



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, September 27, 2016

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

#### Administration:

Michael Heck, Chief Administrative Officer

Dave Cross, General Manager, Community Services

Arlan Delisle, Acting General Manager, Corporate Services/County Solicitor (in part)

Peter Vana, General Manager, Development Services (in part)

Lenny Richer, Manager, Community & Protective Services (in part)

Carol Bergum, Manager, Planning & Development Services (in part)

Martin Frigo, Senior Planner, Planning & Development Services (in part)

Brad Backstrom, Community Peace Officer (in part)

Doug Tymchyshyn, Supervisor, Legislative & Administrative Services (in part)

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary) (in part)

### INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the September 27, 2016 Council agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

[MIN 16-032](#)

Adoption of the September 13, 2016 Council Meeting Minutes

**Proposed Motion**

That the Council meeting minutes of September 13, 2016 be adopted, as presented.

**A motion was made by Council Member John McNab that the Council meeting minutes of September 13, 2016 be adopted, as presented. The motion carried unanimously.**

**NEW BUSINESS**

**Community Services Matters**

[RFD 16-179](#)

2016 Specialized Transportation Grant

**Proposed Motion**

That the 2016 Specialized Transportation Grant allocations be approved, as presented.

**A motion was made by Council Member AnnLisa Jensen that the 2016 Specialized Transportation Grant allocations be approved as follows:**

- Beehive Support Services - \$3,000.00
- Tomahawk & District Silver Tops Senior Citizens Society - \$4,500.00
- Royal Canadian Legion - Wildwood Branch #149 - \$9,000.00
- Spruce Grove Specialized Transit Service - \$12,000.00

**The motion carried unanimously.**

[RFD 16-202](#)

City of Spruce Grove - Request to Reallocate 2016 Capital Cost Share Funding

**Proposed Motion**

That Council approve the City of Spruce Grove's request to reallocate \$6,927 from the previously approved 2016 Capital Cost Share funding to cover the cost of installing a wheelchair lift at the Agrena.

**A motion was made by Council Member Jackie McCuaig that the City of Spruce Grove's request to reallocate \$6,927 from the previously approved 2016 Capital Cost Share funding be approved to cover the cost of installing a wheelchair lift at the Spruce Grove Agrena. The motion carried unanimously.**

[RFD 16-206](#)

Blueberry Community League - Emergent Request

**Proposed Motion**

That Council approve Blueberry Community League's emergent request to provide \$17,000 of the previously approved \$20,900 for roofing repairs in the 2016 budget, to be funded from Restricted Surplus - Recreation Facilities.

**A motion was made by Council Member Phyllis Kobasiuk that the Blueberry**

Community League's emergent request for funding in the amount of \$17,000 be approved from the 2016 Restricted Surplus - Recreation Facilities for the roofing repairs; and, that the funding be part of the previously approved Major Capital Grant Request in the amount of \$20,900 for 2017, as presented. The motion carried unanimously.

### **Corporate Services Matters**

#### **RFD 16-199**

Appointments to Council Compensation Committee

##### **Proposed Motion**

That Stephanie Sabadaska, Malcolm Davidson, Dierdrea Swinden, Cheryl Budzinski, and Yvan Boutin be appointed to the 2016 Council Compensation Committee.

**A motion was made by Council Member Jackie McCuaig that Stephanie Sabadaska, Malcolm Davidson, Dierdrea Swinden, Cheryl Budzinski, and Yvan Boutin be appointed to the 2016 Council Compensation Committee. The motion carried unanimously.**

### **DELEGATIONS**

#### **App 16-048**

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

### **COMMUNICATIONS**

#### **COM 16-058**

AAMDC Contact Newsletter

##### **Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the September 15 and 21, 2016 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.**

#### **COM 16-059**

Federation of Canadian Municipalities (FCM) Update

##### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

#### **COM 16-060**

Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:**

1. Council Member Tracey Melnyk reported on the Municipal Library Board and the Pembina Agricultural and Recreational Society.
2. Council Member Phyllis Kobasiuk reported on the Chelsey Robinson Park opening, the Tri-Municipal Mayor's Prayer Breakfast event, the 2017 Laurel Awards, and the Capital Region Parkland Water Services Commission.
3. Council Member AnnLisa Jensen reported on the Tri-Municipal Mayor's Breakfast event, Capital Region Housing, and Tri-Community Health & Wellness Foundation meeting.
4. Council Member John McNab reported on the Chelsey Robinson Park opening, the Tri-Municipal Mayor's Breakfast event, and the Stony Plain and Parkland Pioneer Museum Society Board of Directors meeting.
5. Council Member Jackie McCuaig reported on the Tri-Municipal Mayor's Breakfast event, the Capital Region Parkland Water Services Commission, the Municipal Library Board, the Meridian Foundation, the Alberta Visitor Information Providers Tour, and the TransAlta Power Generation tour.
6. Mayor Shaigec reported on the Wabamun Lake CAO Meeting, the TransAlta Power Generation tour, and the West Inter Lake District (WILD) Regional Water Services Commission.

The motion carried unanimously.

## DELEGATIONS

### [BL 16-038](#)

PUBLIC HEARING - 9:30 a.m.

Highvale End Land Use Area Structure Plan (Bylaw 2016-12)

#### **Proposed Motion**

1. That Bylaw 2016-12 be amended, as presented.
2. That Bylaw 2016-12 receive second reading.
3. That Bylaw 2016-12 receive third reading.

*Mayor Shaigec reconvened the public hearing to order at 9:31 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2016-20, and explained the process of the hearing.*

*Administration presented Bylaw 2016-20 with amendments.*

#### *Verbal Submissions*

*1. Garry MacDougall, Keephills Community Association, supports Bylaw 2016-20 with amendments and thanked Parkland County for their support and community collaboration in developing Bylaw 2016-20. Mr. MacDougall gave recognition to Aaron White, Committee On Keephills Environment (COKE) member, who was present in the gallery, for his participation in the development of the original Highvale End Land Use Area Structure Plan and the revised Area Structure Plan.*

*2. Cheryl McNeil, Senior Stakeholder Relations Advisor, and Dan Kuchmak, Reclamation Planning Specialist, TransAlta Corporation, supports Bylaw 2016-20 and thanked Parkland County and community members for the collaboration to develop the revised Highvale End Land Use Area Structure Plan.*

*Written Submissions*

*There were no written submissions received for the period of July 12 - September 27, 2016.*

*Mayor Shaigec closed the public hearing at 9:52 a.m.*

**A motion was made by Council Member John McNab that amendments to Bylaw 2016-20 be approved, as presented. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2016-20 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2016-20 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**Recess**

**Mayor Shaigec recessed the meeting at 9:53 a.m. and reconvened the meeting at 10:30 a.m.**

**AH 16-001****APPEAL HEARING - 10:30 a.m.**

*Mixcor Aggregates Inc - Suspension of Haul Agreement 2015-H-45*

**Proposed Motion**

That Council uphold the suspension issued under the authority of Parkland County Haul Agreement 2015-H-45, as follows:

(1) August 6, 2016 - Truck movements before approved designated haul period -one day suspension

*Mayor Shaigec called the appeal hearing to order at 10:30 a.m., in accordance with Section 37(5) of Traffic Bylaw 46-2006 that allow Council to hold an appeal hearing of a one-day administration suspension of Haul Agreement 2015-H-45. Mayor Shaigec explained the process of the hearing.*

*Parkland County Solicitor, Arlan Delisle advised that a letter by Mixcor Aggregates dated August 19, 2016 had been distributed on Monday, September 26, 2017 that was not distributed as part of the appeal hearing information. Mr. Delisle offered that the appeal may be adjourned and rescheduled. Mr. Delisle confirmed that Mixcor Aggregates had been made aware of the omission of the August 19, 2016 letter prior to the hearing, and confirmed that Mixcor Aggregates requested to proceed with the Appeal Hearing as scheduled.*

*Brad Backstrom, Parkland County Patrol Services presented the proposed one-day administration suspension of Haul Agreement 2015-H-45.*

*Gary Zeitner and Brock Helm, Mixcor Aggregates representatives stated that Mixcor Aggregates' intension is to abide by Haul Agreement 2015-H-45 and will continue to collaborate with Parkland County related to this infraction. Mr. Zeitner explained that the driver's response is probably as noted as part of this hearing. Mixcor Aggregates stated that they had not received prior infractions, and that when concerns are brought to their attention, they are addressed immediately to be compliant and to maintain a good working relationship with Parkland County. Mixcor Aggregates*

*requested that the suspension be rescinded, or alternatively, that the suspension be served on the same day of the week that the infraction occurred, being on a Saturday. Mixcor Aggregates advised that action had been taken with the driver who served a three-day suspension from Mixcor Aggregates.*

*Closed the appeal hearing at 11:00 a.m.*

**A motion was made by Council Member Phyllis Kobasiuk that the suspension issued to Mixcor Aggregates be upheld under the authority of Parkland County Haul Agreement 2015-H-45, as follows:**

**(1) August 6, 2016 - Truck movement before approved designated haul period. One-day suspension.**

**The motion carried unanimously.**

[App 16-047](#)

APPOINTMENT - 11:00 a.m.

Spruce Grove and District Agricultural Heritage Society

(Moira Juleffs, President and George Sewell, Building Committee Chair)

**Proposed Motion**

That the Spruce Grove and District Agricultural Heritage Society presentation be received for information, as presented.

*Moira Juleff, President, George Sewell, Building Committee Chairman and Director, Spruce Grove and District Agricultural Heritage Society, and Steve Slawuta, RC Strategies presented the Spruce Grove and District Agricultural Heritage Society Building Project Feasibility Study.*

**A motion was made by Council Member Jackie McCuaig that the Spruce Grove and District Agricultural Heritage Society Building Project Feasibility Study be received for information, as presented. The motion carried unanimously.**

**IN-CAMERA SESSION**

[RFD 16-204](#)

In-Camera Session

**Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member AnnLisa Jensen that Council convene In-Camera at 11:38 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

[PRE 16-069](#)

Legal Matter

FOIP Sections 24 and 27

[RFD 16-205](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular meeting session.

A motion was made by Council Member Jackie McCuaig that Council revert to regular meeting session at 12:22 p.m. The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:22 p.m.

---

Mayor

---

Supervisor, Legislative & Administrative Services