



Housing Foundation

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June 1, 2020

Mayor Stuart Houston, City of Spruce Grove
Mayor Rodney Shaigec, Parkland County
Mayor Charlene Smylie, Village of Wabamun
Mayor William Choy, Town of Stony Plain

Your Worships,

At a Meridian Housing Foundation meeting in Stony Plain on February 20, 2020, many members of the 4 Municipal Councils plus Administrative staff met to discuss many matters associated with the Foundation's future. One of those matters was to potentially add members at large to the Board of Directors of the Meridian Housing Foundation.

This approach is employed by many Foundations throughout the Province and is seen as industry best practice at this time. The Board has endorsed the attached Terms of Reference, subject to approval of all 4 member-municipal Councils.

It is requested that all 4 Councils vote to approve a motion that is worded as follows:

"Council endorse the proposed Meridian Housing Foundation Board Composition; Members at Large, Terms of Reference".

On behalf of the Board of Directors of the Meridian Housing Foundation, this is to request of your Municipality the following:

1. A review by your Council of the attached Terms of Reference at a Council meeting.
2. Formal approval of the Terms of Reference. It is requested that your Council adopt a resolution using the identical wording that Stony Plain used.
3. A letter from you on behalf of your Council endorsing the Terms of Reference.

If and when the Board receives support from all 4 members, the Board will apply to the Minister for approval. **A motion for approval as above infers support to advance this matter to the Minister.**

I look forward to hearing from you.

Yours truly,

Councillor Judy Bennett
Chair, Meridian Housing Foundation Board of Directors

