



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, July 11, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)
Jeff Dyck, Financial Planning and Treasury Officer (in part)
Lenny Richer, Acting General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services
Sarah Mate, Manager, Communications
Carol Bergum, Director, Planning and Development Services (in part)
Craig Thomas, Manager, Development Planning (in part)
Martin Frigo, Manager, Long Range Policy Planner (in part)
Rachelle Trovato, Planner, Planning and Development Services (in part)
Tom Watts, Director, Human Resources (in part)
Jennifer O'Brien, Customer Service Coordinator (in part)
Leo Girard, Director, Public Works (in part)
Jody Hancock, Director, Engineering Services (in part)
Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

Council Member Phyllis Kobasiuk attended the meeting at 9:01 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

CELEBRATING SUCCESSES

Mayor Shaigec recognized Parkland County staff as part of the recent 2017 Staff Service Awards event.

INSPIRATIONAL REFLECTION

Council Member AnnLisa Jensen offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the July 11, 2017 Council meeting agenda be adopted with the following additions:

Item A.1 - Mayor and Council Member Matters - Notice of Motions.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-021](#)

Adoption of the June 27, 2017 Council Meeting Minutes

Proposed Motion

That the June 27, 2017 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the June 27, 2017 Council meeting minutes be adopted with the following amendment:

Delete from the Committee Reports, that Councillor McCuaig attended the "Camrose golf tournament".

The motion carried unanimously.

BUSINESS ARISING

[BL 17-029](#)

Municipal Planning Commission Repeal Bylaw 2017-15

Proposed Motions

1. That Bylaw 2017-15 receive third and final reading.

A motion was made by Council Member Melnyk that Bylaw 2017-15 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 4 - Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

Against: 3 - Council Member Jensen, Mayor Shaigec and Council Member Kobasiuk

CELEBRATING SUCCESSES

Council presented the Senator's Contribution Award to Arlaine Monaghan, Parkland County resident for her many years of community service in Parkland County.

BUSINESS ARISING

[BL 17-030](#)

Development Authority Bylaw 2017-13

Proposed Motions

1. That Bylaw 2017-13 receive third and final reading.

A motion was made by Council Member Hollands that Bylaw 2017-13 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

[BL 17-031](#)

Subdivision Authority Bylaw 2017-16

Proposed Motions

1. That Bylaw 2017-16 receive third and final reading.

A motion was made by Council Member McCuaig that Bylaw 2017-16 receive third and final reading, and that it be declared finally passed. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

DELEGATIONS

[App 17-044](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Floyd Young, Parkland County resident came forward with concern of delayed pothole repairs on 531A and the road condition at Mink Lake Road and Highway 770.

NEW BUSINESS

Mayor and Council Member Matters

NM 17-014

Notice of Motion - Country Residential Road Surfacing Report

Take notice that at a regular meeting of Council on August 22, 2017, Mayor Shaigec will move that Council direct administration to prepare a country residential road surfacing report that provides funding alternatives to initially construct and rehabilitate country residential road surfacing projects.

NM 17-015

Notice of Motion - Dust Control Report

Take notice that at a regular meeting of Council on August 22, 2017, Mayor Shaigec will move that Council direct administration to prepare a country residential road surfacing report that provides funding alternatives to initially construct and rehabilitate country residential road surfacing projects.

Legislative Matters

BL 17-036

Land Use Bylaw 2017-18

Proposed Motions

1. That Bylaw 2017-18 receive first reading.
2. That a Public Hearing be scheduled on September 26, 2017 at 9:30 a.m. to hear public comment on Bylaw 2017-18.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2017-08 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled on September 26, 2017 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on Bylaw 2017-18. The motion carried unanimously.

Development Services Matters

RFD 17-160

Establishment of Business Attraction Fund

Proposed Motion

That the attached Administrative Report on the Business Attraction Fund be accepted as information.

A motion was made by Council Member Jackie McCuaig that the Business Attraction Fund report be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[BL 17-034](#)

PUBLIC HEARING - 9:30 a.m.
Municipal Development Plan Bylaw 2017-14

Proposed Motions

1. That Bylaw 2017-14 be amended as identified in Attachment 1.
2. That Bylaw 2017-14 receive second reading.
3. That Bylaw 2017-14 be forwarded to the Capital Region Board for approval.

Mayor Shaigec called the public hearing to order at 9:31 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2017-14, and explained the process of the hearing.

Administration presented Bylaw 2017-14.

Verbal Submissions:

1. Al Faragini, Winfield Power Company supports Bylaw 2017-14.
2. Irl Miller, Wagner Natural Area, supports Bylaw 2017-14, and refers to the Wagner Natural Area's written submission outlining that some of Municipal Development Plan Bylaw 2017-14 does not support the plans and land uses that are being contemplated for the Wagner Natural Area, its immediate surroundings, and groundwater recharge area.

Written Submissions:

1. Alberta Capital Region Wastewater Commission supports Bylaw 2017-14 and request consideration for localized/decentralized waste water treatment facilities for remote communities, given the location of the Commission's sewer system.
2. Windfield Power Company, supports Bylaw 2017-14.
3. City of Spruce Grove does not support the potential for further fragmentation with the City's proposed expansion area and requests that the County consider reducing the number of potential parcels that may be subdivided within the proposed expansion area in reference to Bylaw 2017-14.
4. Wagner Natural Area, concerned that Bylaw 2017-14 would be an existential threat to the survival of Wagner Natural Area and that Bylaw 2017-14 suggest support for protection of sensitive environmental areas are not consistent with the details that allow for incompatible land uses and transportation infrastructure.
5. Brazeau County, supports Bylaw 2017-14, and outlined that Figure 11, Transportation Infrastructure indicates Range Road 71 extending south towards Brazeau County as a future minor collector road. Brazeau County does not reflect the same road classification for Range Road 71 and instead designates it as a local road.
6. Town of Stony Plain supports Bylaw 2017-14 and note a few future proposed roadways near its boundary and wishes to be informed and participate during the planning of these roads.
7. City of Edmonton supports Bylaw 2017-14 and has no concerns.
8. Leduc County supports Bylaw 2017-14 and has no concerns.
9. Alberta Environment and Parks supports Bylaw 2017-14 and has no concerns.
10. TransAlta Generation Partnership, supports Bylaw 2017-14 and has no

concerns.

11. Alberta Health Services supports Bylaw 2017-14 and considerations for a design of healthy communities.

12. Sturgeon County supports Bylaw 2017-14 but recommends stronger wording be incorporated to support further planning at the Area Structure Plan level.

13. Lynn Scheideman, opposed to sections of Bylaw 2017-14 regarding a solution to the coal phase out, natural resource extraction designation, flood plan information, Hamlet of Entwistle growth plans, potential renewable energy plans, conservation reserves, and NSRs.

Mayor Shaigec closed the public hearing at 10:14 a.m.

A motion was made by Council Member Tracey Melnyk that Bylaw 2017-14 be amended, as presented in Table 1.

A motion was made by Mayor Rod Shaigec that Table 1, item number 15: 2nd para. "... Strengthening our relationships with Indigenous communities outside of our border." be deleted and to now read, "Strengthening our relationships with Indigenous communities." The motion carried unanimously.

A motion was made by Mayor Rod Shaigec that Table 1, item number 28: "Add new Policy 8.1.1 (d) The County will develop a Recreational and Tourism Strategy that focuses on opportunities and development which maximizes tax revenue." be amended and to now read, "The County will develop a Recreational and Tourism Strategy that focuses on opportunities and development that may require a financial impact assessment." The motion failed by the following vote:

For: 2 - Mayor Shaigec and Council Member Kobasiuk

Against: 5 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Council Member Hollands and Council Member Melnyk

A motion was made by Council Member Tracey Melnyk that Table 1, item number 34: "10.4.1(b) The County shall prepare Sub-Watershed Lake Land Use Plans for Wabamun Lake, Mayatan Lake, Jackfish Lake, Lake Isle and Hubbles Lake as needed." be amended and to now read, "10.4.1(b) The County shall prepare Sub-Watershed Lake Land Use Plans for Wabamun Lake, Mayatan Lake, Jackfish Lake, Lake Isle and Hubbles Lake as determined necessary by the County." The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Table 1, item number 28: "Add new Policy 8.1.1 (d) The County will develop a Recreational and Tourism Strategy that focuses on opportunities and development which maximizes tax revenue." to be deleted. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:36 a.m. and reconvened the meeting at 10:44 a.m.

[BL 17-034](#)

PUBLIC HEARING - 9:30 a.m.
Municipal Development Plan Bylaw 2017-14

Proposed Motions

1. That Bylaw 2017-14 be amended as identified in Attachment 1.
2. That Bylaw 2017-14 receive second reading.
3. That Bylaw 2017-14 be forwarded to the Capital Region Board for approval.

Mayor Shaigec called on the original motion made by Council Member Tracey Melnyk that Bylaw 2017-14 be amended. The motion was carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2017-14 receive second reading.

A motion was made by Council Member Jackie McCuaig that Bylaw 2017-14, item 1.3, Community Profile & Growth Trends, paragraph 2, "...To ensure the County's resiliency, Parkland County maintains a strong focus on economic diversification and innovation throughout the County." be deleted and to now read, "To ensure the County's resiliency, Parkland County maintain a strong focus on economic diversification and innovation throughout the County." The motion carried unanimously.

Mayor Shaigec called on the original motion made by Council Member AnnLisa Jensen that amended Bylaw 2017-14 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2017-14 be forwarded to the Capital Region Board for approval. The motion carried unanimously.

Legislative Matters[POL 17-011](#)

Revised Restricted Surplus Policy C-F105 and Changes to Restricted Surplus

Proposed Motions

1. That revised Restricted Surplus Policy C-F105 and supporting Schedule be approved, as presented;
2. That Council approve the consolidation of certain Restricted Surplus Accounts, as presented;
3. That Council approve the addition of the Business Attraction Restricted Surplus;
4. That Council approve the transfer of funds between Restricted Surplus accounts, as presented; and,
5. That the Restricted Surplus Implementation Plan be received for information.

A motion was made by Council Member Tracey Melnyk that revised Restricted Surplus Policy C-F1015 and supporting Schedule be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that the consolidation of Restricted Surplus accounts be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the addition of the Business Attraction Restricted Surplus be approved. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the transfer of funds between Restricted Surplus accounts be approved, as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that the Restricted Surplus Implementation Plan be received for information, as presented. The motion carried unanimously.

Community Services Matters

RFD 17-161

Keephills School Remediation

Proposed Motion

That Council approve the expenditure of up to \$200,000 from the Hamlet Sustainability Restricted Surplus for Keephills School remediation.

A motion was made by Council Member John McNab that an expenditure of up to \$200,000 from the Hamlet Sustainability Restricted Surplus be approved for the Keephills School remediation, as presented. The motion carried unanimously.

RFD 17-155

2017 Specialized Transportation Grant

Proposed Motion

That the 2017 Specialized Transportation Grant allocations be approved, as presented.

A motion was made by Council Member AnnLisa Jensen that the 2017 Specialized Transportation Grant allocations be approved as follows:

Beehive Support Services: \$3,000

Tomahawk & District Silver Tops Senior Citizens Society: \$4,500

Royal Canadian Legion - Wildwood Branch #149: \$9,000

Spruce Grove Specialized Transit Service: \$12,000

The motion carried unanimously.

Corporate Services Matters

RFD 17-162

Request for Funding - Health and Safety Management Technology Solution

Proposed Motion

That an amount of up to \$55,000 be approved from Future Operating (Restricted Surplus) for the purchase of Health and Safety Management Technology.

A motion was made by Council Member Phyllis Kobasiuk that an amount of up to \$55,000 be approved from Future Operating (Restricted Surplus) for the

purchase of Health and Safety Management Technology, as presented. The motion carried unanimously.

[RFD 17-158](#)

One Parkland Service Excellence Strategy Update

Proposed Motion

That the One Parkland Service Excellence Strategy be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the One Parkland Service Excellence Strategy update be received for information, as presented. The motion carried unanimously.

Development Services Matters

[RFD 17-159](#)

Technical Growth Study Update

Proposed Motion

That Council accept the Technical Growth Study update as information.

A motion was made by Council Member AnnLisa Jensen that the Technical Growth Study update be received for information, as presented. The motion carried unanimously.

Infrastructure Services Matters

[RFD 17-157](#)

Overview of Road Conditions and Overland Drainage in 2017

Proposed Motion

That Council receive the report for information, as presented.

A motion was made by Council Member Tracey Melnyk that the overview of road conditions and overland drainage in 2017 be received for information, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 17-049](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the June 28 and July 5, 2017 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 17-050](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 17-051](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the Committee Reports be received for information, as follows:

1. Council Member Tracey Melnyk reported on the Economic Diversification Committee meeting, and the increased tubing activity in Entwistle.
2. Council Member Jackie McCuaig reported on the Parkland County Staff Service Awards event, and the upcoming Spruce Grove Flap Jacks at the Tracks breakfast event.
3. Council Member Phyllis Kobasiuk reported on the Economic Diversification Committee meeting, the July 1st swearing-in-ceremony event at the Town of Stony Plain, and the Water Commission Grant Announcement event.
4. Council Member AnnLisa Jensen reported on the Community Sustainability Committee meeting, the Enoch First Nations 25th Year Pow Wow event, and the Indigenous Games event.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 12:16 p.m.

Mayor

Manager, Legislative Services/Chief Legislative Officer