



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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## Meeting Agenda

### Committee of the Whole

*Mayor Rod Shaigec  
Council Member AnnLisa Jensen  
Council Member Jackie McCuaig  
Council Member Phyllis Kobasiuk  
Council Member Darrell Hollands  
Council Member John McNab  
Council Member Tracey Melnyk*

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Tuesday, September 6, 2016

9:00 AM

Council Chambers

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### Vision and Mission

*Our VISION:*

*Parkland County, home to...  
Creative Communities  
Dynamic Connections  
Cherished Ecosystems  
Resilient Economies*

*And our MISSION:*

*Parkland County represents the interests and aspirations of its citizens,  
providing quality municipal services through strategic governance, and  
delivering the best outcomes for Parkland County as a whole.*

1. **CALL TO ORDER (AnnLisa Jensen)**
2. **ADOPTION OF AGENDA (AnnLisa Jensen)**
3. **ADOPTION OF MINUTES (AnnLisa Jensen)**
- 3.1 [MIN 16-029](#) Unadopted Committee of the Whole July 5, 2016 Minutes

**Proposed Motion**

The Committee of the Whole meeting minutes of July 5, 2016 be adopted,  
as presented.

**Attachments:** [Unadopted Committee of the Whole July 5, 2016 Minutes](#)

4. **DELEGATIONS**
5. **OLD BUSINESS**
6. **NEW BUSINESS**

**A. Mayor and Council Member Matters****B. Chief Administrative Officer****B.1 [RFD 16-178](#) Wendel Heights Road Surfacing Petition Report****Proposed Motion**

The Wendel Heights road surfacing petition report be received for information.

**Sponsors:** Heck

**Attachments:** [1. Wendel Heights Road Surfacing Petition Report](#)

**C. Chief Financial Officer****C.1 [RFD 16-173](#) Parkland County Restricted Surplus Review - Terms of Reference****Proposed Motion**

The Parkland County Restricted Surplus Review Terms of Reference be received for information.

**Sponsors:** Kibblewhite

**Attachments:** [1. Restricted Surplus Review - Terms of Reference](#)  
[2. Administrative Report Restricted Surplus Review](#)

**D. General Manager, Community Services****D.1 [RFD 16-176](#) Wabamun Lake Ad Hoc Committee Terms of Reference****Proposed Motion**

The Wabamun Lake Ad Hoc Committee Terms of Reference be approved as presented.

**Sponsors:** Cross

**Attachments:** [1. Wabamun Lake Ad Hoc Committee Terms of Reference](#)

**E. General Manager, Corporate Services****E.1 [RFD 16-166](#) Local Authorities Election Act Discussion Guide Response****Proposed Motion**

Administration be directed to submit the Local Authorities Election Act Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Local Authorities Election Act Discussion Guide Response](#)

**E.2**     [RFD 16-167](#)     Code of Conduct Regulation Discussion Guide Response**Proposed Motion**

Administration be directed to submit the Code of Conduct Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Code of Conduct Regulation Discussion Paper](#)

**E.3**     [RFD 16-168](#)     Public Participation Regulation Discussion Guide Response**Proposed Motion**

Administration be directed to submit the Public Participation Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Public Participation Regulation Discussion Guide Response](#)

**E.4**     [RFD 16-177](#)     Corporate Services - Division Update**Proposed Motion**

The Corporate Services Division presentation be received for information.

**Sponsors:** Van Buul

**Attachments:** [1. Corporate Services Update September 2016](#)

**F.**     **General Manager, Development Services****F.1**     [RFD 16-147](#)     Highvale End Land Use Area Structure Plan Update**Proposed Motion**

The Highvale End Land Use Area Structure Plan (Bylaw 2016-12) update be received for information.

**Sponsors:** Vana

**F.2**     [RFD 16-158](#)     Municipal Development Plan - June 2016 Update**Proposed Motion**

The Municipal Development Plan update be received for information.

**Sponsors:** Vana

**F.3**     [RFD 16-159](#)     Wabamun Sub-Watershed Land Use Plan Update**Proposed Motion**

The Wabamun Sub-Watershed Land Use Plan update be received for information.

**Sponsors:** Vana

**F.4**     [RFD 16-140](#)     Accessory Building Securities**Proposed Motion**

1. The Accessory Building Securities report be received for information.
  
2. Administration be directed to present amendments to Land Use Bylaw 20-2009 that remove the requirement for securities associated with accessory buildings and allow minor buildings on vacant parcels subject to specific regulations and criteria for Council consideration.

**Sponsors:** Vana

**Attachments:** [1. Administrative Report - Accessory Building Securities](#)  
[2. Presentation - Accessory Building Securities](#)

**F.5**     [RFD 16-175](#)     Planning and Development Services Update Presentation**Proposed Motion**

The Planning and Development Services presentation be received for information.

**Sponsors:** Vana

**Attachments:** [1. Planning & Development Services presentation](#)

**F.6**     [RFD 16-174](#)     Capital Region Growth Plan Update**Proposed Motion**

The Capital Region Growth Plan update be received for information.

**Sponsors:** Vana

**Attachments:** [1. Capital Region Board Attachment](#)

**G.     General Manager, Infrastructure Services****7.     COMMUNICATIONS****7.1**     [COM 16-047](#)     AAMDC Contact Newsletter**Proposed Motion**

The AAMDC Contact Newsletter be received for information.

**Attachments:** [1. August 25, 2016 Contact Newsletter](#)  
[2. August 19, 2016 Contact Newsletter](#)

**7.2**     [COM 16-048](#)     Federation of Canadian Municipalities (FCM) Update**Proposed Motion**

The Federal of Canadian Municipalities (FCM) update be received for information.

**Attachments:** [Federation of Canadian Municipalities \(FCM\) Update](#)

**8. IN-CAMERA SESSION**

**9. BUSINESS ARISING FROM IN-CAMERA SESSION**

**10. NEXT MEETING**

*The next Committee of the Whole meeting is scheduled for September 20, 2016 at 9:00 a.m.*

**11. CLOSE OF MEETING**