

2018 Business Plan: Enforcement Services

1. WHO ARE WE: DEPARTMENT OVERVIEW

- Facilitate public safety through a balance of education and enforcement of Municipal Bylaws, Provincial Statutes, and Provincial Regulations.
- Provide high visibility patrols on County roads and subdivisions in accordance with the *Alberta Traffic Safety Act* to support residents and act as a deterrent to crime.
- Operate the Parkland County Animal Shelter
 - Provide shelter and care for stray and abandoned animals found within Parkland County and the municipalities of the Town of Stony Plain and the City of Spruce Grove;
 - Coordinate adoption program for stray and abandoned animals;
 - Issue Dog Licenses; and
 - Manage all operations relative to the Animal Shelter.
- Represent Parkland County in Provincial Court to support charges laid by Parkland County Peace Officers in relation to Bylaw and Provincial Statute and Regulation violations.
- Facilitate educational programs in local classrooms and at public events.
- Collaborate with partners, and other municipalities on matters of mutual interest.
- Liaise with various law enforcement agencies in surrounding municipalities to ensure a consistent standard of service through combined professional development and training opportunities as well as a variety of enforcement initiatives.
- Partially fund one RCMP School Resource Officer to serve in Tri Region public high schools.
- Fund one RCMP position on the Tri Regional Drug Squad, which is a five member team funded jointly by Parkland County, the City of Spruce Grove, the Town of Stony Plain, Enoch Cree First Nation and the Spruce Grove and Stony Plain RCMP Detachment.
- Provide contracted services to the Village of Spring Lake, the Town of Stony Plain and the City of Spruce Grove.
- Enter into Enhanced Policing Agreements on an ad hoc basis for special events such as music concerts that may require additional police with enforcement authority for Criminal Code infractions.

2. RECENT ACHIEVEMENTS

2.1 Municipal Affairs 2017 Municipal Awards of Excellence: Safe Communities Winner

- Parkland County was the successful award winner with its Property Awareness Safety Training initiative. This comprehensive training tool combines information and practical skills to promote the safety of public service employees when approaching residential and commercial properties. This is an emerging issue for many municipalities and can serve as a best practice for other communities.

2.2 Office Space

- Bylaw Services and Patrol Services have been combined into common Enforcement Services physical office space and developed a transition plan to proactively address potential challenges between Officers, Supervisors and administration through an independent third party consultant.

2.3 Safety and Security

- Assisted in preparing a data layer for Parkland County's GIS map system that identifies locations or residences of potential safety and security concerns.
- Extended more comprehensive safety and awareness training for Parkland County employees and seasonal staff.

2.4 Training and Partnerships

- Ongoing use of Field Training program for new Community Peace Officers to ensure a consistent service approach and build team environment.
- Offered a Community Peace Officer Level II course exclusively for external agencies (no Parkland County staff attendance).
- Dedicated School Liaison Officer who has expanded educational programs to include New Driver education.

2.5 Proactive Enforcement

- Commenced proactive enforcement of previously remedied properties to avoid reoccurrence.

3. OPPORTUNITIES AND CHALLENGES

3.1 New Radio System

- There is a potential impact to the budget (likely in 2020) with the purchase of new radio systems under Alberta First Responders program, pending information and direction from the Government of Alberta. The cost of this equipment could be offset by purchasing in conjunction with Fire Services and the ECC service areas.

3.2 Corporate Initiatives

- The corporate focus on Municipal and Environmental Reserve Use may drive changes to enforcement requirements and operational planning.

4. LINKS TO PLANS AND STUDIES

4.1 Municipal Development Plan

- Enforcement activities are likely to be impacted by the Municipal Development Plan, but precise impact has not yet been determined.

4.2 Corporate Safety Program

- Enforcement Services has been actively participating in Corporate Safety program development.

5. PERFORMANCE INDICATORS

- Fees collected through Agreements with external partners
- Number of Investigation Files Generated and Follow-up Files
- Number of Violation Tickets Issued
- Amount of Fines collected in relation to Violation Tickets issued

6. PROGRAMS AND SERVICES

- Bylaw complaints

- Animal shelter
- Dog Licenses
- Public events
- Enhanced policing
- Crime watch
- Fire permits
- Caution monitoring
- External agencies
- Court duties
- Parkland County Enforcement Services receives its Peace Officer appointments through the Alberta Solicitor General (ASG), which allows for enforcement authority for specific provincial statutes and regulations. Bylaw enforcement is further authorized in accordance with the Municipal Government Act (MGA).
- Parkland County Enforcement Services offers enforcement of municipal Bylaws and provincial Statutes and Regulations to residents of Parkland County and the public at large. While the RCMP also provides services to the same demographic, they lack the resources and have a far more expanded appointment (including Criminal Code, Federal Acts and Regulations, etc.) and could not provide the same level of service provided by Parkland County Enforcement Services.
- The Animal Control Shelter is the only facility of its kind in the area, with the Edmonton Humane Society being the only alternative.

7. KEY AREAS OF FOCUS, PROJECTS AND INITIATIVES FOR 2018

	Title	Summary	Target Start Date and Completion Date (I.e. Sept 2018-Sept 2019)
1	Identify individual resource in Planning and Development Services	Train and utilize resource from Planning and Development Services. Assist in communicating Development Permit violations and changes to Land Use Bylaw.	TBD
2	Transition all Parkland County Community Peace Officers to Level I status with the Alberta Solicitor General	This will positively Impact Operations by expanding staff training and development from Community Peace Officer Level II (CPO II) status to CPO I. By transitioning all CPO II staff into CPO I staff, Officers will have expanded appointments that include provincial regulations. This supports enhanced community safety and county revenue by enabling all officers to enforce municipal bylaws, provincial statutes and provincial regulations; supports staff retention; and, increases the level of service offered to Parkland County residents.	2018