



Q2 2020 CORPORATE & FINANCIAL UPDATE

SEPTEMBER 1, 2020

KEY PERFORMANCE INDICATORS

Investment rate of return: **2.90%**

One Year T-Bill Rate: 0.34%



Overland drainage call volumes for Q2 2020 YTD: **885**

Yearly average: 250



Total number of Building Permits Issued Q2 2020 YTD: **178**

2015-2019 average YTD: 269.75



Construction Building Permit Value for Q2 2020 YTD: **\$27.4M**

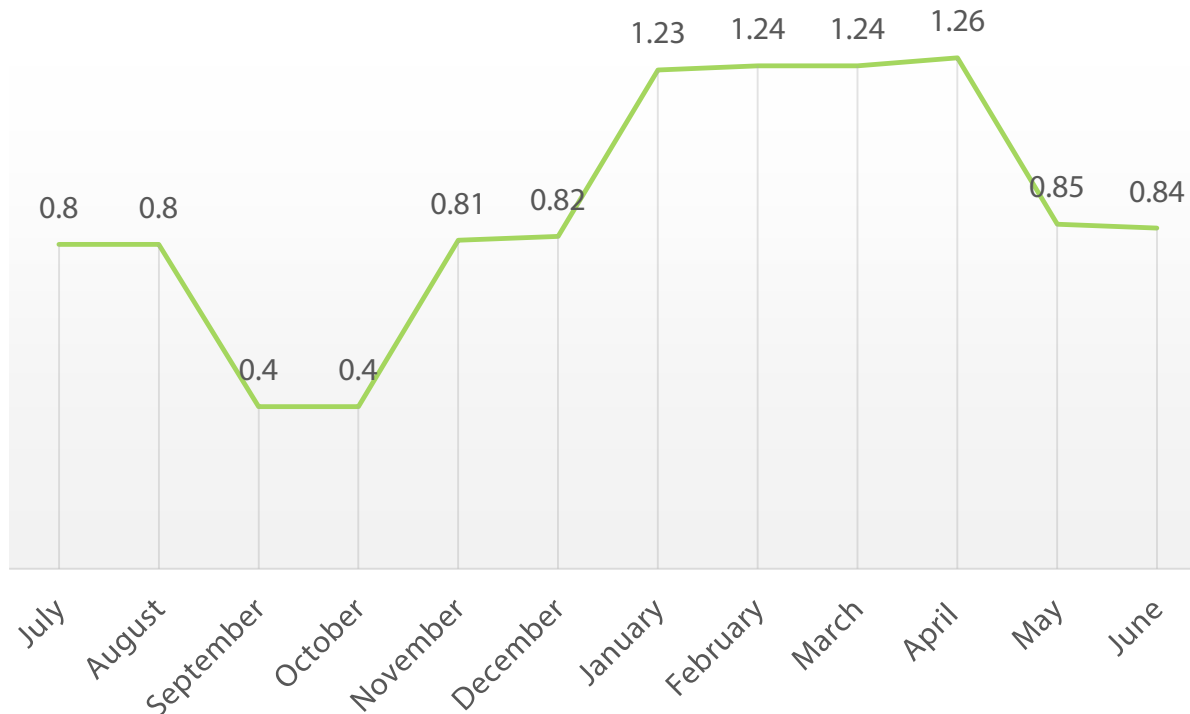
2015-2019 average YTD: \$60.2M

KEY PERFORMANCE INDICATORS

June 2020 12-Month Rolling Total Recordable Incident Frequency (TRIF): **0.84**



July 2019 to June 2020: 12 Month TRIF



OPERATIONS SERVICES

Public Works

- Sewer related odor concerns in Acheson

Road Maintenance and Drainage

- Surface maintenance
- Drainage

Engineering Services

- Tri-Municipal Transit

Planning and Development

- Intermunicipal Development Plans (IDPs) and Intermunicipal Collaboration Frameworks (ICFs)
- Land Use Bylaw Amendments

OFFICE OF THE CAO

Economic Diversification

- Industrial land

Employee Services

- COVID-19 relaunch

Strategic Initiatives

- UNITE

CORPORATE & SHARED SERVICES

Strategic Services

- Customer Service
 - Phase 2
 - COVID-19 relaunch
 - Tax deadline

Information Services

- New service model

AGRICULTURE, COMMUNITY & PROTECTIVE SERVICES

Agriculture

- Weed inspection and control

Parks, Recreation and Culture

- Entwistle Community Hub

Enforcement Services

- COVID-19 impacts

Emergency Communications Centre

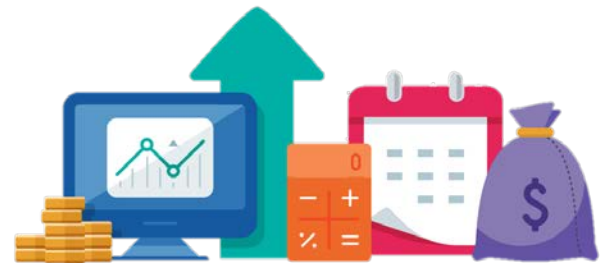
- Q2 2020 Stats:
 - 17,752 incoming calls (14,591 cell phone)

Fire Services

- COVID-19 impacts
- Fire inspections
- Q2 statistics attached

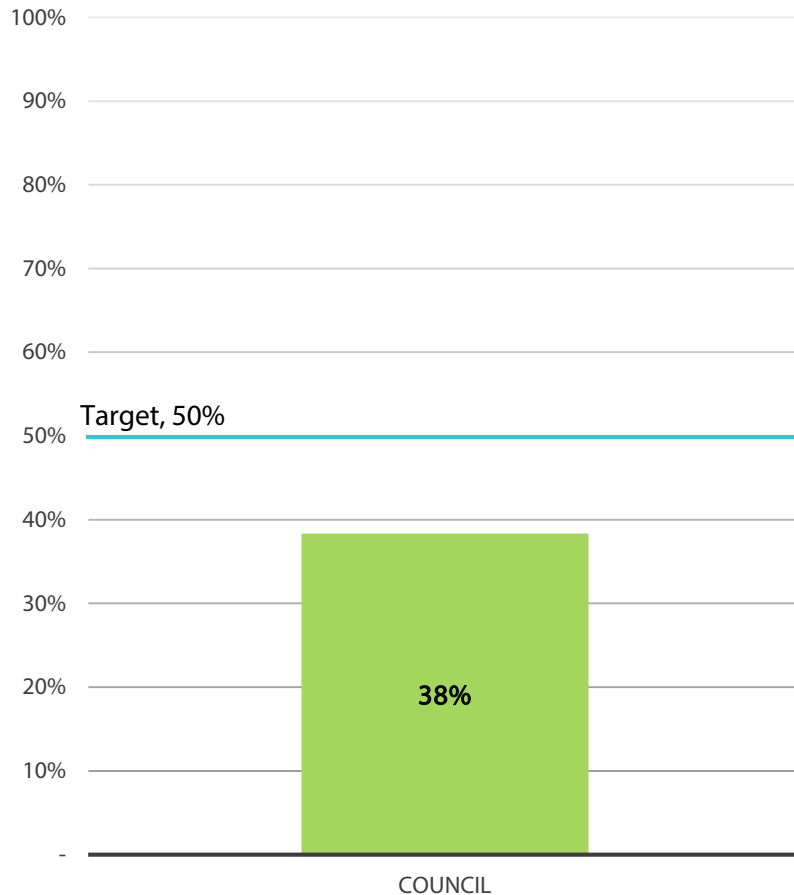
OPERATING PROGRAMS - SUMMARY

- Report includes all regular program expenses.
 - Therefore excludes any operating or capital projects.
- The report represents 50% of the year.
 - Variances greater than 60% or less than 40% will be discussed.
- Overall we are 45% Spent.



OPERATING PROGRAMS

Council

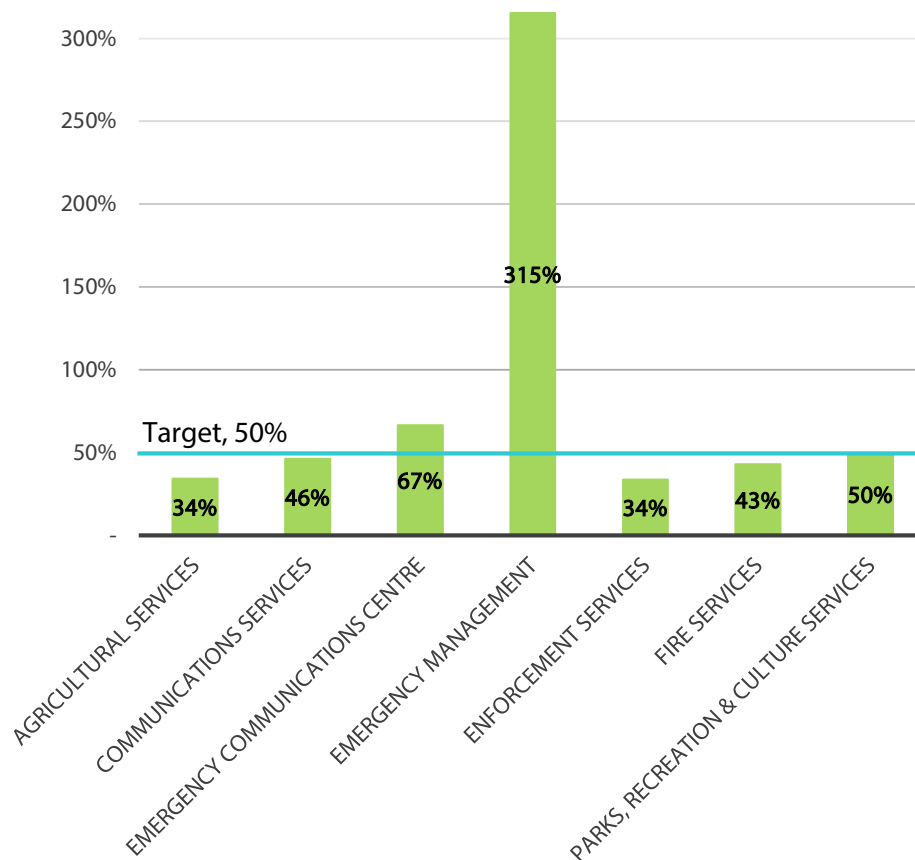


Council

- 38% Spent
- Conferences & Training underbudget due to COVID-19 restrictions

OPERATING PROGRAMS

Agriculture, Community & Protective Services



Agriculture Services

- 34% Spent
- Weed inspections have been reduced due to COVID-19

Emergency Communications Center

- 67% Spent
- Increased payroll costs due to COVID-19 testing coverage

Emergency Management

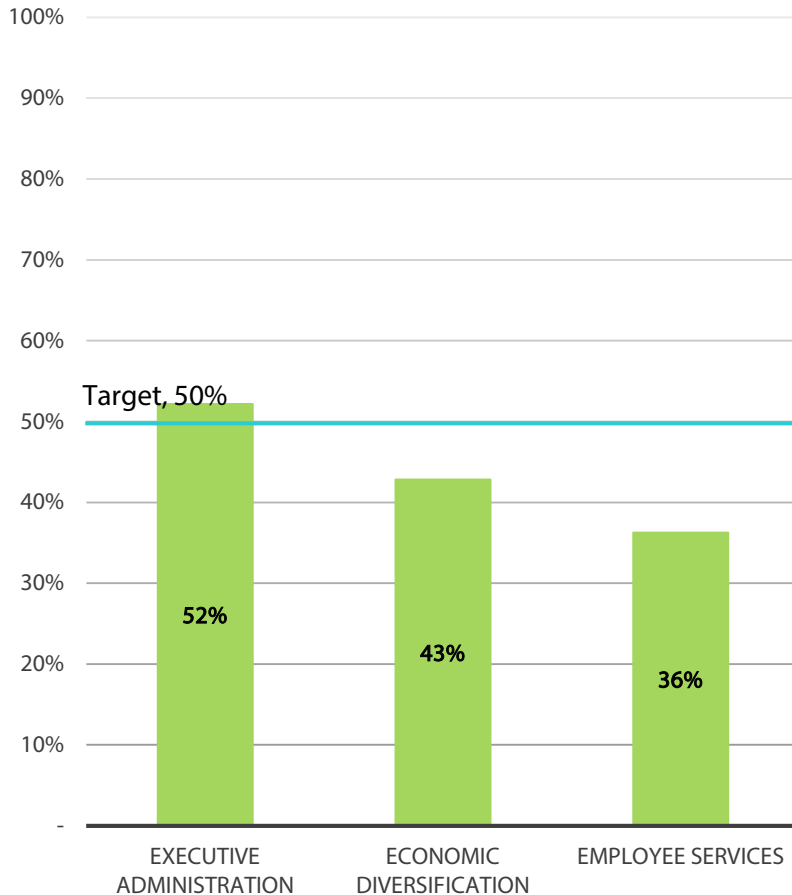
- 315% spent
- Increases costs associated with COVID-19 efforts

Enforcement Services

- 34% Spent
- RCMP contract not yet received

OPERATING PROGRAMS

Chief Administrative Office

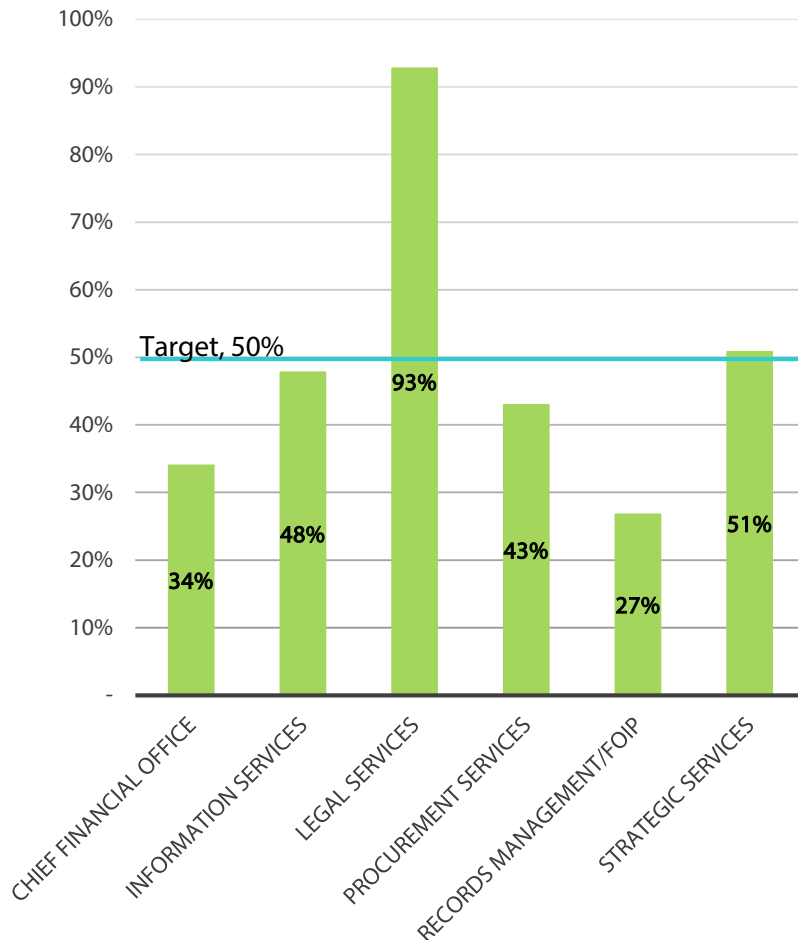


Employee Services

- 36% Spent
- Training & development is significantly underbudget due to cancellations/postponements related to COVID-19 restrictions

OPERATING PROGRAMS

Corporate and Shared Services



Chief Financial Office

- 34% Spent
- Revenues have been higher than anticipated, mainly attributed to investments
- Expenses on budget at 47% spent

Legal Services

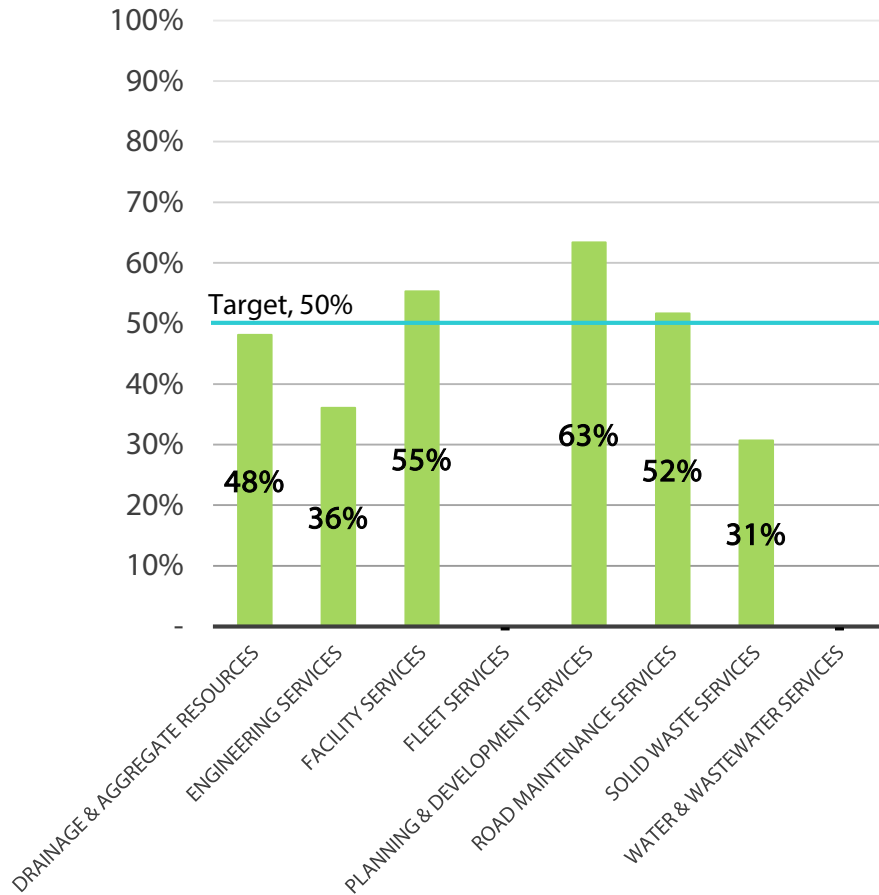
- 93% Spent
- Legal fees are higher than anticipated

Records Management/FOIP

- 27% Spent
- Expenses lower due to vacant position

OPERATING PROGRAMS

Operations Services



Engineering Services

- 36% Spent
- Summer work still to be completed causing labor, wages and contract work to be lower but in line with yearly trends
- Debenture payments will commence once the associated project is complete

Planning & Development Services

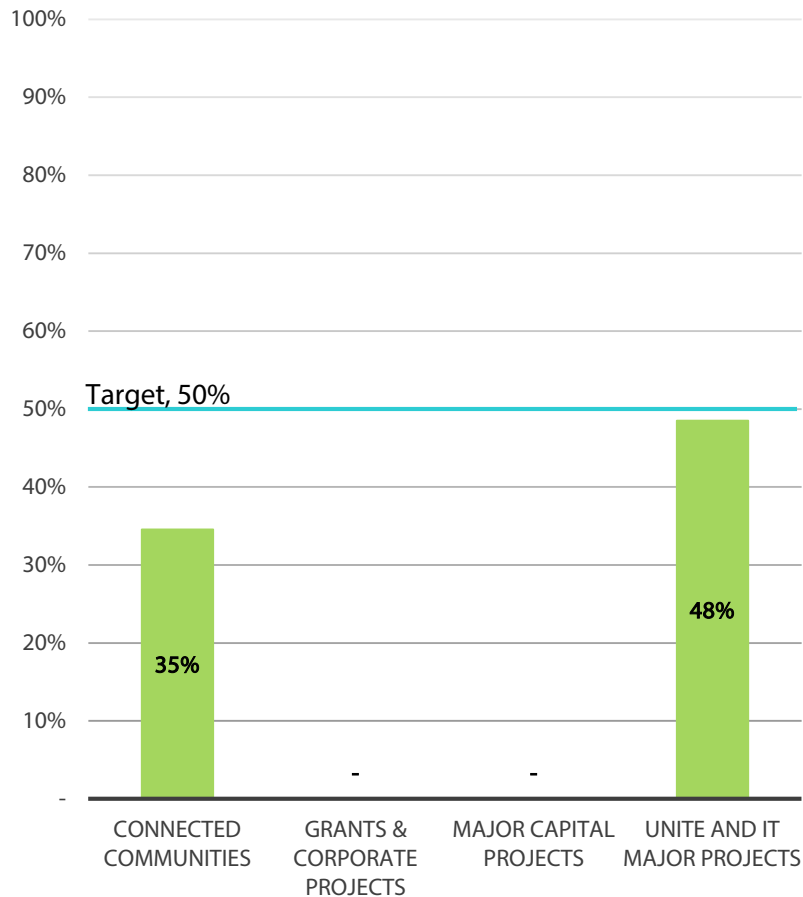
- 63% Spent
- Decreased revenues due to economic factors mainly attributed to COVID-19 impacts
- Expenses on budget at 46% spent

Solid Waste Services

- 31% Spent
- Spending in line with yearly trends, summer being the busiest season

OPERATING PROGRAMS

Strategic Initiatives

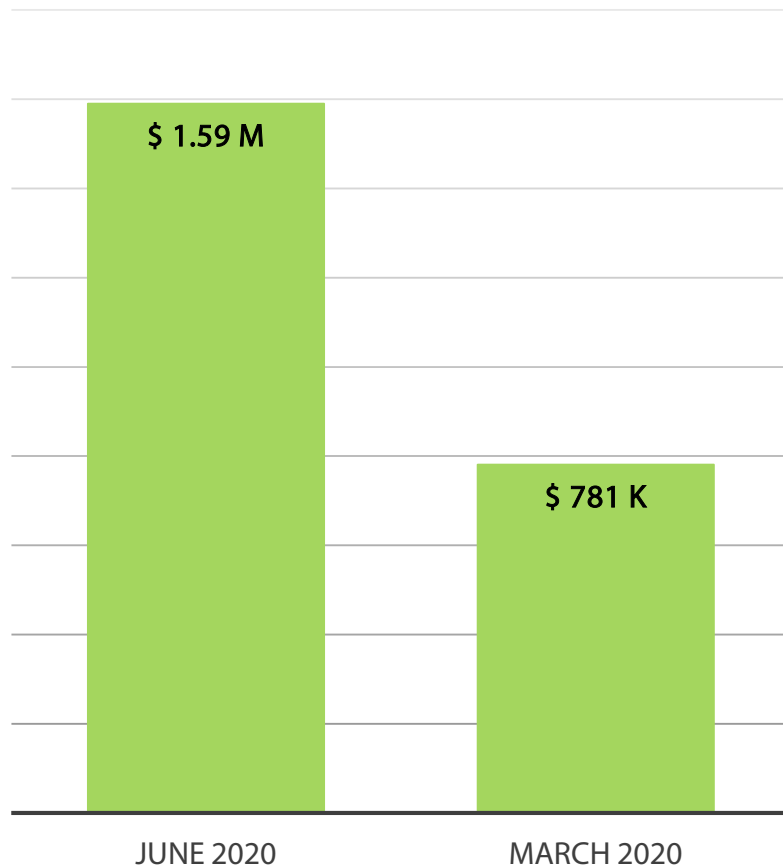


Connected Communities

- 35% Spent
- Expenses lower due to a vacant position

OPERATING PROJECTS - SUMMARY

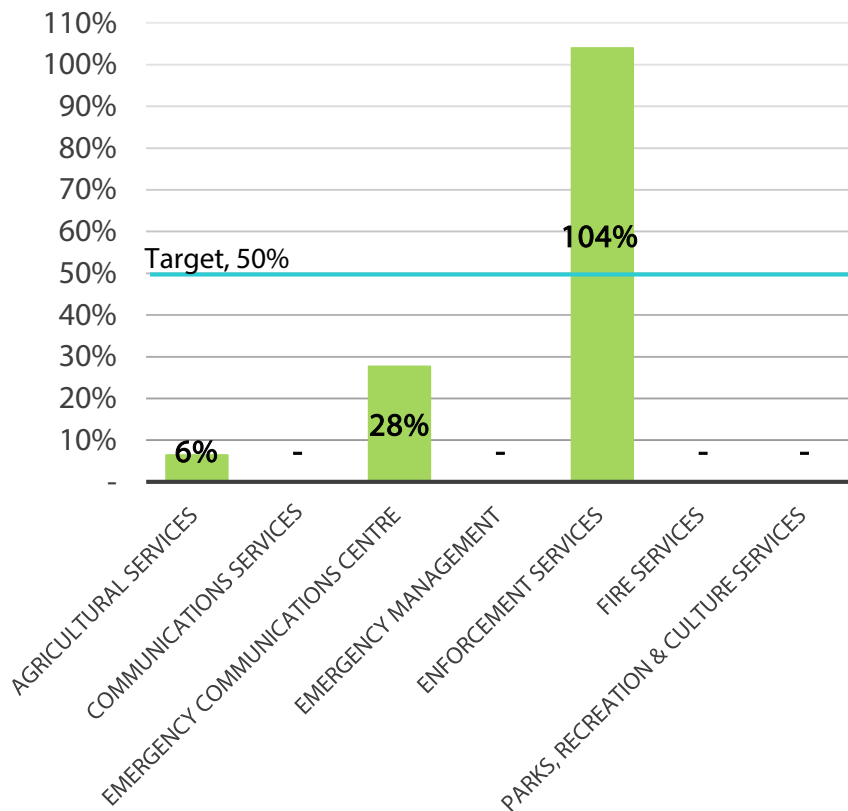
Operating Project Expenditures



Total Operating Project Budget	\$8,800,400
Actual Expenditures (%) as at June 30, 2020	18%
Total Number of Projects	72
Number of Projects Completed	5

OPERATING PROJECTS

Agriculture, Community & Protective Services



Overall, Agriculture, Community & Protective Services are 16% (\$61,822) of \$376,300 budget spent

Agriculture Services

- Projects are underway with \$156K of \$235K budget in commitments under contract

Communications

- Info postcards to residents project complete, allocated to CoVid expenses

Emergency Communications Center

- 911 technology consulting project is on track

Enforcement Services

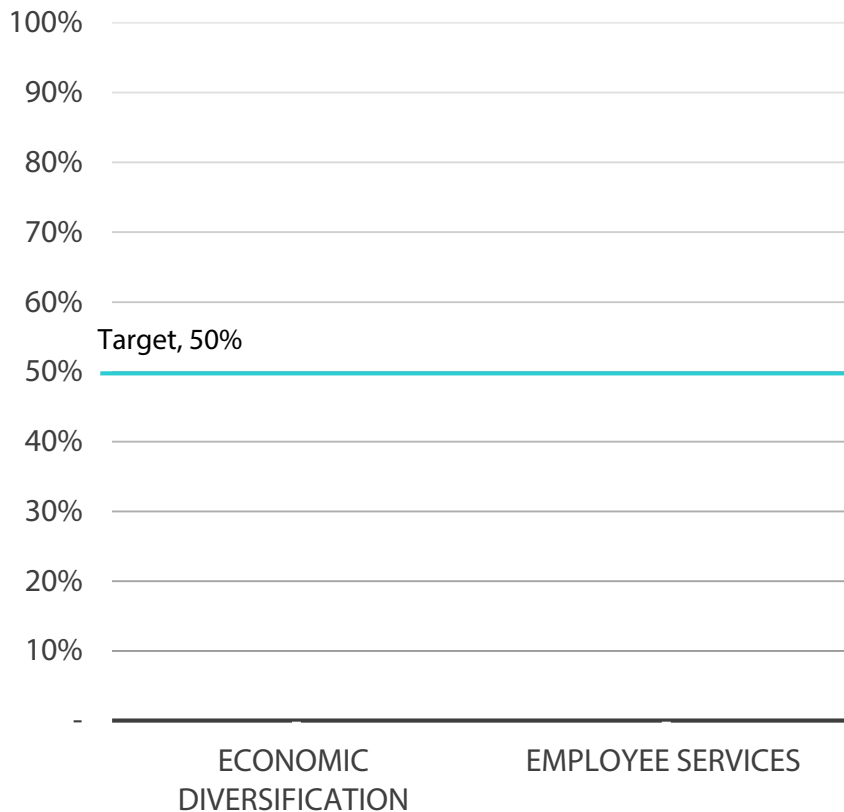
- Projects are on track and a Council RFD 20-125 In-Car Video System Addition of Budget was approved to cover overage

Fire Services

- Lifecycle replacement orders have been placed in July, will see increased activity in Q3

OPERATING PROJECTS

Chief Administration Office



Overall, the Chief Administrative Office has 0% of \$148,900 budget spent

Economic Diversification

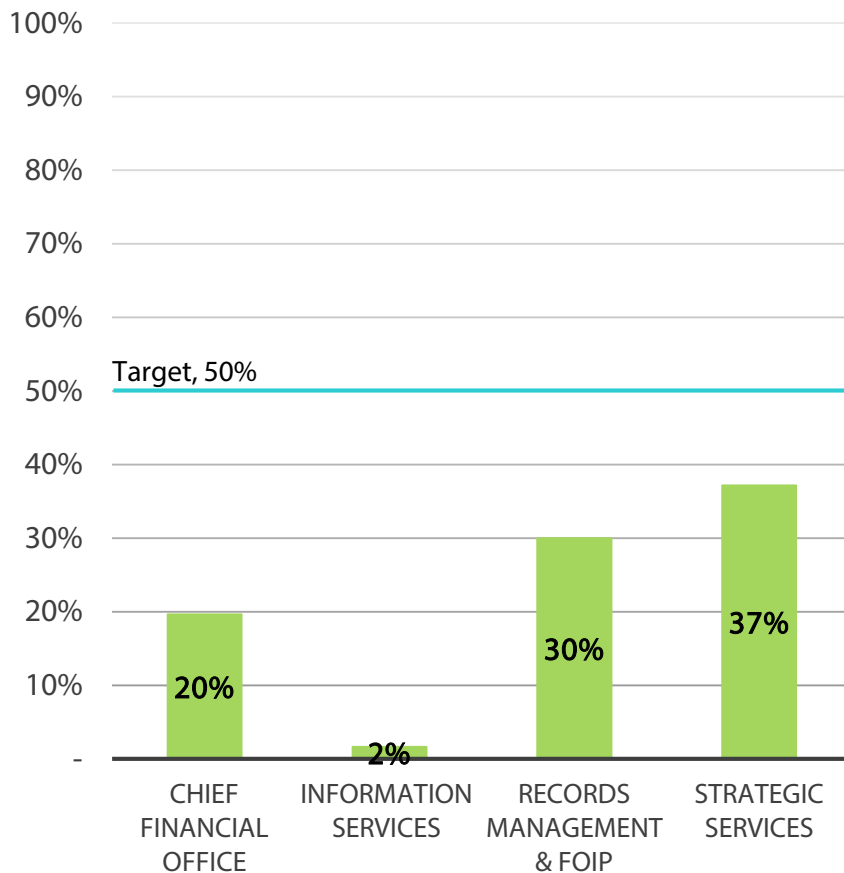
- Villeneuve Landing Network project (\$10K) to be paid in Q3

Employee Services

- Projects are anticipated to commence in Q3/Q4

OPERATING PROJECTS

Corporate and Shared Services



Overall, Corporate and Shared Services are 11% (\$72,524) of \$666,900 budget spent

Chief Financial Office

- CFO projects are on track for completion in Q3/Q4

Information Services

- Some project work has begun, Q3/Q4 anticipated to realize most project activity. Projects are on track for completion in 2020

Records Management & FOIP

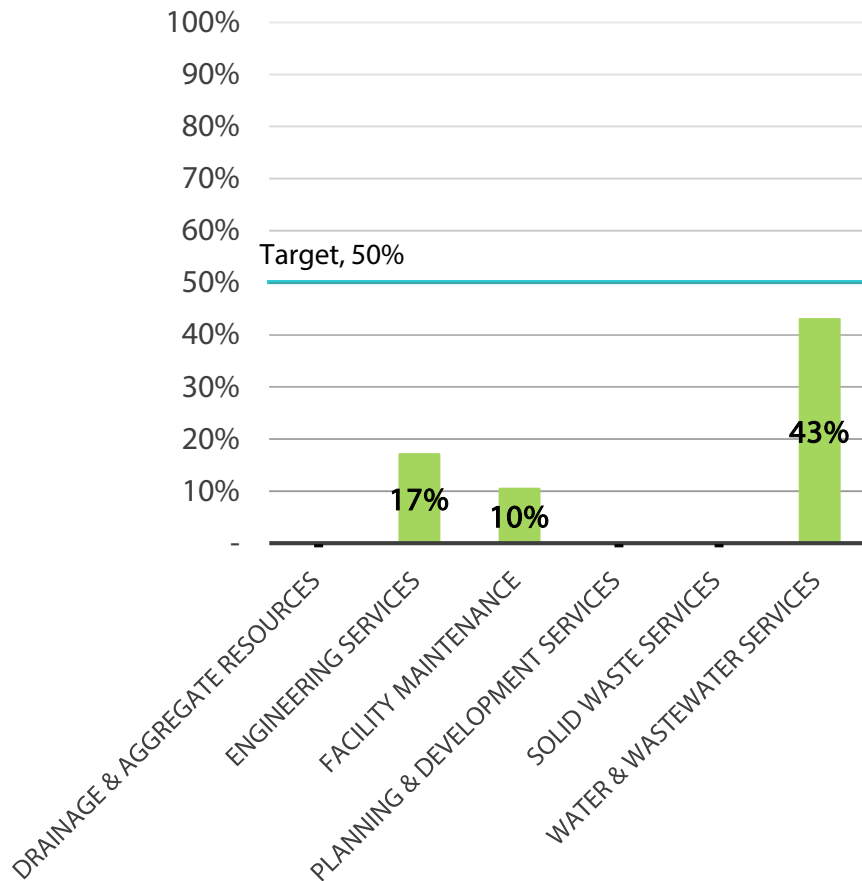
- Contract work is underway, in addition to internal staff being trained

Strategic Services

- Projects to be completed in Q3/Q4

OPERATING PROJECTS

Operations Services



Overall, Operations Services is 12% (\$210,600) of \$1,757,100 budget spent

Drainage and Aggregate Resources

- To commence project work in Q3/Q4

Engineering Services

- Projects are progressing with \$607K in commitments under contract to date

Facility Maintenance

- Smaller lifecycle replacements are complete or taking place
- Larger projects are being reprioritized due to the impacts of Covid

Planning & Development Services

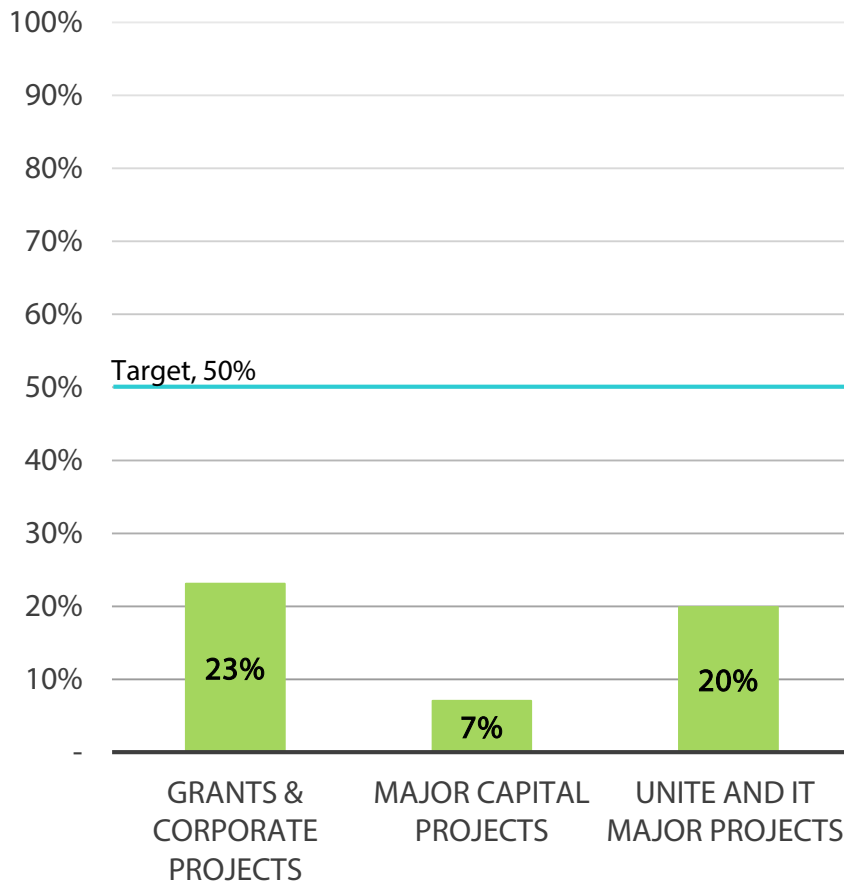
- Land Use Bylaw Management Transition project is on track, rec'd 2nd and 3rd reading in Q2

Solid Waste Services

- Safety barrier project slated to begin in Q3

OPERATING PROJECTS

Strategic Initiatives



Overall, Strategic Initiatives are 21% (\$1,245,017) of \$5,851,200 budget spent

Grants & Corporate Projects

- Most projects have commenced
- Tri-Muni Sub-Regional Plan project work is expected to increase significantly as the secondary consultants are brought onboard

Major Capital Projects

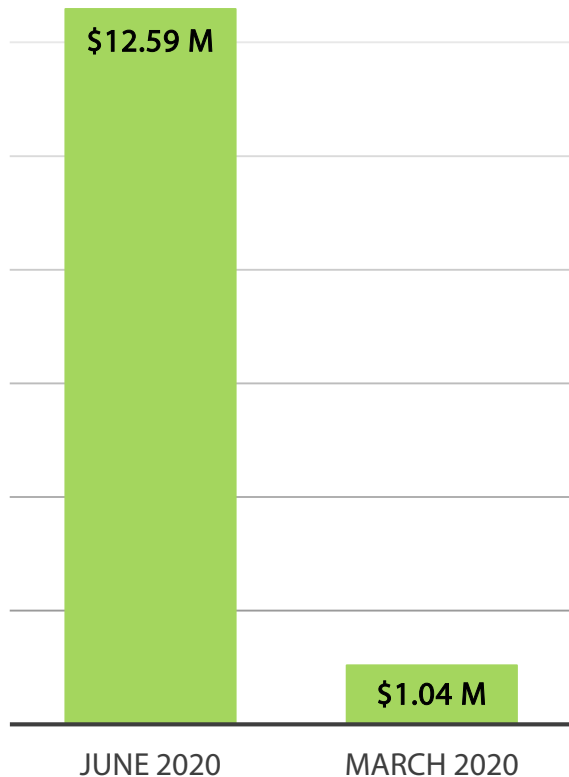
- \$36K of \$500K budget spent
- Project updates provided with the corresponding capital projects

Unite and IT Major Projects

- \$139K of \$700K budget spent
- Project updates provided with the corresponding capital projects

CAPITAL PROJECTS - SUMMARY

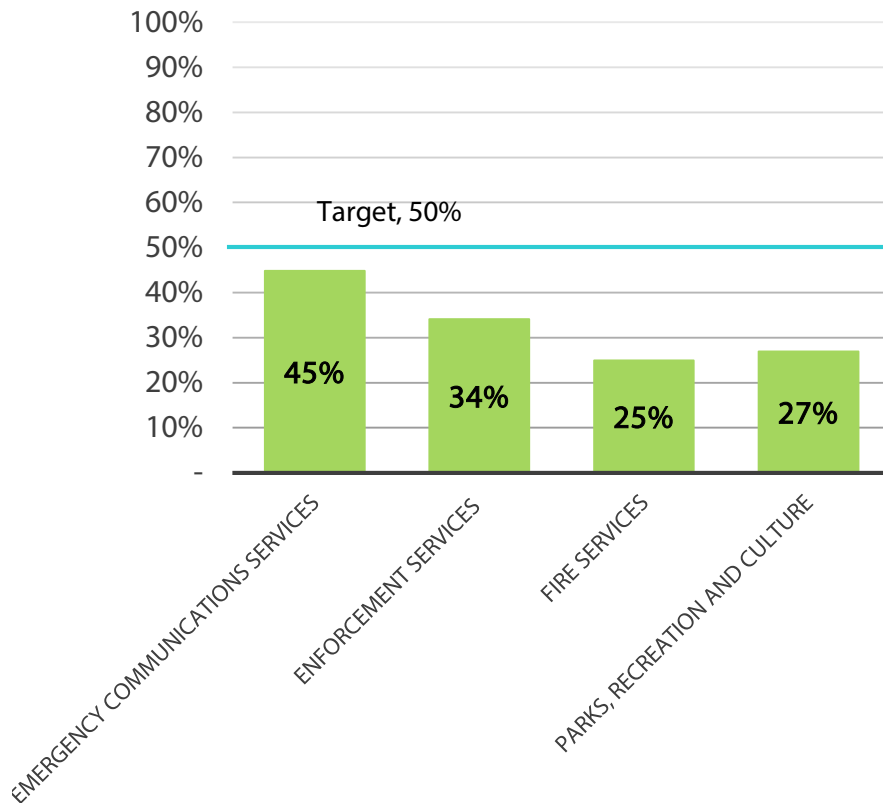
Capital Project Expenditures



Total Capital Budget	\$44,439,819
Actual Expenditures (%) as at June 30, 2020	28%
Total Number of Projects	147
Number of Projects Completed	14

CAPITAL PROJECTS

Agriculture, Community & Protective Services



Overall, Agriculture, Community & Protective Services is 38% (\$387,298) of \$1,022,900 budget spent

Emergency Communications Services

- Next Generation 911 system: expected to go live October 2020

Enforcement Services

- In-car Video and Laptop: purchases completed and in-service
- Radio communication system: mobile equipment is programmed, awaiting installation

Fire Services

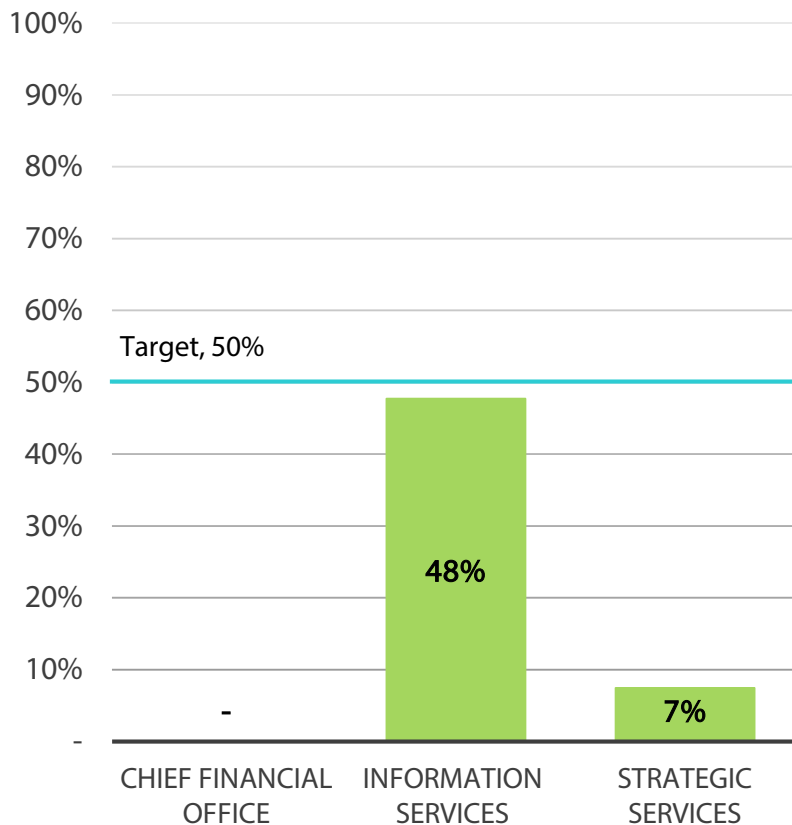
- Hydraulic Rescue Tools: evaluating purchase options

Parks, Recreation and Culture

- Wabamum Boat Launch: Application for regulatory approval (Department license of Occupation) in process

CAPITAL PROJECTS

Corporate & Shared Services



Overall, Corporate & Shared Services is 12% (\$163,922) of \$1,339,200 budget spent

Chief Financial Office

- Budget represent a capital project contingency
- \$28,100 allocated to customer service security system

Information Services

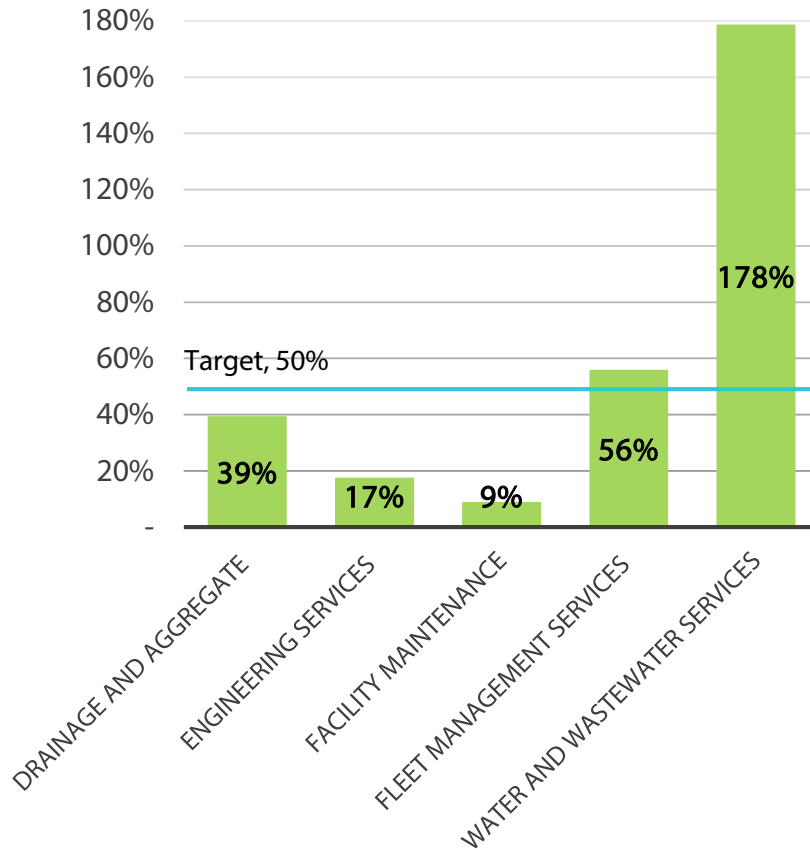
- Information Services Lifecycle Equipment: progressing on schedule
- Storage Area Network (SAN): Installed and in-service

Strategic Services

- Customer service security system: Installation of equipment delayed due to border issues from COVID-19

CAPITAL PROJECTS

Operations Services



Overall, Operations Services is 27% (\$6,718,530) of \$25,081,115 budget spent

Drainage and Aggregate Services

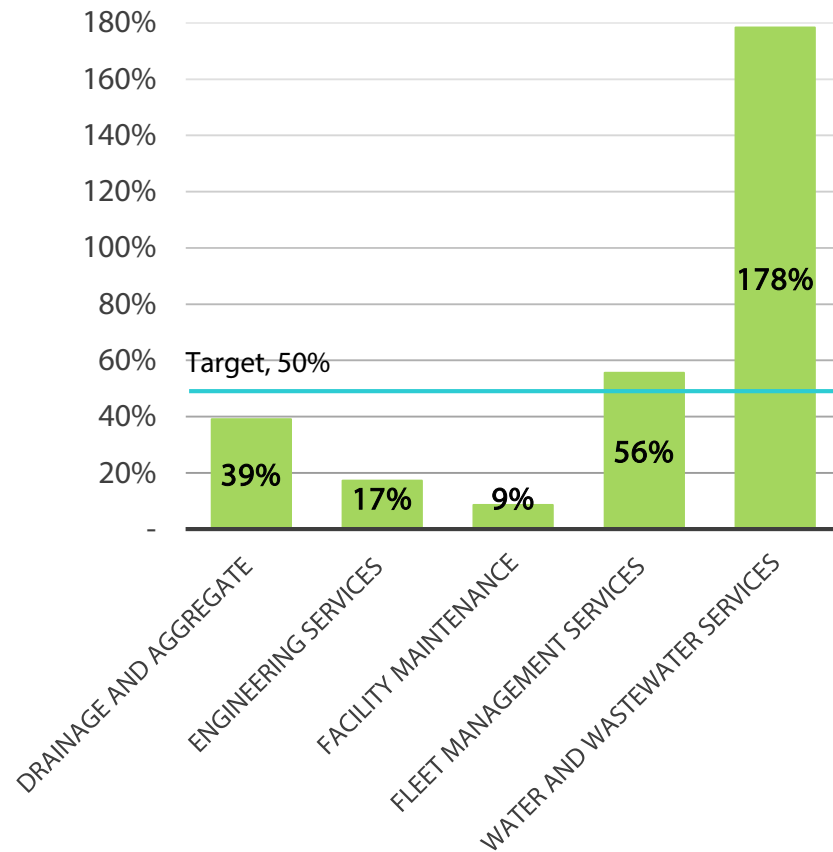
- Budget represents contributed asset from developers

Engineering Services

- Preliminary Design: 3 out of 4 projects substantially complete
- Roadway Construction: Gravel Road Rehabilitation closed its tender over budget, Twp Road 510 is on schedule
- Asphalt Surfacing & Subdivision Surfacing: both programs ahead of schedule and on budget
- Aggregate Seal Coat Surfacing: 2020 work completed, pending final inspection

CAPITAL PROJECTS

Operations Services



Engineering Services (CONT'D)

- Acheson Zone 1 & 2 Wastewater Line Improvement : contract came under budget, work initiated late July
- Acheson Zone 5 Reservoir: expected to be operational in late 2020

Facility Maintenance & Fleet Services

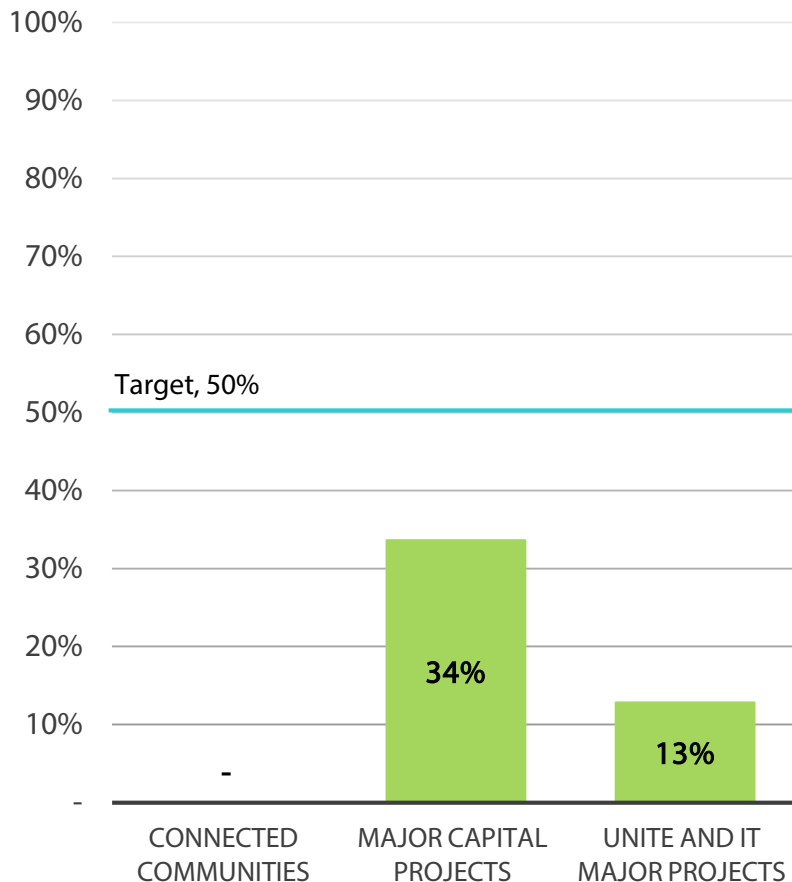
- Fleet Lifecycle purchases: substantially complete

Water and Wastewater Services

- Duffield Evaporator Pumps & Dock: complete, pending final invoicing
- Budget includes contributed asset from Highland Business Park. The value of contributed asset received exceeds what was budgeted.

CAPITAL PROJECTS

Strategic Initiatives



Overall, Strategic Initiatives is 31% (\$5,319,730) of \$16,996,604 budget spent

- Council receives regular updates on Major Capital & IT Projects

EFFECT ON TAX RATE

PARKLAND COUNTY **Effect on Tax Rate Based on Current Year Council Approvals** **As at June 30, 2020**

Item	Description	Date Approved	RFD Number	Cost			Tax Rate Impact		
				2021	2022	2023	2021	2022	2023
	Total			\$ -	\$ -	\$ -	- %	- %	- %

Note: 1% tax rate is approximately \$ 650,000

- As of June 30, 2020 there have not been any resolutions that would impact the future municipal tax rate

CONTINGENCY FUNDS

CAO Contingency

- \$213,500 has been utilized
- \$286,500 remains unspent
 - 57% remaining

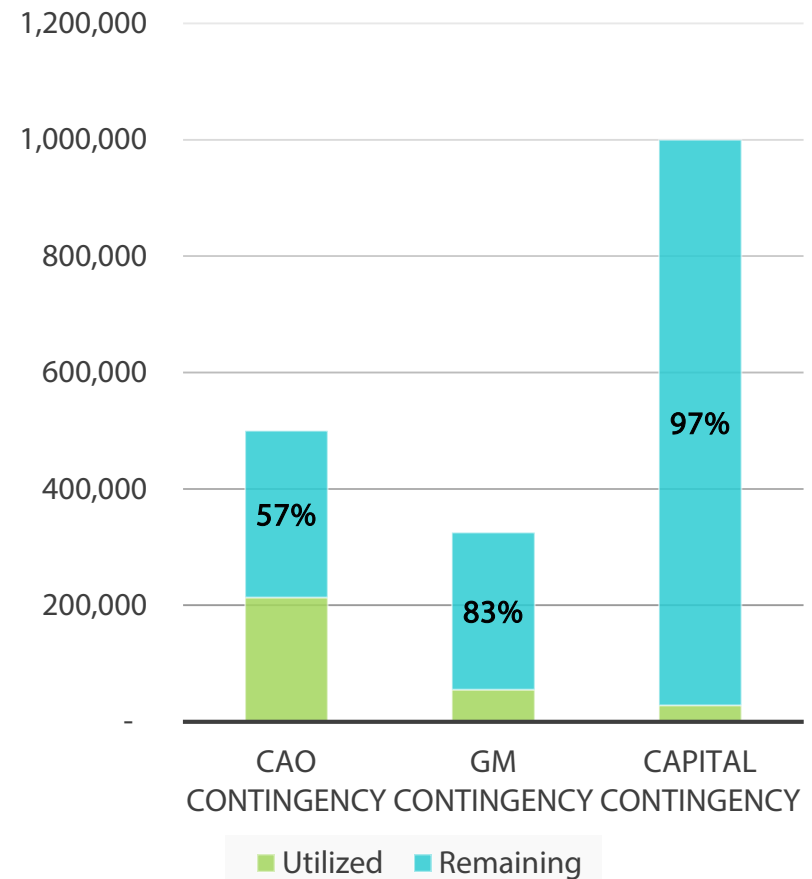
GM Contingency

- \$55,000 has been utilized
- \$270,000 remains unspent
 - 83% remaining

Capital Contingency

- \$28,100 has been utilized
- \$971,900 remains unspent
 - 97% remaining

Contingency Funds



CONTINGENCY FUNDS

CAO Contingency – As at June 30, 2020

Description	Department	Added/ (Utilized)	Balance Remaining
Opening balance from 2020 Budget		\$500,000	\$500,000
Meridian Consultant Phase 2 International Scope	Grants & Other Major Projects	\$(68,500)	\$431,500
Keephills School Roof Patching	Major Capital Projects	\$(20,000)	\$411,500
Acheson State of Business Analysis	Grants & Other Major Projects	\$(25,000)	\$386,500
Villeneuve Landing Network	Economic Diversification	\$(10,000)	\$376,500
Chamber of Commerce Unification	Grants & Other Major Projects	\$(40,000)	\$336,500
Long View Contractors - Windows 10	Information Services	\$(50,000)	\$286,500
Total Remaining			\$286,500

CONTINGENCY FUNDS

GM, Operations Services Contingency – As at June 30, 2020

Description	Department	Added/ (Utilized)	Balance Remaining
Opening balance from 2020 Budget		\$325,000	\$325,000
Acheson Hotel – Water Analysis	Engineering	\$(5,000)	\$320,000
Fallis Drainage Analysis	Engineering	\$(50,000)	\$270,000
Total Remaining			\$270,000

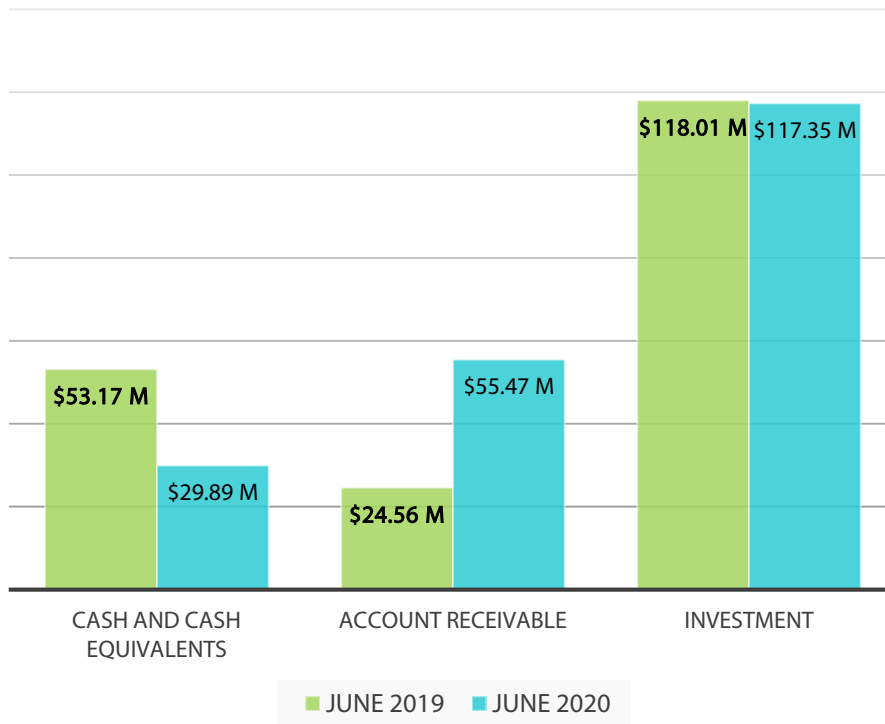
CONTINGENCY FUNDS

Capital Contingency – As at June 30, 2020

Description	Department	Added/ (Utilized)	Balance Remaining
Opening balance from 2020 Budget		\$1,000,000	\$1,000,000
Customer Service Security in Front Foyer	Strategic Services	\$(28,100)	\$971,900
Total Remaining			\$971,900

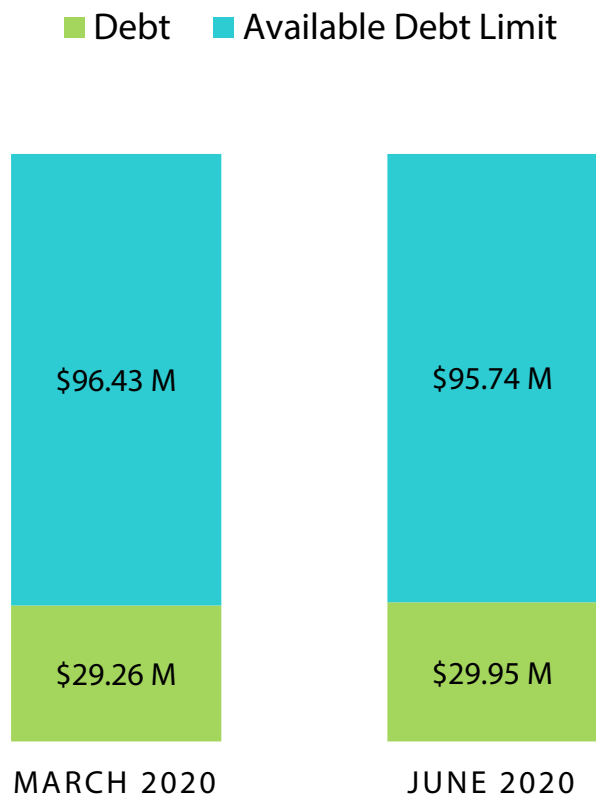
FINANCIAL STATEMENT ANALYSIS

Cashflow Analysis



- Significant drop in cash and cash equivalent and sharp increase in receivable relative to prior year's levels
- 2020 total tax levy = \$89.51 million, almost at par with 2019 tax levy of \$89.63
- Percentage tax outstanding at June 2020 is 53% (20% June 2019)
- Large Corporations (Corporations with >\$1M in property taxes) outstanding balance is 29% of total outstanding Accounts Receivable

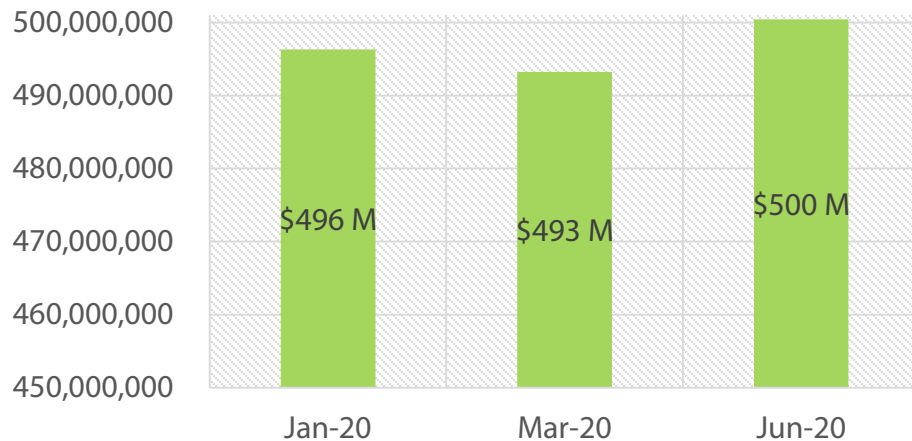
FINANCIAL STATEMENT ANALYSIS



- A slight increase in Long-term debt resulting from;
 - New debt of \$1,146,804 for reservoir construction
 - Debt payment \$460,895 during the 2nd quarter
- This excludes committed debt

FINANCIAL STATEMENT ANALYSIS

Tangible Capital Assets



- TCA increased by 1% during the 2nd quarter reflecting the net of \$11.5 M capital expenditures and \$4.2 M amortization

Tangible Capital Assets are managed and held for use in the production or supply of municipal goods and services.

FINANCIAL STATEMENT ANALYSIS

NET FINANCIAL ASSET POSITION



Net Financial Asset is a key indicator of the County's sustainability, which is the ability to maintain services and meet financial commitments

- The 2nd quarter drop in net financial assets reflect the County's use of restricted surplus to purchase Tangible Capital Asset
- Net financial assets expected to fall further as the County spend on major capital projects such as PCTS, Entwistle Pool & Community Hub and Acheson Fire Hall Rehabilitation
- About \$5 million of restricted surplus spent on capital projects

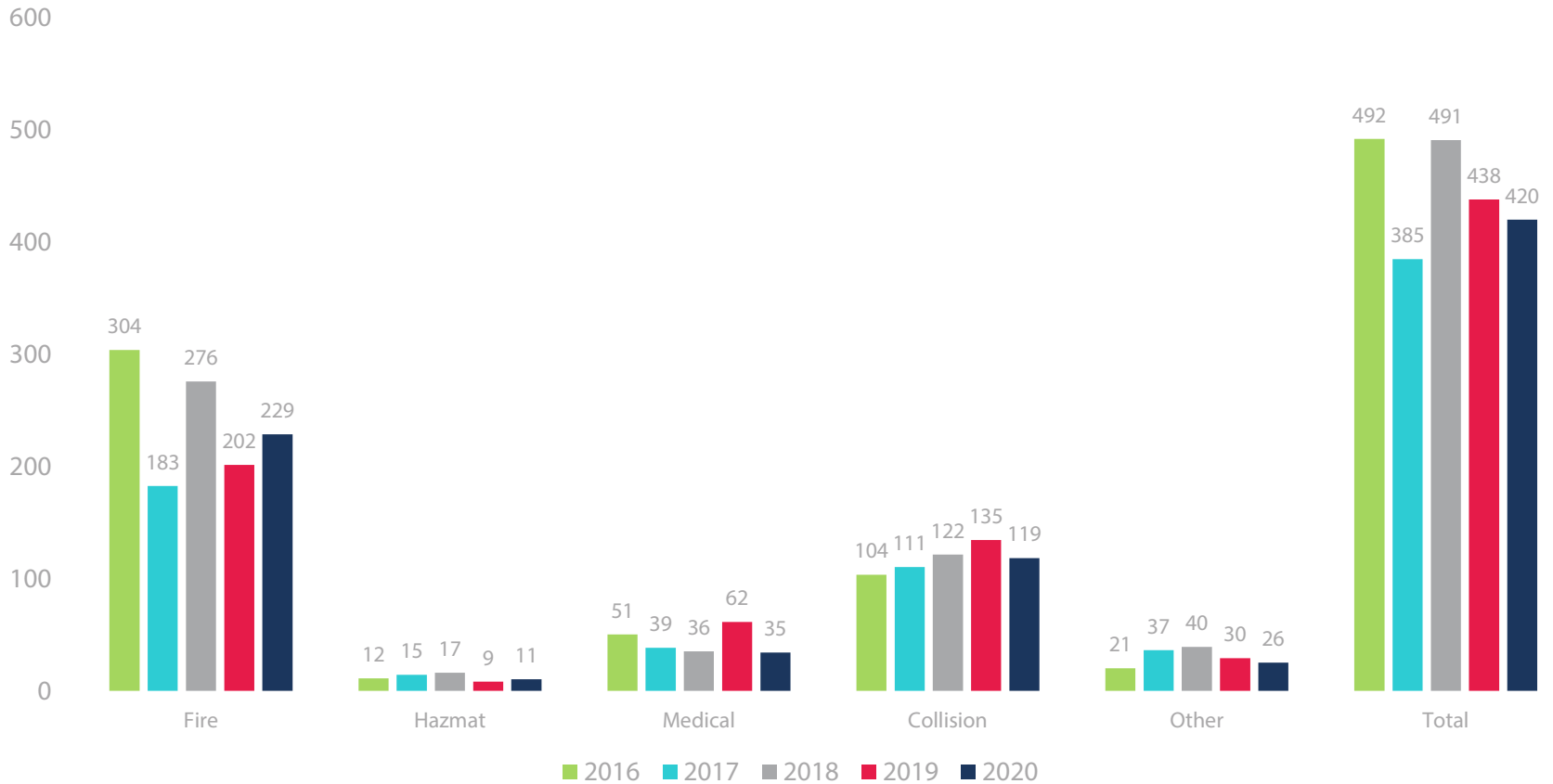
Net Financial Assets is the difference between financial assets and liabilities

QUESTIONS

FIRE SERVICES Q2 2020 STATISTICS

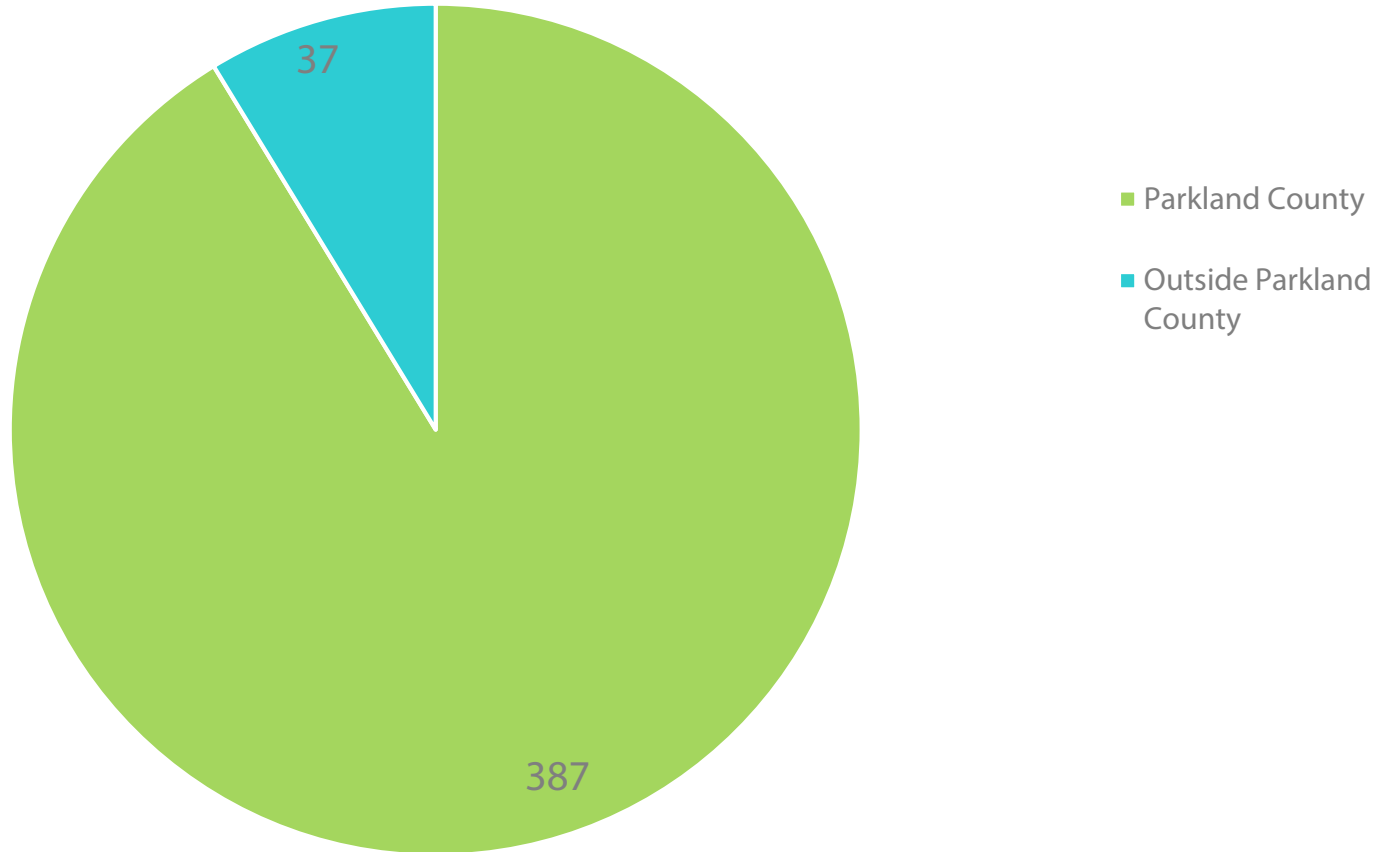
FIRE SERVICES – YTD INCIDENT DATA

Year to Date Comparison of Total Incident Activity
Incident that have occurred in Parkland County

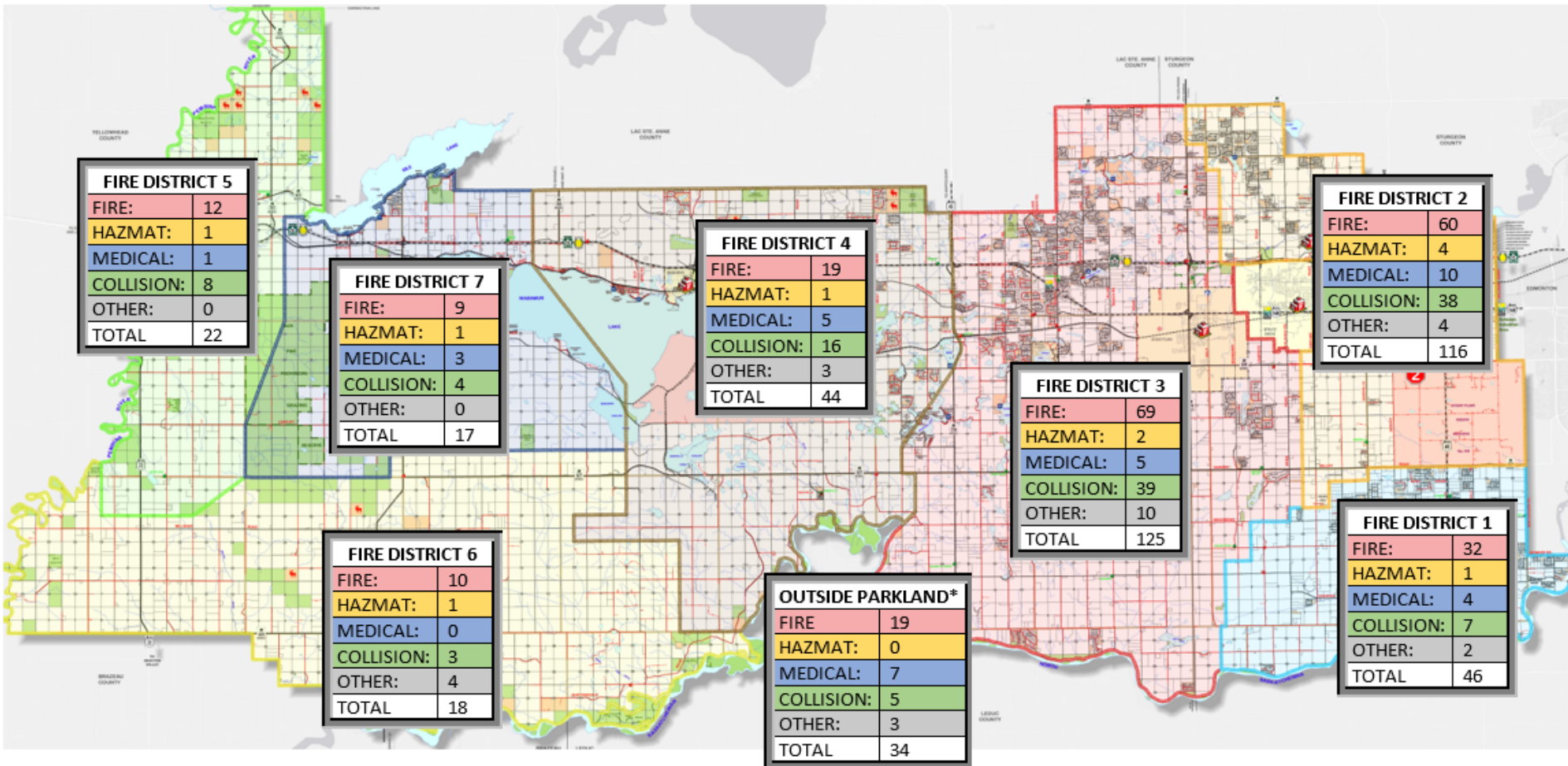


YTD INCIDENTS BY LOCATION

The following Pie Chart show the breakdown of incidents that occur in Parkland County to those that occur in other municipalities that either we service directly or have been requested for Mutual Assistance. This includes Summer Villages, Villages, Towns, Cities, or other Counties inside or bordering Parkland County



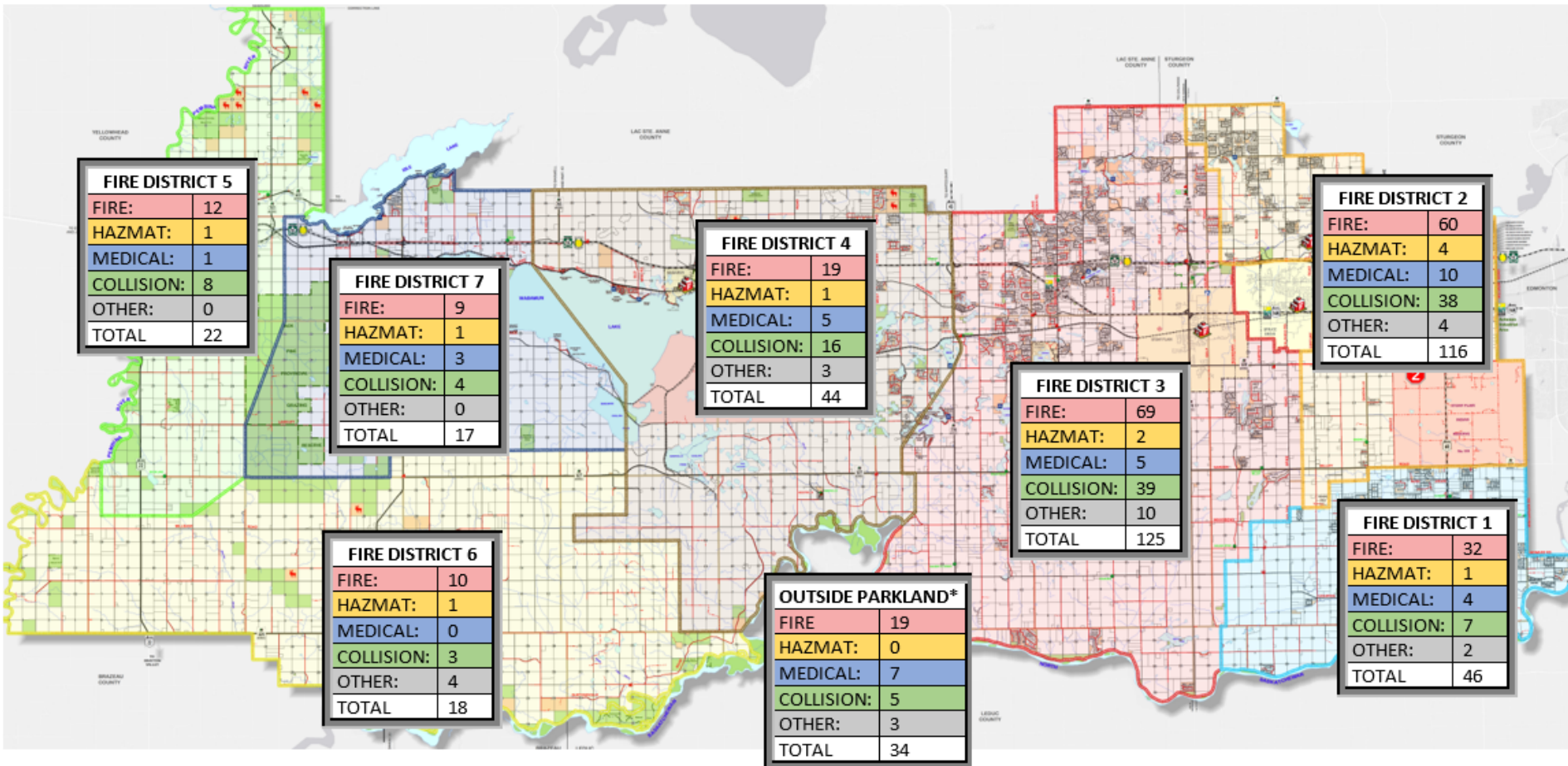
YTD INCIDENT LOCATIONS, BY TYPE



FIRE	HAZMAT	MEDICAL	COLLISION	OTHER
False Alarms, Explosions, Lightning Strike, Marine Fire, Outside Fire, Smoke Investigation, Structure Fire, Vehicle Fire, Train/Rail Fire	Fuel Spill, Gas Leak, Odor, Hazardous Material Spill/Release,	Assistance Provided to Alberta Health Services	Motor Vehicle Collision, Train/Rail Collision	Aircraft Emergency, Citizen Assist, Confined Space, Structural Collapse, Electrical Hazard, Entrapment, Assist RCMP, Assist Utility Co., Suspicious Package, Bomb Threat

Outside Parkland County* - Means an incident that Parkland County Fire Services responded to in another municipality inside or outside of Parkland County's borders; a Summer Village, Village, County, Town and/or City).

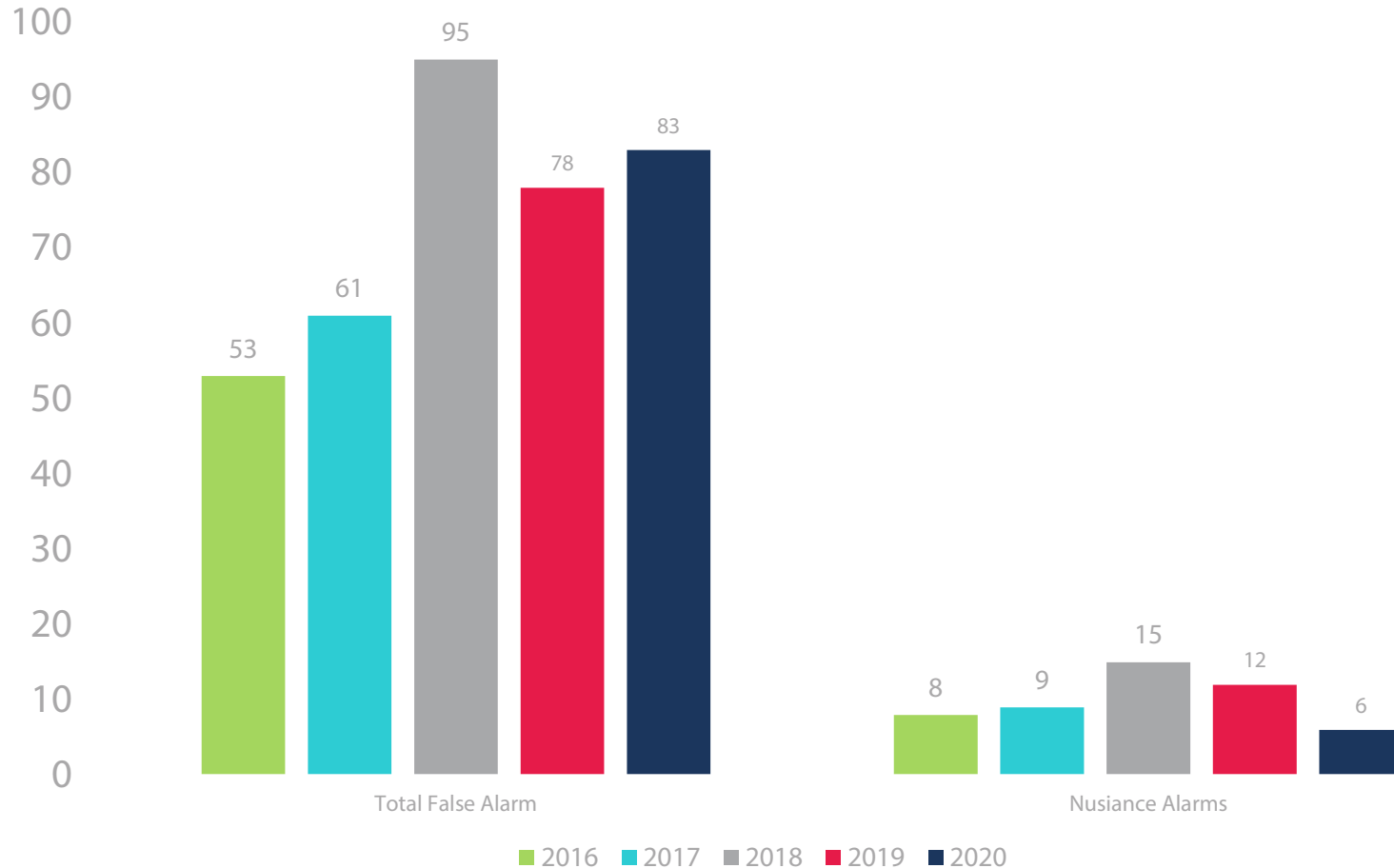
YTD STATION DISPATCHES, BY TYPE



FIRE	HAZMAT	MEDICAL	COLLISION	OTHER
False Alarms, Explosions, Lightning Strike, Marine Fire, Outside Fire, Smoke Investigation, Structure Fire, Vehicle Fire, Train/Rail Fire	Fuel Spill, Gas Leak, Odor, Hazardous Material Spill/Release,	Assistance Provided to Alberta Health Services	Motor Vehicle Collision, Train/Rail Collision	Aircraft Emergency, Citizen Assist, Confined Space, Structural Collapse, Electrical Hazard, Entrapment, Assist RCMP, Assist Utility Co., Suspicious Package, Bomb Threat

Outside Parkland County* - Means an incident that Parkland County Fire Services responded to in another municipality inside or outside of Parkland County's borders; a Summer Village, Village, County, Town and/or City).

YTD - FALSE ALARMS



A nuisance alarm is more than one false alarm per year, on a parcel of land

2020 PERSONNEL DATA

Overall Total	
YTD Number of Staff	116
Total Number of Staff Hired	20
Total Number of Staff Lost	10
Plus / Minus	+8

Central / Headquarters	
Current Number of Staff	8
Total Number of Staff Hired	0
Total Number of Staff Lost	0
Plus / Minus	0

Acheson Fire Station	
Current Number of Staff	31
Total Number of Staff Hired	8
Total Number of Staff Lost	3
Plus / Minus	+5

Parkland Village Fire Station	
Current Number of Staff	28
Total Number of Staff Hired	5
Total Number of Staff Lost	3
Plus / Minus	+2

Seba Beach Fire Station	
Current Number of Staff	11
Total Number of Staff Hired	1
Total Number of Staff Lost	1
Plus / Minus	0

Tomahawk Fire Station	
Current Number of Staff	11
Total Number of Staff Hired	0
Total Number of Staff Lost	0
Plus / Minus	0

Wabamun Fire Station	
Current Number of Staff	32
Total Number of Staff Hired	6
Total Number of Staff Lost	3
Plus / Minus	+3

YTD - STAFF YEARS OF SERVICE

