



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, September 13, 2016

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

#### Administration:

Michael Heck, Chief Administrative Officer  
Dave Cross, Interim General Manager, Community Services  
Ken Van Buul, Interim General Manager, Corporate Services  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, Chief Financial Officer (in part)  
Jody Hancock, Manager, Engineering Services  
Arlan Delisle, County Solicitor  
Carol Bergum, Manager, Planning & Development Services (in part)  
Sarah Mate, Communications Coordinator (in part)  
Barb Williams, Legislative & Administrative Services Administrator  
Sheryl Cammidge, Recording Secretary

### INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the September 13, 2016 agenda be adopted with the following deletions: Item 4.3 and Item D.1. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 16-030](#)

Adoption of the August 23, 2016 Council Meeting Minutes

**Proposed Motion**

That the Council meeting minutes of August 23, 2016 be adopted, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the minutes of the August 23, 2016 be adopted, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Chief Financial Officer

### [RFD 16-137](#)

Request to Transfer Funds Received From WCB to Restricted Surplus

**Proposed Motion**

That the Workers' Compensation Board's 2015 surplus distribution in the amount of \$84,007.23 be transferred to Future Operating Restricted Surplus.

**A motion was made by Council Member John McNab that the Workers' Compensation's 2015 surplus distribution in the amount of \$84,007.23 be transferred to Future Operating Restricted Surplus. The motion carried unanimously.**

### [RFD 16-160](#)

Request for Cancellation of Penalties on 2016 Tax Levy

**Proposed Motion**

That the request to cancel tax penalties in the amount of \$23.92 for the property located at 5-03-053-30-SW, be approved.

**A motion was made by Council Member AnnLisa Jensen that the request to cancel tax penalties in the amount of \$23.92 for the property located at 5-03-053-30-SW be approved. The motion carried unanimously.**

### [RFD 16-161](#)

Request for Cancellation of Penalties on 2016 Tax Levy

**Proposed Motion**

That the request to cancel tax penalties in the amount of \$33.98 for the property located at 4-27-053-20-NW, be approved.

**A motion was made by Council Member Phyllis Kobasiuk that the request to cancel tax penalties in the amount of \$33.98 for the property located at**

4-27-053-20-NW be approved. The motion carried unanimously.

[RFD 16-162](#)

Request for Cancellation of Penalties on 2016 Tax Levy

**Proposed Motion**

That the request to cancel tax penalties in the amount of \$108.74 for the property located at 5-02-052-10-NW, be approved.

**A motion was made by Council Member Tracey Melnyk that the request to cancel tax penalties in the amount of \$108.74 for the property located at 5-02-052-10-NW be approved. The motion carried unanimously.**

[RFD 16-163](#)

Request for Cancellation of Penalties on 2016 Tax Levy

**Proposed Motion**

That the request to cancel tax penalties in the amount of \$161.31 for the property located at 5-01-054-01-NE, be approved.

**A motion was made by Council Member Jackie McCuaig that the request to cancel tax penalties in the amount of \$161.31 for the property located at 5-01-054-01-NE be approved. The motion carried unanimously.**

## **DELEGATIONS**

[App 16-045](#)

Public Input - 9:15 a.m. (10 mins)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## **Legislative Matters**

[BL 16-037](#)

Direct Control District, Legend Estates (Bylaw 2016-20)

**Proposed Motion(s)**

1. That Bylaw 2016-20 receive first reading.
2. That a Public Hearing be scheduled for October 11, 2016 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2016-20.

**A motion was made by Council Member John McNab that Bylaw 2016-20 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that a public hearing be scheduled for October 11, 2016 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2016-20. The motion carried unanimously.**

**Community Services Matters****RFD 16-180**

Alberta Transportation License Agreement - Devonian Gardens Trail Link

**Proposed Motion**

That Council approve execution of the License Agreement with the Province of Alberta as presented in Attachment #1 for a 5 year term for development of a portion of the Devonian Trail Link.

**A motion was made by Council Member AnnLisa Jensen that Council approve the execution of the License Agreement with the Province of Alberta as presented for a 5 year term for development of a portion of the Devonian Trail Link. The motion carried unanimously.**

**Corporate Services Matters****RFD 16-186**

Metro Mayors Alliance Memorandum of Understanding (MOU)

**Proposed Motion**

That Council approve the Metro Mayors Alliance MOU, as presented.

**A motion was made by Council Member John McNab that the Metro Mayors Alliance Memorandum of Understanding (MOU) be approved, as presented. The motion carried unanimously.**

**Infrastructure Services Matters****RFD 16-181**

Request for Funding - Fire Unit and Patrol Unit

**Proposed Motion**

That Council approve funding in the amount of \$197,463 from Mobile Equipment Lifecycle Plan Restricted Surplus for the replacement of units number 19-061 and 01-118.

**A motion was made by Council Member Phyllis Kobasiuk that funding in the amount of \$197,463 from Mobile Equipment Lifecycle Plan Restricted Surplus for the replacement of Units 19-061 and 01-118 be approved, as presented. The motion carried unanimously.**

**DELEGATIONS****BL 16-035**

PUBLIC HEARING - 9:30 a.m.  
Proposed Road Closure Bylaw 2016-18

**Proposed Motion**

That Bylaw 2016-18 receive first reading.

**Mayor Shaigec called the public hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2016-18, and explained the process of the hearing.**

Administration presented Bylaw 2016-18.

**Verbal Submissions**

There were no verbal submissions.

**Written Submissions**

There were no written submissions.

Mayor Shaigec closed the public hearing at 9:36 a.m.

A motion was made by Council Member Tracey Melnyk that Bylaw 2016-18 receive first reading. The motion carried unanimously.

## COMMUNICATIONS

### COM 16-053

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the September 1, 2016 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

### COM 16-054

Federation of Canadian Municipalities (FCM) Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

### COM 16-055

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on the Evergreen Foundation and Yellowhead Regional Library Conference.
2. Council Member Phyllis Kobasiuk reported on the Wabamun Sub-Watershed Open House and tour of the Northwest Redwater Partnership refinery in Sturgeon County.
3. Council Member AnnLisa Jensen reported on the Aboriginal Role Models of Alberta and Rotary Run for Life.
4. Council Member Jackie McCuaig reported on Responsible Pet Ownership Day, tour of the Northwest Redwater Partnership refinery in Sturgeon County, the Meridian Foundation, the Horizon Stage and the Rotary Run for Life.
5. Mayor Shaigec reported on the Capital Region Board.

The motion carried unanimously.

## IN-CAMERA SESSION

[RFD 16-183](#)

In-Camera Session

### **Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Tracey Melnyk that Council convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 16-064](#)

Legal Matter  
FOIP Section 24

[RFD 16-184](#)

Regular Council Meeting Session

### **Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member John McNab that Council revert to regular session at 11:13 a.m.

## BUSINESS ARISING FROM IN-CAMERA SESSION

## CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:14 a.m.

---

Mayor

---

Supervisor, Legislative & Administrative Services