



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, April 8, 2025

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We recognize that we are on Treaty 6 territory, the traditional lands of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Present: 6 - Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

Administration:

Laura Swain, Chief Administrative Officer

Jeff Dyck, Chief Operating Officer

Rob McGowan, General Manager, Operations Services

Brian Cornforth, Interim General Manager, Community & Development Services

Jody Hancock, Director, Engineering Services (In-part)

Jessica Harnden, Senior Planner, Subdivision (In-part)

Prithom Talukder, Levies & Agreement Specialist (In-part)

Ashley Pifko, Senior Financial Analyst (In-part)

Aimy Harris, Financial Analyst III - Budget (In-part)

Neil Jamieson, Director Public Works Services Department (In-part)

Brandon Sidhu, Interim Director, Community Services (In-part)

Natasha De Sandi, Senior Planner, Planning Coordination (In-part)

Joel Wilson, Manager, Economic Growth (In-part)

April Gallays, Manager, Subdivision & Planning Coordination (In-part)

Clarence Wong, Director, Growth & Strategy (In-part)

Odessa Bartel, Manager, Legislative & Legal Services

Rachel Coupal, Legislative Officer, Legislative & Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Birnie offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Wiedeman that the April 8, 2025 Council meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-015](#)

Adoption of the March 25, 2025 Council Meeting Minutes

Proposed Motion

That the March 25, 2025 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kobasiuk that the March 25, 2025 Council meeting minutes be adopted, as presented.

The motion carried unanimously.

[MIN 25-018](#)

Adoption of the March 27, 2025 Special Council Meeting Minutes

Proposed Motion

That the March 27, 2025 Special Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kucher-Johnson that the March 27, 2025 Special Council Meeting Minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-023](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any concerns that the public wishes to bring to the attention of Parkland County.

Floyd Young, a resident of Parkland County, came forward to present concerns related to the Curbside Blue Bag Recycling Program.

John McNab, a resident of Parkland County, came forward to present comments on Rural Identity, Council Compensation, Curbside Blue Bag Recycling Program and the Waiver of Land Use Bylaw 2017-18 Section 19.6.1 Resubmission Interval - Highvale End Land Use Direct Control District Regulations (DC Area 2) Land Use Bylaw 2017-18 amendment.

Jeremy Cooper, a resident of Parkland County, came forward to present concerns related to the Request for Waiver of Land Use Bylaw 2017-18 Section

19.6.1 Resubmission Interval - Highvale End Land Use Direct Control District Regulations (DC Area 2) Land Use Bylaw 2017-18 amendment.

NEW BUSINESS

Legislative Matters

[RFD 25-073](#)

Appointment Substitute Returning Officer - Municipal Election 2025

Proposed Motions

1. That the motion passed by Council on May 28, 2024 that Barb Williams, Manager, Legislative and Legal Services be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act be rescinded.
2. That Odessa Bartel, Manager of Legislative and Legal Services, be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act.

A motion was made by Council Member Kowalski that the motion passed by Council on May 28, 2024 that Barb Williams, Manager, Legislative and Legal Services be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act be rescinded.

The motion carried unanimously.

A motion was made by Council Member Birnie that Odessa Bartel, Manager of Legislative and Legal Services, be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act.

The motion carried unanimously.

[BL 25-019](#)

Bylaw 2023-04 - Road Closure for the Purpose of Sale and Consolidation - All of Road Plan 3972ET Within SE 7-53-3-W5

Proposed Motions

1. That Bylaw 2023-04 receive second reading.
2. That Bylaw 2023-04 receive third and final reading.

A motion was made by Council Member Wiedeman that Bylaw 2023-04 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2023-04 receive third and final reading.

The motion carried unanimously.

Community & Development Services

[RFD 25-071](#) Shock Trauma Air Rescue Service (STARS) Funding Request

Proposed Motion

That Council approve an additional \$11,000 for STARS, to be funded from the 2025 Future Operating budget.

A motion was made by Council Member Kucher-Johnson that Council approve an additional \$11,000 for STARS, to be funded from the 2025 Future Operating budget.

The motion carried unanimously.

Legislative Matters

[RFD 25-076](#) 2025 Off-Site Levy Rates and Annual Report - Off-Site Levy Bylaw 2015-07

Proposed Motion

That the 2025 Off-Site Levy Rates and Annual Report for Bylaw 2015-07 containing updated Schedules "C" through "G" be tabled to a regular scheduled Council meeting no later than May 27, 2025.

A motion was made by Council Member Kowalski that the 2025 Off-Site Levy Rates and Annual Report for Bylaw 2015-07 containing updated Schedules "C" through "G" be tabled to a regular scheduled Council meeting no later than May 27, 2025.

The motion carried unanimously.

Community & Development Services

[RFD 25-050](#) Parkland Dragonboat Racing Club Storage

Proposed Motion

That Council receive the Parkland Dragonboat Racing Club Storage presentation for information as presented.

A motion was made by Council Member Wiedeman that Council receive the Parkland Dragonboat Racing Club Storage presentation for information as presented.

The motion carried unanimously.

Chief Operating Officer

[RFD 25-078](#) Request for Cancellation of the June 3, 2025 Governance and Priorities Committee Meeting

Proposed Motion

That the June 3, 2025 Governance and Priorities Committee meeting be cancelled, as presented.

A motion was made by Council Member Birnie that the June 3, 2025 Governance and Priorities Committee meeting be cancelled, as presented.

The motion carried unanimously.

Community & Development Services

RFD 25-075

Community Preparedness and Stock Pre-positioning Program

Proposed Motions

1. That Council direct administration to complete the Community Preparedness and Stock Pre-positioning Program project, as presented.
2. That Council approve the addition of \$40,000 funded by the Red Cross Community Preparedness and Stock Pre-positioning Program project to the 2025 Budget, as presented.

A motion was made by Council Member Kobasiuk that Council direct administration to complete the Community Preparedness and Stock Pre-Positioning Program project, as presented.

The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Council approve the addition of \$40,000 funded by the Red Cross Community Preparedness and Stock Pre-positioning Program project to the 2025 Budget, as presented.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 9:47 a.m., and reconvened the meeting at 10:08 a.m.

DELEGATIONS

RFD 24-140

10:00 a.m. Appointment - Council Remuneration Review-Recommendations from the Council Compensation Review Public Member Advisory Panel
-Tyler Marlatt, Advisory Committee Member
-Colin Tooth, Advisory Committee Member
-Barb Shackel-Hardman, Advisory Committee Member

Proposed Motions

1. That Council accept the recommendations from the Council Compensation Review Public Member Advisory Panel, as presented.
2. That administration be directed to present a revised Elected Official Remuneration Policy C-AD22, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee meeting.
3. That administration be directed to present a revised Elected Official

Expenses Policy C-AD24, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee meeting.

A motion was made by Council Member Kowalski that Council receive the report from the Council Compensation Review Public Member Advisory Panel, as presented.

The motion carried unanimously.

A motion was made by Council Member Birnie that administration be directed to present a revised Elected Official Remuneration Policy C-AD22, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee Meeting.

The motion carried by the following vote:

For: 5 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie, Mayor Gamble and Council Member Kowalski

Against: 1 - Council Member Wiedeman

A motion was made by Council Member Kobasiuk that administration be directed to present a revised Elected Official Expenses Policy C-AD24, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee Meeting.

The motion carried by the following vote:

For: 5 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie, Mayor Gamble and Council Member Kowalski

Against: 1 - Council Member Wiedeman

RECESS

Mayor Gamble recessed the meeting at 10:46 a.m., and reconvened the meeting at 10:59 a.m.

Operation Services

[RFD 25-072](#)

Curbside Blue Bag Recycling Program Options

Proposed Motions

1. That Council approve introducing free blue bag curbside recycling for Big Lake Area residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$36,000 per year.
2. That Council approve introducing free blue bag curbside recycling for Entwistle residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$14,400 per year.
3. That Council approve the closure of the Entwistle Recycling Depot as of July 1, 2025.

A motion was made by Council Member Kowalski that Council approve introducing free blue bag curbside recycling for Big Lake Area residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$36,000 per year.

The motion carried unanimously.

A motion was made by Council Member Birnie that Council approve introducing free blue bag curbside recycling for Entwistle residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$14,400 per year.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that Council approve the closure of the Entwistle Recycling Depot as of July 1, 2025.

The motion carried unanimously.

Chief Operating Officer

[RFD 25-074](#)

2025 Final Budget

Proposed Motions

1. That Council approve \$1,406,714 in Program Budget adjustments, resulting in a \$657,500 increase to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.
2. That Council approve \$205,000 in Operating Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.
3. That Council approve \$308,812 in Capital Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.

A motion was made by Mayor Gamble that Council approve \$1,406,714 in Program Budget Adjustments, resulting in a \$657,500 increase to the municipal tax levy compared to the budget approved at the December 3, 2024 Council Meeting.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve \$205,000 in Operating Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council Meeting.

The motion carried unanimously.

A motion was made by Council Member Kucher-Johnson that Council approve \$308,812 in Capital Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council Meeting.

The motion carried unanimously.

COMMUNICATIONS

[COM 25-037](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Kowalski that the Rural Municipalities of Alberta newsletter be received for information, as presented.

The motion carried unanimously.

[COM 25-038](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Birnie that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

[COM 25-039](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Wiedeman that the Mayor's Report be received for information, as follows:

- Edmonton Metropolitan Region Board Farewell Dinner
- Enoch River Cree Nation Pow Wow
- Spruce Grove & District AG Society Annual General Meeting
- Skydancer Meeting
- Edmonton Global Shareholder Annual General Meeting – Morinville
- State of the City of Leduc

The motion carried unanimously.

[COM 25-040](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Birnie
 - Alternate Land Use Services Meeting

2. Council Member Kowalski

- Alternate Land Use Services Meeting
- Edmonton Global Shareholder – Annual General Meeting – Observer
- State of the City - Leduc

3. Council Member Wiedeman

- Meeting in Wabamun
- Capital Region Parkland Water Services Commission Meeting
- Duffield REA General Meeting
- Arrow Utilities Meeting
- Meeting at Parkland County regarding Arrow Utilities

4. Council Member Kobasiuk

- Capital Region Parkland Water Services Commission Meeting
- Alberta Seniors & Community Housing Association 60th Anniversary

5. Council Member Kucher-Johnson

- North Saskatchewan Watershed Alliance Meeting
- Clymont Hall meeting

The motion carried unanimously.

CLOSED SESSION

[RFD 25-089](#)

Closed Session

Proposed Motion

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Kucher-Johnson that Council convene in closed session at 11:50 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 25-035](#)

1:00 p.m. Appointment - Land Matter
FOIP Section 16 - Harmful to business interest of third party
FOIP Section 24 - Advice from officials

RECESS

Mayor Gamble recessed the meeting at 1:15 p.m., and reconvened the meeting at 1:23 p.m.

[RFD 25-090](#)

Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Birnie that Council revert to regular meeting session at 1:23 p.m.

The motion carried unanimously.

Community & Development Services

[RFD 25-092](#)

Request for Waiver of Land Use Bylaw 2017-18 Section 19.6.1 Resubmission Interval - Highvale End Land Use Direct Control District Regulations (DC Area 2) Land Use Bylaw 2017-18 amendment

Proposed Motion

That Council waive the one (1) year waiting period for the resubmission of the Land Use Bylaw amendment related to regulations and definitions for the Highvale End Land Use Direct Control District Regulations (DC Area 2) in accordance with Land Use Bylaw 2017-18, Section 19.6.1, as presented.

A motion was made by Mayor Gamble that Council waive the one (1) year waiting period for the resubmission of the Land Use Bylaw amendment related to regulations and definitions for the Highvale End Land Use Direct Control District Regulations (DC Area 2) in accordance with Land Use Bylaw 2017-18, Section 19.6.1, as presented.

The motion carried by the following vote:

- For:** 5 - Council Member Kucher-Johnson, Council Member Kobasiuk, Council Member Birnie, Mayor Gamble and Council Member Kowalski
- Against:** 1 - Council Member Wiedeman

CLOSE OF MEETING

Mayor Gamble closed the meeting at 1:29 p.m.

Mayor

Manager, Legislative Services