



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 5, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Hollands called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)
Dave Cross, General Manager, Community Services
Lenny Richer, Director, Parks, Recreation & Culture Services (in part)
Peter Vana, General Manager, Development Services
Krista Quesnel, Manager, Community Sustainability (in part)
Mark Edwards, Director, Economic Diversification (in part)
Carol Bergum, Director, Planning & Development Services (in part)
Barb Scully, Connected Communities Coordinator (in part)
Rob McGowan, General Manager, Infrastructure Services (in part)
Jody Hancock, Director, Engineering Services (in part)
Leo Girard, Director, Public Works (in part)
Sarah Mate, Manager, Communications (in part)
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member Kobasiuk that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-024](#)

Unadopted Committee of the Whole June 20, 2017 Meeting Minutes

Proposed Motion

The Committee of the Whole meeting minutes of June 20, 2017 be adopted, as presented.

A motion was made by Committee Member Melnyk that the minutes of the June 20, 2017 meeting be adopted, as presented. The motion carried unanimously.

NEW BUSINESS**Chief Administrative Officer**[RFD 17-182](#)

Lake Wabamun Boat Launch Petition Report

Proposed Motion

That the Lake Wabamun Boat Launch Petition Report be received for information, as presented.

A motion was made by Committee Member Melnyk that the Lake Wabamun Boat Launch Petition Report be received for information, as presented. The motion carried unanimously.

[RFD 17-185](#)

West Point Estates Development Petition Report

Proposed Motion

That the West Point Estates Development Petition Report be received for information, as presented.

A motion was made by Committee Member McNab that the West Point Estates Development Petition Report be received for information, as presented. The motion carried unanimously.

DELEGATIONS[App 17-047](#)

Public Input - 9:15 a.m. (10 minutes)

Committee Chair Hollands asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS**General Manager, Development Services**[RFD 17-184](#)

Integrated Community Sustainability Plan Update

Proposed Motion

That the Integrated Community Sustainability Plan Update presentation be received for information, as presented.

A motion was made by Committee Member Jensen that the Integrated Community Sustainability Plan Update be received for information, as

presented. The motion carried unanimously.

General Manager, Infrastructure Services

[RFD 17-187](#)

Update of Road Conditions and Overland Drainage in 2017

Proposed Motion

That the road conditions and overland drainage presentation be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the Update of Road Conditions and Overland Drainage be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 17-048](#)

9:30 a.m. Appointment - Certificate of Appreciation Presentation
Light Up Your Life Society
(Linda McCreath, Chair)

Linda McCreath, Chair, and members of the Light Up Your Life Society presented a Certificate of Appreciation to Parkland County.

NEW BUSINESS

General Manager, Development Services

[RFD 17-180](#)

Development Services - Division Update

Proposed Motion

The Development Services Division update be received for information, as presented.

Committee Chair Hollands recessed the Development Services Division Update to allow the 10:00 a.m. appointment to proceed as scheduled.

Recess

Committee Chair Hollands recessed the meeting at 10:02 a.m. and reconvened the meeting at 10:08 a.m.

DELEGATIONS

[App 17-050](#)

Appointment: 10:00 a.m.
Allan Gamble

Proposed Motion

That the presentation by Allan Gamble be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the presentation of

Allan Gamble titled "Exclusion of Outdoor Gun Ranges From Parkland County's Residential Districts" be received for information, as presented. The motion carried unanimously.

NEW BUSINESS

General Manager, Development Services

RFD 17-180

Development Services - Division Update

Proposed Motion

The Development Services Division update be received for information, as presented.

A motion was made by Committee Member McCuaig that the Development Services Division Update be received for information, as presented. The motion carried unanimously.

NEW BUSINESS

COMMUNICATIONS

COM 17-055

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the Federation of Canadian Municipalities Update be received for information, as presented. The motion carried unanimously.

COM 17-056

AAMDC Member Bulletin

Proposed Motion

That the AAMDC Member Bulletin be received for information, as presented.

A motion was made by Committee Member Jensen that the AAMDC Member Bulletin be received for information, as presented. The motion carried unanimously.

IN-CAMERA SESSION

RFD 17-131

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 21 and Section 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Mayor Shaigec that Committee of the Whole convene In-Camera at 11:01 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 21 and Section 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 17-013](#)

Advice From Officials
FOIP Section 24

[PRE 17-017](#)

Harmful to Intergovernmental Offices and Advice From Officials
FOIP Section 21 and Section 24

[RFD 17-133](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That Committee of the Whole revert to regular session.

A motion was made by Committee Member McCuaig that Committee of the Whole revert to regular session at 12:38 p.m. The motion carried unanimously.

NEXT MEETING

The next meeting is scheduled for September 19, 2017 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Hollands adjourned the meeting at 12:38 p.m.

Committee Chair

Recording Secretary