 2020 Council Meeting Minutes**

1. That the September 8, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the September 8, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Agenda Item 4.2 - Adoption of September 15, 2020 Special Council Meeting Minutes**

1. That the September 15, 2020 Special Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the September 15, 2020 Special Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Agenda Item 8.2 - Federation of Canadian Municipalities Update**

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

## DELEGATIONS

[App 20-040](#)

9:15 a.m. - Public Input (10 minutes)

Deputy Mayor McNab asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following persons called into the meeting:

1. Marissa Aslin commented on restrictions within the Land Use Bylaw regarding the development of rural event facilities.

## INSPIRATIONAL REFLECTION

Council Member Melnyk offered a short inspirational reflection.

## BUSINESS ARISING

[RFD 20-176](#)

Policing Matters

**Proposed Motion**

That administration be directed to present to Council information regarding

services provided by the RCMP and the County Municipal Community Peace Officer Program.

**An amended motion was made by Council Member Kobasiuk that administration be directed to present to Council information regarding services to be provided by the RCMP and the County Municipal Community Peace Officer Program. The motion carried unanimously.**

## DELEGATIONS

### [BL 20-025](#)

9:30 a.m. Public Hearing - Bylaw 2020-11 Wellness Centres Amendment to Land Use Bylaw 2017-18

#### **Proposed Motions**

1. That Bylaw 2020-11 receive second reading.
2. That Bylaw 2020-11 receive third and final reading.
3. That Council approve electronic signature for Bylaw 2020-11 in accordance with Section 213 of the Municipal Government Act.

**Deputy Mayor McNab called the Public Hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2020-11, and explained the process of the Public Hearing.**

**Administration presented proposed Bylaw 2020-11.**

**There were no verbal submissions and no written submissions received regarding proposed Bylaw 2020-11.**

**Deputy Mayor McNab closed the Public Hearing at 9:44 a.m.**

**A motion was made by Council Member Hollands that Bylaw 2020-11 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Bylaw 2020-11 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Council Member McCuaig that Council approve electronic signature for Bylaw 2020-11 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.**

## NEW BUSINESS

### Legislative Matters

### [BL 20-023](#)

Bylaw 2019-02 Road Closure for the Purpose of Sale and Consolidation

#### **Proposed Motions**

1. That Bylaw 2019-02 receive second reading.
2. That Bylaw 2019-02 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2019-02 in accordance with Section 213 of the Municipal Government Act.

**A motion was made by Council Member Kobasiuk that Bylaw 2019-02 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Bylaw 2019-02 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Council approve electronic signature for Bylaw 2019-02 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.**

[POL 20-013](#)

Revised Council Expenses Policy C-AD24 (Elected Official Expenses Policy C-AD24)

**Proposed Motion**

That revised Elected Official Expenses Policy C-AD24 be approved, as presented.

**A motion was made by Council Member McCuaig that revised Elected Official Expenses Policy C-AD24 be approved, as presented. The motion carried unanimously.**

**DELEGATIONS**

[App 20-043](#)

10:00 a.m. Appointment - TransAlta Tri Leisure Centre  
2019 Annual Report, 2021 Budget and COVID-19 Response Update  
(Lenny Richer, General Manager)

**Proposed Motion**

That the TransAlta Tri Leisure Centre 2019 Annual Report, 2021 Budget and COVID-19 Response Update presentations be received for information, as presented.

**Lenny Richer, General Manager of the TransAlta Tri-Leisure Centre presented the 2019 Annual Report, 2021 Budget and COVID-19 Response Update presentations.**

**A motion was made by Council Member Kobasiuk that the TransAlta Tri Leisure Centre 2019 Annual Report, 2021 Budget and COVID-19 Response Update presentations be received for information, as presented. The motion carried unanimously.**

[RFD 20-168](#)

10:30 a.m. Appointment - Community Sustainability Committee  
2021 Not for Profit Organization Grant Funding Allocation  
(Julie Burger and Avelyn Nicol, Committee Members)

**Proposed Motion**

That the 2021 Not for Profit Organization Grant Funding Allocation of \$66,947.11 be approved for inclusion in the 2021 Budget, as presented.

**Julie Burger and Avelyn Nicol, members of the Community Sustainability Committee presented the 2021 Not for Profit Organization Grant Funding Allocation.**

A motion was made by Council Member Hollands that the 2021 Not for Profit Organization Grant Funding Allocation of \$66,947.11 be approved for inclusion in the 2021 Budget, as presented. The motion carried unanimously.

[App 20-042](#)

11:00 a.m. Appointment - Town of Devon  
Recreation Facility Project - Major Capital Cost Share Request  
(Tony Kulbisky, Chief Administrative Officer)

**Proposed Motion**

That the Town of Devon Recreation Facility Project - Major Capital Cost Share Request presentation be received for information, as presented.

**Tony Kulbisky, Chief Administrative Officer of the Town of Devon presented the Recreation Facility Project - Major Capital Cost Share Request presentation.**

A motion was made by Council Member Melnyk that the Town of Devon Recreation Facility Project - Major Capital Cost Share Request presentation be received for information, as presented. The motion carried unanimously.

**NEW BUSINESS**

**Agriculture, Community and Protective Services Matters**

[RFD 20-167](#)

Alternative Land Use Services (ALUS) Donation

**Proposed Motions**

1. That Council accept the anonymous donation in the amount of \$55,000 to the ALUS Program.
2. That Council approve an amount of up to \$45,000 be expended in the 2020 fiscal year; and, that \$10,000 be allocated to future budget years.
3. That Council approve a change in funding source for the ALUS program, as follows:
  - a) reduce ALUS Canada Grant revenue source in the amount of \$5,000;
  - b) reduce funding from Environmental Restricted Surplus by \$22,000;
  - c) reduce WRRP Grant revenue by \$23,500; and,
  - d) increase ACA Grant revenue by \$8,700.

**A motion was made by Council Member McCuaig that Council accept the anonymous donation in the amount of \$55,000 to the ALUS Program. The motion carried unanimously.**

**A motion was made by Council Member Kobasiuk that Council approve an amount of up to \$45,000 be expended in the 2020 fiscal year; and, that \$10,000 be allocated to future budget years. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Council approve a change in funding source for the ALUS program, as follows: (a) reduce ALUS Canada Grant revenue source in the amount of \$5,000; (b) reduce funding from Environmental Restricted Surplus by \$22,000; (c) reduce WRRP Grant revenue by \$23,500; and (d) increase ACA Grant revenue by \$8,700. The motion carried unanimously.**

[RFD 20-171](#)

2021 Recreation and Culture Capital Cost Share Request

**Proposed Motions**

1. That Council approve up to \$69,875.76 for the City of Spruce Grove's 2021 Capital Cost Share Request, as presented.
2. That Council approve up to \$72,380.00 for the Town of Stony Plain's 2021 Capital Cost Share Request, as presented.
3. That Council approve up to \$1,795.12 for the Town of Drayton Valley's 2021 Capital Cost Share Request, as presented.
4. That Council approve up to \$28,750.00 for Yellowhead County's 2021 Capital Cost Share Request, as presented.

**A motion was made by Council Member Hollands that Council approve up to \$69,875.76 for the City of Spruce Grove 2021 Capital Cost Share Request, as presented. The motion carried unanimously.**

**A motion was made by Council Member McCuaig that Council approve up to \$72,380.00 for the Town of Stony Plain 2021 Capital Cost Share Request, as presented. The motion carried unanimously.**

**A motion was made by Council Member Kobasiuk that Council approve up to \$1,795.12 for the Town of Drayton Valley 2021 Capital Cost Share Request, as presented. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Council approve up to \$28,750.00 for Yellowhead County 2021 Capital Cost Share Request, as presented. The motion carried unanimously.**

**Chief Financial Officer**[RFD 20-172](#)

Fire Engine Replacement - Fleet Services Mobile Equipment Lifecycle Plan Purchase

**Proposed Motion**

That Council approve an amount up to \$723,520 for replacement of a Fire Engine funded through the Fleet Services Mobile Equipment Lifecycle Plan Restricted Surplus, as presented.

**A motion was made by Council Member Melnyk that Council approve an amount up to \$723,520 for replacement of a Fire Engine funded through the Fleet Services Mobile Equipment Lifecycle Plan Restricted Surplus, as presented. The motion carried unanimously.**

**Operations Services Matters**[RFD 20-170](#)

Fallis Drainage Improvements

**Proposed Motion**

That Council approve \$500,000 of Municipal Sustainability Initiative (MSI) Capital grant funding towards the Fallis Drainage Improvements

**A motion was made by Council Member McCuaig that Council approve \$500,000 of Municipal Sustainability Initiative (MSI) Capital grant funding towards the Fallis drainage improvements. The motion carried unanimously.**

[RFD 20-177](#)

Wastewater Program Update - Capital Budget Allocation Request

**Proposed Motions**

1. That Council approve an adjustment to the funding source of the 2020 Capital Project named "Acheson Zone 1 & 2 (Parkland Business Park) Wastewater Project" from debt borrowing to Municipal Sustainability Initiative (MSI) grant funding.
2. That Council approve the reallocation of \$220,000 of funding from "Acheson Zone 1 & 2 (Parkland Business Park) Wastewater Project" to the "Entwistle Lagoon" project.

A motion was made by Council Member Kobasiuk that Council approve an adjustment to the funding source of the 2020 Capital Project named "Acheson Zone 1 & 2 (Parkland Business Park) Wastewater Project" from debt borrowing to Municipal Sustainability Initiative (MSI) grant funding. The motion carried unanimously.

A motion was made by Council Member Hollands that Council approve the reallocation of \$220,000 of funding from "Acheson Zone 1 & 2 (Parkland Business Park) Wastewater Project" to the "Entwistle Lagoon" project. The motion carried unanimously.

**COMMUNICATIONS**[COM 20-062](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Melnyk that the Committee Reports be received for information, as presented:

1. Council Member McCuaig participated in a Parkland County Library Board meeting.
2. Council Member Kobasiuk participated in an ALUS conference call, EMRB Strategic Planning session and an open house hosted by MLA Getson and MLA Turton.
3. Council Member Melnyk participated in an Evergreens Foundation meeting and facility tour and a Parkland County Library Board meeting.

The motion carried unanimously.

**CLOSE OF MEETING**

Deputy Mayor McNab closed the meeting at 12:18 p.m.

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Deputy Mayor

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Manager, Legislative Services