

TRI-MUNICIPAL REGION MEMORANDUM OF UNDERSTANDING ON
TRANSPORTATION CONNECTIONS AND A FUTURE SHARED SCHOOL SITE

**TRI-MUNICIPAL REGION
MEMORANDUM OF UNDERSTANDING
ON TRANSPORTATION CONNECTIONS**

AND

A FUTURE SHARED SCHOOL SITE

This Memorandum of Understanding made in triplicate as of the
____ day of _____, A.D. 2014.

BETWEEN:

PARKLAND COUNTY,

A Municipality incorporated pursuant to the laws of the Province of Alberta

OF THE FIRST PART,

-and-

THE CITY OF SPRUCE GROVE,

A Municipality incorporated pursuant to the laws of the Province of Alberta

OF THE SECOND PART,

-and-

THE TOWN OF STONY PLAIN,

A Municipality incorporated pursuant to the laws of the Province of Alberta

OF THE THIRD PART,

WHEREAS, many of the land use planning and servicing challenges we face as individual municipalities spill over our borders, we have realized that there is a need to establish a conceptual transportation scheme between the three municipalities for the area between Campsite Road and Boundary Road and Highway 16A and the quarter section property line approximately 2.4 km (1.5 miles) south of Highway 16A to allow improved coordination of transportation planning between the three municipalities;

AND WHEREAS, the governments of the Tri-Municipal Region have a strong history of working together to promote the common interests of the region, and wish to extend this cooperative relationship to the issue of roadway connections between the three municipalities, and the planning for a future school site between the City of Spruce Grove and the Town of Stony Plain;

AND WHEREAS, we believe that by strengthening our cooperative relationship we will be better positioned to address transportation connection and future school site challenges we face within the three respective municipalities;

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NOW THEREFORE, the parties hereto wish to enter into a Memorandum of Understanding to continue the discussion on working together on planning for the future transportation connections between the three municipalities for the area between Campsite Road and Boundary Road and Highway 16A and the quarter section property line approximately 2.4 km (1.5 miles) south of Highway 16A and planning for a future school site between the boundaries of the City of Spruce Grove and the Town of Stony Plain and agree as follows:

A. PURPOSE

The purpose of this Memorandum of Understanding is to establish general agreement regarding:

- a) the connection of future roadways for the area between Campsite Road and Boundary Road and Highway 16A and the quarter section property line approximately 2.4 km (1.5 miles) south of Highway 16A; and
- b) a future school site that would be have land dedicated in equal parts from the City of Spruce Grove and the Town of Stony Plain and be located on the boundary between the two municipalities; and
- c) that there will be further discussions between the municipalities regarding the construction and maintenance costs associated with the proposed road network.

B. MEMBERSHIP

1. The Chief Administrative Officers from each municipality are members of the Tri-Municipal Region Transportation Connections and School Site Working Group (the "Working Group").
2. The Chief Administrative Officers will designate members of administration from their respective municipalities to participate in the Working Group. It is recommended that members be selected based on their experience with and responsibility for land use and infrastructure planning initiatives within their respective municipality.

C. GUIDING PRINCIPLES

1. We acknowledge that transportation network and future school site decisions regarding properties near the municipal boundary of another municipality will have an impact on the current and future landowners of both municipalities and that coordinating transportation and school site planning would be for the benefit of all three municipalities.
2. We acknowledge that Parkland County, the City of Spruce Grove and the Town of Stony Plain have differing levels of service that are provided to their residents and businesses, however there may be opportunities to share the cost of constructing new facilities and infrastructure or maintaining facilities and infrastructure that would be mutually beneficial. We commit to exploring these opportunities together.
3. We acknowledge that the transportation network within the three municipalities crosses municipal boundaries and must be aligned with the transportation network and land use planning decisions of the adjacent municipality.

D. IMPLEMENTATION STRATEGY

1. The following components form the basis for advancing the Memorandum of Understanding:
 - a. Responsibility for advancing the Memorandum of Understanding will rest with the Working Group. This Working Group will come into effect with the adoption of the Memorandum of Understanding and will be guided by the Terms of Reference attached hereto as Appendix A to this Memorandum of Understanding.

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- b. The Transportation Scheme in 'Appendix B' will be a conceptual guide for the connections and alignment of collector roads and arterial roads regarding the review and adoption of Statutory Plans and subdivision planning for the area contained within:
- NW 1/4 Sec 29-52-27-W4M;
 - NE 1/4 Sec 29-52-27-W4M;
 - SW 1/4 Sec 32-52-27-W4M;
 - SE 1/4 Sec 32-52-27-W4M;
 - the portion of NW 1/4 Sec 32-52-27-W4M lying south of the CN Railway right-of-way; and
 - the portion of NE 1/4 Sec 32-52-27-W4M lying south of the CN Railway right-of-way.
- c. On-going communication with Councils, senior administrations, and members of the public to collect input on proposed initiatives will occur through existing channels of communication within each municipality.
- d. Annual updates on the progress and activities of the Working Group will be presented to the Councils at the regularly scheduled Tri-Council meetings of the Councils of Parkland County, the City of Spruce Grove and the Town of Stony Plain.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the date and year first written:

PARKLAND COUNTY

Mayor

Chief Administrative Officer

CITY OF SPRUCE GROVE

Mayor

Chief Administrative Officer

TOWN OF STONY PLAIN

Mayor

Chief Administrative Officer

Appendix A

Tri-Municipal Transportation Connections and a Future Shared School Site Working Group Terms of Reference

July 2014

1. Purpose

To advance the *Tri-Municipal Region Memorandum of Understanding on Transportation Connections and a Future Shared School Site* through the establishment of the Tri-Municipal Transportation Connections and a Future Shared School Site Working Group.

2. Background

The municipal governments of Parkland County, the City of Spruce Grove and the Town of Stony Plain, have a strong history of working together to promote the common interests of the region. Land use and infrastructure planning decisions can have an impact across municipal borders and require cooperation among neighbouring communities. The Tri-Municipal Transportation Connections and a Future Shared School Site Working Group is intended to facilitate cooperation regarding the sharing of information and the coordination of Land Use and Infrastructure Planning.

The Memorandum of Understanding facilitates a discussion about:

- a) the connection of future roadways in the area between Campsite Road and Boundary Road and Highway 16A and the quarter section property line approximately 2.4 km (1.5 miles) south of Highway 16A;
- b) a future school site that would be have land dedicated in equal parts from the City of Spruce Grove and the Town of Stony Plain and be located on the boundary between the two municipalities; and
- c) that there will be further discussions between the municipalities regarding the construction and maintenance costs associated with the proposed road network.

3. Role of the Working Group

The Tri-Municipal Transportation Connections and a Future Shared School Site Working Group is responsible for advancing the *Memorandum of Understanding on Transportation Connections and a Future Shared School Site*.

This includes exploring an increased level of cooperation between Parkland County, the Town of Stony Plain and the City of Spruce Grove with respect to land use planning decisions and arrangements for sharing servicing systems and other assets if, and where, it makes sense to do so.

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4. *Composition of the Group*

The Chief Administrative Officers will designate members of administration from their respective municipalities to participate in the Working Group. It is recommended that members be selected based on their experience with and responsibility for land use and infrastructure planning initiatives within their respective municipality.

5. *Meetings and Documentation*

Meetings are held bi-annually and/or on an as needed basis. The location will rotate between each municipality. Meeting outcomes will be documented by a rotating secretary. Formal records will be held by the Town of Stony Plain.

6. *Working Group Term*

The Working Group will come into effect with the adoption of the Terms of Reference. Its function will be reviewed regularly in the context of the *Memorandum of Understanding* for on-going relevance and effectiveness and will be dissolved as appropriate.

7. *Reporting*

The Working Group will report annually on its progress at the regularly scheduled Tri-Council meetings of the Councils of Parkland County, the City of Spruce Grove and the Town of Stony Plain.

Parkland County CAO

Date: _____

City of Spruce Grove CAO

Date: _____

Town of Stony Plain CAO

Date: _____

APPENDIX B

Conceptual Transportation Scheme

