

Chair's Procedural Notes

Karlsson Sand and Gravel/1505658 AB Ltd

Haul Agreement 2012-H-23

Appeal of Administrative Penalty Suspensions

Hearing Date: November 6, 2012

Hearing Time: 9:30 am

1. **Chairs calls the Appeal Hearing to Order**
2. Chair advises that this a formal appeal hearing and records are being kept of the hearing
3. Chair states following purposes of the Appeal Hearing
 - a. *"In accordance with Section 37(5) of the Traffic Bylaw 46-2006 Council is holding an Appeal Hearing of three administrative suspensions of Haul Agreement 2012-H-23"*
4. Chair outlines the Appeal Hearing Procedures as follows:
 - a. Council will first hear an overview and summary from Administration
 - b. Administration will respond to any questions from Council
 - c. Council will then hear from Karlsson Sand and Gravel/1505658 AB Ltd
 - d. Karlsson Sand and Gravel/1505658 AB Ltd will respond to any questions from Council
5. Chair asks Council if they are satisfied with the amount of information they have receive before closing the appeal hearing.
6. Chair closed the Appeal Hearing and states
 - a. *"Council wishes to advise that it is unable to receive any further written or verbal information now that the Appeal hearing is closed."*