

**PARKLAND COUNTY
PROVINCE OF ALBERTA**

BYLAW 2025-29

BEING A BYLAW TO DESIGNATE A PERSON AS THE HEAD FOR PARKLAND COUNTY FOR THE PURPOSES OF THE PROTECTION OF PRIVACY ACT, TO ESTABLISH A DIRECTORY OF PERSONAL INFORMATION BANKS AND TO ESTABLISH A PRIVACY MANAGEMENT PROGRAM

WHEREAS pursuant to section 55(1) of the *Protection of Privacy Act*, SA 2024, c P-28.5, Parkland County may delegate to any person any power, duty of function of the head under this Act, except the power to delegate;

WHEREAS pursuant to section 55(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, a delegation under section 55(1) must be in writing and may contain any conditions or restrictions the head of the public body considers appropriate;

WHEREAS pursuant to section 57(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, the head of Parkland County must publish a directory, in printed or electronic form, that lists Parkland County's personal information banks; and

WHEREAS pursuant to section 6(1) of the *Protection of Privacy Act (Ministerial) Regulation*, Alta Reg 143/2025, Parkland County must establish a Privacy Management Program;

NOW THEREFORE the Council of Parkland County duly assembled and under the authority of the *Municipal Government Act*, RSA 2000 c M-26, as amended, hereby enacts the following:

TITLE

1. This Bylaw shall be known as the "Protection of Privacy Bylaw."

DEFINITIONS

2. The following definitions will apply to the corresponding words in this Bylaw:
 - (1) "Act" means the *Protection of Privacy Act*, SA 2024, c P-28.5;
 - (2) "Chief Administrative Officer" means the individual who holds the position of Chief Administrative Officer of the County or authorized delegate;
 - (3) "County" means the municipality of Parkland County in the Province of Alberta;
 - (4) "Personal Information Bank" means a collection of personal information that is organized or retrievable by the name of an individual or by an identifying number, symbol or other particular assigned to an individual;
 - (5) "Privacy Management Program" means a privacy management program established and implemented under section 25 of the *Protection of Privacy Act* (POPA).
 - (6) "Regulation" means the *Protection of Privacy Act (Ministerial) Regulation*, Alta Reg 143/2025.

INTERPRETATION

3. The headings in this Bylaw are for reference purposes only.

DESIGNATED HEAD

4. For the purposes of the Act, the Chief Administrative Officer is designated as the head of Parkland County.

PRIVACY OFFICER

5. For the purpose of the Act, the Chief Administrative Officer shall designate a member of Parkland County staff as the Privacy officer.

ENACTMENT/TRANSITION

6. Should any provision of this Bylaw be deemed invalid then such invalid provision will be severed from this Bylaw and such severance will not affect the validity of the remaining portions of this Bylaw, except to the extent necessary to give effect to such severance.
7. This Bylaw shall come into force and take effect on the day of third reading and signing thereof.

READ A FIRST TIME this _____ day of _____, 2025.

READ A SECOND TIME this _____ day of _____, 2025.

READ A THIRD TIME and finally passed this _____ day of _____, 2025.

SIGNED AND PASSED this _____ day of _____, 2025.

Mayor

Chief Administrative Officer

PROPOSED