



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, January 9, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services
Geoff Heritage, Acting General Manager, Community Services (in part)
Ken Van Buul, General Manager, Corporate Services (in part)
Peter Vana, General Manager, Development Services (in part)
Rob McGowan, General Manager, Infrastructure Services
Stephen Fegyverneki, Manager, Current Planning (in part)
Jody Hancock, Director, Engineering Services (in part)
Keith Bobey, Manager, Engineering Projects (in part)
Randy Shermack, Supervisor, Bylaw Enforcement (in part)
Sheryl Cammidge, Administrative Assistant, Legal and Legislative Services
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

CELEBRATING SUCCESSES

- World Championship Dragonboat Recognition - Heidi Knupp

Council gave recognition to Heidi Knupp who received the gold medal at the World Championship Dragonboat competition.

INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the January 9, 2018 Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-037](#)

Adoption of the December 12, 2017 Council Meeting Minutes

Proposed Motion

That the December 12, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the December 12, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously.

Development Services Matters

[RFD 18-259](#)

Outline Plan - West Point Estates (North)
Related to LUB Redistricting Bylaw 2017-22 (File PD-2017-015)

Proposed Motion

That Council refer the West Point Estates (North) Outline Plan to the February 13, 2018 Council Meeting to gain public input on the Outline Plan at the Public Hearing for proposed redistricting Bylaw No. 2017-22.

A motion was made by Council Member John McNab that the West Point Estates (North) Outline plan be referred to the February 13, 2018 Council meeting to gain public input on the Outline Plan at the public hearing for proposed redistricting Bylaw 2017-22. The motion carried unanimously.

DELEGATIONS

[App 17-096](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

[BL 17-043](#)

Bylaw No. 2017-22 - West Point Estates (North) Redistricting - Agricultural Restricted (AGR) to Country Residential Restricted (CRR)
Related to West Point Estates (North) Outline Plan (File PD-2017-016)

Proposed Motions

1. That Bylaw 2017-22 receive first reading.
2. That a Public Hearing be scheduled on February 13, 2017, at 11:00 a.m. in Council Chambers to hear public comment on Bylaw No. 2017-22.

A motion was made by Council Member Jackie McCuaig that Bylaw 2017-22 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that a public hearing be scheduled on February 13, 2018 at 11:00 a.m. in Council Chambers at Parkland County Center to hear public comment on Bylaw 2017-22.

A motion was made by Council Member Kobasiuk that a public hearing be scheduled on February 13, 2018 at 3:00 p.m. in Council Chambers at Parkland County Center to hear public comment on Bylaw 2017-22. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member McNab and Council Member Melnyk

Against: 1 - Council Member Hollands

BUSINESS ARISING

[RFD 18-258](#)

Pembina River Valley - High Level Bank Stability Review

Proposed Motions

1. That Council accept the High Level Bank Stability Review Report for information.
2. That Administration be directed to incorporate the High Level Bank Stability Review Report recommendations into future departmental planning.

A motion was made by Council Member Tracey Melnyk that the High Level Bank Stability Review Report be accepted for information, as presented. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that administration be directed to incorporate the High Level Bank Stability Review Report recommendations into future departmental planning. The motion carried unanimously.

Infrastructure Services Matters

[RFD 18-002](#)

Range Road 55, Township Road 511 to Township Road 511A - Budget Approval Request

Proposed Motion

That Council approve an additional \$555,000 of Gas Tax Funding, to a total upset limit of \$842,500, for erosion control work along Range Road 55 between Township Road 511 and Township Road 511A.

A motion was made by Council Member Tracey Melnyk that Council approve an additional \$555,000 of Gas Tax Funding, to a total upset limit of \$842,500, for erosion control work along Range Road 55 between Township Road 511 and Township Road 511A. The motion carried unanimously.

[RFD 18-005](#)

TransMountain Pipeline Expansion Project (Kinder Morgan) - Project Support

Proposed Motion

1. That Council approve \$187,060 to fund a temporary position for up to 18 months with funds received from Kinder Morgan (Restricted Surplus Account-Long Term Sustainability) to manage and report on progress of the TransMountain pipeline expansion project.

A motion was made by Council Member Darrell Hollands that Council approve \$187,060 to fund a temporary position for up to 18 months with funds received from Kinder Morgan (Restricted Surplus Account-Long Term Sustainability) to manage and report on progress of the TransMountain pipeline expansion project.

A motion was made by Council Member John McNab that Council approve \$187,060 to fund a temporary position for up to 18 months with funds received from Kinder Morgan (Restricted Surplus Account-Long Term Sustainability) to manage and report on progress of the TransMountain pipeline expansion project; and, that administration be directed to apply to Kinder Morgan for funding in the amount of \$187,060 as reimbursement to Parkland County for the management of the TransMountain pipeline expansion project within Parkland County. The motion carried unanimously.

DELEGATIONS[AH 18-001](#)

Appointment - 10:00 a.m.
Vicious Dog Declaration Appeal

Administrative Recommendation:

That Council hear the appeal of the Vicious Dog Declaration for Michael Podolak and make a final determination.

Mayor Shaigec called the vicious dog declaration appeal hearing to order at 10:17 a.m. in accordance with the provisions of the Municipal Government Act.

Recommendation to hear the appeal of the vicious dog declaration for Michael Podolak and to make a final decision was presented.

Verbal Submissions

1. Administration presented the Vicious Dog Declaration Appeal and presented a site plan identifying the location of the dog attack event that occurred. Administration referred to the appeal submission and Parkland County Bylaw 2015-09 that outline specifications of a vicious dog declaration.

2. Deborah Hatch, Legal Counsel for Michael Podolak, Appellant, requested to view the information provided to members of Council as noted by Mr. Shermack in his summarization.

Administration presented Deborah Hatch and Micheal Podolak the information.

Mayor Shaigec recessed the hearing at 10:24 a.m. to allow Deborah Hatch and Micheal Podolak to review the presented information. The appeal hearing will reconvene later at this meeting.

Recess

Mayor Shaigec recessed the Council meeting at 10:24 a.m. and reconvened the Council meeting at 10:34 a.m.

NEW BUSINESS

Legislative Matters

[POL 17-015](#)

Open Data Policy C-IS01

Proposed Motion

That Council approve Open Data Policy C-IS01.

A motion was made by Council Member Darrell Hollands that Policy C-IS01 Open Data Policy be amended by adding the following to the Purpose, "Open data to enable the recipients within the community to advance social community and economic development in Parkland County." and that the Purpose now read, "To provide open data to the public in an effort to deliver exceptional customer service, increase transparency, promote innovation, stimulate citizen engagement opportunities, and encourage collaboration. Open data is to enable the recipients within the community to advance social community and economic development in Parkland County.". The motion carried unanimously.

DELEGATIONS

[AH 18-001](#)

Appointment - 10:00 a.m.
Vicious Dog Declaration Appeal

Administrative Recommendation:

That Council hear the appeal of the Vicious Dog Declaration for Michael Podolak and make a final determination.

Mayor Shaigec reconvened the vicious dog declaration appeal hearing at 10:46 a.m.

Verbal Submissions:

1. Deborah Hatch, Legal Counsel for the Appellant, opposed the vicious dog declaration and presented that Bylaw 2015-09 does not support the matter to be a vicious dog declaration.

2. Michael Podolak, Appellant.

Written Submissions:

1. Deborah Hatch, Hatch McClennand Moore, Legal Counsel for Michael Podolak, Appellant, opposed to the vicious dog declaration.

Mayor Shaigec closed the appeal hearing at 11:40 a.m.

A motion was made by Council Member Kobasiuk that the vicious dog

declaration for Michael Podolak be rescinded. The motion carried by the following vote:

For: 6 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 1 - Mayor Shaigec

COMMUNICATIONS

[COM 17-086](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the December 15, 2017 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 17-087](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 17-088](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member John McNab that the Committee Reports be received for information, as follows:

- 1. Council Member AnnLisa Jensen reported that Brent Collingwood is the new River Valley Alliance President, and the Inclusive Work Place seminar she attended.**
- 2. Mayor Shaigec reported his attendance at the Parkland County's new volunteer fire fighters event.**

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:44 a.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer