



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 20, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair John McNab called the meeting to order at 9:01 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, Corporate Business Planner
Dave Cross, Interim General Manager, Community Services
Ken Van Buul, Interim General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Carol Bergum, Manager, Planning & Development Services (in part)
Craig Thomas, Supervisor, Development Planning (in part)
Krista Quesnel, Supervisor, Community Sustainability (in part)
Darren Haarsma, ALUS Coordinator (in part)
Barb Scully, Connected Communities Coordinator (in part)
Rob McGowan, General Manager, Infrastructure Services (in part)
Jody Hancock, Manager, Engineering Services (in part)
Arlan Delisle, County Solicitor (in part)
Doug Tymchyshyn, Supervisor, Legislative & Administrative Services
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member Tracey Melnyk that the September 20, 2016 Committee of the Whole agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 16-031](#)

Unadopted Committee of the Whole September 6, 2016 Minutes

Proposed Motion

The Committee of the Whole meeting minutes of September 6, 2016 be adopted, as presented.

A motion was made by Committee Member Jackie McCuaig that the Committee of the Whole meeting minutes of September 6, 2016 be adopted, as presented.

The motion carried unanimously.

NEW BUSINESS**General Manager, Community Services****RFD 16-185**

Wildlife Rehabilitation Society of Edmonton - Request for Funding

Proposed Motion

The Committee of the Whole direct administration to include \$30,000 in funding for the Wildlife Rehabilitation Society of Edmonton in the 2017 Budget.

A motion was made by Committee Member Phyllis Kobasiuk that this funding request be referred to Administration for inclusion in the not for profit organization grant funding applications. The motion carried by the following votes:

For: 4 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member Melnyk

Against: 3 - Council Member McNab, Mayor Shaigec and Council Member Hollands

DELEGATIONS**App 16-042**

Appointment: 9:15 a.m.

Horizon Stage Theatre Advisory Board

(Brandi Wurtz, Theatre Manager, Arlaine Monaghan, Board Member and Jeff Nixon, Board Member)

Proposed Motion

The 2015-2016 Horizon Stage Season In Review be received for information, as presented.

Arlaine Monaghan, Board Member, Jeff Nixon, Board Member and Brandi Wurtz, Theatre Manager presented the 2015-2016 Horizon Stage Season in Review.

A motion was made by Committee Member Jackie McCuaig that the 2015-2016 Horizon Stage Season in Review be received for information, as presented. The motion carried unanimously.

App 16-043

Appointment: 9:30 a.m.

Stony Plain / Spruce Grove / Enoch RCMP Detachment

(Inspector Rob Hill)

Proposed Motion

The RCMP update be received for information, as presented.

Inspector Rob Hill of the Spruce Grove / Stony Plain / Enoch RCMP Detachment provided the RCMP update.

A motion was made by Committee Member Darrell Hollands that the RCMP update be received for information, as presented. The motion carried unanimously.

[App 16-046](#)

Appointment: 9:45 a.m.

Wetland Inventory and Historical Loss Assessment

(Shari Clare and Faye Wyatt, Fiera Biological Consulting)

Proposed Motion

The Wetland Inventory and Historical Loss Assessment presentation be received for information, as presented.

Darren Haarsma, ALUS Coordinator, Krista Quesnel, Supervisor, Community Sustainability and Shari Clare of Fiera Biological Consulting presented the Wetland Inventory and Historical Loss Assessment presentation.

A motion was made by Committee Member AnnLisa Jensen that the Wetland Inventory and Historical Loss Assessment presentation be received for information, as presented. The motion carried unanimously.

Committee Chair John McNab recessed the meeting at 10:44 a.m. and reconvened the meeting at 10:50 a.m.

General Manager, Infrastructure Services

[RFD 16-193](#)

Parkland County Waste Transfer Station - Thursday Hours of Operation

Proposed Motion

That the Committee approves the proposed Parkland County Waste Transfer Station hours of operation to be from 8:00 a.m. to 7:45 p.m.

A motion was made by Committee Member Phyllis Kobasiuk that the Parkland County Waste Transfer Station hours of operation on Thursday be from 8:00 a.m. to 7:45 p.m. The motion carried unanimously.

[RFD 16-194](#)

Access Road to YWCA and Rail Crossing Improvement - Fallis

Proposed Motions

1) Administration be directed to complete the preliminary design of a new access road to the YWCA within the Hamlet of Fallis.

2) Administration be directed to pursue upgrades at the CN Rail crossing within the Hamlet of Fallis.

3) That the Committee of the Whole recommend Council approve \$125,000 of funding from Future Transportation Restricted Surplus to complete the preliminary design work for the proposed Fallis roadway construction and at-grade rail crossing improvements.

1. A motion was made by Committee Member Tracey Melnyk that Administration be directed to complete the preliminary design of a new access road to the YWCA within the Hamlet of Fallis. The motion carried unanimously.

2. A motion was made by Committee Member Jackie McCuaig that Administration be directed to pursue upgrades at the CN Rail crossing within the Hamlet of Fallis. The motion carried unanimously.

3. A motion was made by Committee Member Phyllis Kobasiuk that the Committee of the Whole recommend Council approve \$125,000 of funding from Future Transportation Restricted Surplus to complete the preliminary design work for the proposed Fallis roadway construction and at-grade rail crossing improvements. The motion carried unanimously.

[RFD 16-203](#)

Major Infrastructure Projects Update

Proposed Motion

The Major Infrastructure Projects Update be received for information, as presented.

A motion was made by Mayor Rod Shaigec that the Major Infrastructure Projects Update be received for information, as presented. The motion carried unanimously.

Chief Administrative Officer

[RFD 16-190](#)

Strategic Plan Update

Proposed Motion

The Strategic Plan Update be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the Strategic Plan Update be received for information, as presented. The motion carried unanimously.

[RFD 16-197](#)

Overview of Report to Community/Residents

Proposed Motion

The Report to Community/Residents be received for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Report to Community/Residents be received for information, as presented. The motion carried unanimously.

IN-CAMERA SESSION

[RFD 16-187](#)

In-Camera Session

Proposed Motion

The Committee of the Whole meet In-Camera under provision of Section 197 of the Municipal Government Act to discuss matters protected from disclosure by Sections 16, 21 and 24 of the Freedom of Information and

Protection of Privacy Act.

A motion was made by Mayor Rod Shaigec that the Committee of the Whole meet in-camera at 11:56 a.m. The motion carried unanimously.

[PRE 16-065](#)

In-Camera Appointment - 11:00 am

FOIP Section 16

FOIP Section 21

FOIP Section 24

[RFD 16-188](#)

Regular Committee of the Whole Session

Proposed Motion

The Committee of the Whole revert to regular session.

A motion was made by Committee Member Jackie McCuaig that the Committee of the Whole go into regular meeting session at 12:14 p.m.

Committee Chair John McNab recessed the meeting at 12:15 .m. and reconvened the meeting at 12:21 p.m.

General Manager, Development Services

[RFD 16-169](#)

Land Use Bylaw Review

Proposed Motions

1. The Land Use Bylaw review report be received for information, as presented.
2. Administration be directed to initiate and execute a project to review and update Parkland County Land Use Bylaw 20-2009, as presented.

1. A motion was made by Committee Member Jackie McCuaig that the Land Use Bylaw review report be received for information, as presented. The motion carried unanimously.

2. A motion was made by Committee Member Phylliss Kobasiuk that Administration be directed to initiate and execute a project to review and update Land Use Bylaw 20-2009, as presented. The motion carried unanimously.

[RFD 16-192](#)

Smart Parkland Update

Proposed Motion

The Smart Parkland presentation be received for information, as presented.

A motion was made by Committee Member Tracey Melnyk that the Smart Parkland presentation be received for information, as presented. The motion carried unanimously.

[RFD 16-196](#)

Interactive Guide to Waterfront Living Update

Proposed Motion

The Interactive Guide to Waterfront Living update be received for information, as presented.

A motion was made by Committee Member AnnLisa Jensen that the Interactive Guide to Waterfront Living update be received for information, as presented. The motion carried unanimously.

[RFD 16-200](#)

North Saskatchewan Watershed Alliance (NSWA) Funding Request

Proposed Motion

Administration be directed to include the North Saskatchewan Watershed Alliance request for funding in the amount of \$15,044.50, a request of \$0.50 per capita, in the 2017 budget.

A motion was made by Mayor Rod Shaigec that Administration be directed to include the North Saskatchewan Watershed Alliance request for funding in the amount of \$15,284.00, a request of \$0.50 per capita, in the 2017 budget. The motion carried unanimously.

[RFD 16-198](#)

Development Services - Division Update

Proposed Motion

The Development Services Division update be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the Development Services Division update be received for information, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 16-056](#)

AAMDC Member Bulletin

Proposed Motion

The AAMDC Member Bulletin be received for information, as presented.

This Communication was accepted for information

[COM 16-057](#)

Federation of Canadian Municipalities Update

Proposed Motion

The Federation of Canadian Municipalities update be received for information, as presented.

This Communication was accepted for information

BUSINESS ARISING FROM IN-CAMERA SESSION**NEXT MEETING**

The next Committee of the Whole meeting is scheduled for October 4, 2016 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair John McNab adjourned the meeting at 1:21 p.m.

Committee Chair

Recording Secretary