



# Parkland County

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Parkland County, Alberta  
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## Meeting Minutes

### Council

*Mayor Allan Gamble*  
*Council Member Kristina Kowalski*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Council Member Natalie Birnie*  
*Council Member Rob Wiedeman*  
*Council Member Allan Hoefsloot*

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Tuesday, June 14, 2022

9:00 AM

Council Chambers

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### CALL TO ORDER / TERRITORIAL LAND ACKNOWLEDGEMENT

**We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.**

Mayor Gamble called the meeting to order at 9:00 a.m. and offered the following Treaty 6 lands acknowledgment:

**We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.**

**Present:** 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

#### **Administration:**

Laura Swain, Interim Chief Administrative Officer  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Rob McGowan, General Manager, Operations Services - in-part  
Jeff Dyck, Chief Financial Officer & General Manager, Corporate & Shared Services  
Ebenezer Adjei, Manager, Financial Planning & Analysis - in-part  
Jody Hancock, Director, Engineering Services - in-part  
Marc Ficht - Director, Strategic Initiatives - in-part  
Keith Bobey - Manager, Engineering Projects - in-part  
Sydney Gordon, Transit & Engineering Project Technician - in-part  
Amanda Soetaert - Project Engineer - in-part  
Nancy Domijan, Director, Planning & Development Services - in-part  
Julia Buffam - Current Planner - in-part  
Jessica Harnden, Senior Planner, Current Planning - in-part  
Lauren Aebig, Director, Strategic Services - in-part

Dawna Woytowich, Municipal Land Specialist - in-part  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer/Recording Secretary

## INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Kucher-Johnson that the June 14, 2022 Council meeting agenda be adopted, as amended with the following additions:

Item 8.1 - Closed Session  
Item 8.2 - Personnel Matter - FOIP Sections 17, 19, and 24  
Item 8.3 - Regular Session

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 22-025](#)

Adoption of the May 24, 2022 Council Meeting Minutes

#### **Proposed Motion**

That the May 24, 2022 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Wiedeman that the May 24, 2022 Council meeting minutes be adopted, as presented. The motion carried unanimously.

## DELEGATIONS

### [App 22-060](#)

9:05 a.m. - Public Input (15 mins.)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Floyd Young, Parkland County resident, came forward to express concerns related to the proposed Spruce Grove Civic Centre funding request.

## Agriculture, Community and Protective Services Matters

### [RFD 22-168](#)

City of Spruce Grove - Spruce Grove Civic Centre Funding Request

#### **Proposed Motion**

That Council approve a total capital contribution of \$4,378,000 from Recreation Facility Restricted Surplus for the City of Spruce Grove Civic Centre project to be paid over a three year term.

A motion was made by Council Member Kobasiuk that Council approve a total capital contribution of \$4,378,000 from Recreation Facility Restricted Surplus for the City of Spruce Grove Civic Centre project to be paid over a three year

term.

**The motion carried by the following vote:**

**For:** 5 - Mayor Gamble, Council Member Kowalski, Council Member Kucher-Johnson, Council Member Kobasiuk and Council Member Hoefsloot

**Against:** 2 - Council Member Birnie and Council Member Wiedeman

## **RECESS**

**Mayor Gamble recessed the meeting at 10:04 a.m., and reconvened the meeting at 10:15 a.m.**

## **DELEGATIONS**

### [App 22-061](#)

9:30 a.m. Appointment - Springbank Park Estates  
Ray Hajar, Landowner  
Greg Mackenzie, Collaborative Futures (Consultant)

**Proposed Motion**

That the Springbank Park Estates presentation be received for information, as presented.

**Ray Hajar, Landowner, and Greg Mackenzie, Collaborative Futures (Consultant) provided the Springbank Park Estates presentation.**

**A motion was made by Council Member Wiedeman that the Springbank Park Estates presentation be received for information, as presented. The motion carried unanimously.**

## **Operations Services Matters**

### [RFD 22-162](#)

Request for Waiver of Land Use Bylaw 2017-18 Section 19.6.1 Resubmission Interval - Springbank Park Estates Redistricting Application

**Proposed Motion**

That Council waive the one (1) year waiting period for the resubmission of the Land Use Bylaw amendment application for Springbank Park Estates in accordance with Land Use Bylaw 2017-18, Section 19.6.1, as presented.

**A motion was made by Council Member Birnie that Council waive the one (1) year waiting period for the resubmission of the Land Use Bylaw amendment application for Springbank Park Estates in accordance with Land Use Bylaw 2017-18, Section 19.6.1, as presented. The motion carried unanimously.**

## **BUSINESS ARISING**

### [BL 22-015](#)

Bylaw 2022-01 - Franchise Renewal Agreement Regarding Natural Gas Distribution in the Hamlet of Entwistle

**Proposed Motion**

1. That Bylaw 2022-01 receive second reading.
2. That Bylaw 2022-01 receive third and final reading.

**A motion was made by Council Member Hoefsloot that Bylaw 2022-01 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Kucher-Johnson that Bylaw 2022-01 receive third and final reading. The motion carried unanimously.**

### **Operations Services Matters**

#### **RFD 22-136**

Tomahawk Lagoon Rehabilitation Overview

#### **Proposed Motion**

That the Tomahawk Lagoon Rehabilitation Overview be received for information, as presented.

**A motion was made by Council Member Kowalski that the Tomahawk Lagoon Rehabilitation Overview be received for information, as presented. The motion carried unanimously.**

### **BUSINESS ARISING**

#### **BL 22-016**

Bylaw 2022-04 - Infrastructure Borrowing - Tomahawk Lagoon Renewal

#### **Proposed Motion**

1. That Bylaw 2022-04 receive second reading.
2. That Bylaw 2022-04 receive third and final reading.

**A motion was made by Council Member Kobasiuk that Bylaw 2022-04 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Wiedeman that Bylaw 2022-04 receive third and final reading. The motion carried unanimously.**

#### **RFD 22-137**

Tomahawk Lagoon Desludging 2022 Funding Request

#### **Proposed Motion**

That Council approve up to \$350,000 in expenditures for the Tomahawk Lagoon Renewal project funded by debt borrowing as per Bylaw 2022-04.

**A motion was made by Council Member Hoefsloot that Council approve up to \$350,000 in expenditures for the Tomahawk Lagoon Renewal project funded by debt borrowing as per Bylaw 2022-04. The motion carried unanimously.**

### **BUSINESS ARISING**

#### **BL 22-018**

Bylaw 2022-05 - Infrastructure Borrowing - TWP Road 531A (114 Avenue) Widening

#### **Proposed Motion**

1. That Bylaw 2022-05 receive second reading.
2. That Bylaw 2022-05 receive third and final reading.

A motion was made by Council Member Birnie that Bylaw 2022-05 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Bylaw 2022-05 receive third and final reading. The motion carried unanimously.

## **NEW BUSINESS**

### **Legislative Matters**

#### **[BL 22-011](#)**

Bylaw 2022-06 - Public Transportation Utility

##### **Proposed Motions**

1. That the 2021 \$18,894 transit program surplus is withdrawn from the Long-Term Sustainability Restricted Surplus to offset the 2022 transit program costs.
2. That Bylaw 2022-06 receive first reading.
3. That Bylaw 2022-06 receive second reading.
4. That Bylaw 2022-06 be presented for third reading at this meeting.
5. That Bylaw 2022-06 receive third and final reading.

A motion was made by Council Member Kowalski that the 2021 \$18,894 transit program surplus is withdrawn from the Long-Term Sustainability Restricted Surplus to offset the 2022 transit program costs. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2022-06 receive first reading. The motion carried unanimously.

A motion was made by Council Member Wiedeman that Bylaw 2022-06 receive second reading. The motion carried unanimously.

A motion was made by Council Member Hoefsloot that Bylaw 2022-06 be presented for third reading at this meeting. The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2022-06 receive third and final reading. The motion carried unanimously.

### **Mayor and Council Member Matters**

#### **[RFD 22-156](#)**

Walking Path - Hamlet of Entwistle to the Pembina River

##### **Proposed Motion**

That Administration be directed to present information on a proposed walking path from the Hamlet of Entwistle to the Pembina River.

A motion was made by Council Member Hoefsloot that Administration be directed to present information on a proposed walking path from the Hamlet of Entwistle to the Pembina River. The motion carried unanimously.

### **Chief Administrative Officer**

#### **[RFD 22-165](#)**

Revised Policy EN-01 Road Surfacing - Country Residential

**Proposed Motion**

That revised Policy EN-01 Road Surfacing - Country Residential be approved, as presented.

**A motion was made by Council Member Kucher-Johnson that revised Policy EN-01 Road Surfacing - Country Residential be approved, as presented. The motion carried unanimously.**

[RFD 22-166](#)

Revised Policy EN-02 Four Year Road Program

**Proposed Motion**

That revised Policy EN-02 Four-Year Road Program be approved, as presented.

**A motion was made by Council Member Kowalski that revised Policy EN-02 Four-Year Road Program be approved, as presented. The motion carried unanimously.**

[RFD 22-167](#)

Revised Policy EN-10 Property Access Approaches

**Proposed Motion**

That revised Policy EN-10 Property Access Approaches be approved, as presented.

**A motion was made by Council Member Kowalski that revised Policy EN-10 Property Access Approaches be approved, as presented. The motion carried unanimously.**

**RECESS**

Mayor Gamble recessed the meeting at 12:10 p.m., and reconvened the meeting at 12:52 p.m.

**Corporate & Shared Services Matters**[RFD 22-164](#)

Parkland County 2022-2025 Strategic Plan

**Proposed Motion**

That the Parkland County 2022-2025 Strategic Plan be approved, as presented.

**A motion was made by Council Member Birnie that the Parkland County 2022-2025 Strategic Plan be approved, as presented. The motion carried unanimously.**

**Chief Financial Officer**[RFD 22-157](#)

2023 Budget Philosophy and Five Year Financial Plan

**Proposed Motions**

1. That Council approve the 2023 Budget Philosophy, as presented.
2. That Council receive the Five Year Financial Plan for information, as presented.

**A motion was made by Council Member Kucher-Johnson that Council approve the 2023 Budget Philosophy, as presented. The motion carried unanimously.**

**A motion was made by Council Member Kowalski that Council receive the Five Year Financial Plan for information, as presented. The motion carried unanimously.**

[RFD 22-154](#)

Council Member Appointments to the Subdivision and Development Appeal Board

**Proposed Motion**

That Council Member Wiedeman and Council Member Kowalski be appointed to the Subdivision and Development Appeal Board effective June 14, 2022 to the October 2022 Organizational meeting.

**A motion was made by Council Member Kobasiuk that Council Member Wiedeman and Deputy Mayor Kowalski be appointed to the Subdivision and Development Appeal Board effective June 14, 2022 to the October 2022 Organizational meeting. The motion carried unanimously.**

[RFD 22-129](#)

Land Sale Proceeds

**Proposed Motions**

1. That the Land Sale Update be received for information, as presented.
2. That Council approve the transfer of proceeds from the sale of S 1/2 of 30-51-05-W5 to the County Facilities Restricted Surplus.

**A motion was made by Council Member Wiedeman that the Land Sale Update be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Hoefsloot that Council approve the transfer of proceeds from the sale of S 1/2 of 30-51-05-W5 to the County Facilities Restricted Surplus. The motion carried unanimously.**

[RFD 22-123](#)

Extension of Municipal Land Management Assistant Temporary Position

**Proposed Motion**

That Council approve up to \$25,000 to extend the Municipal Land Management Assistant position until December 31, 2022 to be funded through the County Facilities Restricted Surplus.

**A motion was made by Council Member Birnie that Council approve up to \$25,000 to extend the Municipal Land Management Assistant position until December 31, 2022 to be funded through the County Facilities Restricted Surplus. The motion carried unanimously.**

## COMMUNICATIONS

[COM 22-064](#)

Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Kucher-Johnson that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

[COM 22-065](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 22-066](#)

Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

Mayor Gamble reported on the following:

- Council Committee's Strategic Planning Workshop
- Just Transition Virtual Meeting
- Minister of Transportation News Conference
- Federation of Canadian Municipalities Conference
- Sustain (Waste Management) Meeting
- Edmonton Metropolitan Region Board
- Arcan RV Grand Opening in Acheson
- Seniors Week Declaration
- Three Robins Grand Opening Stony Plain
- Spruce Grove Composite High School Graduation Ceremony
- Sparrow Lane Grand Opening
- STARS Celebration Event

A motion was made by Council Member Kobasiuk that the Mayor's Report be received for information, as presented. The motion carried unanimously.

[COM 22-067](#)

Council and Committee Reports

**Proposed Motion**

That the Council and Committee Reports be received for information, as presented.

Council Member Hoefsloot reported on a Magnolia Hall Meeting, Federation of Canadian Municipalities Conference, and Magna Engineering.

Council Member Birnie reported on the Capital Region Parkland Water Services Commission, Edmonton Global Shareholder Update, Agricultural Service Board, Avian Flu update, Range Road 63 fire update, and North West Region Agricultural Service Board.

Council Member Kucher-Johnson reported on virtual attendance at the Federation of Canadian Municipalities Conference.



Council Member Kowalski reported on Chairing Governance and Priorities Committee Meetings as Deputy Mayor, North Saskatchewan Watershed Alliance, Capital Region Wastewater Commission Strategic Planning Session, Century Estates Community BBQ, Alberta Recreation and Parks Association Grandmothers Day, virtual attendance at the Federation of Canadian Municipalities Conference, ride along with Protective Services, and Edmonton Metropolitan Region Board meeting as Deputy Mayor Alternate.

Council Member Kobasiuk reported on the Pioneer Museum meeting, Edmonton Global, Networking for Women event, Seniors Week declaration, virtual attendance at the Federation of Canadian Municipalities Conference.

Council Member Wiedeman reported on the Wabamun Farmers Market.

A motion was made by Council Member Kowalski that the Council and Committee reports be received for information, as presented. The motion carried unanimously.

## **CLOSED SESSION**

**Present:** 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

### **Administration:**

Laura Swain, Chief Administrative Officer - Administrative Liaison

## **RFD 22-186**

Closed Session

### **Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 26 of the Freedom of Information and Protection of Privacy Act.

**A motion was made by Council Member Kucher-Johnson that Council convene in closed session at 2:27 p.m., pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 26 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

## **PRE 22-020**

Personnel Matter

FOIP Section 17 - Disclosure harmful to personal privacy  
FOIP Section 19 - Confidential Evaluations  
FOIP Section 24 - Advice from officials

## **RFD 22-187**

Regular Session

### **Proposed Motion**

That Council revert to regular meeting session.

A motion was made by Council Member Kobasiuk that Council revert to regular meeting session at 3:30 p.m. The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Gamble closed the meeting at 3:30 p.m.

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Mayor

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Manager, Legislative Services