



# Parkland County

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## Meeting Minutes

### Committee of the Whole

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, February 7, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

Committee Chair Tracey Melnyk called the meeting to order at 9:00 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services  
Dave Cross, General Manager Community Services (in part)  
Mark Cardinal, Manager Agricultural Services  
Brian Cornforth, Fire Chief  
Karen Clark, Manager Emergency Communications Services  
Geoff Heritage, Manager Enforcement Services  
Lenny Richer, Director Parks, Recreation & Culture Services  
Ken Van Buul, General Manager Corporate Services (in part)  
Peter Vana, General Manager Development Services (in part)  
Martin Frigo, Manager Long Range Policy Planning  
Kristin Quesnel, Manager Community Sustainability  
Barb Williams, Legislative Officer  
Sheryl Cammidge, Recording Secretary

### ADOPTION OF AGENDA

A motion was made by Committee Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

[MIN 17-005](#)

Unadopted Committee of the Whole January 17, 2017 Meeting Minutes

**Proposed Motion**

The Committee of the Whole meeting minutes of January 17, 2017 be adopted, as presented.

**A motion was made by Committee Member AnnLisa Jensen that the minutes of the January 17, 2017 meeting be adopted, as presented. The motion carried unanimously.**

**NEW BUSINESS****Chief Administrative Officer**[RFD 17-023](#)

Metro Mayors Alliance and Capital Region Board Update

**Proposed Motion**

The Metro Mayors Alliance and Capital Region Board update be received for information, as presented.

**Mike Heck, Chief Administrative Officer, presented the Metro Mayors Alliance and Capital Region Board Update.**

**A motion was made by Mayor Rod Shaigec that the Metro Mayors Alliance and Capital Region Board Update be received for information, as presented. The motion carried unanimously.**

[RFD 17-027](#)

Inter-Municipal Collaboration Committee (ICC) Waste Sub-Committee, Transit Sub-Committee and Safety Codes Sub-Committee Update

**Proposed Motion**

The Inter-Municipal Collaboration Committee (ICC) Sub-Committees update be received for information, as presented.

**Mike Heck, Chief Administrative Officer, presented the Inter-Municipal Collaboration Committee (ICC) Sub-Committees Update.**

**A motion was made by Committee Member Phyllis Kobasiuk that the Inter-Municipal Collaboration Committee (ICC) Sub-Committees Update be received for information, as present. The motion carried unanimously.**

**General Manager, Community Services**

[RFD 17-018](#)

Horizon Stage Operational Update

**Proposed Motion**

The Horizon Stage Operational Update be received for information, as presented.

**Dave Cross, General Manager Community Services, presented the Horizon Stage Operational Update.**

**A motion was made by Committee Member Jackie McCuaig that the Horizon Stage Operational Update be received for information, as presented. The motion carried unanimously.**

**DELEGATIONS**[App 17-008](#)

Public Input - 9:15 a.m. (10 minutes)

**Committee Chair Tracey Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

**General Manager, Community Services**[RFD 17-012](#)

Community Services Division Update

**Proposed Motion**

The Community Services Division update be received for information, as presented.

**Dave Cross, General Manager Community Services, provided an overview of the Community Services Division Update. Mark Cardinal, Manager Agricultural Services; Brian Cornforth, Fire Chief; Karen Clark, Manager Emergency Communications Services; Geoff Heritage, Manager Enforcement Services and Lenny Richer, Director Parks, Recreation & Culture Services provided updates of their respective service areas.**

**A motion was made by Mayor Rod Shaigec that the Community Services Update be received for information, as presented. The motion carried unanimously.**

**Recess**

**Committee Chair Tracey Melnyk recessed the meeting at 10:26 a.m. and reconvened the meeting at 10:36 a.m.**

**General Manager, Corporate Services**

[RFD 17-022](#)

2017 Council Committee Work Plans

**Proposed Motions**

The 2017 Work Plans for the Agricultural Service Board, the Community Sustainability Committee, and the Economic Diversification Committee be approved, as presented.

**Arlan Delisle, Director of Legal & Legislative Services, provided an overview of the 2017 Council Committee Work Plans.**

**A motion was made by Committee Member John McNab that the 2017 Council Committee Work Plans be revised and presented for approval at a February, 2017 meeting of Council. The motion carried unanimously.**

**General Manager, Development Services**[RFD 17-015](#)

Municipal Development Plan - February, 2017 Update

**Proposed Motion**

The Municipal Development Plan update be received for information, as presented.

**Martin Frigo, Manager Long Range Planning presented the Municipal Development Plan-February, 2017 Update.**

**A motion was made by Committee Member AnnLisa Jensen that the Municipal Development Plan-February, 2017 Update be received for information, as presented. The motion carried unanimously.**

[RFD 17-026](#)

Integrated Community Sustainability Plan (ICSP) Update-2017 Status Report

**Proposed Motion(s)**

The Integrated Community Sustainability Plan (ICSP) Update-2017 Status Report be received for information, as presented.

**Kristin Quesnel, Manager Community Sustainability presented the Integrated Community Sustainability Plan Update-2017 Status Report.**

**A motion was made by Committee Member Jackie McCuaig that the Integrated Community Sustainability Plan Update-2017 Status Report be received for information, as presented. The motion carried unanimously.**

**COMMUNICATIONS**[COM 17-007](#)

AAMDC Member Bulletin

**Proposed Motion**

The AAMDC Member Bulletin be received for information, as presented.

**A motion was made by Committee Member Phyllis Kobasiuk that the AAMDC Member Bulletins be received for information, as presented. The motion carried unanimously.**

[COM 17-008](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

The Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Committee Member ?? that the Federation of Canadian Municipalities Update be received for information, as presented. The motion carried unanimously.**

**NEXT MEETING**

The next Committee of Whole meeting is scheduled for February 21, 2017 at 9:00 a.m.

**CLOSE OF MEETING**

Committee Chair Tracey Melnyk adjourned the meeting at 11:54 a.m.

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Committee Chair

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Recording Secretary