

**PARKLAND COUNTY  
PROVINCE OF ALBERTA**

**BYLAW 2018-01**

**BEING A BYLAW TO PROVIDE FOR THE PURPOSE OF AUTHORIZING THE IMPOSITION OF A  
LEVY IN RESPECT OF ALL SAND AND GRAVEL BUSINESSES OPERATING IN PARKLAND  
COUNTY, IN THE PROVINCE OF ALBERTA**

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**WHEREAS** the Municipal Government Act, RSA 2000, c.M-26 authorizes council to pass a bylaw for a Community Aggregate Payment Levy pursuant to section 409.1 for the purposes of imposing a levy in respect of all sand and gravel business operating within Parkland County; and

**WHEREAS** Alberta Regulation 263/2005 made pursuant to section 409.3 of the said Act specifies that any Bylaw passed pursuant to section 409.1 must contain certain provisions including the maximum levy which may be imposed under the Bylaw; and

**WHEREAS** Council of Parkland County wishes to pass a bylaw as it has determined that it is in the best interests of the residents of Parkland County that a Bylaw be passed pursuant to section 409.1 of the Act to impose a levy in respect of all sand and gravel businesses operating in Parkland County;

**NOW THEREFORE** the Council of Parkland County, duly assembled and under the authority of the Municipal Government Act, as amended, hereby enacts the following:

**TITLE**

1. This bylaw shall be known as the "Community Aggregate Payment Levy Bylaw".

**DEFINITIONS**

2. The following definitions will apply to the corresponding words in this bylaw:
  - (1) "Act" means the *Municipal Government Act* R.S.A 2000 c. M-26
  - (2) "Aggregate" means sand and gravel or both as found naturally or stockpiled;
  - (3) "Chief Administrative Officer" or "CAO" means the Chief Administrative Officer of Parkland County or designate;
  - (4) "County" means Parkland County;
  - (5) "Crown" means the Crown in the right of Alberta or Canada;
  - (6) "Levy" means the Community Aggregate Payment Levy as authorized by this Bylaw;
  - (7) "Operator" means a person or persons engaged in extracting aggregate for shipment;
  - (8) "Pit" means a location where aggregate can be, is or has been extracted from its naturally occurring location;
  - (9) "Shipment" means a quantity of aggregate hauled from the pit where it was extracted.

## **OPERATOR REPORTING REQUIREMENTS**

3. All Operators in the County shall report all shipments of Aggregate in tonnes from any Pit within the boundaries of the County on a quarterly basis and within fourteen (14) calendar days after March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> and December 31<sup>st</sup> in each calendar year, such report to be in the form attached as Schedule "A" to this Bylaw.
4. The County shall record the Aggregate shipped by each Operator for each quarter on an Aggregate shipped tonnage roll based upon the report or reports filed by each Operator pursuant to section 3 of this Bylaw.
5. The County shall send out a Levy notice under this Bylaw to each Operator setting out the amount of the Levy payable by the Operator based upon the Aggregate shipped tonnage roll recorded by the County pursuant to section 3 of this Bylaw no later than thirty (30) calendar days after March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> and December 31<sup>st</sup> in each calendar year.
6. In the case of any Operator who shall be unable to provide a measurement of weight for the amount of the Aggregate in any Shipment, the Operator shall use the following conversion rates to record Shipments in tonnes for the purpose of reporting under section 4 of this Bylaw:
  - a. 1 cubic metre = 1.365 tonnes for sand; and
  - b. 1 cubic metre = 1.632 tonnes for gravel,

where one (1) cubic metre is equal to 1.308 cubic yards

## **LEVY RATE AND PAYMENT AND COLLECTION OF LEVY**

7. The uniform Levy Rate for all Shipments of Aggregate from a Pit within the County shall be \$ 0.40 per tonne of Aggregate and the amount of the Levy for each quarter to be imposed upon an Operator shall be determined by multiplying the number of tonnes of Aggregate for each quarter, as shown on the Aggregate shipped tonnage roll provided for section 4 of this Bylaw, by the Levy Rate as specified by this Bylaw.
8. An amount owing to the County by an Operator as shown on the Levy notice sent to the Operator pursuant to section 5 of this Bylaw shall be paid by the Operator within thirty (30) days of the date of mailing of the Levy notice.
9. An Operator shall provide the County with written notice of a mailing address to which all notices under this Bylaw and Division 7.1 of Part 10 of the Act may be sent.
10. Pursuant to section 332 of the Act and section 8 of Alberta Regulation 263/2005 the Levies imposed under this Bylaw are deemed to be imposed on January 1<sup>st</sup> of the year the Levy is payable.

## **EXEMPTION FROM LEVY**

11. No Levy under this Bylaw shall be imposed by the County on the following Shipments of Aggregates:

- (a) A Shipment from a Pit owned or leased by the Crown for a use or a project that is being undertaken by or on behalf of the Crown;
  - (b) A Shipment from a Pit owned or leased by a municipality for a use or a project that is being undertaken by or on behalf of a municipality;
  - (c) A Shipment from a Pit owned or leased by the Crown or a municipality for a use or a project that is being undertaken by or on behalf of the Crown or a municipality; and
  - (d) A Shipment which is required pursuant to a road haul agreement or a development agreement for the construction, repair or maintenance of a road or roads described in the said agreements that is necessary to provide access to the Pit from which the Aggregate is extracted.
12. An Operator shall report all Shipments of Aggregate as provided for in this Bylaw even though one or more of such Shipments may be exempt under this Bylaw from the Levy.

## **PENALTIES**

13. Any person who fails to comply with any provision of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine of not more than Ten Thousand (\$10,000.00) Dollars and, in default of payment, to imprisonment for a term not exceeding six (6) months.

## **INSPECTION AND PRODUCTION OF RECORDS**

14. For the purposes of determining compliance with this Bylaw, the CAO may, after providing reasonable notice to the Operator, enter on lands where a Pit is located, including any structures, at any reasonable time for the purposes of inspecting the Aggregate operations, including any shipments.
15. During an inspection under section 14, or at any other time, the CAO of the County may request that an Operator produce any and all records relating to shipments of Aggregate from the Operator's operations so that the County may determine whether the Aggregate operation is or has been in compliance with this Bylaw.
16. During an inspection, or at any other time, the CAO of the County may request an Operator to make copies of any record referred to in paragraph 14 of this Bylaw or may make copies of such records.
17. If an inspection determines the Bylaw has not been complied with, the County may revise the Aggregate shipped tonnage for the current year, based on the information obtained during such inspection, and the next Levy notice sent by the County shall include any such revised Aggregate shipped tonnage amounts.

## **ENACTMENT/TRANSITION**

18. Should any provision of this bylaw be deemed invalid then such invalid provision will be severed from this bylaw and such severance will not affect the validity of the remaining portions of this bylaw, except to the extent necessary to give effect to such severance.

19. Schedule "A" forms part of this bylaw.

20. Bylaw 2014-14 is hereby repealed the date Bylaw 2018-01 comes into force..

21. This bylaw shall come into force and take effect on July 1, 2018.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ A THIRD TIME and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

SIGNED AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

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Mayor

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Chief Administrative Officer

SCHEDULE "A"  
TO COMMUNITY AGGREGATE PAYMENT LEVY BYLAW NO. 2018-01

Aggregate Production Quarterly Report



**Aggregate Production Quarterly Report**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Pit Location(s) - Legal Description: \_\_\_\_\_

**DEVELOPMENT PERMIT NUMBER:** \_\_\_\_\_

Aggregate Levy fee calculation for the removal of sand or gravel for commercial purposes:

Month & Year	A	B	A x B
		\$0.40	
		\$0.40	
		\$0.40	
Total Fees to be Paid:			

Conversion Factor (SAND) to be used if required: 1m<sup>3</sup> = 1.365 tonnes or 1 cu-yd = 1.044 tonnes  
Conversion Factor (GRAVEL) to be used if required: 1m<sup>3</sup> = 1.632 tonnes or 1 cu-yd = 1.248 tonnes

Please complete and return this form (whether material has been removed from your site or not) along with payment payable to "Parkland County" by MM/DD/YYYY. Please send the completed form and payment to Parkland County at below address to the attention of the Engineering Department.

Certified Correct Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

*Note: Parkland County has the right to audit financial records to ensure enforcement of Bylaw 2018-01*