

**PARKLAND COUNTY  
PROVINCE OF ALBERTA**

**BYLAW 2023-09**

**BEING A BYLAW FOR THE PURPOSE OF ESTABLISHING A MUNICIPAL LIBRARY BOARD**

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**WHEREAS** the Municipal Government Act, RSA 2000 c.M-26, authorizes Council to pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

**WHEREAS** the Council of Parkland County wishes to pass a bylaw for the purpose of establishing a Municipal Library Board pursuant to the Libraries Act, RSA 2000, c L-11, and amendments thereto;

**WHEREAS** the Libraries Act, RSA 2000, c L-11, governs the provision of library services within a municipality;

**NOW THEREFORE** the Council of Parkland County, duly assembled and under the authority of the Municipal Government Act and the Libraries Act, as amended, hereby enacts the following:

**TITLE**

1. This bylaw shall be known as the "Parkland County Municipal Library Board Bylaw".

**DEFINITIONS**

2. The following definitions will apply to the corresponding words in this bylaw:
  - (1) "Act" means the Libraries Act, RSA 2000, c L-11;
  - (2) "Board" means the Parkland County Library Board;
  - (3) "Council" means the municipal council of Parkland County;
  - (4) "County" means the municipality of Parkland County in the Province of Alberta;
  - (5) "Member" means an individual appointed as a member of the Board.

**INTERPRETATION**

3. The headings in this bylaw are for reference purposes only.

**ESTABLISHMENT OF AUTHORITY**

4. The Parkland County Library Board is hereby established as the municipal library board for Parkland County, pursuant to the Act.

**DUTIES**

5. The Board has full management and control of municipal library operations within Parkland County, and shall in accordance with the Act, organize, promote and maintain comprehensive and efficient library services in the municipality and may cooperate with other boards and libraries in the provision of those services.

**STRUCTURE**

6.
  - (1) Members of the Board will be appointed by Council.
  - (2) The Board shall consist of up to seven (7) members:
    - a. Up to Five (5) members from the public, and
    - b. Two (2) members from Council.
  - (3) No person shall be appointed as a member of the Board who is an employee of the Board.
  - (4) Public Members shall be appointed for terms of up to three (3) years.
  - (5) Members from Council shall be appointed at the annual Organizational Meeting of Council for one-year (1-year) terms.
  - (6) In the event of a Board vacancy, Council may by resolution, appoint a new member to serve for the remainder of the vacating member's term.
  - (7) Any Board member may be removed by a resolution of Council.

**PROCEDURES**

7. The Board will follow procedures in Part 5 of the Act and may establish such other procedures as authorized by bylaw.

**BUDGET**

- 8.
- (1) The board shall before October 1 in each year prepare a budget and an estimate of money required during the ensuing fiscal year to operate and manage the library operations.
  - (2) The Budget and the estimate of money required shall be forthwith submitted to Council.
  - (3) Council may approve the estimate under subsection (1) in whole or in part.

**ACCOUNTS**

9. The Board shall:
- (1) Keep accounts of its receipts, payments, credits and liabilities;
  - (2) Have a person who is not a member of the municipal library board and whose qualifications are satisfactory to Council to review the accounts each calendar year and prepare a financial report in a form satisfactory to Council; and
  - (3) Submit the financial report to Council immediately after its completion.

**LIMITATIONS**

10. Unless authorized by Council, neither the Board nor any member shall have the power to pledge the credit of the County in any manner whatsoever.

**TRANSITION**

11. Should any provision of this bylaw be deemed invalid then such invalid provision will be severed from this bylaw and such severance will not affect the validity of the remaining portions of this bylaw, except to the extent necessary to give effect to such severance.
12. Bylaw 2014-08 is hereby repealed.
13. This bylaw shall come into force and take effect on the day of third reading and signing thereof.

READ A FIRST TIME this 13th day of June, 2023.

READ A SECOND TIME this 13th day of June, 2023.

READ A THIRD TIME and finally passed this 13th day of June, 2023.

SIGNED AND PASSED this 13th day of June, 2023.

  
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Mayor

  
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Chief Administrative Officer