



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, December 11, 2012

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Tracey Melnyk called the meeting to order at 9:09 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 2 - Council Member Phyllis Kobasiuk and Council Member Denise Locher

Administration

Pat Vincent, Chief Administrative Officer

Al McCully, General Manager, Development Services

Ken Van Buul, Acting General Manager, Community & Protective Services

Tracy Kibblewhite, General Manager, Corporate Services

Maria Stevens, Manager, Financial Services (in part)

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 12-035](#)

Adoption of the November 20, 2012 Governance & Priorities Committee meeting minutes.

Proposed Motion(s)

That the Committee adopt the minutes of the November 20, 2012 Governance & Priorities Committee meeting as presented.

A motion was made by Council Member Dianne Allen that the Committee adopt the minutes of the November 20, 2012 meeting as presented. The motion

carried unanimously.

SCHEDULED MATTERS

[App 12-121](#)

December 2012 Business of the Month presentation - **9:05 a.m.** (5 mins)
Dunvegan Gardens Ltd. (Division 1)
Brock Friesen

Councillor Szady made the presentation. The Committee congratulated Brock & Jody Friesen of Dunvegan Gardens on the receipt of the Business of the Month Award

[App 12-023](#)

Public Input - **9:15 a.m. (10 mins)**

Committee Chair Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

OLD BUSINESS

NEW BUSINESS

Legislative Matters

[POL 12-020](#)

Farewell Gifts for Council Members Policy C-AD50

Proposed Motion(s)

That the Committee recommend that Council approve revised Farewell Gifts for Council Members Policy C-AD50 (previously referred to as Policy AD-050), as presented.

A motion was made by Council Member Dianne Allen that the Committee recommend that Council approve revised Farewell Gifts for Council Members Policy C-AD50. The motion carried unanimously.

[POL 12-021](#)

Insurance Policy C-AD36

Proposed Motion(s)

That the Committee recommend that Council approve revised Insurance Policy C-AD36 (previously referred to as Policy AD-036), as presented.

A motion was made by Council Member Jo Szady that the Committee recommend that Council approve revised Insurance Policy C-AD36 as presented. The motion carried unanimously.

[POL 12-022](#)

Council Expenses Policy C-AD24

Proposed Motion(s)

That the Committee recommend to Council to approve revised Council Expenses Policy C-AD24, as presented.

A motion was made by Council Member Dianne Allen that Committee recommend to Council to approve revised Council Expenses Policy C-AD24 with minor clarification. The motion carried unanimously.

Corporate Services Matters

[RFD 12-274](#) November 2012 Financial Statements

Proposed Motion(s)

That the Governance and Priorities Committee receive the November 2012 Financial Statements as information.

A motion was made by Council Member Darrell Hollands that the Committee receive the November 2012 Financial Statements as information. The motion carried unanimously.

[RFD 12-263](#) Overview of Parkland Communicator Newsletter

Proposed Motion(s)

That Governance and Priorities Committee receive the Administrative Report as information.

A motion was made by Council Member Dianne Allen that the Administrative Report on the Parkland Communicator be accepted for information. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure items presented at this meeting.

Community Services Matters

[RFD 12-180](#) Parkland County Enforcement Services Review Report.

Proposed Motion(s)

That Governance and Priorities Committee accept the report as information and direct Administration to implement the recommendations in the budget process in 2013 and future years as required.

A motion was made by Council Member Darrell Hollands that the Committee accept the ES Review Report and the Parkland County Findings Report be accepted as information and direct Administration to implement the recommendations in the budget process in 2013 and future years as required. The motion carried unanimously.

Development Services Matters

[RFD 12-259](#) 2011 Renewable Energy Certificate (REC) Presentation

Proposed Motion(s)

That GPC accept the Renewable Energy Certificate as information.

A motion was made by Council Member Dianne Allen that the 2011 Renewable Energy Certificate be accepted for information. The motion carried unanimously.

[RFD 12-278](#)

Donation of SW13-53-6-W5 to Alberta Fish & Game Association for conservation purposes

Proposed Motion(s)

That Governance & Priorities Committee provide further direction to Administration on the donation of County-owned SW13-53-6-W5 to Alberta Fish & Game Association (AFGA) for conservation purposes.

A motion was made by Mayor Rod Shaigec that administration obtain more information on the option of a wilderness camp area on SW13-53-6-W5. The motion carried unanimously.

COMMUNICATIONS

[COM 12-069](#)

AAMDC Newsletter - December 5, 2012

Proposed Motion(s)

That the Governance & Priorities Committee accept the AAMDC newsletter as information.

A motion was made by Council Member Jo Szady that the December 5, 2012 edition of AAMDC Contact newsletter be accepted for information . The motion carried unanimously.

[COM 12-074](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information.

Council Hollands had no report at this time.

Councillor Allen had no report at this time.

Councillor Szady reported on the Heritage Agriculture Society meeting, Staff Social Club Christmas Party, Rotary Christmas Party and retirement party for Meridian Foundation CAO.

Mayor Shaigec reported on the West Interlake Water Commission and the Pioneer Society Volunteer Appreciation Dinner.

Committee Chair Melnyk had no report at this time.

A motion was made by Council Member Jo Szady that the Committee reports be accepted for information. The motion carried unanimously.

IN-CAMERA SESSION

BUSINESS ARISING FROM IN-CAMERA SESSION

NEXT MEETING

The next meeting is scheduled for Tuesday, January 15th, 2013 at 9:00 a.m.

ADJOURNMENT

Committee Chair Melnyk adjourned the meeting at 11:01 a.m.

Committee Chair

Recording Secretary