

SCHEDULE C:**Village of Wabamun Expired and Outdated Bylaws for Repeal****Contents**

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LIST OF BYLAWS AND RATIONALE FOR REPEAL**1. Village of Wabamun Bylaw No. 09-89: A-1 Cable Systems Inc**

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix A](#).

2. Village of Wabamun Bylaw No. 05-2017: ATCO Gas Franchise Agreement

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an outdated agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix B](#).

3. Village of Wabamun Bylaw No. 15-83: Library Grant Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw authorizes a one-time grant in 1983. This process has completed. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix C](#).

4. Village of Wabamun Bylaw No. 02-92: Enjeneski Agreement

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix D](#).

5. Village of Wabamun Bylaw No. 06-91: Fisheries and Oceans Minister Agreement

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix E](#).

6. Village of Wabamun Bylaw No. 06-96: Fisheries and Oceans Minister Agreement

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix F](#).

7. Village of Wabamun Bylaw No. 15-84: Community Association Grant

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw authorizes a one-time grant in 1983. This process has completed. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix G](#).

8. Village of Wabamun Bylaw No. 11-2018: Procedure Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw governs procedure for the Village of Wabamun, which no longer exists. This bylaw is therefore outdated and no longer necessary.

Bylaw document: available at [Appendix H](#).

9. Village of Wabamun Bylaw No. 05-87: Senior Citizens Housing Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to a completed process and is no longer necessary.

Bylaw document: available at [Appendix I](#).

10. Village of Wabamun Bylaw No. 18-82: Transportation Agreement Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: not available.

11. Village of Wabamun Bylaw No. 02-96: White Trax Rental Agreement Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix J](#).

12. Village of Wabamun Bylaw No. 09-90: Insurance Agreement

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: available at [Appendix K](#).

13. Village of Wabamun Bylaw No. 06-80: Firearms Bylaw

Parallel Parkland County Bylaws: Bylaw No. 11-2011: Discharge of Firearms Bylaw.

Rationale for repeal: This bylaw is outdated, from 1980. Parkland County also has a bylaw in place governing the same subject matter more comprehensively. This bylaw is therefore no longer necessary.

Bylaw document: not available.

14. Village of Wabamun Bylaw No. 03-80: Assessment

Parallel Parkland County Bylaws: Bylaw No. 2020-06: A Bylaw of Parkland County to Authorize the Rates of Taxation to be Levied Against Assessed Property Within Parkland County for the 2020 Taxation Year.

Rationale for repeal: This bylaw is outdated, from 1980. Parkland County also has a more comprehensive legislative scheme in place to govern assessment. This bylaw is therefore no longer necessary.

Bylaw document: not available.

15. Village of Wabamun Bylaw No. 10-81: Debenture Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw relates to an expired agreement. As such, this bylaw is no longer necessary.

Bylaw document: not available.

16. Village of Wabamun Bylaw No. 12-80: Non-residential Property Classification Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw is outdated, from 1980. Parkland County will proceed classifying property according to its own processes. This bylaw is therefore no longer necessary.

Bylaw document: not available.

17. Village of Wabamun Bylaw No. 01-82: House Numbering Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw is outdated and no longer necessary.

Bylaw document: not available.

18. Village of Wabamun Bylaw No. 15-95: Subdivision and Development Appeal Board Processing Bylaw

Parallel Parkland County Bylaws: None.

Rationale for repeal: This bylaw is outdated, from 1995. Parkland County operates its own development authorities. As such, this bylaw is no longer necessary.

Bylaw document: not available.

19. Village of Wabamun Bylaw No. 04-99: Freedom of Information and Protection of Privacy Bylaw

Parallel Parkland County Bylaws: Bylaw No. 2015-32: FOIP Bylaw.

Rationale for repeal: This bylaw is no longer necessary as Parkland County operates pursuant to its own Freedom of Information bylaw.

Bylaw document: available at [Appendix L](#).

APPENDIX A:
WABAMUN BYLAW NO. 09-89: A-1 CABLE SYSTEMS INC

BY-LAW NO. 09-89

OF THE

VILLAGE OF WABAMUN

IN THE PROVINCE OF ALBERTA

A BY-LAW TO AUTHORIZE THE LEASE OF CERTAIN LANDS TO A1 CABLE SYSTEMS, INC.

WHEREAS, under the provisions of section 127(2)(c) of the Municipal Government Act, Chapter M-26 Revised Statutes of Alberta, 1980 as amended, the council of a municipality may rent to a person any land at less than a fair rental value if in the opinion of the council, the organization is carrying out or proposes to carry out activities beneficial to the municipality.

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF WABAMUN, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That the Village of Wabamun signing officials be authorized and empowered to execute an agreement providing for the leasing to A1 Cable Systems, Inc., of part of the N.W. 1/4-12-53-4-5 for the sum of \$ 1.00 per year.

READ A FIRST TIME IN COUNCIL THIS 4th DAY OF JULY A.D. 1989.

READ A SECOND TIME IN COUNCIL THIS 4th DAY OF JULY A.D. 1989.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 4th DAY OF JULY A.D. 1989.


MAYOR


ADMINISTRATOR

EAP:mai

APPENDIX B:
WABAMUN BYLAW NO. 05-2017: ATCO GAS FRANCHISE AGREEMENT



BYLAW NO. 05-2017
ATCO GAS FRANCHISE AGREEMENT BYLAW
OF THE VILLAGE OF WABAMUN

BEING A BYLAW OF THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE MAYOR AND ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH ATCO GAS AND PIPELINES LTD., TO RENEW AN AGREEMENT WITH, AND TO CONFER A FRANCHISE ON THE COMPANY TO DELIVER NATURAL GAS TO CUSTOMERS WITHIN THE VILLAGE OF WABAMUN.

WHEREAS the Company has requested a franchise be granted to provide natural gas services to customers within the Village of Wabamun;

AND WHEREAS it is deemed that such an agreement would be of benefit to customers within the Village of Wabamun;

THEREFORE under the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Sections 45-47 be enacted that the Mayor and Administrator be authorized to sign the agreement which is attached to and forming part of the Bylaw and marked as Schedule "A" between the Village of Wabamun and the Company to renew an agreement with and to confer a franchise on the Company to deliver natural gas services within the Village of Wabamun;

This Bylaw shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta, and upon being given Third reading and finally passed.

READ A FIRST TIME IN COUNCIL THIS 19th DAY OF DECEMBER, 2017

Jan. 05, 2018
 SIGNED BY THE CEO THIS DATE

[Signature]
 CHIEF ELECTED OFFICIAL

JAN 5, 2018
 SIGNED BY THE CAO THIS DATE

[Signature]
 MUNICIPAL ADMINISTRATOR

READ A SECOND TIME IN COUNCIL THIS 15 day of May, 2018

may 15/18
 SIGNED BY THE CEO THIS DATE

[Signature]
 CHIEF ELECTED OFFICIAL

may 15/18
 SIGNED BY THE CAO THIS DATE

[Signature]
 MUNICIPAL ADMINISTRATOR

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 15 day of May, 2018

may 15/18
 SIGNED BY THE CEO THIS DATE

[Signature]
 CHIEF ELECTED OFFICIAL

may 15/18
 SIGNED BY THE CAO THIS DATE

[Signature]
 MUNICIPAL ADMINISTRATOR

SCHEDULE "A"
FORM OF APPLICATION

Alberta Utilities Commission
10 FI, 10055 – 106 Street
Edmonton, AB
T5J 2Y2

RE: RENEWAL OF A NATURAL GAS FRANCHISE AGREEMENT

The Council of the Village of Wabamun hereby applies to the Alberta Utilities Commission for approval to renew a natural gas franchise agreement between the Village of Wabamun and ATCO Gas Pipelines Ltd.

Enclosed herewith is a copy of the Bylaw No. 05-2017 read the first time on the 19th day of December, 2017.

The Council hereby declares:


- a) That the privilege or franchise granted under the natural gas franchise renewal agreement is necessary and proper for the public convenience and properly conserves the public interests.
- b) That the scheme of ATCO Gas and Pipelines Ltd. For the delivery of natural gas under the provisions of the natural gas franchise renewal agreement is reasonable and sufficient having regard to the general circumstances.
- c) That with respect to the delivery of natural gas to the Village of Wabamun the natural gas utility has provided the construction, equipment, maintenance, service or operation as the public convenience and interests reasonably require.
- d) That having regard to the deliverability of natural gas in the area in which the Village of Wabamun is situated and to any other circumstances, the granting of the franchise or privilege in the natural gas franchise renewal agreement is to the general benefit of the area directly or indirectly affected thereby.
- e) That the natural gas supplier has fully discussed all proposed changes to the natural gas franchise agreement with the Council and the Council understands the reasons for this renewal and is in agreement with them.
- f) That the rights conferred by the Village of Wabamun in the Agreement are not exclusive as against Her Majesty the Queen in the Right of the Province of Alberta.


Additionally, the Village of Wabamun hereby consents to the matter being determined without a hearing if no objections are filed with the Alberta Utilities Commission following published notice of the pending renewal agreement.

For the purposes of advertising notice, The Stony Plain Reporter is the newspaper with the largest circulation within the Village of Wabamun.

DATED THIS 19th DAY OF DECEMBER, 2017

SIGNED:


(Mayor)


(Administrator)

APPENDIX C:
WABAMUN BYLAW NO. 15-83: LIBRARY GRANT BYLAW

BY-LAW NO. 15-83
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA

A BY-LAW TO PROVIDE FOR THE GRANTING OF FINANCIAL ASSISTANCE TO THE
WABAMUN PUBLIC LIBRARY.

WHEREAS, *under the provisions of Section 212(2) of the
Municipal Government Act, being Chapter M-26,
Revised Statutes of Alberta 1980, as amended,
a Council may pass by-laws or resolutions
providing for grants to non-profit organizations
which the Council considers are entitled to
grants to provide for activities that Council
considers are of a benefit to the municipality.*

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF WABAMUN DULY ASSEMBLED
ENACTS AS FOLLOWS:

*That a grant of \$ 1,324.00 for the year 1982 and a grant of
\$ 1,410.00 for the year 1983 be paid to the Wabamun Public Library,
from the funds of the Village of Wabamun.*

READ A FIRST TIME THIS 7th DAY OF NOVEMBER , A.D. 1983.


READ A SECOND TIME THIS 7th DAY OF NOVEMBER , A.D. 1983.

READ A THIRD TIME AND FINALLY PASSED AND ADOPTED BY THE COUNCIL

THIS 7th DAY OF NOVEMBER , A.D. 1983.



MAYOR



ADMINISTRATOR

EAP:mac

**APPENDIX D:
WABAMUN BYLAW NO. 02-92: ENJENESKI AGREEMENT**

**BY-LAW NO. 02-92
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA**

**A BY-LAW FOR THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA
TO PROVIDE FOR ENTERING INTO AGREEMENT WITH WAYNE ENJENESKI
(Herein after called the Sub-Lessee).**

The Council of the VILLAGE OF WABAMUN in the Province of Alberta
hereby enacts as follows:

1. The Village of Wabamun is hereby authorized to enter into agreement with Wayne Enjeneski, the terms of which are attached hereto and marked Exhibit "A" to this By-Law.
2. The Mayor and the Administrator of the Village of Wabamun are hereby authorized to sign and execute an agreement, the terms of which are set out in Exhibit "A" herebefore referred to.

READ A FIRST TIME IN COUNCIL THIS 16th DAY OF MARCH A.D. 1992.

READ A SECOND TIME IN COUNCIL THIS 16th DAY OF MARCH A.D. 1992.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 16th DAY OF MARCH
A.D. 1992



MAYOR



ADMINISTRATOR

ELH:lgb

APPENDIXE:

WABAMUN BYLAW NO. 06-91: FISHERIES AND OCEANS MINISTER AGREEMENT

BY-LAW NO. 06-91
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA

A BY-LAW FOR THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA TO PROVIDE FOR ENTERING INTO AGREEMENT WITH HER MAJESTY THE QUEEN REPRESENTED THEREIN BY THE MINISTER OF FISHERIES AND OCEANS, (Herein after called the "Minister").

The Council of the Village of Wabamun in the Province of Alberta hereby enacts as follows:

1. The Village of Wabamun is hereby authorized to enter into agreement with the Minister, the terms of which are attached hereto and marked Exhibit "A" to this By-Law.
2. The Mayor and the Administrator of the Village of Wabamun are hereby authorized to sign and execute a supplemental agreement, the terms of which are set out in Exhibit "A" heretofore referred to.

READ A FIRST TIME IN COUNCIL THIS 17th DAY OF JUNE A.D. 1991.

READ A SECOND TIME IN COUNCIL THIS 17th DAY OF JUNE A.D. 1991.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 17th DAY OF JUNE A.D. 1991.


MAYOR


ADMINISTRATOR

EH:kn

THIS AGREEMENT made this 12th day of August,

One thousand nine hundred and ninety-one;

B E T W E E N -

HER MAJESTY THE QUEEN, represented herein by the
Minister of Fisheries and Oceans (hereinafter
called the "Minister"),

OF THE FIRST PART;

-and-

THE VILLAGE OF WABAMUN,
Province of Alberta
(hereinafter called the "Agent"),

OF THE SECOND PART;

WHEREAS an Agreement dated the twenty-fourth day of December, One thousand nine hundred and eighty-six, bearing No. 8607 WA 002 in the records of the Department of Fisheries and Oceans and hereinafter referred to as "the said Agreement", was granted to the Agent of,-

ALL AND SINGULAR that certain parcel or tract of land and land covered by water, situate, lying and being that part of Wabamun Lake in the Province of Alberta, covered by Water Lot Reserved by Provincial Licence of Occupation dated March 13, 1959, TOGETHER WITH the Government Wharf located thereon (hereinafter referred to as the "said premises") being more particularly shown outlined in red on the Plan thereto annexed and designated Schedule "A",

for a term or period of five (5) years, commencing on the first day of July, One thousand nine hundred and eighty-six, and then fully to be complete and ended, renewable as therein provided, all of which will by reference thereto at length and more fully appear;

AND WHEREAS the Agent has made application to the Minister for a renewal of the said Agreement for a further term of five (5) years, from the first day of July, 1991, and the Minister has agreed to grant such application upon and subject to the terms and conditions hereinafter set forth;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto hereby mutually covenant and agree, as follows:

1. That the said Agreement is hereby renewed for a further term or period of five (5) years commencing on the first day of July 1991 and ending on the 30th day of June, 1996, upon and subject to all the terms, covenants, provisoes, agreements, conditions and reservations contained and reserved in the said Agreement, except as hereby amended and strictly subject to such amendment;
2. That the said Agreement is hereby amended effective the first day of July 1, 1991 by striking out the Reddendum Clause on page one of the said Agreement and substituting therefor the following:

YIELDING AND PAYING therefor, during the currency of this Agreement, unto the Minister, to the Receiver General for Canada, in lawful money of Canada, the following rent or sum of THREE HUNDRED AND FIFTY DOLLARS (\$350.00) per annum, payable each year in advance.

2.

3. That all the terms, covenants, provisoes, agreements, conditions and reservations set out and provided in the said Agreement, as amended by this Supplemental Agreement, shall be and continue in force and effect, mutatis mutandis, between the parties hereto.

IN WITNESS WHEREOF the parties hereto have executed these Presents the day and year first above written.

SIGNED, SEALED AND DELIVERED BY the Agent:-

| | | |
|--|---|--|
| |) | THE VILLAGE OF WABAMUN |
| |) | |
| <i>Yong Pau</i> |) | <i>W. P. P.</i> |
| Witness |) | Agent |
| |) | |
| |) | <i>J. S. P.</i> |
| |) | Agent |
| SIGNED, SEALED AND DELIVERED BY the Minister: |) | c/s |
| |) | |
| <i>J. B. Roberts</i> |) | <i>J. S. P.</i> |
| Witness |) | For the Minister of Fisheries and Oceans |

APPENDIX F:

WABAMUN BYLAW NO. 06-96: FISHERIES AND OCEANS MINISTER AGREEMENT

**BY-LAW NO. 06-96
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA**

THIS IS A BY-LAW OF THE VILLAGE OF WABAMUN TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF WABAMUN AND PARKLAND COUNTY TO PROVIDE THE CALL ANSWER AND DISPATCH LEG OF AN EMERGENCY CALLING SYSTEM.

WHEREAS, section 7 of the Municipal Government Act RSA 1994 CM-26.1 allows a municipality to enter into an agreement for the performance of any matter or thing judged to be of benefit to them; and

WHEREAS, the Village of Wabamun considers it beneficial to enter into an agreement to provide a system to answer emergency calls of the residents and dispatch emergency response agencies on their behalf;

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF WABAMUN; IN THE PROVINCE OF ALBERTA; DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. A memorandum of agreement with Parkland County. A copy which is attached hereto, is hereby ratified and approved; and the Mayor and Municipal Administrator are hereby authorized to execute the said agreement for and on behalf of the Village of Wabamun.
2. This By-Law shall come into full force and effect upon third reading.

READ A FIRST TIME IN COUNCIL THIS 17th DAY OF JUNE, A.D. 1996.

READ A SECOND TIME IN COUNCIL THIS 17th DAY OF JUNE, A.D. 1996.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 17th DAY OF JUNE, A.D. 1996.

MAYOR

ADMINISTRATOR

APPENDIX G:
WABAMUN BYLAW NO. 15-84: COMMUNITY ASSOCIATION GRANT

BY-LAW NO. 15-84
 OF THE
 VILLAGE OF WABAMUN
 IN THE PROVINCE OF ALBERTA

BEING A BY-LAW OF THE VILLAGE OF WABAMUN TO PROVIDE FOR
 THE PAYMENT OF A GRANT TO THE WABAMUN & DISTRICT COMMUNITY
 ASSOCIATION.

WHEREAS, *Section 213(2)(f) of the Municipal Government Act, being Chapter M26 RSA 1980 and amendments thereto provides that a Council may by By-Law make grants to community associations that are providing recreation services to residents.*

AND WHEREAS, *the Council of the Village of Wabamun deems it proper and expedient and in the best interests of the residents of the Village to pay a grant to the Wabamun & District Community Association relating to the Arena operations for the 1983-1984 season.*

NOW THEREFORE, *THE MUNICIPAL COUNCIL OF THE VILLAGE OF WABAMUN, DULY ASSEMBLED, ENACTS AS FOLLOWS:*

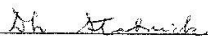
That the Village of Wabamun shall pay a grant not exceeding Twelve Thousand (\$12,000.00) Dollars to the Wabamun & District Community Association relating to Arena operations for the 1983 - 1984 season.

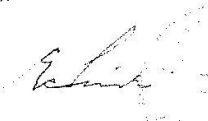
This By-Law shall take force and effect upon its final reading thereof.

READ A FIRST TIME IN COUNCIL THIS 17th DAY OF DECEMBER, A.D. 1984.

READ A SECOND TIME IN COUNCIL THIS 17th DAY OF DECEMBER, A.D. 1984.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 17th DAY OF
 DECEMBER, A.D. 1984.


 MAYOR


 ADMINISTRATOR

EAP:mai

APPENDIX H:

WABAMUN BYLAW NO. 11-2018: PROCEDURE BYLAW



BYLAW NO. 11-2018 THE PROCEDURE BYLAW OF THE VILLAGE OF WABAMUN

BEING A BYLAW OF THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA TO REGULATE THE PROCEEDINGS OF COUNCIL MEETINGS, AND THE COMMITTEES THEREOF, AND TO DEFINE CERTAIN OF THE DUTIES OF THE COUNCIL AND THE COMMITTEES

WHEREAS, the Municipal Government Act R.S.A. 2000 Chapter M-26 as amended or repealed and replaced from time to time, provides that the Council should establish rules and provisions to regulate the conduct of business in Council Meetings, to control and maintain order in Council Meetings, to provide for committees, the enactment of Municipal Legislation, and presentations, public forum, and other interactions of the public with Council;

NOW THEREFORE The Council of the Village of Wabamun in the Province of Alberta, duly assembled enacts as follows:

1. **THE BYLAW** may be cited as the Council Procedure Bylaw or the Procedural Bylaw.

2. **DEFINITIONS**

| | |
|-------------------------------|--|
| Acting Chief Elected Official | the Councillor presiding at a Meeting in the absence or incapacity of both Chief Elected Official and the Deputy Chief Elected Official; also known as the Presiding Officer |
| Agenda | the Agenda for a Regular or Special Meeting of Council prepared in accordance to this Bylaw Section 6 |
| Business from Minutes | business which has been raised at a previous Meeting, recorded on an Action List and returned to Council as updated information or for further consideration of Council |
| Bylaw | Municipal Legislation enacted by Council |
| CAO | the Chief Administrative Officer, Administrator and whatever subsequent title may be conferred on that Officer by Council or statute; or their designate |
| Chair | the person who has been given authority to direct the conduct of a Meeting including the appointed head of a Committee or Administrator |
| Chief Elected Official | the Chief Elected Official or Mayor of the Village (CEO), whether elected or appointed, as provided for in the Municipal Government Act and within this Bylaw |
| Committee of the Whole | a procedural device that permits Council greater freedom of debate for a specific purpose |
| Council | the Chief Elected Official and Councillors |
| Council Appointments | A list of Council and other Committees is part of this Bylaw and is attached as Schedule A. |
| Councillor | a Member of Council, duly elected and continuing to hold office |
| Delegation | any person or group wishing to act as a delegation to speak with Council shall make their written submission to the Administrator not later than 12:00 noon on the Wednesday of the week prior to the Meeting. The submission shall contain adequate information to the satisfaction of the Administrator. Delegations, unless otherwise approved by the chair, shall be given up to 10 minutes to present their item to Council. No more than 3 delegations shall be scheduled at a single meeting of Council without consent of the CEO. |
| Deputy CEO | Deputy Chief Elected Official or Deputy Mayor of the Village, appointed by Council, as provided for in the Municipal Government Act and within this Bylaw, The Deputy Chief Elected Official shall have the same duties and responsibilities as the Chief Elected Officer when acting in his or hers absence, |

| | |
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| | including, but not limited to calling special meetings, signing, chairing council meetings etc. |
| In Camera | Council retreats to private discussion through a motion to discuss <i>confidential matters</i> of land, legal, labour, or other sensitive materials related to the Freedom of Information and Privacy Protection Act (FOIPPA). Only the motion to move Out of Camera is allowed. Only the Council in attendance may be advised of or discuss the subject matter of an In Camera item. |
| Municipal Government Act | the legislation that governs the activities of municipal government - <i>Municipal Government Act</i> , R.S.A. 2000 Chapter M-26, as amended or repealed and replaced from time to time and herein referred to as the "Act" or "MGA". |
| Notice of Motion | the presentation of a motion for consideration and debate at a future meeting of council as determined by the member presenting the notice of motion. |
| New Business | the list of items on the Agenda presented to Council for the first time and requiring direction, decision or resolution |
| Organizational Meeting | as described in Section 4 |
| Point of Order | a demand that the Chair enforce the rules of procedure and calling to attention any departure from the Procedure Bylaw |
| Privilege (Point Of) refers | to all matters affecting the rights and immunities of the Council collectively or the position and conduct of Members of the Council in their respective character as elected representatives. |
| Privilege (Question Of) | is the raising of a question which concerns a Member of Council, or the Council collectively, when a Member believes that another Member has spoken disrespectfully towards him or the Council, or when he believes his comments have been misunderstood or misinterpreted by another Member or Members. |
| Postpone | means to delay the consideration of any matter to a definite time, when further information can be obtained. |
| Public Forum | On each Council agenda an "Public Forum" category shall be placed at the beginning of the Council meeting. Any member of the general Public, to a maximum of three participants per session, shall be given the opportunity to address one issue with Council provided that individual has signed the Public Forum register at the beginning of the meeting and has indicated the issue to be addressed. Public Forum participants shall have five (5) minutes for presentation. All rules of Council in this By-Law shall apply to each Public Forum Participant. The Mayor or Presiding Officer shall review the Public Forum topics to be addressed and shall have the authority to refuse to hear the issue if the topic is repetitive, previously discussed with the same individual or is of a nature that would prohibit discussion in accordance with the Freedom of Information and Privacy Protection Act (FOIPPA). |
| Public Hearing Meeting | a Council Meeting held for statutory hearings |
| Quorum | the majority of all the Councillors that comprise the Council as described in the Municipal Government Act |
| Table | a motion to delay consideration of any matter in order to deal with more pressing matters or due to lack of time available; which does not set a specific time to resume consideration of the matter |

3. APPLICATION

- 1) This Bylaw applies to:
 - a) all Regular, Special and Organizational Meetings of Council and appointments

4. ORGANIZATIONAL MEETING

- 1) an Organizational Meeting of Council shall be held annually pursuant to the MGA
- 2) the Municipal Administrator shall fix the time and place for the Organizational Meeting
- 3) the business of the Organizational Meeting being limited to:
 - a) the Municipal Administrator shall Call the Organizational Meeting to Order (only applicable after a general election, otherwise the CEO shall call the meeting to order)

- b) administer the official oath to every Member of Council (only applicable after a general election)
- c) the appointment of Chief Elected Official
 - i. a Chief Elected Official is to be appointed under Section 150 and 159 of the MGA at the Organizational Meeting of the Council following a general election
 - ii. the term of office of an appointed Chief Elected Official starts immediately on appointment and ends on the appointment of the next Chief Elected Official following the next general election or upon the resignation or termination of the Chief Elected Official from the position or from Council
 - iii. a Councillor is nominated by another Councillor for the position of Chief Elected Official and the nominee must agree to allow their name to stand; to be appointed by Council from among Councillors
 - iv. if more than one person is nominated for Chief Elected Official, a vote will be taken by secret ballot, once the final result of the Chief Elected Official ballot is read by the Administrator the vote must be confirmed by a resolution of council. The official oath will then be administered to the Chief Elected Official by another member of Council or person duly authorized to do so.
 - v. The Chief Elected Officer Shall act as meeting Chair
- d) Approval of Agenda
- e) the appointment of Deputy Chief Elected Official
 - i. the position of Deputy Chief Elected Official shall be a six month term
 - ii. the rotation of Deputy Chief Elected Official will begin at the Organizational Meeting following a general election. Once the full rotation is completed the order shall be reversed for the last two years
 - iii. an alphabetical list of Council names will be established for the upcoming year
 - iv. the CEO shall administer the oath to the Deputy Chief Elected Officials
- f) The Procedure Bylaw shall be brought forward as an Agenda item for possible amendments.
- g) Emergency Management Plan – for review.
- h) Resolution to formalize the municipal address of the village office (only required to be done once and again after a change of venue)
- i) Appoint auditor – if not already appointed via engagement letter
- j) Appoint Assessor
- k) Council Code of Conduct Bylaw – for review after every general election or as directed by Council
- l) Public Participation Policy – for review after every general election or as directed by Council
- m) Council Meeting Date and time Schedule (as per MGA s. 193, all Council members must be present to approve)
- n) Appoint Councillors to Committees, Commissions, Boards and other bodies as listed on "Schedule A" attached to this Bylaw.
- o) Choose Financial Institution for coming year
- p) Determine Signing Authority for the Village
- q) Review Remuneration and Expense Policies
- r) Any other business as is required by the Municipal Government Act.
- s) Adjournment

5. MEETINGS OF COUNCIL

- 1) The location for all Meetings of Council shall be the Council Chambers of the Village Office at 5217 – 52 St., Wabamun unless otherwise passed by resolution.
- 2) The dates and times for regular Council Meetings shall be determined by resolution of Council.
- 3) Meetings are limited to four hours duration unless a motion is passed by a majority of members in attendance for a time extension.
- 4) As soon after the time of the Meeting that a quorum is present, the Chief Elected Official shall take the Chair and Call the Meeting to Order
- 5) In the case where the Chief Elected Official is absent, the Deputy Chief Elected Official shall take the Chair and Call the Meeting to Order,
- 6) In the case where the Chief Elected Official and Deputy Chief Elected Official are not in attendance for a Meeting and a quorum is present, the Administrator shall call the Meeting to Order and a Chairperson shall be chosen by the Councillors present who shall preside during the Meeting
- 7) If there is no quorum present within half an hour after the time appointed for a Regular Meeting of Council, the Administrator shall record the names of the Members of Council who are present and the Meeting shall be absolutely adjourned until the next Regular Meeting unless a Special Meeting has been duly called in the meantime; the Agenda will be carried forward to the next Regular Meeting.
- 8) For all meetings requiring notice, the notice must meet MGA requirements for notification and be posted in writing at the village office, on the Municipality's web site under 'events' and any other notification as requested by Council. Notices must specify the time, date, location and purpose the meeting

6. AGENDA FOR COUNCIL MEETINGS

- 1) The Agenda for all Regular Meetings of Council shall be prepared by the Municipal Administrator and

submitted together with copies of all pertinent correspondence, statements and reports to each Member of Council's mailbox by 4:30 p.m., two (2) working days prior to the commencement of the Meeting for which it was prepared, whenever possible.

- 2) The Council's Agenda package is distributed in advance to provide Council with the materials necessary to prepare themselves for the next Meeting of Council. The Agenda package is provided to Council only; the Agenda will be made available in the village office and in the gallery for the public in attendance at Council Meetings. The agenda and background materials from the council agenda package may be made available to the public based on terms set out by resolution of Council, with the exclusion of any matters that may be within one of the exceptions to disclosure identified in the Freedom of Information and Protection of Privacy Act.
- 3) Any person, including Members of Council, wishing to have an item of business considered for the Agenda, shall make their written submission to the Administrator not later than 12:00 noon on the Wednesday of the week prior to the Meeting. The submission shall contain adequate information to the satisfaction of the Administrator.
- 4) No item of business shall be considered or raised by Council if the item has not been placed on the Agenda unless raised under consideration of delegations or Members of Council present, by a majority vote of council members present, agree to the item being added to the Agenda at the beginning of the Meeting under the item 'Approval of Agenda'. The Chief Elected Official, any Councillor or the Administrator shall be given an opportunity to state why this item should receive consideration on the Agenda, detailing its emergent nature, before the motion is put to a vote.
- 5) The order of business shall be written and followed accordingly:

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC HEARING (IF APPLICABLE)
4. ADOPTION OF MINUTES
5. PUBLIC FORUM
6. DELEGATIONS (IF APPLICABLE)
7. BUSINESS FROM MINUTES
8. CONSIDERATION OF DELEGATIONS
9. NEW BUSINESS
10. CORRESPONDENCE
11. ADMINISTRATION REPORTS
12. COUNCIL REPORTS
13. IN CAMERA (IF APPLICABLE)
14. NEXT MEETING
15. ADJOURNMENT

7. GENERAL ORDER OF COUNCIL

- 1) The Chief Elected Official or other Presiding Officer of a Meeting shall
 - i. preserve order and decorum of the Meeting
 - ii. decide points of order without debate or comment other than to state the rule governing
 - iii. ascertain that all Members wishing to speak to a question or motion are allowed
 - iv. shall rule when a motion is out of order
 - v. shall call a Councillor to order
- 2) A motion submitted to Council does not require a seconder
- 3) When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except
 - i. A motion to refer the main question to some other person or group for consideration
 - ii. A motion to amend the main question
 - iii. A motion to table the main question
 - iv. A motion to postpone the main question to some future time
 - v. A motion to adjourn the Meeting
- 4) Where a question under consideration contains distinct propositions, the vote upon such proposition shall be taken separately when any Member so requests or when the Chief Elected Official or other Presiding Officer so directs
- 5) Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Chief Elected Official or other Presiding Officer
- 6) After any question is finally put by the Chief Elected Official or other Presiding Officer, no Member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Chief Elected Official or other Presiding Officer as to whether the question has been finally put shall be conclusive
- 7) If a Member of Council arrives late, leaves before the Meeting is adjourned, or is temporarily absent from the Meeting, it shall be so recorded in the Minutes
- 8) All persons, including Members, attending a Council Meeting in Council Chambers:
 - a) shall not address Council without the permission of the Chief Elected Official
 - b) shall maintain order and quiet at all times – NO electronic or ringing devices are allowed in Council

CS (G)

Chambers

- c) shall not applaud or otherwise interrupt any speech or action of the Members of Council or any other person addressing Council.
- 9) Council may adjourn from time to time to a fixed future date any Regular or Special Meeting of Council which has been duly convened but not terminated. The object of adjourning is to finish the business which the Meeting was called to transact in the first place but which has not been completed.

8. PUBLIC HEARINGS

- 1) The order of business shall be written and followed accordingly:
 - a. Motion to open public hearing
 - b. Call to Order
 - c. Set out the jurisdiction to conduct the hearing (statute or by-law)
 - d. State the purpose of the hearing
 - e. Outline the rules of conduct.
 - i. Order of speakers
 - ii. Whether council will answer questions
 - iii. Whether questions can be directed at presenters
 - iv. If there are time limits for presentations and what they are
 - v. Time frame for making the decision
- 2) All people who wish to participate in a public hearing are asked to complete a short form at the hearing. On that form, they are asked to indicate if they are registering in support of the application, in opposition to it or for information only. By filling out this form, citizens ensure they will receive notice of the hearing body's decision/recommendation in the matter and information on how to appeal (if applicable).
- 3) Generally, and unless otherwise directed by the Chair, the applicant (and/or designate) is heard first, followed by those in support of the application. Next, those registered in opposition are heard, followed by those registered for information. Finally, the applicant may return if he/she so desires, and speak in rebuttal. Note that when a participant is called it is their opportunity to speak; however, they are not obligated to do so.
- 4) the Chair may establish reasonable time limits for representations at a public hearing to ensure everyone has an equal opportunity to speak. The Chair may also decline to hear presentations, questions or objections where the body is satisfied that the matter has been adequately addressed at the hearing.
- 5) After hearing representations, the public hearing body may decide to either adjourn the matter or render its decision/make its recommendation to Council. Depending on the type of application, a public hearing body may or may not have the final decision-making authority. Some decisions may be appealed.
- 6) To speak to council or a Council-appointed committee at a public hearing, you may register up until the (business) day before the date of the hearing, or you may identify your wish to speak at the meeting. Written comments will also be accepted and become part of the public record. Written submissions provided by noon the Wednesday prior to the Council meeting will be included as part of the Council agenda package. All submissions to a public hearing body must be received prior to, or during, a hearing. Submissions cannot be made following the conclusion of public representations.
- 7) Minutes will be recorded in the same format as a council meeting with the exception that a brief summation of presenters comments may be added at the discretion of the recording secretary or as specified by council
 - f. Motion to close public hearing

9. ROLE AND PHILOSOPHY OF COUNCIL

- 1) Council shall provide good, responsible and fair municipal government to the citizens of the Village and each Member of Council shall fulfill the duties, as detailed in the Municipal Government Act, and expectations of their position as a Member of Council in a diligent and faithful manner.
- 2) It shall be the role of Council to develop and adopt such bylaws and policies as may be necessary to govern the Village in a responsible and fair manner.
- 3) It shall be the role of Council to act as an Ambassador for the Village of Wabamun and present themselves, each Member of Council, the staff and this community in a positive light.
- 4) In accordance to the Municipal Government Act, Section 201 (2) A Council must not exercise a power of function or perform a duty that is by this or another enactment or bylaw specifically assigned to the Chief Administrative Officer or a designated Officer. It shall be the duty of the Administrator, as passed by a motion of Council, to carry out and fulfill the requirements of Council's directives and to comply with the Administrator's responsibilities in accordance to the Municipal Government Act.

10. GENERAL

- 1) Should any provision of the Bylaw be found invalid, the invalid provision shall be severed and the remaining Bylaw shall be maintained.
- 2) The schedules included with the Bylaw are an integral part of the Bylaw and are included for ease of use.
- 3) This Bylaw shall come into force upon receipt of its third and final reading.
- 4) With passage of this bylaw, Procedural Bylaw 04-2017 is hereby repealed.

READ A FIRST TIME IN COUNCIL THIS 6TH DAY OF NOVEMBER, 2018

READ A SECOND TIME IN COUNCIL THIS 6TH DAY OF NOVEMBER, 2018

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 20TH DAY OF NOVEMBER, 2018

November 29, 2018
SIGNED BY THE CEO THIS DATE

NOV 22 / 2018
SIGNED BY THE CAO THIS DATE

CS
CHIEF ELECTED OFFICIAL
[Signature]
MUNICIPAL ADMINISTRATOR

SCHEDULE "A"

COUNCIL APPOINTMENTS

- 1) Council Members shall determine which Committees, Boards, etc shall stand
- 2) In accordance to the Municipal Government Act, Section 154(2), the Chief Elected Official is a Member of all Council Committees and all bodies to which Council has the right to appoint Members; therefore, the Chief Elected Official is not required to be formally appointed
- 3) Council Members shall put their name forward for appointment to the Committees at each annual Organizational Meeting
- 4) If more Council Members put their names forward than is required for an appointment then the Chief Elected Official will make the final decision.
- 5) If no Council Members put their name forward for any given Committee, the Chief Elected Official shall appoint a Council Member to fill that position
- 6) Council Members shall not represent their Committee(s) in Council Chambers
- 7) Council Members are responsible for providing a brief summary of their Committee activities at the next Regular Meeting of Council.
- 8) Council Members are responsible for keeping all Committee reports, minutes, documents, etc in a binder or other controlled filing system and have the material available to Council Members for review of detailed information or for the successor to the committee
- 9) Ad-Hoc Committees exist for one specific purpose and to deal with that matter expediently and then return with recommendations to Council for their consideration and decision making. This committee will not have spending or decision making authority nor direct staff or include staff in recommendations to Council. This committee will cease upon completion of the one assigned task.
- 10) For the purposes of developing a Bylaw, the Council Members shall approve the subject matter of a proposed Bylaw and the Chief Administrative Officer shall develop the proposed bylaw for council's consideration.
- 11) Appointments of Council Members to Committees shall be for a term of one year, unless otherwise specified.
- 12) Council Members and Members shall be remunerated as set out in the Remuneration Policy.

COMMITTEES, BOARDS, COMMISSIONS, AUTHORITIES

- 1) Chamber of Commerce Liaison – One member
- 2) CRASC – One Council Member
- 3) Dragonfly Festival Committee – One Council Member
- 4) Emergency Advisory Committee – All Members of Council not acting as Mayor or Deputy Mayor
- 5) Family and Community Support Services – One Council Member and one alternate
- 6) GROWTH REDA - One Council Member and one alternate
- 7) Meridian Foundation – One Council member and one alternate
- 8) Northern Mayors Caucus – Mayor
- 9) Physician Recruitment – One Council member and one alternate

- 10) Regional Waste Water Commission - One Council Member and one alternate
- 11) Seniors Liaison - One Council Member
- 12) Subdivision and Development Appeal Board – One member of Council
- 13) Village of Wabamun Public Library Board – Two Council Members
- 14) Wabamun School Council – One Council Member and one alternate
- 15) Wabamun Watershed Council – One Council Member and one alternate
- 16) Wabamun Youth Council - One Council Member and one alternate
- 17) Waterfront Development Committee – Mayor and CAO
- 18) W.I.L.D. Water Committee – One Council Member and one alternate
- 19) Yellowhead Regional Library - One Council Member and one alternate
- 20) Yellowhead Highway Association – One Council Member and one alternate

Appointments may be added, reduced or adjusted by Council resolution or by amendment to the bylaw which creates or created the committee or board

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APPENDIX I:
WABAMUN BYLAW NO. 05-87: SENIOR CITIZENS HOUSING BYLAW

BY-LAW NO. 05-87

OF THE

VILLAGE OF WABAMUN

IN THE PROVINCE OF ALBERTA

BEING A BY-LAW OF THE VILLAGE OF WABAMUN TO APPROVE AN AGREEMENT
 PERTAINING TO SENIOR CITIZENS HOUSING.

- WHEREAS, *the Senior Citizens Housing Act, being Chapter S-17 of The Revised Statutes of Alberta, 1980, as amended, provides a means whereby low rental housing units and homes for senior citizens of the Province of Alberta may be made available in or to the municipalities thereof;*
- AND WHEREAS, *the Senior Citizens Housing Act provides for The Meridian Foundation to enter into an agreement with other municipalities and the Alberta Mortgage and Housing Corporation for the operation and management of Senior Citizens Homes;*
- AND WHEREAS, *the Alberta Mortgage and Housing Corporation of the said Province has submitted a draft copy of a proposed agreement to be entered into between the County of Parkland No. 31, the Town of Stony Plain, the Village of Entwistle, the Town of Spruce Grove, the Town of Drayton Valley, the Meridian Foundation and the Alberta Mortgage and Housing Corporation for the purpose of bringing the Meridian Lodge addition in the Town of Stony Plain and the Shangri-La Lodge in the Town of Drayton Valley into the management portfolio of the Foundation, and for the further purpose of allowing the Village of Wabamun to join the Meridian Foundation as a participating municipality;*
- AND WHEREAS, *it is expedient that the Village of Wabamun enter into such an agreement, being an amending agreement to an agreement called the "Master Agreement";*

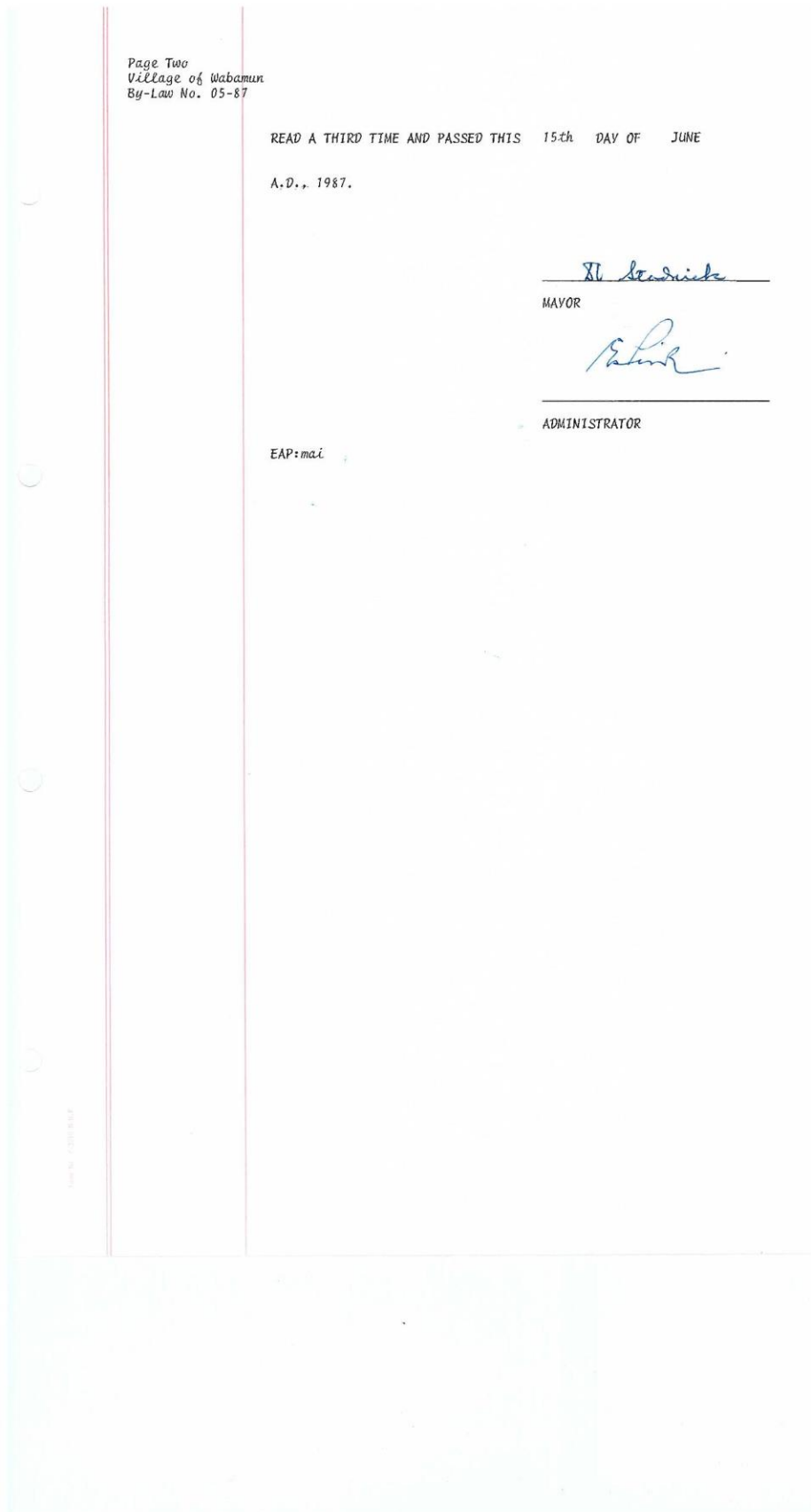
NOW THEREFORE THE COUNCIL OF THE VILLAGE OF WABAMUN ENACTS AS FOLLOWS:

1. *The Mayor and Administrator are hereby authorized to execute on behalf of the Village of Wabamun an amending agreement to the Master Agreement with the Alberta Mortgage and Housing Corporation and the County of Parkland No. 31, the Town of Stony Plain, the Village of Entwistle, the Town of Spruce Grove, the Town of Drayton Valley, and the Meridian Foundation for the purpose of bringing the Meridian Lodge addition in the Town of Stony Plain and the Shangri-La Lodge in the Town of Drayton Valley into the management portfolio of the foundation, and for the further purpose of allowing the Village of Wabamun to join the Meridian Foundation as a participating municipality, in the form and substance of the agreement attached to the By-Law as Schedule "A" and made part hereof.*
2. *By-Law No. 07-85 is hereby repealed.*

READ A FIRST TIME THIS 15th DAY OF JUNE, A.D. 1987.

READ A SECOND TIME THIS 15th DAY OF JUNE, A.D. 1987.

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APPENDIX J:
WABAMUN BYLAW NO. 02-96: WHITE TRAX RENTAL AGREEMENT BYLAW

BY-LAW NO. 02-96
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA

**A BY-LAW OF THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA
TO PROVIDE FOR ENTERING INTO AGREEMENT WITH EARL SCHIML (WHITE
TRAX RENTAL)(Herein after called the Lessee).**

For the purpose of leasing a portion of the Waterfront Park to carry on a Watercraft Rental
Business

The Council of the VILLAGE OF WABAMUN in the Province of Alberta hereby enacts as
follows:

1. The Village of Wabamun is hereby authorized to enter into agreement with Earl
Schiml, the terms of which are attached hereto and marked Exhibit "A" to this By-Law.
2. The Mayor and Administrator of the Village of Wabamun are hereby authorized to
sign and execute an agreement, the terms of which are set out in Exhibit "A" here
before referred to.

READ A FIRST TIME IN COUNCIL THIS 3rd DAY OF JUNE, A.D. 1996.

READ A SECOND TIME IN COUNCIL THIS 3rd DAY OF JUNE, A.D. 1996.

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 3rd DAY
OF JUNE, A.D. 1996.**

MAYOR

ADMINISTRATOR

APPENDIX K
WABAMUN BYLAW NO. 09-90: INSURANCE AGREEMENT

BY-LAW NO. 09-90
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA

A BY-LAW OF THE VILLAGE OF WABAMUN TO AUTHORIZE THE ENTERING INTO OF AN AGREEMENT WITH THE ALBERTA LOCAL AUTHORITIES RECIPROCAL INSURANCE EXCHANGE AND THE PROVIDING OF A POWER OF ATTORNEY TO ALARIE ATTORNEY IN FACT LTD., BEING THE ATTORNEY IN FACT FOR THE EXCHANGE.

WHEREAS, Section 113 of the Municipal Government Act, being Chapter M26 RSA 1980 and amendments thereto authorizes a municipality to enter into agreements.

WHEREAS, the Council of the Village of Wabamun, by resolution dated the 20th day of February, 1990 authorized the entering into of an agreement with the Alberta Local Authorities Reciprocal Insurance Exchange and the providing of a Power of Attorney to ALARIE Attorney In Fact Ltd.; and

WHEREAS, the Council now wishes to confirm the execution of the said agreement and power of attorney by-law


NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF WABAMUN, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:


1. That the resolution of Council, attached as Schedule A, dated the 20th day of February, 1990 to enter into an agreement and provide a power of attorney is hereby confirmed; and
2. This by-law shall come into effect on the date of its third and final reading.

READ A FIRST TIME IN COUNCIL THIS 5TH DAY OF NOVEMBER A.D. 1990.

READ A SECOND TIME IN COUNCIL THIS 5TH DAY OF NOVEMBER A.D. 1990.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 19TH DAY OF NOVEMBER A.D. 1990.


 MAYOR


 ADMINISTRATOR

EAP:mai

SCHEDULE A

BY-LAW NO. 09-90

OF THE

VILLAGE OF WABAMUN

IN THE PROVINCE OF ALBERTA

RESOLUTION NO. 90-64

"Moved by Councillor Carriere the signing officials of the Village of Wabamun be authorized to execute the Reciprocal Insurance Exchange Agreement and Power of Attorney forms.

CARRIED."

APPENDIX L

WABAMUN BYLAW NO. 04-99: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY BYLAW

BY-LAW NO 04-99
OF THE
VILLAGE OF WABAMUN
IN THE PROVINCE OF ALBERTA

BEING A BY-LAW OF THE VILLAGE OF WABAMUN IN THE PROVINCE OF ALBERTA RESPECTING FOIP DELEGATION AND FEES.

WHEREAS, pursuant to Section 89 of the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, c.F-18.5, the Council of the Village of Wabamun must designate a person or group of persons as the Head of a local government body.

AND WHEREAS, pursuant to Sections 87 and 89 of the *Freedom of Information and Protection of Privacy Act*, the Council of the Village of Wabamun may set fees payable to the municipality for services provided under the *Act* and *Regulations*;

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF WABAMUN; IN THE PROVINCE OF ALBERTA; DULY ASSEMBLED, ENACTS AS FOLLOWS:

SHORT TITLE

This By-Law may be called the "FOIP Delegation and Fees" By-Law.

DEFINITIONS

In this By-Law, unless the context otherwise requires:

1. "Act" means the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, c.F-18.5.
2. "Applicant" means a person who makes a request for access to a record under Section 7(1) of the Act.
3. "Municipality" means the Village of Wabamun and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Village of Wabamun and all the members or officers of which are appointed or chosen by the Village of Wabamun.
4. "Municipal Administrator" means the person appointed as the Chief Administrative Officer of the Village of Wabamun; and, includes any person who holds the position in an Acting capacity from time to time.
5. "Province" means the Province of Alberta

DELEGATION

For the purpose of the *Act*, the Council:

- a) designates the Municipal Administrator as the Head of the Municipality; and,
- b) authorizes the Head to delegate to any person, any duty, power or function of the Head except the power to delegate.

FEES

Where an Applicant is required to pay a fee for services, the fee payable shall be in accordance with the *Freedom of Information and Protection of Privacy Regulation*, AR200/95, as amended from time to time or any successor Regulation which sets fees for requests for information from the Province.

EFFECTIVE DATE

This By-Law comes into effect on October 1st, 1999.

READ A FIRST TIME IN COUNCIL THIS 4th DAY OF OCTOBER, A.D. 1999.

READ A SECOND TIME IN COUNCIL THIS 4th DAY OF OCTOBER, A.D. 1999.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 4TH DAY OF OCTOBER, A.D. 1999.


MAYOR


ADMINISTRATOR