



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Deputy Mayor Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, April 3, 2012

9:00 AM

Council Chambers

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### 1. CALL TO ORDER (Locher)

*Committee Chair Locher called the meeting to order at 9:01 a.m.*

**Present:** 5 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Deputy Mayor Denise Locher

**Absent:** 2 - Council Member Dianne Allen and Council Member Tracey Melnyk

#### *Administration*

*Pat Vincent, Chief Administrative Officer*

*Rob McGowan, General Manager, Sustainable Infrastructure Services*

*Al McCully, General Manager, Sustainable Development Services*

*Ken Van Buul, General Manager, Sustainable Community & Protective Services*

*Tracy Kibblewhite, General Manager, Corporate Services*

*Doug Tymchyshyn, Manager, Legislative & Administrative Services*

*Jackie Ostashek, Manager, Communications & Strategic Planning Services*

*Sara Jensen, Municipal Intern*

*Lois Saumer, Administrative Assistant to the General Managers (recording secretary)*

### 2. ADOPTION OF AGENDA (Locher)

**A motion was made by Council Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.**

### 3. ADOPTION OF MINUTES (Locher)

#### 3.1 [MIN 12-003](#) March 6, 2012 Governance & Priorities Committee Meeting minutes

##### **Proposed Motion(s)**

That the Governance & Priorities Committee adopt the March 6, 2012 committee meeting minutes as presented.

**A motion was made by Council Member Jo Szady that the Minutes be adopted as presented. The motion carried unanimously.**

#### 4. SCHEDULED MATTERS

- 4.1 [App 12-020](#) Business of the Month Presentation - March 2012 - Little Italy Pasta Panini & Coffee Bar

*The Committee congratulated Little Italy Pasta Panini & Coffee Bar on being awarded March Business of the Month.*

- 4.2 [App 12-022](#) Staff Introduction  
- Kristina Prokuda, Administrative Assistant, Agriculture Services (job share)  
- Geoff Heritage, Enforcement Services Operations Supervisor

*The Committee welcomed Kristina Prokuda to her position in Agriculture and congratulated Geoff Heritage on his new position of Operations Supervisor within Enforcement Services.*

#### 6. NEW BUSINESS

##### A. Legislative Matters

- A.1 [POL 12-004](#) Council Expenses Policy C-AD24

**Proposed Motion(s)**

That the Committee recommend to Council that revised Council Expenses Policy C-AD24 be adopted as presented.

**A motion was made by Council Member Kobasiuk that the Committee recommend to Council that revised Council Expenses Policy C-AD24 be adopted with an amendment under item 2.k to reduce the amount from \$75 to \$40. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands, Deputy Mayor Locher and Council Member Melnyk

**Against:** 1 - Council Member Szady

#### SCHEDULED MATTERS continued

- 4.3 [App 12-023](#) Public Input

*Larry Niblock representing the Range Road 23 group. requested information as to when the road barricades would be placed on the road to prevent access to the pit area.*

*Pat Vincent advised that the barricade should be in place by Wednesday, April 4 or Thursday, April 5. The barricade will consist of a trench and a berm with a concrete barrier behind. Signage will also be installed to address public safety concerns.*

- 4.4 [App 12-018](#) Edmonton & Area Land Trust

Margaret Reine, President and Pam Wight, Executive Director

**Recommendation**

That the Governance & Priorities Committee accept the presentation by the Edmonton & Area Land Trust as information.

**A motion was made by Council Member Phyllis Kobasiuk that this presentation be accepted for information. The motion carried by an unanimous vote.**

**A motion was made by Council Member Phyllis Kobasiuk that the Edmonton & Area Land Trust (EALT) be invited to give this presentation to the Environment Committee. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that the Edmonton & Area Land Trust request for the creation of an endowment be referred to administration. The motion carried unanimously.**

**RECESS**

*Committee Chair Locher recessed the meeting at 10:08 a.m. and reconvened the meeting at 10:24 a.m.*

**5. OLD BUSINESS**

*There were no Old Business items brought forward.*

**NEW BUSINESS continued**

**B. Corporate Services Matters**

*There were no items on this agenda.*

**C. Sustainable Infrastructure Services Matters**

**C.1 [RFD 12-055](#) Ten Year Winter Maintenance Summary**

**Proposed Motion(s)**

That the Governance and Priorities Committee accept the Ten Year Winter Maintenance Summary for information.

*Rob McGowan presented data on the cost of winter maintenance over the last 10 years. Committee members commented on the numerous compliments they receive from ratepayers regarding the excellent job Public Works staff do removing snow.*

**A motion was made by Council Member Jo Szady that the Ten Year Winter Maintenance Summary be accepted for information. The motion carried**

unanimously.

**D. Sustainable Community and Protective Services Matters**

*There were no items on this agenda.*

**E. Sustainable Development Services Matters**

**E.1 [RFD 12-069](#) Site Locator Tool Proposal**

**Proposed Motion**

That the Governance and Priorities Committee accept the Site Locator Tool recommendation as presented.

*Al McCully provided background on this item. Dominika Pekarova showcased the sample website and highlighted its features and noted that they propose to have it up and running in a few months.*

**A motion was made by Mayor Rod Shaigec that the Site Locator Tool Proposal be accepted . The motion carried unanimously.**

**E.2 [RFD 12-077](#) Planning & Development Customer Satisfaction Survey - Preliminary Report**

**Proposed Motion(s)**

Accept as information

*Al McCully reviewed the Planning Department Customer Service survey results. Suggestions were noted and plans are in place to implement these suggestions.*

**A motion was made by Council Member Phyllis Kobasiuk that the Planning & Development Customer Satisfaction Survey - Preliminary Report be accepted for information. The motion carried unanimously.**

**7. COMMUNICATIONS**

**7.1 [COM 12-009](#) Municipal Emergency Management Bylaws**

**Proposed Motion(s)**

That the Governance & Priorities Committee accept the correspondence from the Minister of Municipal Affairs regarding Emergency Management Bylaws as information.

**A motion was made by Council Member Darrell Hollands that the correspondence from the Minister of Municipal Affairs regarding Emergency Management Bylaws be accepted for information. The motion carried unanimously.**

**7.2 [COM 12-011](#) 2011 Audited Financial Statements of TransAlta Tri Leisure Centre**

**Proposed Motion(s)**

That the Governance and Priorities Committee accept the statements as information.

A motion was made by Council Member Darrell Hollands that the 2011 Audited Financial Statements of the TransAlta Tri Leisure Centre be accepted for information. The motion carried unanimously.

7.3 [COM 12-008](#) AAMDC Newsletter

**Proposed Motion**

That the Governance & Priorities Committee accept the AAMDC Newsletter as information.

**This item was tabled due to IT difficulties at AAMDC.**

7.4 [COM 12-014](#) Committee Reports

**Proposed Motion(s)**

That the Committee accept the reports for information

*Councillor Locher reported on her meeting with Minister Ambrose regarding the budget, and the events at the Multicultural Centre.*

*Councillor Kobasiuk reported on Acheson Business Association Annual General Meeting. She also noted the accomplishment of Judy Unterschultz, Executive Director of the Heritage Agricultural Society on her selection as one of the Canadian representatives during the 56th Session of the United Nations Commission on the Status of Women (UNCSCW) focusing on rural women's role in communities in New York in early March.*

*Mayor Shaigec reported on his attendance at the Institute of Advancement of Aboriginal Women awards ceremony.*

**A motion was made by Council Member Jo Szady that the Committee Reports be accepted for information . The motion carried unanimously.**

8. **NEXT MEETING**

*The next meeting is scheduled for Tuesday, May 1st, 2012 at 9:00 a.m.*

9. **IN-CAMERA SESSION**

*No In-camera items*

10. **BUSINESS ARISING FROM IN-CAMERA SESSION**

10. **ADJOURNMENT**

*Committee Chair Locher adjourned the meeting at 11:12 a.m.*

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*Committee Chair*

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*Recording Secretary*