



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Agenda

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, October 27, 2020

9:00 AM

Council Chambers

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### Organizational Meeting

**VISION:**  
**One Parkland: Powerfully Connected**

#### Teleconferencing Details

*This meeting will be conducted by telephone conferencing.*

*To view the meeting while in progress, please access the Parkland County website at [www.parklandcounty.com/meetings](http://www.parklandcounty.com/meetings).*

*Please contact Legislative Services at [governanceagendas@parklandcounty.com](mailto:governanceagendas@parklandcounty.com) for more information.*

1. **CALL TO ORDER (Deputy Mayor)**
2. **ADOPTION OF AGENDA (Deputy Mayor)**
3. **COUNCIL CONDUCT**
- 3.1 [RFD 20-138](#) Norms and Values for Members of Council

#### **Proposed Motion**

That Council acknowledge the Norms and Values for Members of Council, as presented, to guide Council members during the ensuing year of office.

**Sponsors:** Swain

**Attachments:** [1. 2020 Norms and Values](#)  
[2. Council Norms and Values Policy C-AD20](#)

4. **OATH OF OFFICE - DEPUTY MAYOR**

**4.1**     [RFD 20-139](#)     Deputy Mayor Appointments**Proposed Motion**

That the following members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act:

Council Member Tracey Melnyk - Organizational Meeting 2020 to February 28, 2021;

Council Member Phyllis Kobasiuk - March 1, 2021 to June 30, 2021; and

Council Member Darrell Hollands - July 1, 2021 to Organizational Meeting 2021.

Sponsors: Swain

**5.       ESTABLISH DATES FOR REGULAR MEETINGS OF COUNCIL****5.1**     [RFD 20-140](#)     Establish Dates for Regular Meetings of Council**Proposed Motion**

For 2020 - 2021, regular meetings of Council will be held the second and fourth Tuesday of each month, commencing at 9:00 a.m. in Council Chambers, with no meetings of Council scheduled for:

- December 22, 2020 (Seasonal Break);

- July 27 and August 10, 2021 (Summer Break); and

- October 12, 2021 (Election Break).

Sponsors: Swain

**5.2**     [RFD 20-141](#)     Establish Council Budget Presentations Meetings**Proposed Motion**

That the 2021 Budget Presentations be scheduled in Council Chambers on November 17, 2020 (all day) and November 18, 2020 (half day).

Sponsors: Swain

**5.3**     [RFD 20-142](#)     Establish 2021 Council Organizational Meeting**Proposed Motion**

That the 2021 Organizational meeting be scheduled on Tuesday, October 26, 2021 commencing at 9:00 a.m. in Council Chambers.

Sponsors: Swain

**5.4**     [RFD 20-143](#)     Establish Committee of the Whole Meeting Dates**Proposed Motion**

For 2020 - 2021, regular meetings of the Committee of the Whole will be held the first Tuesday of every month, and the third Tuesday of every second month of the ensuing year, commencing at 9:00 a.m. in Council Chambers, with no meetings scheduled for:

- November 3, 2020 (RMA Fall Convention);
- January 5, 2021 (Seasonal Break);
- August 3, 2021 (Summer Break); and
- October 5 and 19, 2021 (Election Break).

**Sponsors:** Swain

**6.        COMMITTEE APPOINTMENTS****6.1**     [RFD 20-144](#)     Appointment of Weed Inspectors**Proposed Motion**

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Weed Inspectors for the ensuing year pursuant to Section 7 of the Weed Control Act.

**Sponsors:** Swain

**6.2**     [RFD 20-145](#)     Appointment of Pest Control Officers**Proposed Motion**

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Pest Control Officers for the ensuing year pursuant to Sections 9 and 10 of the Agricultural Pests Act.

**Sponsors:** Swain

**6.3**     [RFD 20-146](#)     Appointment of Soil Conservation Officers**Proposed Motion**

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Soil Conservation Officers for the ensuing year pursuant to Section 15 of the Soil Conservation Act.

**Sponsors:** Swain

- 6.4     [RFD 20-147](#)     Appointment of Agricultural Pest, Soil Conservation, and Weed Control Appeal Committee

**Proposed Motion**

That appointed Agricultural Service Board members be appointed as appeal committee members to the Agricultural Pest, Soil Conservation, and Weed Control appeal committees pursuant to the Agricultural Pests Act, Soil Conservation Act, and the Weed Control Act.

**Sponsors:** Swain

- 6.5     [RFD 20-148](#)     Committee and Board Appointments

**Proposed Motion**

That the appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, effective October 27, 2020 at the 2020 Organizational meeting for the ensuing year, as recommended and presented.

**Sponsors:** Swain

**Attachments:** [1. Council Appointments to Boards and Committees](#)

**7.     THIRD PARTY ADMINISTRATOR APPOINTMENT**

- 7.1     [RFD 20-149](#)     Appointment of Third Party Administrator - Whistleblower Policy C-HR30

**Proposed Motion**

That the appointment of a Third Party Administrator for the management of Whistleblower Policy C-HR30 be tabled to the November 24, 2020 Council meeting.

**Sponsors:** Swain

**Attachments:** [1. C-HR30 Whistleblower Policy](#)

**8.     CLOSE OF MEETING**