



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Meeting
Friday, June 21, 2013
9:00 – 11:15 a.m.
ACRWC Boardroom

Members Present:

Cr. Tom Hutchison, Chairman	City of Fort Saskatchewan
Ald. Dominic Mishio	City of Leduc
Cr. George Fraser	Town of Gibbons
Cr. Len Bracko	City of St. Albert
Cr. Pat Hansard (at 9:07 a.m.)	Town of Stony Plain
Cr. Darrell Hollands (at 9:04 a.m.)	Parkland County
Cr. Ken McGillis	Sturgeon County
Cr. Lisa Holmes	Town of Morinville
Cr. John Schonewille	Leduc County
Cr. Louise White-Gibbs	Town of Beaumont
Ald. Bill Kesanko (at 9:07 a.m. Alternate)	City of Spruce Grove

Members Absent:

Cr. Brian Botterill	Strathcona County
Mayor Randy Boyd	Town of Bon Accord
Ald. Wayne Rothe	City of Spruce Grove

Commission Staff:

Mike Darbyshire	General Manager
Paul Krueger	Finance Manager
Gil Carleton	Design & Construction Manager
Brad Willard	Operations Manager
Carolyn Lowther	Administrative Assistant

Call to Order

Chairman Hutchison called the meeting to order at 9:00 a.m.

Agenda

CM21-13

MOVED BY Cr. Schonewille that the agenda as presented be adopted.

CARRIED

Minutes

CM22-13

MOVED BY Cr. Bracko that the minutes of the March 15, 2013 ACRWC Board meeting as presented be adopted.

CARRIED

Committees:**Grant Eligibility Communication & Advocacy Committee**

CM23-13 MOVED BY Ald. Mishio that the minutes of the March 15, 2013 meeting of the Grant Eligibility Communication & Advocacy Committee be received for information.

CARRIED

Energy Management Committee

CM24-13 MOVED BY Ald. Mishio that the minutes of the March 15, 2013 meeting of the Energy Management Committee be received for information.

CARRIED

Performance Management Committee

CM25-13 MOVED BY Cr. Shonewille that his report be received for information.

CARRIED

Regional Coordinating Committee

CM26-13 MOVED BY Cr. Shonewille that the April 19, 2013 minutes of the Regional Coordinating Committee be received for information.

CARRIED

Cr. Hollands arrived at 9:04 a.m.

Cr. Hansard and Ald. Kesanko arrived at 9:07 a.m.

Administrative Reports

CM27-13 MOVED BY Cr. Schonewille that the Administrative reports be received for information.

CARRIED

Correspondence

CM28-13 MOVED BY Cr. McGillis that the correspondence as presented be received for information.

CARRIED

Wild Rose Retriever Club – Access to Property

CM29-13 MOVED BY Cr. Fraser that the Wild Rose Retriever Club be granted access to the ACRWC land adjacent to the Treatment Plant until November 15, 2013.

CARRIED

Capital Program Overview

Gil Carleton, Design & Construction Manager gave an overview of the ACRWC's 2013 Capital Program.

Alberta Municipal Financing Corporation Policy

CM30-13 MOVED BY Cr. McGillis that the Board adopt the amended Alberta Capital Finance Authority Policy.

CARRIED

Honoraria & Expenses Policy

Administration will amend the draft policy for review at the July Board meeting.

Meeting Procedures Policy

CM31-13 MOVED BY Ald. Kesanko that the Board adopt the amended Meeting Procedures Policy.

CARRIED

Organizational Succession Planning

CM32-13 MOVED BY Cr. Schonewille that the Board move in-camera.

CARRIED

CM33-13 MOVED BY Cr. Fraser that the Board return to an open meeting.

CARRIED

Adjournment

The meeting adjourned at 10:55 a.m.

These minutes approved this _____ day of _____, 2013

ACRWC Board Chairman

General Manager

Recorder:
Carolyn Lowther