



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 14, 2017

9:00 AM

Council Chambers

CALL TO ORDER

- Present:** 5 - Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk
- Absent:** 2 - Council Member AnnLisa Jensen and Council Member Jackie McCuaig

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services
Tracy Kibblewhite, General Manager, Chief Financial Officer
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services (in-part)
Krista Quesnel, Manager, Community Sustainability (in-part)
Jenny Arts, ALUS Coordinator (in-part)
Jeff Dyck, Financial Planning & Treasury Officer (in-part)
Mark Edwards, Director, Economic Diversification Department (in-part)
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary) (in-part)
Lois Tyerman, Administrative Assistant, Legislative Services (in-part)

INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the February 14, 2017 Council agenda be adopted with the following additions:

- 3.4. - Staff introduction, Marc Ficht
6.A.1. - Notice of Motion - Capital Region Ladies Forum
6.A.2. - Notice of Motion - Presentation by John Knapp
6.A.3. - Notice of Motion - Off Highway Vehicle (OHV) Fees

6.A.4. - Notice of Motion - Motorized Watercraft Fees

The motion carried unanimously.

ADOPTION OF MINUTES**MIN 17-002**

Adoption of the January 10, 2017 Regular Council Meeting Minutes

Proposed Motion

That the January 10, 2017 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Darrell Hollands that the January 10, 2017 Council meeting minutes items be adopted as presented. The motion carried unanimously.

MIN 17-003

Adoption of the January 17, 2017 Special Council Meeting Minutes

Proposed Motion

That the January 17, 2017 special Council meeting minutes be adopted, as presented.

A motion was made by Council Member John McNab that the January 17, 2017 special Council meeting minutes be adopted as presented. The motion carried unanimously.

MIN 17-004

Adoption of the January 23, 2017 Special Council Meeting Minutes

Proposed Motion

That the January 23, 2017 special Council meeting minutes be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the January 23, 2017 special Council meeting minutes be adopted as presented. The motion carried unanimously.

PRE 17-005

Introduction

Marc Ficht, Director, Strategic Financial Services

NEW BUSINESS**Mayor and Council Member Matters****NM 17-007**

Notice of Motion - Capital Region Ladies Forum

Take notice that at the February 28, 2017 Council Meeting, Councillor Phyllis Kobasiuk will move that:

Council approve the Capital Region Ladies Forum which will potentially be hosted by the Tri-Region Councils (Parkland County, City of Spruce Grove and Town of Stony Plain). This is a one day event with an estimated cost of approximately \$3,000.00. The expense would be divided among the

three municipalities. Funds would be supported through the Chief Administrative Officer's contingency budget.

[NM 17-008](#)

Notice of Motion - Presentation by John Knapp

Take notice that at the February 28, 2017 Council Meeting, Mayor Rod Shaigec will move that:

Administration be directed to organize and host a public information session with a presentation by John Knapp. The event would be open to individuals and organizations to inform attendees on the current and future state of agriculture.

[NM 17-009](#)

Notice of Motion - Off Highway Vehicle (OHV) Fees

Take notice that at the February 28, 2017 Council Meeting, Mayor Rod Shaigec will move that:

Administration be directed to prepare a resolution that will be brought forward to the Pembina Zone meeting on April 10, 2017, advocating for the provincial government to implement an annual OHV permitting process. The fund will be used to establish dedicated OHV parks and trail networks as well as directing funds for maintenance and enforcement. The resolution will identify non-recreational OHV's that would be exempt from the fee.

[NM 17-010](#)

Notice of Motion - Motorized Watercraft Fees

Take notice that at the February 28, 2017 Council Meeting, Mayor Rod Shaigec will move that:

Administration be directed to prepare a resolution that will be brought forward to the Pembina Zone Meeting on April 10, 2017, advocating for the provincial government to implement an annual motorized watercraft permitting process. The funds will be directed to develop and implement programs and other measures to eliminate new introduction of aquatic invasive species into provincial water bodies. The resolution will identify watercraft that would be exempt from the fee.

[RFD 17-024](#)

2017 Assessment Review Board Panelist Appointments

Proposed Motion

That Council appoint Judy Bennett, Darlene Chartrand, Paul Chauvet, Jack Dennett, Russell Graff, Tina Groszko, Stewart Hennig, Richard Knowles, Guy Normandeau, Raymond Ralph, and Dianne Ross as panelists to the 2017 Assessment Review Board.

A motion was made by Council Member Darrell Hollands that Council appoint Judy Bennett, Darlene Chartrand, Paul Chauvet, Jack Dennett, Russell Graff, Tina Groszko, Stewart Hennig, Richard Knowles, Guy Normandeau, Raymond Ralph, and Dianne Ross as panelists to the 2017 Assessment Review Board.

The motion carried unanimously.

[RFD 17-033](#)

2017 Council Committee Work Plans

Proposed Motion

The 2017 Work Plans for the Agricultural Service Board, the Community Sustainability Committee, and the Economic Diversification Committee be approved, as presented.

A motion was made by Council Member Tracey Melnyk that the 2017 Work Plans for the Agricultural Service Board, the Community Sustainability Committee, and the Economic Diversification Committee be approved, as presented. The motion carried unanimously.

Development Services Matters

[RFD 17-029](#)

Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC) Terms of Reference

Proposed Motion

That Council approves the amended Partnership Advisory Committee (PAC) Terms of Reference, as presented.

A motion was made by Council Member John McNab that the revised Partnership Advisory Committee (PAC) Terms of Reference be approved as presented. The motion carried unanimously.

[RFD 17-028](#)

Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC) Public Member Appointments

Proposed Motion

That the following public committee member appointments be approved effective February 14, 2017:

ALUS Partnership Advisory Committee

Darren Haarsma (four-year term)

Eldon Greanya (four-year term)

A motion was made by Council Member Darrell Hollands that the following public committee member appointments to the ALUS Partnership Advisory Committee be approved effective February 14, 2017:

Darren Haarsma (four-year term)

Eldon Greanya (four-year term)

The motion carried unanimously.

COMMUNICATIONS

[COM 17-004](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as

presented.

A motion was made by Council Member Tracey Melnyk that the February 2, 2017 AAMDC Contact Newsletter be received for information as presented. The motion carried unanimously.

COM 17-005

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information as presented. The motion carried unanimously.

COM 17-006

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Phyllis Kobasiuk reported on the January 28, 2017 Parkland County's Winter Warm Up event at Chickakoo Lake, Rural Women's Conference, Farm Tech, 2017 Agricultural Service Board Conference, Subdivision and Development Appeal Board training session, Capital Region Water Services Commission, Pioneer Valentines Tea Event
2. Council Member Tracey Melnyk reported on the FarmTech Conference, Yellowhead Regional Library Board, and the Municipal Library Board.
3. Council Member Darrell Hollands reported on the Agricultural Service Board Conference and FarmTech Conference.
4. Mayor Rod Shaigec reported on the Capital Region Board.

The motion carried unanimously.

IN-CAMERA SESSION

RFD 17-016

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 23, 24, and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member John McNab that Council convene In-Camera at 9:46 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 23, 24, and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 17-002](#)

Legal Matter
FOIP Section 24 and 27

[PRE 17-003](#)

Land Matters
FOIP Sections 16, 23, and 24

[RFD 17-017](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member Darrell Hollands that Council revert to regular session at 11:55 a.m. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:55 a.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer