



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 12, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services  
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)  
Dave Cross, General Manager, Community Services  
Brian Cornforth, Fire Chief (in part)  
Karen Clark, Manager, Emergency Communications Services (in part)  
Lenny Richer, Director, Parks, Recreation & Culture Services (in part)  
Ken Van Buul, General Manager, Corporate Services (in part)  
Peter Vana, General Manager, Development Services  
Carol Bergum, Director, Planning & Development Services (in part)  
Craig Thomas, Manager, Development Planning (in part)  
Karen Oxley, Planner, Planning & Development Services (in part)  
Mark Edwards, Director, Economic Diversification (in part)  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Jody Hancock, Director, Engineering Services (in part)  
Barb Williams, Legislative Officer, Legislative Services  
Sheryl Cammidge, Recording Secretary

### CELEBRATING SUCCESSES

Brian Cornforth, Fire Chief, introduced Deputy Fire Chief Chad Moore and Deputy Fire Chief Sean Cunningham to Parkland County.

### INSPIRATIONAL REFLECTION

Council Member McCuaig offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the agenda be adopted with the addition of Item B.1-Cancellation of the September 19, 2017 Committee of the Whole meeting. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 17-025](#)

Adoption of the August 22, 2017 Council Meeting Minutes

#### **Proposed Motion**

That the August 22, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Melnyk that the minutes of the August 22, 2017 meeting be adopted, as presented. The motion carried unanimously.

## BUSINESS ARISING

### [BL 17-041](#)

Road Closure Bylaw 2016-23

#### **Proposed Motions**

1. That Bylaw 2016-23 receive second reading.
2. That Bylaw 2016-23 receive third reading.

A motion was made by Council Member Hollands that Bylaw 2016-23 receive second reading. The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2016-23 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

## NEW BUSINESS

### **Chief Administrative Officer**

#### **RFD 17-203**

Cancellation of September 19, 2017 Committee of the Whole Meeting

#### **Proposed Motion**

That the September 19, 2017 Committee of the Whole meeting be cancelled.

A motion was made by Council Member Jensen that the September 19, 2017 Committee of the Whole meeting be cancelled. The motion carried unanimously.

### **Chief Financial Officer**

#### [RFD 17-173](#)

Appointment of External Auditors

#### **Proposed Motion**

That Council approve the appointment of KPMG as auditors for Parkland

County for a three-year term ending December 31, 2019 at a contract rate of \$126,135, with two single year options for extension.

**A motion was made by Council Member McCuaig that the appointment of KPMG as auditors for Parkland County be approved for a three-year term ending December 31, 2019 at a contract rate of \$126,135, with two single year options for extension. The motion carried unanimously.**

### **Community Services Matters**

#### **RFD 17-174**

Alberta First Responder Radio Communications System (AFRRCS)

##### **Proposed Motion**

That Council approve the expenditure of up to \$120,000 from Protective Services Restricted Surplus for the Alberta First Responder Radio Communications System.

**A motion was made by Council Member Kobasiuk that the expenditure of up to \$120,000 be approved from Protective Services Restricted Surplus for the Alberta First Responder Radio Communications System. The motion carried unanimously.**

#### **RFD 17-172**

Fallis Community Association Sustainability Grant - Major Capital

##### **Proposed Motion**

That Council approve Fallis Community Association's Sustainability Grant - Major Capital application in the amount of \$10,000 to be funded from Restricted Surplus - Recreation Facilities.

**A motion was made by Council Member McNab that Fallis Community Association's Sustainability Grant-Major Capital application be approved in the amount of \$10,000 to be funded from Restricted Surplus-Recreation Facilities. The motion carried unanimously.**

#### **RFD 17-179**

Westland Park Community League Sustainability Grant - Major Capital

##### **Proposed Motion**

That Council approve Westland Park Community League's Sustainability Grant - Major Capital application in the amount of \$42,000 to be funded from Restricted Surplus - Recreation Facilities.

**A motion was made by Council Member Melnyk that Westland Park Community League's Sustainability Grant-Major Capital application be approved in the amount of \$42,000 to be funded from Restricted Surplus-Recreation Facilities. The motion carried unanimously.**

### **DELEGATIONS**

#### **App 17-049**

Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## NEW BUSINESS

### Corporate Services Matters

#### RFD 17-196

2017 Information Services Project Management

#### **Proposed Motion**

That funding be approved in the amount of up to \$137,000 from Future Operating Restricted Surplus to hire a Project Manager for 2017 IS projects.

**A motion was made by Council Member Jensen that funding be approved in the amount of up to \$137,000 from Future Operating Restricted Surplus to hire a Project Manager for 2017 Information Services projects. The motion carried unanimously.**

## COMMUNICATIONS

#### COM 17-059

AAMDC Contact Newsletter

#### **Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Jensen that the AAMDC Contract Newsletter be received for information, as presented. The motion carried unanimously.**

#### COM 17-057

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

## DELEGATIONS

#### BL 17-040

PUBLIC HEARING - 9:30 a.m.

Bylaw 2017-19 Amending Land Use Bylaw 20-2009 (Outdoor Participant Recreation Services and Outdoor Shooting Ranges)

#### **Proposed Motions**

1. That Bylaw 2017-19 receive second reading;
2. That Bylaw 2017-19 receive third reading.

*Mayor Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-19, and explained the process of the hearing.*

*Administration presented proposed Bylaw 2017-19.*

*Major Shaigec recessed the Public Hearing at 10:07 a.m. and reconvened the Public Hearing at 10:19 a.m.*

*Verbal submissions:*

1. Kevin Shenfield, Parkland County resident, opposed to proposed Bylaw 2017-19
2. Greg Zederayko, Parkland County resident, opposed to proposed Bylaw 2017-19

*Major Shaigec recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:46 a.m.*

*A motion was made by Council Member Melnyk at 10:47 a.m. that Council convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.*

*A motion was made by Council Member Kobasiuk that Council revert to regular session at 11:01 a.m. The motion carried unanimously.*

*Verbal submissions:*

3. Sam Brownfield, opposed to proposed Bylaw 2017-19
4. Shae Guerin, opposed to proposed Bylaw 2017-19
5. Harold Ross, Parkland County resident, opposed to proposed Bylaw 2017-19

*Mayor Shaigec recessed the Public Hearing at 11:31 a.m.*

#### [BL 17-048](#)

PUBLIC HEARING - 11:30 a.m.

Bylaw 2017-21 Proposed Amendment to Land Use Bylaw No. 20-2009  
Redistricting portion of Condominium Plan 1122441 Unit B within  
SE-12-53-07-W5M from AGG-Agricultural General District to BRR- Bareland  
Recreational Resort District

#### **Proposed Motions**

Upon closing the Public Hearing:

1. That Council give second reading to proposed Bylaw No. 2017-21.
2. That Council give third reading to proposed Bylaw No. 2017-21.

*Mayor Shaigec called the public hearing to order at 11:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-21, and explained the process of the hearing.*

*Administration presented proposed Bylaw 2017-21.*

*Verbal submissions:*

*There were no verbal submissions.*

*Written submissions.*

*There were no written submissions.*

*Mayor Shaigec closed the Public Hearing at 11:36 a.m.*

**A motion was made by Council Member Melnyk that proposed Bylaw 2017-21**

receive second reading. The motion carried unanimously.

**A motion was made by Council Member Melnyk that proposed Bylaw 2017-21 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

[BL 17-040](#)

PUBLIC HEARING - 9:30 a.m.

Bylaw 2017-19 Amending Land Use Bylaw 20-2009 (Outdoor Participant Recreation Services and Outdoor Shooting Ranges)

**Proposed Motions**

1. That Bylaw 2017-19 receive second reading;
2. That Bylaw 2017-19 receive third reading.

*Mayor Shaigec reconvened the Public Hearing for proposed Bylaw 2017-19 at 11:38 a.m.*

*Verbal submissions:*

6. Michel LaFram, opposed to proposed Bylaw 2017-19
7. Marlowe Klem, opposed to proposed Bylaw 2017-19
8. Ken Glazebrook, opposed to proposed Bylaw 2017-19
9. Carey Pawlychka, opposed to proposed Bylaw 2017-19

*Major Shaigec recessed the Public Hearing at 12:12 p.m. and reconvened the Public Hearing at 12:30 p.m.*

*Verbal submissions:*

10. Deborah Mitchell, Parkland County resident, opposed to proposed Bylaw 2017-19
11. Stephan Wiwchar, opposed to proposed Bylaw 2017-19
12. Greg Greschuk, opposed to proposed Bylaw 2017-19
13. Allan Gamble, Parkland County resident, in support of proposed Bylaw 2017-19
14. Gary Anthieren, Parkland County resident, in support of proposed Bylaw 2017-19
15. Scott Bradley, Parkland County resident, in support of proposed Bylaw 2017-19
16. Cheryl Ball, Parkland County resident, in support of proposed Bylaw 2017-19

*Major Shaigec recessed the Public Hearing at 1:31 p.m. and reconvened the Public Hearing at 1:58 p.m.*

*Verbal submissions:*

17. Craig Miller, Parkland County resident, in support of proposed Bylaw 2017-19
18. Janet Carter, Parkland County resident, in support of proposed Bylaw 2017-19
19. Laurie Fosey, Parkland County resident, in support of proposed Bylaw 2017-19
20. Margo Verbeek, Parkland County resident, in support of proposed Bylaw 2017-19
21. Joel Babineau, Parkland County resident, in support of proposed Bylaw 2017-19
22. Phil Lefebvre, in support of proposed Bylaw 2017-19
23. Dane Belyer, opposed to proposed Bylaw 2017-19
24. Chris King, Parkland County resident, opposed to proposed Bylaw 2017-19

*Written submissions:*

1. Kevin Shenfield, opposed to proposed Bylaw 2017-19
2. Greg Zederayko, opposed to proposed Bylaw 2017-19
3. Shae Guerin, opposed to proposed Bylaw 2017-19
4. Harold Ross, opposed to proposed Bylaw 2017-19
5. Ken Glazebrook, opposed to proposed Bylaw 2017-19
6. Deborah Mitchell, opposed to proposed Bylaw 2017-19

7. Michel LaFram, opposed to proposed Bylaw 2017-19
8. Craig Miller, in support of proposed Bylaw 2017-19
9. Dane Lloyd, opposed to proposed Bylaw 2017-19
10. Parkland County Administration
11. Harold Ross on behalf of Spruce Grove Gun Club, opposed to proposed Bylaw 2017-19

Mayor Shaigec recessed the Public Hearing at 2:36 p.m.

## Recess

Mayor Shaigec recessed the meeting at 2:38 p.m. and reconvened the meeting at 2:53 p.m.

## BUSINESS ARISING

### [RFD 17-183](#)

Tri Plan: Indoor Recreation Facility Strategy for the Tri-Municipal Region

#### **Proposed Motion**

That Administration develop a report which recommends a framework to consolidate, evaluate and prioritize the proposed parks, recreation and culture capital needs identified in the following plans for Council's consideration:

- Parks, Recreation and Culture Master Plan
- Tri-Municipal Indoor Recreation Facility Strategy
- Wabamun Arena Assessment
- River Valley Plan of Action
- North Saskatchewan River Valley and Ravine Proposed Park
- Cost Share Municipality Parks, Recreation and Culture Plans
- Future Considerations/Opportunities

**A motion was made by Council Member Jensen that Administration develop a report which recommends a framework to consolidate, evaluate and prioritize the proposed parks, recreation and culture capital needs identified in the following plans for Council's consideration: Parks, Recreation and Culture Master Plan, Tri-Municipal Indoor Recreation Facility Strategy, Wabamun Arena Assessment, River Valley Plan of Action, North Saskatchewan River Valley and Ravine Proposed Park, Cost Share Municipality Parks, Recreation and Culture Plans and Future Considerations/Opportunities. The motion carried unanimously.**

## COMMUNICATIONS

### [COM 17-058](#)

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**Mayor Shaigec deferred the Committee Reports to the September 26, 2017 meeting.**

## IN-CAMERA SESSION

[RFD 17-200](#)

In-Camera Session

**Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 17 and 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Hollands that Council convene In-Camera at 3:02 p.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 17 and 24 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

[PRE 17-018](#)

Harmful to Business Interests of a Third Party and Advice From Officials  
FOIP Sections 16 and 24

[PRE 17-019](#)

Harmful to Personal Privacy  
FOIP Section 17

[RFD 17-201](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member Kobasiuk that Council revert to regular session at 3:37 p.m. The motion carried unanimously.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

A motion was made by Council Member Melnyk that funding be approved up to \$1,000,000 from the Long Term Sustainability Restricted Surplus. The motion carried unanimously.

A motion was made by Council Member Hollands that the Human Resources report be approved, as presented. The motion carried unanimously.

Mayor Shaigec recessed the meeting at 3:38 p.m.

[BL 17-040](#)

PUBLIC HEARING - 9:30 a.m.  
Bylaw 2017-19 Amending Land Use Bylaw 20-2009 (Outdoor Participant Recreation Services and Outdoor Shooting Ranges)

**Proposed Motions**

1. That Bylaw 2017-19 receive second reading;



2. That Bylaw 2017-19 receive third reading.

*Mayor Shaigec reconvened the Public Hearing for proposed Bylaw 2017-19 at 5:56 p.m.*

*Mayor Shaigec closed the Public Hearing at 5:57 p.m.*

**A motion was made by Council Member Kobasiuk that Bylaw 2017-19 receive second reading. The motion passed by the following vote:**

**For:** 6 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

**A motion was made by Council Member Kobasiuk that Bylaw 2017-19 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:**

**For:** 6 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

## **CLOSE OF MEETING**

**Mayor Shaigec closed the meeting at 6:09 p.m.**

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**Mayor**

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**Manager, Legislative Services/Chief Legislative Officer**