



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 27, 2021

9:00 AM

Council Chambers

VISION:

One Parkland: Powerfully Connected

Zoom Details

To watch the LIVESTREAM or learn how you can participate in the meeting visit www.parklandcounty.com/participate.

Those wishing to speak at PUBLIC INPUT must pre-register by 12:00 p.m. the day before the meeting. Visit www.parklandcounty.com/participate to pre-register.

Those wishing to speak at the 9:30 a.m. PUBLIC HEARING for BYLAW 2021-07 must pre-register by 12:00 p.m. the day before the meeting. Visit www.parklandcounty.com/participate to pre-register.

Those wishing to speak at the 10:00 a.m. PUBLIC HEARING for BYLAW 2021-03 must pre-register by 12:00 p.m. the day before the meeting. Visit www.parklandcounty.com/participate to pre-register.

Contact Legislative Services at governanceagendas@parklandcounty.com if you have any questions.

1. **CALL TO ORDER (Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (Hollands)**
2. **ADOPTION OF AGENDA (Mayor)**
3. **CONSENT AGENDA (Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**

4.1 [MIN 21-013](#) Adoption of April 13, 2021 Council Meeting Minutes

Proposed Motions

1. That the April 13, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the April 13, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

Sponsors: Shaigec

Attachments: [1. Unadopted April 13, 2021 Council Meeting Minutes](#)

5. **DELEGATIONS**

5.1 [App 21-020](#) 9:15 a.m. - Public Input (10 minutes)

Sponsors: Shaigec

5.2 [BL 21-023](#) 9:30 a.m. Public Hearing - Bylaw 2021-07 Redistricting NE & Pt. SW 34-52-26-W4M Amendment to Land Use Bylaw 2017-18 and Proposed Conceptual Scheme for Section 34-52-26-W4M within Acheson Zone 6

Proposed Motions

1. That Council approve the Section 34-52-26-W4M Conceptual Scheme, as presented.
2. That Bylaw 2021-07 receive second reading.
3. That Bylaw 2021-07 receive third and final reading.
4. That Council approve authorization of electronic signature for Bylaw 2021-07 in accordance with Section 213 of the Municipal Government Act.

Sponsors: McGowan

Attachments: [1. Chair's Procedural Notes](#)

[2. Bylaw 2021-07 Redistricting NE & Pt. SW 34-52-26-4](#)

[3. Section 34-52-26-W4M Conceptual Scheme - FINAL](#)

[4. List of Registered Speakers](#)

[5. Administrative Report](#)

[6. Administrative Presentation](#)

- 5.3 [BL 21-025](#) 10:00 a.m. Reconvene Public Hearing - Bylaw 2021-03 Road Closure for Purpose of Lease, Plan 1143MC, N.W. 32-53-5-W5M

Proposed Motion

That Bylaw 2021-03 receive first reading.

Sponsors: McGowan

Attachments: [1. Chair's Procedural Notes](#)
[2. Bylaw 2021-03 Plan 1143MC Road Closure](#)
[3. AER NW32-53-5-W5 - circulated March 9, 2021](#)
[4. IOP Road Closure Plan 1143MC NW 32-53-5-W5 - circulated March 9, 2021](#)
[5. AER 2020-03 Turn Around - circulated March 9, 2021](#)
[6. Map](#)
[7. Camp He Ho Ha Letter dated April 12, 2021](#)
[8. Policy EN 009](#)

- 5.4 [RFD 21-066](#)
10:30 a.m. Appointment - Metrix Group LLP
Village of Wabamun 2020 Audited Financial Statements
(Philip Dirks, Partner and Stephen Webber, Manager)

Proposed Motion

That the Village of Wabamun 2020 Financial Statements be approved, as presented.

Sponsors: Dyck

Attachments: [1. 2020 Metrix Group Audit Findings Report - Village of Wabamun](#)
[2. 2020 Financial Statements - Village of Wabamun](#)

- 5.5 [RFD 21-065](#)
11:00 a.m. Appointment - KPMG
2020 Audited Financial Statements
(John Stelter, Partner, Audit and Tasha Olivieri, Senior Accountant, Audit)

Proposed Motion

That the 2020 Audited Consolidated Financial Statements be approved, as presented.

Sponsors: Dyck

Attachments: [1. 2020 KPMG Parkland County Presentation](#)
[2. 2020 KPMG Audit Findings Report](#)
[3. 2020 Consolidated Financial Statements - Draft](#)

6. BUSINESS ARISING

7. NEW BUSINESS**A. Mayor and Council Member Matters****A.1 [NM 21-004](#) Notice of Motion - Acceptance of Potentially Contaminated Soils Policy**

Take notice that at a regular meeting of Council on May 11, 2021, Mayor Shaigec will move that Council direct administration to prepare a policy for Council's review and approval to establish procedures to ensure soils brought into the County, for both public and private lands, are free from contamination and/or deleterious materials by July, 2021.

Sponsors: Shaigec

A.2 [NM 21-005](#) Notice of Motion - Service Connection Requirement for Water and Waste Water Servicing Policy

Take notice that at a regular meeting of Council on May 11, 2021, Mayor Shaigec will move that Council direct administration to prepare a policy for Council review and approval to establish guidelines for new development to connect to municipal water and/or municipal waste water systems by July 2021.

Sponsors: Shaigec

A.3 [NM 21-006](#) Notice of Motion - Multi-Parcel Country Residential Subdivision Approval Policy

Take notice that at a regular meeting of Council on May 11, 2021, Mayor Shaigec will move that Council direct administration to prepare a policy for Council review and approval to establish guidelines requiring a threshold whereby existing multi-parcel country residential lots must be developed before any new multi-parcel country subdivisions will be permitted. The policy shall be presented to Council by July, 2021.

Sponsors: Shaigec

A.4 [NM 21-007](#) Notice of Motion - Capital and Operating Cost-Sharing Policy

Take notice that at a regular meeting of Council on May 11, 2021, Mayor Shaigec will move that Council direct administration to prepare a policy for Council review and approval to establish thresholds for capital and operating cost-sharing contributions to municipal partners. The contributions will be determined as a percentage of capital and operating budgets respectively. The policy shall be presented to Council by July, 2021.

Sponsors: Shaigec

A.5 [NM 21-008](#) Notice of Motion - Agricultural Impact Assessment Policy

Take notice that at a regular meeting of Council on May 11, 2021, Mayor Shaigec will move that Council direct administration to prepare a policy for Council review and approval requiring an agricultural impact assessment be undertaken when a non-agricultural development, or a development which does not directly support agricultural operations, is proposed on lands zoned agricultural. The policy shall be presented to Council by July, 2021.

Sponsors: Shaigec

B. **Chief Administrative Officer****B.1** [RFD 21-067](#) 2020 and 2021 TransAlta Linear Property Assessment Complaint**Proposed Motions**

1. That Council authorize Parkland County to become an intervenor before the Municipal Government Board in relation to the TransAlta Linear Property Assessment Complaint numbers L20/WILS/TRAN-01, L20/WILS/TRAN-02, L21/WILS/TRAN-01 and L21/WILS/TRAN-02.
2. That Council approve funding of up to \$200,000 from the Long Term Sustainability Restricted Surplus for expenditures associated with the intervenor status.

Sponsors: Swain

C. **Legislative Matters****C.1** [BL 21-016](#) Bylaw 2021-11 Public Transportation Utility**Proposed Motions**

1. That Bylaw 2021-11 receive first reading.
2. That Bylaw 2021-11 receive second reading.
3. That Bylaw 2021-11 be presented for third reading at this meeting.
4. That Bylaw 2021-11 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-11 in accordance with Section 213 of the Municipal Government Act.

Sponsors: McGowan

Attachments: [1. Bylaw 2021-11 Public Transportation Utility](#)
[2. Bylaw 2020-10 Public Transportation Utility](#)

C.2 [BL 21-018](#) Bylaw 2021-12 Acheson Water Special Tax**Proposed Motions**

1. That Bylaw 2021-12 receive first reading.
2. That Bylaw 2021-12 receive second reading.
3. That Bylaw 2021-12 be presented at this meeting for third reading.
4. That Bylaw 2021-12 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-12 in accordance with Section 213 of the Municipal Government Act.

Sponsors: Dyck

Attachments: [1. Bylaw 2021-12 Acheson Water Special Tax](#)
[2. Schedule A](#)

C.3 [BL 21-020](#) Bylaw 2021-14 - 2021 Tax Rate**Proposed Motions**

1. That Bylaw 2021-14 receive first reading.
2. That Bylaw 2021-14 receive second reading.
3. That Bylaw 2021-14 be presented at this meeting for third reading.
4. That Bylaw 2021-14 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-14 in accordance with Section 213 of the Municipal Government Act.

Sponsors: Dyck

Attachments: [1. Bylaw 2021-14 Tax Rate](#)
[2. 2020 to 2021 Tax Comparison for Tax Rate Bylaw](#)

C.4 [BL 21-022](#) Bylaw 2021-13 Repeal of Wabamun Bylaws**Proposed Motions**

1. That Bylaw 2021-13 receive first reading.
2. That Bylaw 2021-13 receive second reading.
3. That Bylaw 2021-13 be presented at this meeting for third reading.
4. That Bylaw 2021-13 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-13 in accordance with Section 213 of the Municipal Government Act.

Sponsors: Swain

Attachments: [1. Order in Council 386-2020](#)
[2. Bylaw 2021-13 Repeal of Wabamun Bylaws](#)
[3. Administrative Report](#)
[4. Schedule A - Enforcement Matters](#)
[5. Schedule B - Non-Tax Financial Service Matters](#)
[6. Schedule C - Planning and Development Matters](#)

D. Agriculture, Community and Protective Services Matters

D.1 [RFD 21-056](#) Appointment of 2021 Weed and Crop Inspectors**Proposed Motion**

That Council appoint inspectors for the year 2020 pursuant to Section 7(1) of the Weed Control Act and Section 10(1) of the Agricultural Pests Act.

Sponsors: Cross

Attachments: [1. 2021 Agriculture Services Weed and Crop Inspector Appointments](#)

E. Chief Financial Officer**E.1** [RFD 21-062](#) Municipal 2021 Tax Cancellation on Leased Land Minimum Taxes**Proposed Motion**

1. That Council cancel the 2021 minimum taxes on the lands leased from the Crown to the landowners on Roll Numbers 2195001, 2196001, 2198001, and 2197001 in the amount of \$164.07.
2. That Council cancel the 2021 minimum taxes on Roll Number 275001 in the amount of \$34.72.

Sponsors: Dyck

Attachments: [1. 2021 Cancel Leased Land Minimum Taxes Roll Numbers 2195001, 2196001,](#)
[2. 2021 Cancel Leased Land Minimum Taxes Roll Number 275001](#)

F. Corporate & Shared Services Matters**G. Operations Services Matters****H. Strategic Initiatives Matters****8. COMMUNICATIONS****8.1** [COM 21-030](#) Rural Municipalities of Alberta Contact Newsletter**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. April 16, 2021 Contact Newsletter](#)

8.2 [COM 21-031](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Federation of Canadian Municipalities Update](#)

8.3 [COM 21-032](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Shaigec

9. CLOSED SESSION**9.1** [RFD 21-070](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Swain

9.2 [PRE 21-012](#) KPMG - 2020 Audited Financial Statements
(John Stelter, Partner, Audit and Tasha Oliveri, Senior Accountant, Audit)

FOIP Section 24 - Advice from officials

FOIP Section 26 - Testing procedures, tests and audits

9.3 [RFD 21-071](#) Regular Session**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Swain

10. BUSINESS ARISING FROM CLOSED SESSION**11. CLOSE OF MEETING**