

**COUNCIL POLICY C-AD20****Council Norms and Values**

Prepared By: Legislative and Administrative Services
Effective Date: October 9, 2012
References: Municipal Government Act
Function: Governance

Council Approval Date: October 9, 2012
Council Resolution No.: N/A
Previous Revision Date: New
LAS Review Date: October 15, 2015

PURPOSE

The purpose of this policy is to establish norms and values to guide members of Council in their role of governance.

POLICY STATEMENT

Parkland County Council has a responsibility to govern with respect and integrity, accepting the views of others with commitment to openness and fairness, and to provide support for each other in their roles as elected officials.

SCOPE

This policy applies to the Council members of Parkland County.

MANAGEMENT RESPONSIBILITIES

The Chief Administrative Officer (CAO), under the direction of the Mayor on behalf of Council, is responsible for implementation of this policy. The Manager of Legislative and Administrative Services, under the direction of the Mayor on behalf of Council, is responsible for coordinating the review of this policy.

STANDARDS

1. Members of Council shall acknowledge and sign the "Norms and Values for Members of Council," as provided in Schedule A of this policy, at every Organizational Meeting of Council, after which it shall be posted in Council Chambers.
2. The CAO, when required, shall provide respectful assistance and advice to individual Council members, to encourage and support these norms and values.
3. The CAO, or members of Council, may notify the Mayor of any issues or concerns regarding the actions of individual members of Council.

Schedule A to Policy C-AD20

Norms and Values for Members of Council

As a Council, we hold the following to be our guiding Norms and Values:

- Respect for individuals and each other
- Honesty and integrity
- Openness
- Willingness to listen
- Willingness to participate
- Commitment to the task at hand
- Focus on issues and not individuals
- Receptive to new ideas
- Dedication to preparation
- Mutual support through positive feedback
- Speak with one voice
- Make decisions in the best interests of Parkland County.

By our signatures below, we vow to subscribe to the above Norms and Values:

Mayor

Councillor, Division 1

Councillor, Division 2

Councillor, Division 3

Councillor, Division 4

Councillor, Division 5

Councillor, Division 6

Dated this _____ day of October 20_____.