



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 11, 2018

9:00 AM

Council Chambers

REVISED - December 7, 2018:

Deletion - Item F.4 - Corporate Services - Grant Application

Addition - Item 9.2 - Closed Session - Financial Matter

VISION:

One Parkland: Powerfully Connected

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION**
2. **ADOPTION OF AGENDA (Mayor)**
3. **CONSENT AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**
- 4.1 [MIN 18-033](#) Adoption of the November 27, 2018 Council Meeting Minutes

Proposed Motion

That the November 27, 2018 Council meeting minutes be adopted, as presented.

Attachments: [1. Unadopted November 27, 2018 Council Meeting Minutes](#)

5. DELEGATIONS

- 5.1 [App 18-108](#) Public Input - 9:15 a.m. (10 mins.)

Sponsors: Shaigec

- 5.2 [BL 18-058](#) PUBLIC HEARING - 9:30 a.m.
Proposed Road Closure Bylaw 2018-28
(Undeveloped Portion of Range Road 25 North of Township Road 512)

Proposed Motion

That Bylaw 2018-28 receive first reading.

Sponsors: McGowan

Attachments: [1. Bylaw 2018-28 Road Closure W of SW-17-51-02-W5](#)
[2. Chair's Procedural Notes - Bylaw 2018-28](#)
[3. IOP - Road Closure Bylaw 2018-28 -W of SW-17-51-02-W5 Zoomed Out](#)
[4. IOP - Road Closure Bylaw 2018-28 - W of SW-17-51-02-W5 Direct View](#)
[5. Policy EN 009 Road Allowances - Sale, Lease](#)

- 5.3 [RFD 18-292](#) APPOINTMENT - 10:00 a.m.
Council Compensation Review Committee
Elected Official Remuneration Policy C-AD22 (Council Compensation
Committee Policy C-AD22)
(Stephanie Sabadaska, Chairperson, Council Compensation Review
Committee)

Proposed Motions

1. That revised Elected Official Remuneration Policy C-AD22 be approved effective January 1, 2019, as presented.
2. That Administration be directed to present revised Council Expenses Policy C-AD24 to align with revised Elected Official Remuneration Policy C-AD22.

Sponsors: Swain

Attachments: [1. C-AD22 - Elected Official Remuneration Policy](#)
[2. Current Council Compensation Policy C-AD22](#)
[3. Current Council Compensation Schedule A](#)
[4. 2019 Council Compensation Committee Terms of Reference](#)
[5. Council Expenses Policy C-AD24](#)
[6. Council Expenses Policy C-AD24 - Schedule A](#)

6. BUSINESS ARISING

7. NEW BUSINESS

A. Mayor and Council Member Matters

B. Chief Administrative Officer

C. Legislative Matters

- C.1** [BL 18-044](#) Parkland County and Summer Village of Betula Beach Intermunicipal Collaboration Framework Bylaw 2018-27

Proposed Motions

1. That Bylaw 2018-27 receive first reading.
2. That Bylaw 2018-27 receive second reading.

Sponsors: McGowan

Attachments: [1. Bylaw 2018-27 Parkland County and Summer Village of Betula Beach ICF](#)
[2. Parkland County and SV Betula Beach ICF - 11-29-18](#)

- C.2** [BL 18-060](#) Bylaw 2018-31: Amendments to the Acheson Industrial Area Structure Plan Bylaw 2014-29; and
Bylaw 2018-32: Land Use Bylaw Redistricting - Pt. of Section 11-53-26-W4M

Proposed Motions

Bylaw 2018-31: Amendments to the Acheson Industrial Area Structure Plan Bylaw No. 2014-29

1. That Bylaw 2018-31 receive first reading.
2. That a public hearing be scheduled for January 22, 2019 at 10:00 a.m. in Council Chambers to hear public comment on Bylaw 2018-31.

Bylaw 2018-32: Land Use Bylaw Redistricting of Pt: Section 11-53-26-W4M

3. That Bylaw 2018-32 receive first reading.
4. That a public hearing be scheduled for January 22, 2019 at 10:00 a.m. in Council Chambers to hear public comment on Bylaw 2018-32.

Sponsors: McGowan

Attachments: [1. Bylaw 2018-31 Acheson ASP - Amendment](#)
[2. Acheson ASP \(Redline Amendments Nov 2018\)](#)
[3. Bylaw 2018-32: Pt. Sec.11-53-26-W4M LUB Redistricting](#)
[4. Bylaw 2018-32: Schedule A](#)
[5. Section 11-53-26-W4M Conceptual Scheme](#)
[6. Administrative Report](#)
[7. Public Consultation & Referral Report](#)

- C.3** [BL 18-059](#) Bylaw 2018-30 Amending 2019 Fees and Charges Bylaw 2018-14

Proposed Motions

1. That Bylaw 2018-30 receive first reading.
2. That Bylaw 2018-30 receive second reading.
3. That Bylaw 2018-30 be presented for third reading at this meeting.
4. That Bylaw 2018-30 receive third and final reading.

Sponsors: Kibblewhite

Attachments: [1. Bylaw 2018-30 - Amendment to 2019 Fees and Charges](#)
[2. G3 - Solid Waste Services 2019 Fees & Charges](#)
[3. 2019 Fees & Charges](#)
[4. Bylaw 2018-014](#)

- C.4** [POL 18-009](#) Related Party Transactions Policy C-FI15

Proposed Motion

That Related Party Transactions Policy C-FI15 be approved, as presented.

Sponsors: Kibblewhite

Attachments: [1. Related Party Disclosure Key Management Personnel Policy](#)

- C.5** [RFD 18-299](#) Cancellation of the January 8, 2019 Council Meeting

Proposed Motion

That the January 8, 2019 regular Council meeting be cancelled.

Sponsors: Swain

D. Chief Financial Officer

- D.1** [RFD 18-285](#) Write-off Uncollectible Property Taxes Relating to Oil and Gas Companies

Proposed Motions

1. That Council approve the write-off of municipal, education, seniors and designated industrial property taxes and penalties on a number of tax rolls relating to oil and gas companies (as per Attachment 1) in the amount of \$89,432.73.
2. That Administration be directed to apply to recover the education portion of the taxes through the Provincial Education Requisition Credit Program for uncollectible education property taxes on oil and gas properties in the amount of \$20,060.28.

Sponsors: Kibblewhite

Attachments: [1. Uncollectible taxes for oil & gas companies](#)

E. Agriculture, Community & Protective Services Matters

F. Corporate Services Matters

F.1 [RFD 18-291](#) Public Member Committee Appointments**Proposed Motion**

That the following public committee member appointments be approved effective January 1, 2019:

Alternate Land Use Services (ALUS) PAC

- Gerry Tallieu (four-year term)*

Municipal Library Board

- Barb Shackel-Hardman (two-year term)*

- Sarah Leteta (two-year term)*

* = *incumbent*

Sponsors: Swain

Attachments: [1. Policy C-AD26 Public Committee Members](#)

F.2 [RFD 18-294](#) Financial Contribution to the Federation of Canadian Municipalities (FCM)**Proposed Motion**

That Council approve a contribution in the amount of \$840.00 to the Federation of Canadian Municipalities (FCM) for the 2019 Special Advocacy Fund.

Sponsors: Swain

Attachments: [1. FCM Special Advocacy Fund Brochure](#)

F.3 [RFD 18-301](#) Microsoft Enterprise Agreement**Proposed Motion**

That Council approve Administration to renew the Microsoft enterprise agreement for a three year term.

Sponsors: Swain

G. **Strategic Initiatives Matters****H.** **Operations Services Matters****H.1** [RFD 18-300](#) Development of a Regional Sanitary Sewer System with Lac Ste. Anne County**Proposed Motion**

That Council direct Administration to work with Lac Ste. Anne County and other associated municipalities on the development of a regional wastewater commission.

Sponsors: McGowan

Attachments: [Handout - December 11 2018 - Devel Regional Sanitary Sewer with Lac St Ann](#)

8. **COMMUNICATIONS**

8.1 [COM 18-076](#) Rural Municipalities of Alberta Contact Newsletter**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Rural Municipalities of Alberta Contact Newsletter - Website](#)

8.2 [COM 18-077](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Federation of Canadian Municipalities - Website](#)

8.3 [COM 18-078](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Shaigec

9. CLOSED SESSION**9.1** [RFD 18-306](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the *Freedom of Information and Protection of Privacy Act*.

Sponsors: Van Buul

9.2 [PRE 18-038](#) Financial Matter
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials**9.3** [RFD 18-308](#) Regular Meeting Session**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Van Buul

10. BUSINESS ARISING FROM CLOSED SESSION**11. CLOSE OF MEETING**