



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 18, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair John McNab called the meeting to order at 9:00 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 1 - Council Member Jackie McCuaig

Administration:

Michael Heck, Chief Administrative Officer
Dave Cross, Interim General Manager, Community Services
Lenny Richer, Interim Manager, Community & Protective Services
Brian Cornforth, Fire Chief
Randy Shermack, Supervisor, Bylaw Enforcement
Karen Clark, Supervisor, Emergency Communications Services
Mark Cardinal, Manager, Agricultural Services
Ken Van Buul, Interim General Manager, Corporate Services
Sarah Mate, Communications Coordinator
Rebecca Lewicki, Website Administrator
Arlan Delisle, County Solicitor/Manager, Legal & Legislative Services
Doug Tymchyshyn, Supervisor, Legislative & Administrative Services
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member AnnLisa Jensen that the agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 16-035](#)

Unadopted Committee of the Whole October 4, 2016 Minutes

Proposed Motion

The Committee of the Whole meeting minutes of October 4, 2016 be

adopted, as presented.

A motion was made by Committee Member Tracey Melnyk that the Committee of the Whole meeting minutes of October 4, 2016 be adopted, as presented. The motion carried unanimously.

General Manager, Corporate Services

RFD 16-212

New Committees

Proposed Motion

The Committee recommends that Council provide three readings to Bylaw 2016-22 creating the Economic Diversification Committee, Community Sustainability Committee and Agricultural Service Board and dissolving certain existing committees.

Arlan Delisle, Manager, Legal & Legislative Services/County Solicitor and Doug Tymchyshyn, Supervisor, Legislative & Administrative Services presented the New Committees presentation.

A motion was made by Tracey Melnyk that a decision be deferred to later in this meeting. The motion carried unanimously.

DELEGATIONS

App 16-055

Public Input - 9:15 a.m. (10 mins.)

Chairperson John McNab asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

App 16-056

Appointment: 9:30 a.m.

Evansburg/Drayton Valley RCMP Update
(Staff Sergeant Brian Topham, Detachment Commander, Evansburg RCMP and Staff Sergeant Malcolm Calihoo, Detachment Commander, Drayton Valley RCMP)

Proposed Motion

The RCMP update be received for information, as presented.

Dave Cross, Interim General Manager of Community Services advised that Staff Sergeant Brian Topham, Detachment Commander of the Evansburg RCMP was unable to attend the meeting today. Staff Sergeant Malcolm Calihoo, Detachment Commander, Drayton Valley RCMP presented the Drayton Valley RCMP update.

A motion was made by Mayor Rod Shaigec that the Drayton Valley RCMP update be received for information, as presented. The motion carried unanimously.

Chairperson John McNab recessed the meeting at 10:05 a.m. and reconvened the meeting at 10:10 a.m.

[App 16-063](#)

Appointment: 10:00 a.m.
Parkland County - New Website Unveiling

Sarah Mate, Communications Coordinator and Reecca Lewicki, Website Administrator presented the new Parkland County website.

NEW BUSINESS

General Manager, Community Services

[RFD 16-222](#)

Community Services Division Update

Proposed Motion(s)

That the Community Services Division update be received for information, as presented.

Dave Cross, Interim General Manager of Community Services gave an overview of Community Services which includes Agricultural Services, Emergency Communications Centre, Enforcement Services, Fire Services and Parks, Recreation and Culture.

Mark Cardinal, Manager, Agricultural Services presented the Agricultural Services update.

Karen Clark, Supervisor, Emergency Communications Services presented the Emergency Communications update.

Randy Shermack, Supervisor, Bylaw Enforcement presented the Enforcement Services update.

Brian Cornforth, Fire Chief presented the Fire Services update.

Lenny Richer, Interim Manager, Community & Protective Services presented the Parks, Recreation & Culture update.

A motion was made by Committee Member Darrell Hollands that the Community Services Update be received for information, as presented. The motion carried unanimously.

General Manager, Corporate Services

[RFD 16-212](#)

New Committees

Proposed Motion

The Committee recommends that Council provide three readings to Bylaw 2016-22 creating the Economic Diversification Committee, Community Sustainability Committee and Agricultural Service Board and dissolving certain existing committees.

A motion was made by Mayor Rod Shaigec that the Committee of the Whole recommend that Council provide three readings to Bylaw 2016-22 creating the Economic Diversification Committee, Community Sustainability Committee and Agricultural Service Board and dissolve certain existing committees. The motion carried unanimously.

COMMUNICATIONS

[COM 16-066](#)

AAMDC Member Bulletin

Proposed Motion

The AAMDC Member Bulletin be received for information, as presented.

A motion was made by Committee Member Tracey Melnyk that the AAMDC Member Bulletin be received for information, as presented. The motion carried unanimously.

[COM 16-067](#)

Federation of Canadian Municipalities Update

Proposed Motion

The Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

NEXT MEETING

The next meeting is scheduled for November 1, 2016 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair

Recording Secretary