



## COUNCIL POLICY C-AG05

## Haying Permits – Undeveloped Municipal Reserves

Prepared By: Agricultural Services

Effective Date: February 11, 2003

References:

Function: Agricultural Services

Council Approval Date: February 11, 2003

Council Resolution No.: 091-03

Previous Revision Date: January 9, 2001  
(Policy AG 005)

LAS Review Date: January 4, 2013

### PURPOSE

To allow haying on undeveloped municipal reserves that are suitable for haying purposes.

### POLICY STATEMENT

Permits for haying on Municipal Reserves shall be issued primarily to control vegetation and maintain the area in an acceptable condition as determined by the Agricultural Services Department.

### SCOPE

This policy applies to all suitable, undeveloped municipal reserves.

### MANAGEMENT RESPONSIBILITIES

Agricultural Services is responsible for the development, approval, implementation, monitoring and evaluating of this policy.

### STANDARDS

#### Conditions for Haying Permits

1. Permits shall be issued only for the removal of forage growth as hay or silage.
2. No unauthorized planting of trees or establishment of a nursery shall be permitted.
3. No buildings, structures, or fences shall be erected.
4. No grazing shall be permitted.
5. No cultivation shall be permitted unless authorized by permit or written consent has been obtained from the Agricultural Services Department prior to any work being started.
6. Equipment not in use shall be removed from the property.
7. Purchase of grass seed shall be the responsibility of the permit holder. Seed to be planted will be the variety, quantity and quality specified by Agricultural Services Department accompanied by a certificate of analysis for weed seed content.
8. Permits will be issued to County residents/ratepayers only.
9. Permits may be cancelled by either party on thirty (30) days notice.

#### Permit Fees

10. Permit Fees shall be established on an annual basis on the Agricultural Fees and Charges Schedule, as part of the annual Budget approved by Council.

Permit Dates

11. All permits expire March 31st and shall be renewed before the expiry date.
12. Permits shall be issued for a five-year term (to be renewed annually) and may be renewed for an additional five-year term, if both the permit holder and the County agree, after which the municipal reserve shall be advertised to allow equal opportunity for haying purposes.
13. The present permit holder has the option annually to renew/cancel the permit. Renewal is contingent on how the land was managed.

Permit Allocation

14. Permits will be awarded on a tender basis for all Municipal Reserves greater than ten (10) acres in size.
15. Municipal Reserves under ten (10) acres in size will be advertised. Where more than one applicant applies, the names will go forward to the Agricultural and Rural Life Advisory Committee for selection at a public meeting (applicant selected by a name draw).
16. The Permit is non-transferable and cannot be sublet.
17. Permits will be revoked if the above conditions are not being met.