



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 4, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair John McNab called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal Services - (in-part)
Dave Cross, General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Carol Bergum, Acting General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services
Sarah Mate, Director, Communications - (in-part)
Krista Quensel, Manager, Community Sustainability - (in-part)
Laura Swain, Director, Strategic Planning and Intergovernmental Affairs
Geoff Heritage, Manager, Enforcement Services - (in-part)
Martin Frigo, Manager, Long Range Policy Planning - (in-part)
Matthew Goebel, Planning Intern, Intermunicipal Development - (in-part)
Mark Edwards, Director, Economic Diversification - (in-part)
Robynn Holstein, Commercial and Industrial Business Development Officer - (in-part)
Jody Hancock, Director, Engineering Services - (in-part)
Christine Beveridge, Manager, Legislative Services - (in-part)
Barb Williams, Legislative Officer, Legislative Services - (in-part)
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Phyllis Kobasiuk that the September 4, 2018 Committee of the Whole agenda be adopted, as amended with the following additions:

1. 9:30 a.m appointment - Sturgeon River Watershed Alliance Presentation
2. In-Camera item - Land/Legal Matter - FOIP Sections 24 & 27

ADOPTION OF MINUTES

[MIN 18-021](#)

Unadopted Committee of the Whole July 3, 2018 Meeting Minutes

Proposed Motion

That the Committee of the Whole meeting minutes of July 3, 2018 be adopted, as presented.

A motion was made by Committee Member Jackie McCuaig that the July 3, 2018 unadopted Committee of the Whole meeting minutes be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

General Manager, Community Services

[BL 18-034](#)

Bylaw 2018-17 - Consumption of Cannabis in Public Places

Proposed Motion

That Bylaw 2018-17 be referred to the September 11, 2018 Council meeting for Council's consideration to give Bylaw 2018-17 three readings.

A motion was made by Committee Member Phyllis Kobasiuk that Bylaw 2018-17 be referred to the September 11, 2018 Council meeting for Council's consideration to give Bylaw 2018-17 three readings. The motion carried unanimously.

[RFD 18-157](#)

Parkland Alive 2025 - Parks, Recreation and Culture Master Plan

Proposed Motion

That the Parkland Alive 2025 - Parks, Recreation and Culture Master Plan Implementation Plan be tabled to a future Committee of the Whole date.

A motion was made by Committee Member Tracey Melnyk that the Parkland Alive 2025 - Parks, Recreation and Culture Master Plan Implementation Plan be tabled to a future Committee of the Whole date. The motion carried unanimously.

DELEGATIONS

[App 18-058](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chair John McNab asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

General Manager, Corporate Services

[RFD 18-163](#)

Public Engagement Policy C-AD51

Proposed Motion

That Committee of the Whole receive the draft Public Engagement Policy C-AD51 and Procedure for information.

Administration presented the Public Engagement Policy and Procedure, the presentation was deferred to later in the meeting to allow for the 9:30 a.m. appointment to proceed as scheduled.

DELEGATIONS

General Manager, Development Services

App 18-059

APPOINTMENT: 9:30 a.m.

Sturgeon River Watershed Alliance Update

(Leah Kongsrude, Executive Director, North Saskatchewan River Watershed Alliance)

Proposed Motion

That the Sturgeon River Watershed Alliance update be received for information, as presented.

AnnLisa Jensen, Chair, Sturgeon River Watershed Alliance and Leah Kongsrude, Executive Director, North Saskatchewan River Watershed Alliance presented the Sturgeon Watershed Alliance Background and Update.

A motion was made by Committee Member Darrell Hollands that the Sturgeon River Watershed Alliance Update be received for information, as presented. The motion carried unanimously.

RECESS

Committee Chair John McNab recessed the meeting at 10:07 a.m. and reconvened the meeting at 10:16 a.m.

NEW BUSINESS

General Manager, Corporate Services

[RFD 18-163](#) Public Engagement Policy C-AD51

Proposed Motion

That Committee of the Whole receive the draft Public Engagement Policy C-AD51 and Procedure for information.

A motion was made by Committee Member AnnLisa Jensen that Committee of the Whole receive the draft Public Engagement Policy C-AD51 and Procedure for information. The motion carried unanimously.

General Manager, Development Services

[RFD 18-152](#) Draft Intermunicipal Development Plans - Yellowhead County and Lac Ste. Anne County

Proposed Motions

1. That the Parkland County / Yellowhead County Intermunicipal Development Plan be received as information, as presented.
2. That the Parkland County /Lac Ste. Anne County Intermunicipal Development Plan be received as information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the Parkland County / Yellowhead County Intermunicipal Development Plan be received for information, as presented. The motion carried unanimously.

A motion was made by Committee Member Jackie McCuaig that the Parkland County / Lac. Ste. Anne County Intermunicipal Development Plan be received for information, as presented. The motion carried unanimously.

[RFD 18-176](#) Overview of the Labour Market Profile for Parkland County

Proposed Motion

That the Parkland County Labour Market Profile and Tri-Municipal Labour Market Profile be accepted for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Overview of the Labour Market Profile for Parkland County and Tri-Municipal Labour Market Profile be accepted for information, as presented. The motion carried unanimously.

General Manager, Infrastructure Services

[RFD 18-179](#) Strategic Overview of Regional Water and Waste Water

Proposed Motion

That the Strategic Overview of Regional Water and Waste Water report be received for information, as presented.

A motion was made by Committee Member Darrell Hollands that the Strategic Overview of Regional Water and Waste Water report be received for information, as presented. The motion carried unanimously.

[RFD 18-180](#)

Strategic Overview of Transportation

Proposed Motion

That the Strategic Overview - Transportation report be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the Strategic Overview - Transportation report be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 18-052](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Mayor Rod Shaigec that the Rural Municipalities of Alberta Contact Newsletter be received for information as presented. The motion carried unanimously.

[COM 18-051](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Committee Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented, The motion carried unanimously.

Chief Administrative Officer

IN-CAMERA SESSION

A motion was made by Mayor Rod Shaigec that the Committee of the Whole convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Attendance:

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer

Arlan Delisle, County Solicitor/Director, Legal Services - Legal Advisor

Rob McGowan, General Manager, Infrastructure Services - Infrastructure Advisor

Carol Bergum, Acting Director, Development Services - Planning Advisor

Mark Edwards, Director, Economic Diversification - Administrative Liason

Robynn Holstein, Commercial and Industrial Business Development Officer - Administrative Liason

Christine Beveridge, Manager, Legislative Services - Parliamentarian

Lois Tyerman, Legislative Officer, Legislative Services - Recording Secretary

Land/Legal Matter

Regular Committee of the Whole Meeting Session

A motion was made by Committee Member Jackie McCuaig that the Committee go into regular meeting session at 12:47 p.m. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled to take place October 2, 2018.

CLOSE OF MEETING

Committee Chair John McNab adjourned the meeting at 12:48 p.m.

Committee Chair

Recording Secretary