



# Parkland County

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## Meeting Agenda

### Committee of the Whole

*Mayor Rod Shaigec  
Council Member AnnLisa Jensen  
Council Member Jackie McCuaig  
Council Member Phyllis Kobasiuk  
Council Member Darrell Hollands  
Council Member John McNab  
Council Member Tracey Melnyk*

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Tuesday, November 5, 2019

9:00 AM

Council Chambers

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#### Vision:

**One Parkland: Powerfully Connected**

1. **CALL TO ORDER (Jensen)**
2. **ADOPTION OF AGENDA (Jensen)**
3. **CONSENT AGENDA (Jensen)**
4. **ADOPTION OF MINUTES (Jensen)**
- 4.1 [MIN 19-032](#) Adoption of the October 1, 2019 Committee of the Whole Meeting Minutes

#### **Proposed Motion**

That the October 1, 2019 Committee of the Whole meeting minutes be adopted, as presented.

**Sponsors:** Jensen

**Attachments:** [1. Unadopted October 1, 2019 Committee of the Whole Meeting Minutes](#)

5. **DELEGATIONS**
- 5.1 [App 19-072](#) Public Input - 9:15 a.m. (10 mins.)

**Sponsors:** Jensen

- 5.2     [App 19-073](#)     10:00 a.m. Appointment - 2019 Salvation Army Kettle Campaign  
Paul Hanlan, 2019 Kettle Coordinator  
Major Joanne Cook, Salvation Army

**Proposed Motion**

That the 2019 Salvation Army Kettle Campaign presentation be received for information, as presented.

**Sponsors:** Cross

**Attachments:** [1. 2019 Salvation Army Christmas Kettle Campaign Presentation](#)

- 5.3     [App 19-070](#)     10:30 a.m. Appointment - River Valley Alliance Update  
Brent Collingwood, Executive Director

**Proposed Motion**

That the River Valley Alliance Update be received for information, as presented.

**Sponsors:** Cross

**Attachments:** [1. River Valley Alliance Presentation, Nov 5, 2019](#)

- 5.4     [App 19-071](#)     11:00 a.m. Appointment - Tri Regional Action Collaboration Task Force (TRAC)  
Dave Grobman, Chair

**Proposed Motion**

That the Tri Regional Action Collaboration Task Force presentation be received for information, as presented.

**Sponsors:** Swain

**Attachments:** [1. 2022 Greater Parkland Regional Chamber of Commerce Future Vision](#)

- 5.5     [App 19-069](#)     11:30 a.m. Appointment - KPMG Audit Planning Report  
Taylor Rolheiser, Senior Manager  
John Stelter, Audit Partner

**Proposed Motion**

That the KPMG Audit Planning Report be received for information, as presented.

**Sponsors:** Kibblewhite

**Attachments:** [1. Audit Planning Report](#)

6.     **OLD BUSINESS**

7.     **NEW BUSINESS**

A.     **Mayor and Council Member Matters**

B.     **Chief Administrative Officer**

C.     **Chief Financial Officer**

**C.1**     [RFD 19-070](#)     September 30, 2019 Financial Statements**Proposed Motion**

That the September 30, 2019 Financial Statements be received as information, as presented.

**Sponsors:** Kibblewhite

**Attachments:** [1. September 2019 YTD Financial Report](#)

**D.     General Manager, Agriculture, Community and Protective Services****D.1**     [RFD 19-213](#)     Bylaw 2019-21 Municipal Emergency Management**Proposed Motions**

1. That Bylaw 2019-21 be received for information, as presented.
2. That Bylaw 2019-21 be referred to the November 26, 2019 Council meeting.

**Sponsors:** Cross

**Attachments:** [1. Bylaw 2019-21 Municipal Emergency Management](#)  
[2. Bylaw 2019-21 Municipal Emergency Management Presentation](#)

**E.     General Manager, Corporate Services****E.1**     [RFD 19-136](#)     Corporate Plan**Proposed Motion**

That the Corporate Plan be received for information, as presented.

**Sponsors:** Swain

**Attachments:** [1. 2019 Corporate Plan - 2019-10-29](#)

**F.     General Manager, Operations Services****F.1**     [RFD 19-206](#)     Tri-Municipal Local Transit Service Update**Proposed Motions**

1. That the Tri-Municipal Local Transit Service Update be received for information, as presented.
2. That Administration be directed to develop options for Transit Service to Parkland Village as part of a new Tri-Municipal Local Transit service; and, provide Council with an update by Q3 2020.

**Sponsors:** McGowan

**Attachments:** [1. Tri-Municipal Local Transit Projections](#)

**F.2**     [RFD 19-207](#)     Acheson Transit Service Update**Proposed Motions**

1. That the Acheson Transit Service update be received for information, as presented.
2. That Administration be directed to present to Council a recommendation to reduce the Acheson Transit Service by three morning and three afternoon trips.

**Sponsors:** McGowan

**Attachments:** [1. Acheson Bus Stop Locations](#)  
[2. Ridership Statistics and Utility Bill Breakdown](#)

**G.     General Manager, Strategic Initiatives****8.     COMMUNICATIONS****8.1**     [COM 19-066](#)     Rural Municipalities of Alberta Contact Newsletter**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Sponsors:** Jensen

**Attachments:** [1. October 25, 2019 Contact Newsletter](#)

**8.2**     [COM 19-067](#)     Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

**Sponsors:** Jensen

**Attachments:** [1. Federation of Canadian Municipalities Update](#)

**9.     CLOSED SESSION****9.1**     [RFD 19-211](#)     Closed Session**Proposed Motion**

That the Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

**Sponsors:** Heck

- 9.2     [PRE 19-060](#)     KPMG Audit Planning Report  
Taylor Rolheiser, Senior Manager  
John Stelter, Audit Partner
- FOIP Section 24 - Advice from officials  
FOIP Section 26 - Testing procedures, tests and audits
- 9.3     [PRE 19-059](#)     Economic Diversification Update
- FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials
- 9.4     [PRE 19-061](#)     Jurisdictional Land Matter
- FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege
- 9.5     [RFD 19-212](#)     Regular Committee of the Whole Meeting Session
- Proposed Motion**  
That the Committee of the Whole revert to regular Committee of the Whole meeting session.
- Sponsors:** Heck
10.     **BUSINESS ARISING FROM CLOSED SESSION**
11.     **NEXT MEETING**
- The next Committee of the Whole meeting is scheduled for December 3, 2019 at 9:00 a.m.*
12.     **CLOSE OF MEETING**