



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, April 10, 2018

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Mayor Shaigec opened the meeting with a moment of silence in respect for those affected by the tragedy of the Humboldt Broncos.

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor/Director, Legal Services (in part)  
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)  
Dave Cross, General Manager, Community Services  
Ken Van Buul, General Manager, Corporate Services  
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Sarah Mate, Manager, Communications (in part)  
Jody Hancock, Director, Engineering Services (in part)  
Jeff Dyck, Director, Financial Planning & Treasury (in part)  
Leo Girard, Director, Public Works (in part)  
Fareed Somji, Chief Information Officer (in part)  
Bob Nichols, Manager, Information Technology Services (in part)  
Christine Beveridge, Manager, Legislative Services  
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)  
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

## ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the April 10, 2018 Council agenda be adopted with the following additions:

1. Staff Introduction - Fareed Somji, Chief Information Officer
2. Item B.2 - TransAlta Corporation Notice of Linear Tax Appeal Update

The motion carried unanimously.

*Ken Van Buul, General Manager, Corporate Services introduced Fareed Somji, Chief Information Officer. Council welcomed Mr. Somji to Parkland County.*

## ADOPTION OF MINUTES

### MIN 18-009

Adoption of the March 27, 2018 Council Meeting Minutes

#### **Proposed Motion**

That the March 27, 2018 Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the March 27, 2018 Council meeting minutes be adopted, as presented. The motion carried unanimously.

## NEW BUSINESS

### Chief Administrative Officer

#### **RFD 18-069**

TransAlta Corporation Notice of Linear Tax Appeal Update

*Administration presented the TransAlta Corporation notice of linear tax appeal update.*

A motion was made by Council Member Tracey Melnyk that the TransAlta Corporation notice of linear tax appeal update be received for information. The motion carried unanimously.

### Legislative Matters

#### BL 18-015

Fees and Charges Bylaw 2018-06

#### **Proposed Motions**

1. That Bylaw 2018-06 receive first reading.
2. That Bylaw 2018-06 receive second reading.
3. That Bylaw 2018-06 be presented at this meeting for third reading.
4. That Bylaw 2018-06 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-06 receive first reading. The motion carried by the following vote:

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member Hollands

**Against:** 2 - Council Member McNab and Council Member Melnyk

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-06 receive second reading. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member Hollands

**Against:** 2 - Council Member McNab and Council Member Melnyk

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-06 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that Bylaw 2018-02 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member Hollands

**Against:** 2 - Council Member McNab and Council Member Melnyk

## DELEGATIONS

### [App 18-029](#)

Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## BUSINESS ARISING

### [RFD 18-056](#)

Wabamun Lake Sub-Watershed Land Use Plan

#### **Proposed Motion**

That the Wabamun Lake Sub-Watershed Land Use Plan and revised Action Plan be further tabled to the April 24, 2018 Council meeting.

**A motion was made by Council Member John McNab that the Wabamun Lake Sub-Watershed Land Use Plan and revised Action Plan be further tabled to the April 24, 2018 Council meeting. The motion carried unanimously.**

## Attendance

*Council Members Hollands and Melnyk left the meeting at 9:20 a.m. as they were not in attendance at the September 26, 2017 Council meeting to hear public comment on Bylaw 2017-20.*

**Present:** 5 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk and Council Member John McNab

**Excused:** 2 - Council Member Darrell Hollands and Council Member Tracey Melnyk

[BL 18-008](#)

Road Closure Bylaw 2017-20 (TransAlta Whitewood Mine)

**Proposed Motions**

1. That Bylaw 2017-20 receive second reading.
2. That Bylaw 2017-20 receive third reading.

**A motion was made by Council Member John McNab that Bylaw 2017-20 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-20 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**Attendance**

*Council Member Tracey Melnyk returned to the meeting at 9:23 a.m.*

*Council Member Darrell Hollands remained excused from the meeting at 9:23 a.m. as he was not in attendance at the October 10, 2017 Council meeting to hear public comment on Bylaw 2017-27.*

**Present:** 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

**Excused:** 1 - Council Member Darrell Hollands

[BL 18-009](#)

Road Closure Bylaw 2017-27 (Township Road 522)

**Proposed Motions**

1. That Bylaw 2017-27 receive second reading.
2. That Bylaw 2017-27 receive third reading.

**A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-27 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-27 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**Attendance**

*Council Member Darrell Hollands returned to the meeting at 9:31 a.m.*

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

## NEW BUSINESS

### DELEGATIONS

#### [App 18-013](#)

APPOINTMENT - 9:30 a.m.  
Edmonton Metropolitan Region Board  
(Malcolm Bruce, CEO and Dr. Jodi Abbott, Chairperson)

#### **Proposed Motion**

That the Edmonton Metropolitan Region Board presentation be received for information, as presented.

*Malcolm Bruce, CEO and Dr. Jodi Abbott, Chairperson presented the Edmonton Metropolitan Region Board update.*

**A motion was made by Council Member Jackie McCuaig that the Edmonton Metropolitan Region Board presentation be received for information, as presented. The motion carried unanimously.**

#### [App 18-030](#)

APPOINTMENT - 10:00 a.m.  
Grade Six School Tour - Meridian Heights School  
(Colleen McGhan-Cox, Teacher)

**Council welcomed Colleen McGhan-Cox, Teacher from Meridian Heights School, Parkland School Division No. 70 and grade six students who presented questions to Council as part of the grade six government studies curriculum.**

### Recess

**Mayor Shaigec recessed the meeting at 10:25 a.m. and reconvened the meeting at 10:34 a.m. with all members of Council present.**

#### [App 18-012](#)

APPOINTMENT - 10:30 a.m.  
University of Alberta - Aga Khan Garden Pavillion Presentation  
(Lee Foote, Director of the University of Alberta Botanic Garden,  
Ralph Young, Chancellor Emeritus, University of Alberta  
and Stan Blade, Dean Faculty of Agriculture, Life & Environment Sciences)

#### **Proposed Motion**

That the University of Alberta Aga Khan Garden Pavillion presentation be received for information, as presented.

*Lee Foote, Director of the University of Alberta Botanic Garden and Ralph Young, Chancellor Emeritus, University of Alberta, and Della Paradis, Senior Director, Faculty Development presented the University of Alberta Aga Khan Garden Pavillion.*

**A motion was made by Council Member Tracey Melnyk that the University of Alberta Aga Khan Garden Pavillion presentation be received for information. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that administration be directed to present to Council at a future date the University of Alberta request for funding for the construction of the Aga Khan Garden Pavillion. The motion**

carried unanimously.

## Recess

Mayor Shaigec recessed the meeting at 11:11 a.m. and reconvened the meeting at 11:16 a.m. with all members of Council present.

### [App 18-031](#)

APPOINTMENT - 11:00 a.m.

Economy Update

(James Hobson and Charet Chahal, CIBC Wood Gundy)

#### **Proposed Motion**

That the Economy Update presentation by Wood Gundy be received for information, as presented.

*James Hobson and Charet Chahal, CIBC Wood Gundy presented the Economy Update.*

**A motion was made by Council Member Darrell Hollands that the Economy Update presented by CIBC Wood Gundy be received for information, as presented. The motion carried unanimously.**

## IN-CAMERA SESSION

### [RFD 18-063](#)

In-Camera Session

#### **Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 21, 24, and 26 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member Phyllis Kobasiuk that Council convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21, 24, and 26 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

## Attendance

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### **Administration:**

**Michael Heck, Chief Administrative Officer**

**Arlan Delisle, County Solicitor - Legal Advisor**

**Rob McGowan, General Manager, Infrastructure Services - Administrative Liaison**

**Tracy Kibblewhite, General Manager, Financial Services - Financial Advisor**

Dave Cross, General Manager, Community Services - Administrative Liaison  
Lenny Richer, Director, Parks, Recreation and Culture - Administrative Liaison  
Ken Van Buul, General Manager, Corporate Services - Administrative Liaison  
Christine Beveridge, Manager, Legislative Services - Legislative Advisor  
Lois Tyerman, Legislative Officer, Recording Secretary  
Barb Williams, Legislative Officer, Recording Secretary

[PRE 18-005](#)

Land Matter - River Valley Alliance  
FOIP Section 21 (Harmful to intergovernmental relations)  
FOIP Section 24 (Advice from officials)

**Attendance**

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Administration:**

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor - Legal Advisor  
Dave Cross, General Manager, Community Services - Administrative Liaison  
Lenny Richer, Director, Parks, Recreation and Culture - Administrative Liaison  
Ken Van Buul, General Manager, Corporate Services - Administrative Liaison  
Fareed Somji, Chief Information Officer - Administrative Liaison  
Bob Nichols, Manager, Information Technology Services - Administrative Liaison  
Christine Beveridge, Manager, Legislative Services - Legislative Advisor  
Lois Tyerman, Legislative Officer, Recording Secretary  
Barb Williams, Legislative Officer, Recording Secretary

[PRE 18-006](#)

Personnel - Security  
FOIP Section 24 (Advice from officials)  
FOIP Section 26 (Testing procedures, tests and audits)

[RFD 18-066](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member Jackie McCuaig that Council revert to regular session at 12:58 p.m. The motion carried unanimously.

**Recess**

Mayor Shaigec recessed the meeting at 12:58 p.m. and reconvened the meeting at 1:27 p.m. with all members of Council present.

**BUSINESS ARISING FROM IN-CAMERA SESSION****PRE 18-005**

Land Matter - River Valley Alliance  
FOIP Section 21 (Harmful to intergovernmental relations)  
FOIP Section 24 (Advice from officials)

**A motion was made by Council Member AnnLisa Jensen that Council allow land acquisition costs to be an allowable cost within funding previously approved for the project; total contribution for the land acquisition, design and construction not to exceed 25% of the total costs, now including land acquisition, up to a maximum of \$1,000,000. The motion failed by the following vote:**

**For:** 2 - Council Member Jensen and Council Member Kobasiuk

**Against:** 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

**NEW BUSINESS****Chief Administrative Officer****RFD 18-042**

Nomination to Federation of Canadian Municipalities

**Proposed Motion**

That Council support the nomination of Council Member AnnLisa Jensen to the Federation of Canadian Municipalities Board of Directors, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the Council of Parkland County endorse Council Member AnnLisa Jensen to stand for election on the Federation of Canadian Municipalities' Board of Directors for the period starting in June 2018 and ending June 2021; and, that Council assumes all costs associated with Council Member AnnLisa Jensen attending Federation of Canadian Municipalities' Board of Directors meetings. The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

**Against:** 3 - Council Member Hollands, Council Member McNab and Council Member Melnyk

**DELEGATIONS****RFD 18-055**

APPOINTMENT - 1:00 p.m.  
2018 Final Budget (Spring Budget)

**Proposed Motions**

1. That Council approve the 2018 Final Operating Budget which will increase the municipal tax levy by \$1,088,790 as compared to the budget approved at the December 12, 2017 Council meeting, and



2. That Council approve the 2018 Final Capital Budget which will increase the municipal tax levy by \$710,000 as compared to the budget approved at the December 12, 2017 Council meeting.

**A motion was made by Council Member Tracey Melnyk that the Federation of Canadian Municipalities board member expenses in the amount of \$7,200 be removed from the 2018 Spring Budget Adjustments, referenced on page 1 of 6 of attachment 3. The motion failed by the following vote:**

**For:** 3 - Council Member Hollands, Council Member McNab and Council Member Melnyk

**Against:** 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

**A motion was made by Council Member Jackie McCuaig that the 2018 Final Operating Budget be approved which will increase the municipal tax levy by \$1,088,790 as compared to the budget approved at the December 12, 2017 Council meeting. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that the 2018 Final Capital Budget be approved which will increase the municipal tax levy by \$710,000 as compared to the budget approved at the December 12, 2017 Council meeting. The motion carried unanimously.**

## COMMUNICATIONS

### [COM 18-022](#)

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Rural Municipalities of Alberta March 29, 2018 Contact Newsletter be received for information, as presented. The motion carried unanimously.**

### [COM 18-023](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

### [COM 18-024](#)

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Darrell Hollands that the following Committee Reports be received for information:**

1. Council Member AnnLisa Jensen reported on the Leduc Chamber of

Commerce event, Neighbor Link Fundraiser event, and the Perspectives on a Planet event.

2. Council Member Phyllis Kobasiuk reported on the 2018 Economic Developers Conference, the Advancing Women in Agriculture Conference, and the ACT Change Summit 2.0.

The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 2:29 p.m.

---

Mayor

---

Manager, Legislative Services