



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, November 25, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:03 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Ken Van Buul, General Manager, Community Services (in part)
Peter Vana, General Manager, Development Services (in part)
Tracy Kibblewhite, General Manager, Corporate Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Paul Hanlan, Manager, Planning & Development Services (in part)
Carson Mills, Assistant, Communications & Strategic Planning
Darlene Bezeau, Municipal Intern
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council member Jackie McCuaig offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the regular November 25, 2014 Council meeting agenda be adopted with the following additions:

1. Item A.2, Acheson Area Industrial Area Structure Plan Bylaw No. 2014-29 - Proposed Amendments
2. Item B.1, The Evergreens Foundation Seniors' Housing in Hinton - Additional Financial Information
3. Item D.3 - Yellowhead County Fire Services Cost Share - Addition

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-029](#)

Adoption of the November 4, 2014 regular Council meeting minutes

Proposed Motion

That the November 4, 2014 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the November 4, 2014 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-124](#)

PRESENTATION - 9:05 a.m. (5 mins.)

Stacy Berry AAMDC Scholarship Award Presentation

Proposed Motion(s)

That Council present the \$1,000 AAMDC Scholarship cheque to Parkland County resident Stacy Berry.

Council presented Stacy Berry, recipient and Parkland County resident, the AAMDC Scholarship Award.

[App 14-128](#)

PRESENTATION - 9:10 a.m. (5 mins.)

RBC Learn to Play Grant - Cheque Presentation

(Deb Laurenson, Branch Manager, Spruce Grove Branch, RBC Royal Bank)

Proposed Motion(s)

That Council accept the cheque presentation in the amount of \$22,000 on behalf of the Regional Recreation and Wellness Committee.

Deb Laurenson, Spruce Grove RBC Branch Manager presented Parkland County a cheque in support of the RBC Learn to Play Grant.

[App 14-084](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

BUSINESS ARISING

There were no Business Arising matters presented at this meeting.

NEW BUSINESS

Legislative Matters

[BL 14-043](#)

Bylaw No. 2014-28 to Amend Municipal Development Plan Bylaw No. 37-2007 to ensure consistency with the updated Acheson Industrial Area Structure Plan.

Proposed Motion(s)

- a) That Bylaw No. 2014-28 receive first reading.
- b) That a Public Hearing be scheduled for December 16, 2014 at 9:30 AM to hear public comment on proposed Bylaw No. 2014-28.

A motion was made by Council Member John McNab that Bylaw No. 2014-28 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that a public hearing be scheduled on December 16, 2014 at 9:30 a.m. to hear public comment regarding proposed Bylaw No. 2014-28. The motion carried unanimously.

[BL 14-042](#)

Approval of the Acheson Industrial Area Structure Plan Bylaw No. 2014-29.

Proposed Motion(s)

- 1) That Bylaw No. 2014-29 receive first reading.
- 2) That a Public Hearing be scheduled for December 16, 2014 at 9:30 AM to hear public comment on proposed Bylaw No. 2014-29.

A motion was made by Council Member AnnLisa Jensen that the following amendments to Bylaw No. 2014-29 be approved, as presented:

1. Delete the following in Policy 6.1.2.21, "Require all developments be" to read, "Require all parcels that are districted for industrial or commercial uses under the Land Use Bylaw to be serviced by sewer and shallow utilities. The County will not support subdivision redistricting or development which does not provide full municipal site servicing. All site servicing shall comply with adopted engineering standards and good engineering practices."

2. Under Section 6.2.2 include the following new heading to read, "Section 6.2.2 Lands Available for Development"

3. Under Section 6.2.2 Lands Available for Development: Add new Policy 6.2.2.3, to read, "Allow on-site servicing for lands identified in Policy 6.2.2.1 and 6.2.2.2 where existing or proposed development complies with the parcel's existing Land Use Bylaw district regulations. The developer as part of the subdivision or development process shall identify how on-site servicing addresses existing site constraints identified in this ASP, and is compliant with all relevant ASP policies." and, renumber the subsequent policies accordingly.

4. Under Section 6.3.2 Servicing Policies: Delete Policy 6.3.2.3, and replace with new Policy 6.3.2.3 to read, "Require all parcels in the ASP area that are districted for industrial and commercial uses under the Land Use Bylaw to be serviced by full municipal water, sewer, and shallow utility servicing."

5. Under Section 6.3.2 Servicing Policies: Delete Policy 6.3.2.5, and replace with new Policy 6.3.2.5, to read, "When existing developments wish to expand, subdivide, or change uses as prescribed in the Land Use Bylaw, require developments to connect to the County's water and sewer systems when these systems are within close proximity of the parcel as determined by Parkland

County."

6. Under Section 6.9.2 Parkland County's Agricultural Area A: Add new Objective 6.9.2.4, to read, "Allow on-site servicing on Agricultural Area A lands for developments that comply with existing Land Use Bylaw district regulations."

7. Under Section 6.9.3 Parkland County's Agricultural Area B: Add new Objective 6.9.3.3, to read, "Allow on-site servicing on Agricultural Area B lands for developments that comply with existing Land Use Bylaw district regulations."

8. Under Section 6.9.4 General Agriculture Policies: Delete Policy 6.9.4.1, and add new Policy 6.9.4.1, to read, "Allow current uses that comply with existing Land Use Bylaw district regulations and this ASP to continue until phasing of development requires the land to be converted for industrial or commercial purposes."

9. Under Section 6.9.4 General Agriculture Policies: Delete "agriculture" in current Policy 6.9.4.2, to read, "Require new uses proposed in the ASP area to comply with this Area Structure Plan and the County's Land Use Bylaw where applicable."

10. Under Section 6.9.4 General Agriculture Policies: Add the following new Policy 6.9.4.3, to read, "Allow on-site servicing on agricultural lands where existing or proposed development complies with the parcel's existing Land Use Bylaw district regulations. Developers shall be required as part of the subdivision or development process to outline how on-site servicing complies with all relevant ASP policies."

11. Under Section 6.9.5 Agricultural Area A Policies: Add the following new Policy 6.9.5.12, to read, "Allow on-site servicing on Agricultural Area A lands where existing or proposed development complies with the parcel's existing Land Use Bylaw district regulations. Developers shall be required as part of the subdivision or development process to outline how on-site servicing addresses site constraints identified in Section 5.2 of this ASP, and complies with relevant ASP policies for Agricultural Area A lands."

12. Under Section 6.9.6 Agricultural Area B Policies: Add the following new Policy 6.9.6.6, to read, "Allow on-site servicing on Agricultural Area B lands where existing or proposed development complies with the parcel's existing Land Use Bylaw district regulations. Developers shall be required as part of the subdivision or development process to outline how on-site servicing addresses site constraints identified in Section 5.2 of this ASP, and complies with relevant ASP policies for Agricultural Area B lands." and, renumber subsequent policies accordingly.

13. Delete Figure 3 - Topography, and replace with new Figure 3 - Topography, as presented.

The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that amended Bylaw No. 2014-29 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that a public hearing be

scheduled on December 16, 2014 at 9:30 a.m. to hear public comment regarding proposed Bylaw No. 2014-29. The motion carried unanimously.

Corporate Services Matters

RFD 14-213

The Evergreens Foundation Seniors' Housing in Hinton

Proposed Motion(s)

In recognition of the requisitioning power of The Evergreens Foundation, we direct our Board Member to support the development of additional seniors' supportive housing in Hinton and Edson.

A motion was made by Council Member Tracey Melnyk that in recognition of the requisitioning power of The Evergreens Foundation, Council direct the appointed Board Member to support the development of additional senior's supportive housing in Hinton and Edson. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services matters presented at this meeting.

Community Services Matters

AG 14-012

2015 - 2017 Recreation Cost Share Agreement - Village of Wabamun

Proposed Motion(s)

That Council approve the 2015 - 2017 Recreation Cost Share Agreement with the Village of Wabamun for the operation of the Wabamun Arena as presented.

A motion was made by Council Member John McNab that the 2015-2017 Recreation Cost Share Agreement with the Village of Wabamun for the operation of the Wabamun Arena be approved, as presented. The motion carried unanimously.

RFD 14-198

Village of Wabamun Capital Cost Share Request

Proposed Motion(s)

That Council approve \$43,287 from Restricted Surplus - Recreation Facilities for the Village of Wabamun's Capital Cost Share Request as presented.

A motion was made by Council Member Darrell Hollands that the Capital Cost Share request for the Village of Wabamun be approved in the amount of \$43,287 from Restricted Surplus - Recreation Facilities be approved, as presented. The motion carried unanimously.

RFD 14-207

Village of Wabamun Boat Launch Upgrade - Letter of Support

Proposed Motion(s)

That Council provide a letter of support for the Village of Wabamun's grant application with respect to the proposed upgrades to their boat launch.

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to provide a letter of support for the Village of Wabamun's grant application with respect to the proposed upgrades to their boat launch. The motion carried unanimously.

[RFD 14-206](#)

Yellowhead County Fire Services Cost Share

Proposed Motion(s)

- 1) That Council approves the cost sharing in the Amount of \$447,500 for a rescue engine and supporting equipment for the Evansburg Fire Station with funding to be included in the 2016 Municipal Budget
- 2) That Council approves cost sharing in the amount of \$125,000 for the site surveys and conceptual design for a new Fire Station in Evansburg, with funding to be included in the 2016 Municipal budget
- 3) That Council support Yellowhead County in applying for an Alberta Community Partnership Grant

A motion was made by Council Member Tracey Melnyk that cost sharing in the amount of \$447,500 with Yellowhead County be approved for a rescue engine and supporting equipment for the Evansburg Fire Station, with funding to be included in the 2016 municipal budget, as presented. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that cost sharing in the amount of \$125,000 with Yellowhead County be approved for the site surveys and conceptual design for a new Fire Station in Evansburg, with funding to be included in the 2016 municipal budget, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Parkland County support Yellowhead County in applying for an Alberta Community Partnership Grant, as presented. The motion carried unanimously.

Development Services Matters

[RFD 14-197](#)

Participation in Alberta Community Partnership Grant - Sturgeon River Watershed Alliance

Proposed Motions:

- 1) That Council authorizes Administration to participate in an Alberta Community Partnership Grant application for the completion of the Sturgeon River Watershed Alliance Integrated Watershed Management Plan Preliminary Research - Phase 1;
- 2) That Council support the designation of the Summer Village of Silver Sands as the project lead for the Sturgeon River Watershed Alliance Integrated Watershed Management Plan Preliminary Research - Phase 1
- 3) That Council supports the Summer Village of Silver Sands to enter into a conditional grant agreement with the Government of Alberta governing the purpose and use of the grant funds.

A motion was made by Council Member AnnLisa Jensen that administration be

directed to participate in an Alberta Community Partnership Grant application for the completion of the Sturgeon River Watershed Alliance Integrated Watershed Management Plan Preliminary Research - Phase 1, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Parkland County support the designation of the Summer Village of Silver Sands as the project lead for the Sturgeon River Watershed - Alliance Integrated Watershed Management Plan Preliminary Research - Phase 1 as presented. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Parkland County support the Summer Village of Silver Sands to enter into a conditional grant agreement with the Government of Alberta governing the purpose and use of the grant funds, as presented. The motion carried unanimously.

COMMUNICATIONS

COM 14-080

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the November 5 and 12, 2014 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

COM 14-081

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the following Committee Reports be received for information:

1. Council Member Jackie McCuaig reported on the fall AAMDC Conference.
2. Council Member Tracey Melnyk reported on the Pembina Agricultural Recreation Society.
3. Council Member Phyllis Kobasiuk reported on the fall AAMDC Conference.
4. Council Member AnnLisa Jensen reported on the Community Leadership Series recently attended with Councillors John McNab and Jackie McCuaig, the Clymont Hall Ukrainian Event, the Heritage Agricultural Society meeting, the Sturgeon Watershed Regional Alliance meeting, and the Art Advisory Committee.
6. Mayor Shaigec reported on the fall AAMDC Conference and resolution to supernet needs for rural municipalities.

The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to develop a resolution for Council's consideration at the December 16, 2014 Council meeting that will be forwarded to the AAMDC's President for the upcoming FCM Convention to support a resolution that endorses local municipal decision making at the provincial and federal levels of government. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:58 a.m.

Mayor

Manager, Legislative & Administrative Services