



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 23, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer (in part)
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)
Tracy Kibblewhite, General Manager/Chief Financial Officer (in part)
Dave Cross, General Manager, Community Services (in part)
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services (in part)
Lenny Richer, Director, Parks, Recreation and Culture Services (in part)
Sarah Mate, Manager, Communications (in part)
Carol Bergum, Director, Planning and Development Services (in part)
Stephen Fegyverneki, Manager, Current Planning (in part)
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer (in part)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary) (in part)

INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the May 23, 2017 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-017](#)

Adoption of the May 9, 2017 Council Meeting Minutes

Proposed Motion

That the May 9, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the May 9, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[RFD 17-117](#)

Range Road 30 Reconstruction and Paving Petition Report

Proposed Motion

That the Range Road 30 Reconstruction and Paving Petition Report be received for information, as presented.

A motion was made by Council Member John McNab that the Range Road 30 reconstruction and paving petition report be received for information, as presented. The motion carried unanimously.

[RFD 17-118](#)

Helenslea Local Improvement Petition Report

Proposed Motion

1. That the Helenslea Local Improvement Petition Report be received for information, as presented, and
2. That Administration be directed to prepare a local improvement plan for the local improvement requested in the petition.

A motion was made by Council Member Jackie McCuaig that the Helenslea Local Improvement Petition Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that administration be directed to prepare a local improvement plan for the local improvement requested in the petition. The motion carried unanimously.

[RFD 17-121](#)

Edmonton Metropolitan Region Economic Development

Proposed Motion

That Council appoint Mayor Shaigec to serve as the elected representative of Parkland County, and in the event that Mayor Shaigec is unable to attend any meeting of the shareholders, that the current Deputy Mayor be appointed to serve as the alternate elected representative.

A motion was made by Council Member Phyllis Kobasiuk that Mayor Shaigec be appointed to serve as the elected representative of Parkland County on the

Edmonton Metropolitan Region Economic Development, and in the event that Mayor Shaigec is unable to attend any meeting of the shareholders, that the current Deputy Mayor be appointed to serve as the alternate elected representative.

A motion was made by Council Member Tracey Melnyk that the motion be amended by removing the name "Shaigec". The motion carried unanimously.

Mayor Shaigec called on the original motion, as amended.

A motion was made by Council Member Phyllis Kobasiuk that the Mayor be appointed to serve as the elected representative of Parkland County on the Edmonton Metropolitan Region Economic Development, and in the event the Mayor is unable to attend any meeting of the shareholders, that the current Deputy Mayor be appointed to serve as the alternate elected representative. The motion carried unanimously.

DELEGATIONS

[App 17-035](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Chief Financial Officer

[RFD 17-107](#)

Cancellation of Leased Land Minimum Taxes on Roll Number 275001 (SE 16-53-26-W4M)

Proposed Motion

That Council cancel the minimum taxes of \$35.73 on Roll Number 275001.

A motion was made by Council Member Tracey Melnyk that cancellation of leased land minimum taxes in the amount of \$35.73 on Roll Number 275001 (SE 16-53-26-W4M) be approved, as presented. The motion carried unanimously.

[RFD 17-108](#)

Cancellation of Leased Land Minimum Taxes on Roll Numbers 2195001, 2196001, 2198001, and 2197001.

Proposed Motion

That Council cancel the minimum taxes on the lands leased from the Crown to the landowners as per Attachment 1.

A motion was made by Council Member John McNab that the cancellation of lease land minimum taxes be approved, as follows:

Roll Number 2195001 - SE 19-51-4-W5M - \$49.35

Roll Number 2196001 - SW 19-51-4-W5M - \$36.83

Roll Number 2198001 - NE 19-51-4-W4M - \$40.78

Roll Number 2197001 - NW 19-51-4-W5M - \$39.49

The motion carried unanimously.

[RFD 17-109](#)

Cancellation of 2017 Property Taxes Due to Burn Down (Roll 526001)

Proposed Motion

That Council cancel a portion of the 2017 taxes on Roll No. 526001 in the amount of \$896.12 due to burn down of a residence and garage on 52129 Range Road 272 as per Attachment 2.

A motion was made by Council Member AnnLisa Jensen that a portion of the 2017 taxes on Roll Number 526001 in the amount of \$896.12 be cancelled due to burn down of a residence and garage on 52129 Range Road 272, as presented. The motion carried unanimously.

[RFD 17-106](#)

Municipal Tax Cancellation on Church Manses

Proposed Motion

That Council cancel the 2017 municipal tax levy against church manses on the properties as per Attachment 1.

A motion was made by Council Member Jackie McCuaig that the cancellation of the 2017 municipal tax levy against church manses be approved, as follows:

- Roll Number 565002 – Parkland Congregation of Jehovah’s Witnesses, NW 21-52-27-W4M, \$1,015.96
- Roll Number 3053003 – Immanuel Lutheran Church, NE 11-51-06-W5M, \$2,008.72
- Roll Number 1153000 – Stony Plain Congregation of Jehovah’s Witnesses, SW 32-52-01-W5M, \$620.30

The motion carried unanimously.

[RFD 17-122](#)

April 30, 2017 Financial Statements

Proposed Motion

That the April 30, 2017 Financial Statements be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the April 30, 2017 Financial Statements be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 17-036](#)

Appointment - 9:30 a.m.
Muir Lake School - Grade Six School Tour
(Debbie Wayken, Teacher and Shelley Gadoury, Teacher)

Council welcomed Debbie Wayken, Teacher and Shelley Gadoury, Teacher of Muir Lake School, Parkland School Division No. 70 and grade six students who

presented questions to Council as part of the grade six government studies curriculum.

Chief Financial Officer

[RFD 17-129](#) 2017 Linear Tax Appeal Budget Plan

Proposed Motion

That Council accept the 2017 Linear Tax Appeal Budget Plan as information.

A motion was made by Council Member John McNab that the 2017 Linear Tax Appeal Budget Plan be received for information, as presented. The motion carried unanimously.

Community Services Matters

[RFD 17-113](#) Clymont Community Association - Land Use Request

Proposed Motion

That Council approve Clymont Community Association's request to modify the approved uses included in their License of Occupation for Lot 2A, Block 1, Plan 0824497 based on the conditions outlined in the Administrative Report.

A motion was made by Council Member AnnLisa Jensen that the Clymont Community Association's request to modify the approved uses included in their License of Occupation for Lot 2A, Block 1, Plan 0824497 based on the conditions be approved, as presented. The motion carried unanimously.

Development Services Matters

[RFD 17-134](#) Morgan Creek Business Park Outline Plan

Proposed Motion

That Council approve the Morgan Creek Business Park Outline Plan in support of future proposed subdivision located on Part of Section 5-53-26-W4th Meridian.

A motion was made by Council Member Jackie McCuaig that the Morgan Creek Business Park Outline Plan be approved in support of future proposed subdivision located on part of Section 05-53-26-W4M, as presented. The motion carried unanimously.

IN-CAMERA SESSION

[RFD 17-123](#) In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of*

Privacy Act.

A motion was made by Council Member Tracey Melnyk that Council convene In-Camera at 11:09 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 17-012](#)

Governance and Future Planning
FOIP Section 24

[RFD 17-125](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member Phyllis Kobasiuk that Council revert to regular meeting session at 12:42 p.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

A motion was made by Council Member John McNab that the Socio-Economic Impact Study on the phase out of coal-fired electricity generation be received for information. The motion carried unanimously.

A motion was made by Council Member John McNab that the Socio-Economic Impact Study summary findings be adopted for the use in strategic directions to address the impacts of the phase out of coal-fired electrical generation in Parkland County. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 12:43 p.m. and reconvened the meeting at 1:28 p.m.

BUSINESS ARISING[BL 17-022](#)

Adoption of Updated Schedules "C" through "G" under Bylaw No. 2015-07 (2017 Off-site Levy Rates and Annual Report)

Proposed Motions

1. That the Off-Site Levy Annual Report (December 31, 2016) be received as information.
2. That the 2017 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") be approved as presented.

A motion was made by Council Member Jackie McCuaig that the Off-site Levy Annual Report (December 31, 2016) be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the 2017 Water, Sanitary, Storm and Transportation Off-site Levy Projects and Estimated Costs Schedules "C", "D", "E", and "F", and Off-site Levy Rates Schedule "G" of

Bylaw 2015-07 be approved, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 17-037](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the May 11 and 18, 2017 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 17-038](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 17-039](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Jackie McCuaig reported on the Capital Region Parkland Water Services Commission.
2. Council Member Phyllis Kobasiuk reported on the Capital Region Parkland Water Services Commission, the Parkland County Volunteer Appreciation event, the Community Planning Association of Alberta Conference, and the Miles of Merits event hosted by the Parkland School Division No. 70.
3. Council Member Tracey Melnyk reported on the Community Planning Association of Alberta Conference, and the Evergreens Foundation.
4. Council Member John McNab reported on the North Saskatchewan Watershed Alliance Board Meeting.
5. Council Member AnnLisa Jensen reported on the EPCOR Annual General meeting and the upcoming Riverfest event, and the Pioneer Museum Annual Civic Appreciation event.
6. Mayor Shaigec reported on the Capital Region Board.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 2:01 p.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer