



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 12, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member John McNab

Absent: 1 - Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer
Dave Cross, General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services
Sarah Mate, Manager, Communications
Jeff Dyck, Financial Planning and Treasury Officer (in part)
Carol Bergum, Director, Planning and Development Services (in part)
Mark Ficht, Director, Strategic Financial Services (in part)
Sheryl Cammidge, Administrative Assistant, Legal & Legislative Services
(Recording Secretary)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

CELEBRATING SUCCESSES

- 2017 Minister's Award of Municipal Excellence

Council gave recognition to Parkland County's Enforcement Services, Geoff Heritage, Lee Hardman, Chris Terry and Jessica Lalonde on the receipt of the 2017 Minister's Awards of Municipal Excellence in the Safe Communities category for the "Property Awareness" initiative.

INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the December 12, 2017 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-036](#)

Adoption of the November 28, 2017 Council Meeting Minutes

Proposed Motion

That the November 28, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the November 28, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously

NEW BUSINESS

Chief Financial Officer

[RFD 17-256](#)

Municipal Financial Health Check

Proposed Motion

That Council receive the Municipal Financial Health Check as information.

A motion was made by Council Member AnnLisa Jensen that the Municipal Financial Health Check be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 17-094](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

[App 17-095](#)

APPOINTMENT - 9:30 a.m.
Update on the City of Spruce Grove Growth Plan Review
Ken Venner and Liisa Tipman, B&A Planning Group

Proposed Motion

That Council accept the update on the City of Spruce Grove Growth Plan Review for information.

Ken Venner and Liisa Tipman, B & A Planning Group presented the update on the City of Spruce Grove Growth Plan review.

A motion was made by Council Member Darrell Hollands that the City of Spruce Grove Growth Plan Review be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:16 a.m. and reconvened the meeting at 10:28 a.m.

NEW BUSINESS**Chief Financial Officer**[BL 17-052](#)

Fees and Charges Bylaw 2017-28

Proposed Motions

1. That Bylaw 2017-28 receive first reading.
2. That Bylaw 2017-28 receive second reading.
3. That Bylaw 2017-28 be presented at this meeting for third reading.
4. That Bylaw 2017-28 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw 2017-18 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-28 receive second reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2017-28 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2017-28 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[RFD 17-246](#)

Parkland County 2018 Interim Operating and Capital Budget

Proposed Motions

1. That Council approves the 2018 Interim Operating Budget containing \$23,458,700 in revenues; \$96,480,700 in expenditures; a municipal tax requirement of \$56,437,800, and
2. That Council approves the 2018 Interim Capital Budget containing

\$33,616,400 in revenues; \$33,668,400 in expenditures, a municipal tax requirement of \$52,000, and;

3. That Council hold a Spring Budget Review session to finalize the 2018 Budget on April 10, 2018, prior to the approval of the Tax Rate Bylaw, and;

4. That Council finalize the 2018 Tax Rate Bylaw for approval on April 24, 2018, and;

5. That Council approve the projects spanning more than one year in duration as per the attached 2018 Multi-Year Project Summary (Attachment 3).

A motion was made by Council Member Jackie McCuaig that Council approve the 2018 Interim Operating Budget containing \$23,458,700 in revenues; \$86,480,700 in expenditures; and, a municipal tax requirement of \$56,437,800.

A motion was made by Mayor Shaigec that the full-time permanent biologist position be removed from the 2018 budget. The motion failed by the following vote:

For: 2 - Mayor Shaigec and Council Member Hollands

Against: 4 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member McNab

A motion was made by Mayor Shaigec that the Alberta Land Use Services (ALUS) Committee review and analyze the ALUS and Green Acreages programs to determine the value and benefit of the initiatives for the funds being expended to be presented to Council. The motion failed by the following vote:

For: 3 - Mayor Shaigec, Council Member Hollands and Council Member McNab

Against: 3 - Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

A motion was made by Council Member Darrell Hollands that administration be directed to prepare a road maintenance assessment to be presented to Council prior to the 2018 Spring Budget. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Council approve the 2018 Interim Capital Budget containing \$33,616,400 in revenues; \$33,668,400 in expenditures, and, a municipal tax requirement of \$52,000. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council hold a Spring Budget Review session to finalize the 2018 Budget on April 10, 2018, prior to the approval of the Tax Rate Bylaw. The motion carried unanimously.

Mayor Shaigec called on the original motion made by Council Member Jackie McCuaig that Council approve the 2018 Interim Operating Budget containing \$23,458,700 in revenues; \$96,480,700 in expenditures; and, a municipal tax requirement of \$56,437,800. The motion carried unanimously.

A motion was made by Council Member John McNab that Council finalize the 2018 Tax Rate Bylaw for approval on April 24, 2018. The motion carried unanimously.

A motion was made by Council Member McNab that Council approve the projects spanning more than one-year in duration as per the attached 2018

Multi-year Project Summary, as presented. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Hollands and Council Member McNab

Against: 1 - Council Member Kobasiuk

Legislative Matters

POL 17-013

Repeal of Policy C-PD33 (Outline Plans)

Proposed Motion

That Policy C-PD33 (Outline Plans) be repealed.

A motion was made by Council Member AnnLisa Jensen that Outline Plans Policy C-PD33 be repealed. The motion carried unanimously.

Chief Financial Officer

RFD 17-252

Write off Uncollectible Property Taxes relating to Oil and Gas companies

Proposed Motions

That Council approve the write off of municipal, education and seniors taxes and penalties on a number of tax rolls relating to Oil and Gas companies (see Attachment 1) in the amount of \$205,586.55.

A motion was made by Council Member Darrell Hollands that the write off of municipal, education, and seniors taxes and penalties relating to oil and gas companies be approved in the amount of \$205,586.55, on the following tax roll numbers: 2195900, 2196901, 2199900, 2200900, 2200901, 2201900, 2602900, 100500152, 3900900, 3933900, 10050085, 10050026, 10050104, 10050037, 10050176, 4776901, 10050008, 2735900, 2793900, 2793901, 2794900, 2794901, 2794902, 3216900, 3253900, 3294900, 3294901, 3294902, 10050102. The motion carried unanimously.

Corporate Services Matters

RFD 17-247

Public Member Committee Appointments

Proposed Motion

That the following public committee member appointments be approved effective January 1, 2018:

Edmonton Regional Airports Authority Director

- Doug Horner (four-year term)

Horizon Stage Theatre Advisory Board

- Donna Bradley-Bobey (three-year term)*

Municipal Library Board

- Cheryl Budzinski (two-year term)*
- Sharon Cornelius (two-year term)
- Kathleen Linder (two-year term)

River Valley Alliance

- Micheal Evans (three-year term)

Subdivision and Development Appeal Board

- Jane Smith (one-year term)*
- Kathleen Linder (three-year term)
- Lawrence Niblock (three-year term)

Tri-Municipal Leisure Facility Board of Directors

- Yvan Boutin (three-year term)*

* = *incumbent*

A motion was made by Council Member Phyllis Kobasiuk that the following public committee member appointments be approved, effective January 1, 2018, as follows:

Edmonton Regional Airports Authority Director

- Doug Horner (four-year term)

Horizon Stage Theatre Advisory Board

- Donna Bradley-Bobey (three-year term)

Municipal Library Board

- Cheryl Budzinski (two-year term)
- Sharon Cornelius (two-year term)
- Kathleen Linder (two-year term)

River Valley Alliance

- Micheal Evans (three-year term)

Subdivision and Development Appeal Board

- Jane Smith (one-year term)
- Kathleen Linder (three-year term)
- Lawrence Niblock (three-year term)

Tri-Municipal Leisure Facility Board of Directors

- Yvan Boutin (three-year term)

The motion carried unanimously.

[RFD 17-257](#)

One Parkland Service Excellence Strategy and Implementation Plan

Proposed Motion

That Council approve the One Parkland Service Excellence Strategy and Implementation Plan.

A motion was made by Council Member John McNab that the One Parkland Service Excellence Strategy and Implementation Plan be approved, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 17-083](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the November 30 and December 7, 2017 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 17-084](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 17-085](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be received for information, as follows:

- 1. Council Member John McNab reported on the Evergreens Foundation meeting attended with Council Member Tracey Melnyk, the North Saskatchewan Watershed Alliance, the Stony Plain & Parkland Pioneer Museum Society volunteer appreciation event.**
- 2. Council Member AnnLisa Jensen reported on the Sturgeon River Watershed Alliance and Headwaters Alliance, and the Heritage Agricultural Society.**
- 3. Council Member Darrell Hollands reported on the Northwest Agricultural Service Board Conference attended with Council Member Phyllis Kobasiuk and Parkland County's Agricultural Service Board Chairperson, Susan Schafer in Athabasca.**

4. Council Member Jackie McCuaig reported on the Meridian Foundation, and the Capital Region Parkland Water Services Commission.
5. Council Member Phyllis Kobasiuk reported on the Northwest Agricultural Service Board Conference in Athabasca, and the Capital Region Parkland Water Services Commission.
6. Mayor Shaigec reported on the upcoming Edmonton Airport Authority's farewell event to include the recognition of Gail Stepanik-Keber who has represented Parkland County for the past eight years.

The motion carried unanimously.

Mayor Shaigec extended heartfelt Christmas wishes to all Parkland County residents and staff season greetings on behalf of Council.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:24 a.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer