



## ADMINISTRATIVE REPORT

### INTRODUCTION

Parks, Recreation and Culture is presenting recommendations for the Recreation Capital Cost Share requests Parkland County has received from its municipal partners. These requests address lifecycle and standard maintenance activities that ensure the effective, efficient operation of these facilities that serve Parkland County residents.

### BACKGROUND

As part of the Recreation Cost Share Agreements we have with our municipal partners, Council may, at their discretion, provide funding support for capital repairs or upgrades at the facilities outlined in each of the agreements. Administration has received requests from the City of Spruce Grove, the Town of Stony Plain, the Town of Drayton Valley and Yellowhead County. The details of the requests are outlined below.

#### **Spruce Grove Requests:**

##### **Agrena**

###### Roofing Repairs/Accessories

Cost: \$ 38,000.00

County Share (24.33%): \$ 9,245.40

###### Hot Water Tanks

Cost: \$ 11,000.00

County Share (24.33%): \$ 2,676.30

###### Radiant Heating Repairs

Cost: \$ 16,500.00

County Share (24.33%): \$ 4,014.45

###### Compressor Replacement

Cost: \$ 55,000.00

County Share (24.33%): \$ 13,381.50

**Total Cost: \$120,500.00**

**Total County Share: \$ 29,317.65**

## **Town of Stony Plain**

### **Glenn Hall Arena**

Ice Plant Compressor Overhaul

Cost: \$10,000.00

County Share (38.5%): \$3,850.00

**Total Cost: \$10,000.00**

**Total County Share: \$ 3,850.00**

## **Town of Drayton Valley**

### **Omniplex**

Low Pressure System Upgrade

Cost: \$15,122.95

County Share (2.11%): \$ 319.09

Door Upgrade

Cost: \$23,000.00

County Share (2.11%): \$ 485.30

**Total Cost: \$38,122.95**

**Total County Share: \$ 804.39**

## **Yellowhead County**

Snow Removal

Cost: \$40,000.00

County Share (50%) \$20,000.00

Upstairs Washroom flooring

Cost: \$ 9,500.00

County Share (50%) \$ 4,750.00

Main Mechanical Room Make Up Air Unit Replacement

Cost: \$25,000.00

County Share (50%) \$12,500.00

#### Emergency Lighting Replacement

Cost: \$8,500.00

County Share (50%) \$4,250.00

#### Ice Plant Relief Valves

Cost: \$6,500.00

County Share (50%) \$3,250.00

**Total Cost: \$89,500.00**

**Total County Share: \$44,750.00**

### ANALYSIS

Administration supports all of the requests. Supporting these items ensures our residents continue to have access to facilities that are well maintained, safe and efficient as well as ensuring a consistent level of service.

### ALTERNATIVES

1. Council could choose to not approve funding for some or all of these requests
2. Council could choose to approve the requests at a different funding level.

### CONCLUSION

Administration is recommending approval of the requests, as presented above.

**AUTHOR: Sarah Mate**

**DEPARTMENT:** Parks, Recreation and Culture

Date written: August 31, 2021



May 6, 2021

Sarah Mate  
Director – Community Services  
Parkland County  
53109A SH 779  
Parkland County, AB T7Z 1R1

Dear Sarah:

**RE: 2022 Capital Cost Share – Spruce Grove Agrena**

Please accept this letter as a request from the City of Spruce Grove for Capital Cost Share for the following projects at the Spruce Grove Agrena:

<b><u>Project</u></b>	<b><u>Total Estimated Cost</u></b>	<b><u>Cost Share Portion – 24.33%</u></b>
<b>Roofing Repairs/Accessories</b>	\$38,000	\$9,245.40
<b>Hot Water Tanks</b>	\$11,000	\$ ,676.30
<b>Radiant Heating Repairs</b>	\$16,500	\$4,014.45
<b>Compressor Replacement</b>	\$55,000	\$13,381.50
<b>Estimated Totals</b>	<b>\$120,500</b>	<b>\$29,317.65</b>

Sarah, please feel free to contact me if you have any questions regarding these projects. Thank you for considering our request, and we look forward to hearing from you.

Yours truly,

Ken Luck  
Director of Recreation Services

C: David Wolanski, General Manager, Community & Protective Services  
Louise Frostad, Chief Financial Officer  
Dave Cross, General Manager, Community Services, Parkland County

*The Community of Choice*

315 JESPERSEN AVENUE, SPRUCE GROVE, ALBERTA, CANADA T7X 3E8 • (780) 962-2611 FAX: (780) 962-2526  
[www.sprucegrove.org](http://www.sprucegrove.org)



August 9, 2021

Sarah Mate  
Director - Community Services  
Parkland County  
53109A SH 779  
Parkland County, Alberta  
T7Z 1R1

Dear Sarah:

This letter and attachments serve to confirm the Parkland County 2021 contribution to the Town of Stony Plain for the Glenn Hall Centennial Arena and request for capital contribution for the anticipated projects planned for 2022.

In 2020, the Glenn Hall Centennial Arena had an operating deficit of **\$316,527.28** (breakdown attached). Also attached are the 2020/21 ice season user statistics which indicate that 31.94% of users were Parkland County residents. Based on the funding formula in the agreement, the contribution from Parkland County for 2020 is **\$99,088.00** and was determined as follows:

“Operating Deficit for the previous year, times the percentage of Parkland Users to a maximum of \$99,088”

$\$316,527.28 \times 31.94\% = \$101,098.81$

Upcoming capital projects (which have been submitted for approval in the 2022 Town of Stony Plain Corporate plan include:

2022 Capital Projects

Ice Plant Compressor Overhaul	\$10,000.00
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2023 Capital Projects

Additional Ice Plant Compressor Overhaul	\$12,000 - \$15,000
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Please contact me at 780.963.8640 or via email at [msamson@stonyplain.com](mailto:msamson@stonyplain.com) if you require any further information or clarification

Sincerely,

Melanie Samson  
Recreation Services Manager  
Community and Protective Services

May 25, 2021

Ms. Sarah Mate  
Director, Community Services  
Parkland County  
53109A Hwy 779  
Parkland County, AB  
T7Z 1R1

Dear Sarah

Enclosed please find the completed information from the Town of Drayton Valley for its 2022 Proposed Capital Projects for the Omniplex. The Town of Drayton Valley has appreciated Parkland County's ongoing commitment to our community's recreation facilities. Currently, the Town of Drayton Valley is completing its capital projects identified for 2021, thereby improving the provision of services to our residents.

The Town of Drayton Valley is requesting funding assistance for the following 2022 capital projects:

1. Omniplex

- a) Low Pressure System Upgrade Total Cost Estimate: \$15,122.95  
The attached Capital Project Sheet outlines the need to replace the low-pressure monitors on the sprinkler system in the curling rink and Omni 2.
- b) Door Upgrade Total Cost Estimate: \$23,000  
The attached Capital Project Sheet outlines the need to replace CA 3,000 system for the Omniplex Doors. The current technology is 20 years old and is not available for updates.

The Town of Drayton Valley respectfully requests approval from Parkland County for funding assistance with the proposed 2020 capital projects.

Should further information be required on any of these initiatives, please do not hesitate to call me at (780)514-2232.

Sincerely,



Annette Driessen  
Acting Chief Administrative Officer

AD/ca



September 2, 2021

Sarah Mate, Director – Community Services  
Parkland County  
53109A SH 779  
Parkland County, AB  
T7Z 1R1

Sarah;

Below are the requests Administration will be presenting to Yellowhead County Council for capital projects planned for the Evansburg Arena in 2022.

	<b>Yellowhead County</b>	<b>Parkland County 2023 Cost Sharing</b>
<b>Capital Expenditures:</b>		
Snow Removal (contingency)	\$ 40,000.00	\$ 20,000.00
Upstairs Washroom flooring	\$ 9,500.00	\$ 4,750.00
Main Mechanical Room Make Up Air Unit Replacement	\$ 25,000.00	\$ 12,500.00
Emergency Lighting Replacement	\$ 8,500.00	\$ 4,250.00
Ice Plant Relief Valves	\$ 6,500.00	\$ 3,250.00
<b>Total Expenditures</b>	<b>\$ 89,500.00</b>	<b>\$ 44,750.00</b>

If you have any questions, please do not hesitate to call.

Sincerely,

Crystal McNernie  
Parks/Rec Supervisor