



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, March 28, 2017

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)  
Lenny Richer, Acting General Manager, Community Services (in part)  
Ken Van Buul, General Manager, Corporate Services (in part)  
Peter Vana, General Manager, Development Services (in part)  
Rob McGowan, General Manager, Infrastructure Services (in part)  
Laura Swain, Corporate Business Planner (in part)  
Feinan Long, Development Planner, Planning & Development Services (in part)  
Craig Thomas, Manager, Development Planning, Planning & Development Services (in part)  
Carol Bergum, Director, Planning & Development Services (in part)  
Karen Oxley, Planner, Planning & Development Services (in part)  
Erin Felker, Transit Coordinator, Engineering Services (in part)  
Krista Quesnel, Manager, Community Sustainability (in part)  
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer  
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member Darrell Hollands offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the March 28, 2017 Council agenda be adopted, as presented. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 17-010](#)

Adoption of the March 14, 2017 Council Meeting Minutes

#### **Proposed Motion**

That the March 14, 2017 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Tracey Melnyk that the March 14, 2017 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Community Services Matters

### [RFD 17-071](#)

Annual Appointment of Fire Guardians

#### **Proposed Motion**

That Council appoint the people listed on Attachment 1 as Fire Guardians for the year 2017, pursuant to the provisions of Section 4(2) of the Forest and Prairie Protection Act, Chapter F-19 R.S.A. 2000.

**A motion was made by Council Member John McNab that the appointment of Fire Guardians for the year 2017 be approved, pursuant to the provisions of Section 4(2) of the Forest and Prairie Protection Act, Chapter F-19 R.S.A. 2000, as follows:**

Amber Coleman, Deputy Fire Chief  
Trevor Sutherley, Deputy Fire Chief  
Shawn McKerry, Deputy Fire Chief  
Brian Cornforth, Fire Chief  
Vanessa Kenyon, Clerk  
Don Degenhardt, Fire Inspector  
Dave Rilling, Firefighter  
Sue Evans, Municipal Administrator (Seba Beach, Lakeview, Betula Beach)  
Jeff Wiggins, Battalion Chief  
Kim Mozak, Platoon Chief  
Rob Main, Fire Chief, Town of Devon  
Wendy Webber, Admin Support, Town of Devon  
Janis Brown, Shop Attendant  
Brad Backstrom, Peace Officer  
Brandon Smailes, Peace Officer  
Candice Schaufele, Peace Officer  
Chris Terry, Peace Officer  
Clinton Sime, Peace Officer  
Geoff Heritage, Manager  
Gwen Klimosko, Peace Officer  
Imorana Ougniwi, Peace Officer  
Jean Hoffman, Peace Officer  
Jessica Lalonde, Peace Officer

Jessica Teschke, Pound Keeper  
Justin Hardy, Peace Officer  
Kristina Sedens, Peace Officer  
Lee Hardman, Peace Officer  
Mackenzie Blackburn, Administrative Assistant  
Matt Nickless, Peace Officer  
Melissa Young, Peace Officer  
Pedro Acevedo, Supervisor  
Randy Shermack, Supervisor  
Ryan Berezanski, Peace Officer  
Sarah Madore, Administrative Assistant  
Shane Lindeman Peace Officer  
Thomas Perry, Peace Officer  
Travis Henrikson, Peace Officer

The motion carried unanimously.

### **Corporate Services Matters**

[RFD 17-077](#) Strategic Planning

#### **Proposed Motion**

That Council approve the Guiding Principles and core values within Parkland County's Long-Term Strategic Plan.

**A motion was made by Council Member Jackie McCuaig that the guiding principles and core values within Parkland County's Long-Term Strategic Plan be approved, as presented. The motion carried unanimously.**

### **DELEGATIONS**

[App 17-021](#) Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

### **Mayor and Council Member Matters**

[RFD 17-060](#) Control of Activities on Property

#### **Proposed Motion**

That Council direct administration to prepare options for Council consideration to control the types of activities that can occur on a property when a building and/or land use is approved in Parkland County.

**A motion was made by Council Member Jensen that administration be directed to prepare options for Council consideration to control the types of activities that can occur on a property when a building and/or land use is approved in Parkland County. The motion failed by the following vote:**

**For:** 2 - Council Member Jensen and Council Member Kobasiuk

**Against:** 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

## DELEGATIONS

### [BL 17-020](#)

PUBLIC HEARING - 9:30 a.m.

Bylaw 2017-05 - Land Use Bylaw Amendment to Add New Agricultural Industry Development (AGI) District

#### **Proposed Motions**

1. That Bylaw 2017-05 receive second reading.
2. That Bylaw 2017-05 receive third reading.

*Mayor Shaigec called the public hearing to order at 9:28 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-05, and explained the process of the hearing.*

*Administration presented Bylaw 2017-05.*

#### *Verbal Submissions*

*There were no verbal submissions.*

#### *Written Submissions*

*There were no written submissions.*

*Mayor Shaigec closed the public hearing at 9:35 a.m.*

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-05 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-05 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

### [BL 17-018](#)

PUBLIC HEARING - 9:45 a.m.

Bylaw 2017-03 Entwistle Area Structure Plan Amendments and Bylaw 2017-04 Land Use Bylaw Amendment

#### **Proposed Motions**

##### **Bylaw 2017-03**

1. That Bylaw 2017-03 receive second reading.
2. That Bylaw 2017-03 receive third reading.

##### **Bylaw 2017-04**

1. That Bylaw 2017-04 receive second reading.
2. That Bylaw 2017-04 receive third reading.

*Mayor Shaigec called the public hearing to order at 9:38 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaws 2017-03 and 2017-04, and explained the process of the hearing.*

*Administration presented Bylaws 2017-03 and 2017-04.*

#### *Verbal Submissions*

1. Leroy Rietsma and Paul Pawlowski, Pinnacle Renewable Energy Inc., applicants,

supports Bylaws 2017-03 and 2017-04, and presented the Pinnacle Pellet Plant development proposal.

Mayor Shaigec recessed the meeting at 10:11 a.m. and reconvened the meeting at 10:16 a.m.

2. Jacqueline Smith, Entwistle resident representing residents of 50th Avenue, supports the Pinnacle Renewable Energy Inc. project, but is concerned with Pinnacle's projected residential growth and impact to the Entwistle community, and the increased noise levels, pollution, and property value decrease.
3. John Grant, supports Bylaws 2017-03 and 2017-04, but opposes the increased pollution from the diesel exhaust, hours of operation, increased traffic, noise pollution from the proposed plant, and plant pollution.
4. Noreen Hutt, reiterated Jacqueline Smith's presentation, and restated the concerns of increased traffic, pollution, pollution health effects, property value decrease, the close proximity from the homes to the road even with the proposed ditch and berm, and a quality of life.
5. Westley Craddock, Evansburg/Entwistle Chamber of Commerce President and Entwistle resident, supports Bylaws 2017-03 and 2017-04, and on behalf of the Chamber of Commerce, referred to his written letter supporting the proposed Pinnacle Pellet Plant development.
6. Barry Carlson, Entwistle resident, supports Bylaws 2017-03 and 2017-04, and the proposed Pinnacle Pellet Plant development.
7. Louise La Chapelle, Entwistle resident, opposed to Bylaws 2017-03 and 2017-04 that will allow for the Pinnacle Pellet Plant development. Ms. La Chapelle stating that her house is approximately 20 feet from the proposed road development, and is also concerned with noise, pollution, health of the community, and decreased property value.
8. Jacqueline Smith, summarized on behalf of the 50th Avenue residents' concerns related to the noise, diesel effects, and community growth including doctors as noted by the Evansburg/Entwistle Chamber of Commerce.
9. Robert Hoople, Entwistle resident, asked what Parkland County's zoning intent would be for his land in the proximity of the proposed development.
10. Leroy Rietsma, applicant summarized Pinnacle Renewable Energy Inc.'s support for Bylaws 2017-03 and 2017-04, and stated that Pinnacle wishes to be part of the community.

#### Written Submissions

1. Entwistle area resident, supports Bylaws 2017-03 and 2017-04 to allow Pinnacle to use forestry material harvested to assist with reducing or eliminating forest fires.
2. Entwistle resident, concerned with additional traffic from the proposed developed that would be allowed by Bylaws 2017-03 and 2017-04.
3. Entwistle area resident, concerned with the impact on wetlands and waterways, hours of operation for the proposed business, dark sky lighting from the proposed business, and future communication with Parkland County regarding the proposed development in Entwistle.
4. Entwistle area resident, concerned with increased traffic through Entwistle, property value decrease, and economic benefit for Entwistle.
5. Entwistle resident, concerned with the proposed development of Pinnacle Pellet plant related to increased traffic through Entwistle, traffic safety, noise levels, and school zone safety with the increased truck traffic.
6. Alberta Health Services concerned with health and safety related to the proposed pellet plant and energy mill where setback distances should be established between industrial and residential land use.
7. Alberta Transportation, supports Bylaws 2017-03 and 2017-04.
8. Evansburg residents support Bylaws 2017-03 and 2017-04 and the proposed

*Pinnacle Pellet Plant.*

9. *Entwistle resident opposed to Bylaws 2017-03 and 2017-04 because of increased diesel fumes from the increased traffic, proposed road access, noise from the 24 hours per day operation of the proposed plant, atmospheric pollution from the plant, and that the biomass fuel pellets are speeding up rather than slowing down global warming.*

10. *Entwistle resident opposed to Bylaws 2017-03 and 2017-04 that will change from residential to commercial industrial land use that was not intended for when the home was purchased, and is opposed to increased truck traffic, close proximity of the home to the road, noise and air pollution.*

11. *Entwistle resident opposed to Bylaws 2017-03 and 2017-04 because of noise and exhaust fumes, hours of operation of the plant, close proximity of the road to homes, decrease in property value, safety of children, and light pollution.*

12. *Entwistle resident supports the proposed Pinnacle Pellet Plant development, but does not support the proposed road to the plant and the effect on the area residents related to noise, pollution, diesel engine exhaust, social impact in a residential area, and personal and family impact related to property value and quality of life.*

13. *Evansburg & Entwistle Chamber of Commerce supports Bylaws 2017-03 and 2017-04 to utilize the transportation corridor for business and community growth in the Entwistle area.*

*Mayor Shaigec closed the public hearing at 11:27 a.m.*

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-03 be amended by striking from Section 1 (7), "the West Coast" and replace with, "national and international markets", and that it now read, "... The location of the railway provides opportunities for export of goods directly to national and international markets and may provide a catalyst for agricultural industrial and/or industrial development..." The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-03 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw 2017-03 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-04 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-04 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## Recess

**Mayor Shaigec recessed the meeting at 11:34 a.m. and reconvened the meeting at 11:44 a.m.**

## [App 17-022](#)

APPOINTMENT - 11:30 a.m.  
MLA Erin Babcock

### Proposed Motion

That the presentation by MLA Erin Babcock be received for information, as presented.

*Erin Babcock, MLA presented the NDP initiatives and commitment resulting from the*

*recent Provincial budget.*

**A motion was made by Council Member Phyllis Kobasiuk that the presentation by Erin Babcock, MLA be received for information, as presented. The motion carried unanimously.**

## **NEW BUSINESS**

### **Legislative Matters**

#### **BL 17-016**

Bylaw 2017-08 - Public Transportation Utility

#### **Proposed Motions**

1. That Bylaw 2017-08 receive first reading.
2. That Bylaw 2017-08 receive second reading.
3. That Bylaw 2017-08 be presented for third reading at this meeting.
4. That Bylaw 2017-08 receive third and final reading.

**A motion was made by Council Member Jackie McCuaig that Bylaw 2017-08 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-08 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Darrell Hollands that Bylaw 2017-08 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2017-08 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## **Recess**

**Mayor Shaigec recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:40 p.m.**

## **IN-CAMERA SESSION**

#### **RFD 17-079**

In-Camera Session

#### **Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member Jackie McCuaig that Council convene In-Camera at 12:40 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

#### **PRE 17-009**

Legal Matter  
FOIP Section 24

FOIP Section 27

[RFD 17-081](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

**A motion was made by Council Member Tracey Melnyk that Council revert to regular meeting session at 1:15 p.m. The motion carried unanimously.**

## COMMUNICATIONS

[COM 17-019](#)

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the March 8, and 16, 2017 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.**

[COM 17-020](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Darrell Hollands that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Development Services Matters

[RFD 17-078](#)

NSWA's Headwaters Alliance Natural Infrastructure Economic Analysis

**Proposed Motion**

That Council approve the development of an application for funding to the Federation of Canadian Municipalities' Green Municipal Fund, to support the economic analysis of the natural infrastructure in the Modeste Watershed.

*Krista Quesnel, Community Sustainability Manager, Mary Ellen Shain, Watershed Planning and Management Coordinator, North Saskatchewan Watershed Alliance, and Howie Bjorge, Agrologist, ALUS Canada presented the proposed development of an application for funding request to support the economic analysis of the natural infrastructure in the Modest Watershed to the Federation of Canadian Municipalities' Green Municipal Fund.*

**A motion was made by Council Member AnnLisa Jensen that the development of an application for funding to the Federation of Canadian Municipalities' Green Municipal Fund be approved to support the economic analysis of the**

natural infrastructure in the Modeste Watershed. The motion carried unanimously.

## **Community Services Matters**

### **RFD 17-061**

Nature Conservancy of Canada - Request for Support

#### **Proposed Motions**

That Council:

1. Approve the Nature Conservancy of Canada's request of up to \$121,500 towards the cost of developing a parking lot at Bunchberry Meadows to be funded through Restricted Surplus - Park Reserve.
2. Approve the Nature Conservancy of Canada's request for operational support at Bunchberry Meadows, starting in 2018, in the amount of \$6,000 annually to be funded from Municipal Taxation.

**A motion was made by Council Member AnnLisa Jensen that the Nature Conservancy of Canada's request of up to \$121,500 towards the cost of developing a parkland at Bunchberry Meadows be approved, and to be funded from Restricted Surplus - Park Reserve. The motion carried unanimously.**

**A motion was made by Council Member Jensen that the Nature Conservancy of Canada's request for operational support at Bunchberry Meadows starting in 2018, be approved in the amount of \$6,000 annually, and to be funded from the Municipal Taxation. The motion carried by the following vote:**

**For:** 6 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

## **COMMUNICATIONS**

### **COM 17-021**

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as follows:**

1. Council Member Tracey Melnyk reported on the Evergreens Foundation, and the Economic Development Association Conference.
2. Council Member Phyllis Kobasiuk reported on the AAMDC Spring Convention, the Effectively Lobbying Government session, the Heritage Pavilion opening event, and the Emergency Services Community Ball event.
3. Council Member Jackie McCuaig reported on the AAMDC Spring Convention, the Alberta Housing and Seniors Community Association, and the Effectively Lobbying Government session.
4. Mayor Shaigec reported on the Capital Region Board meeting.

The motion carried unanimously.

Council welcomed Mamta Lulla from the Stony Plain Reporter/Examiner who

attended the Council meeting.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 2:00 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Manager, Legislative Services/Chief Legislative Officer