



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 8, 2018

9:00 AM

Entwistle Community Hall
4921 - 51 Street, Entwistle, AB T0E 0S0

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer (in part)
Arlan Delisle, County Solicitor/Director, Legal Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer
Dave Cross, General Manager, Community Services (in part)
Ken Van Buul, General Manager, Corporate Services (in part)
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services (in part)
Sarah Mate, Director, Communications
Lenny Richer, Director, Parks, Recreation & Culture Services
Angela Turner, Manager, Recreation & Culture Services (in part)
Jeff Dyck, Director, Financial Planning & Treasury (in part)
Krista Quesnel, Manager, Community Sustainability (in part)
Carol Bergum, Director, Planning & Development Services (in part)
Erin Felker, Transit Coordinator, Engineering Services (in part)
Christine Beveridge, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Darrell Hollands offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the May 8, 2018

Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-011](#)

Adoption of the April 24, 2018 Council Meeting Minutes

Proposed Motion

That the April 24, 2018 Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the April 24, 2018 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 18-035](#)

Public Input - 9:15 a.m.

Mayor Shaigec asked those in attendance at the Entwistle Community Hall if there were any issues that the public wishes to bring to the attention of Parkland County. The following members of the public came forward:

1. Gene Campbell, Lake Isle area resident, asked if consideration for the wood waste products from the Entwistle's Pinnacle Pellet Plant could be used at the TransAlta power plant to generate power that will keep jobs in the community.
2. Valerie Peden, Parkland County landowner, concerned with real estate signs posted to private fences for their benefit and requested that signs be prohibited or allowed for a period of time, requested enhanced policing because of a rise of area vandalism, and supports that the Entwistle pool remain in the community.
3. Jerry Molnar, Lac Ste Anne-Parkland UCP candidate is concerned with the rural policing and enforcement.
4. Maureen and Greg Gernsched, supports the Entwistle pool and not the hub concept and suggested that easier access be made at the existing library for the public.
5. Suzanne Williams, Entwistle resident concerned with safety for residents and children crossing unmarked street crossings and asked for the installation of marked crossings. Ms. Williams also supports the Entwistle pool.
6. Jessica Blahun, area resident, supports the Entwistle pool and supports the Entwistle hub concept as a year round facility for the community.
7. Ev Woloszyn asked if Council will be meeting in the area again.
8. Tineke Lillo, asked that a sign indicating no jake breaks be put up for large trucks going through Entwistle, and supports Jessica Blahun's comments for a year-round facility for the benefit of the community.
9. Joanne Benger, area resident brought forward concern that information of

services provided by Parkland County are not promoted and that residents are required to search for information that is easier found in other municipalities.

10. Krystal Alston, Parkland County resident, supports to have a pool in Entwistle that needs to be updated.

11. Joel Congo, area resident supports the Entwistle pool but asks for consideration for a building that public can take cover under during bad weather during operation of the pool.

12. Geneva Gylander, area resident supports the Entwistle pool and community growth.

13. Robert Gillard, area resident supports the Entwistle pool to provide services in the community, concerned with no and/or poor sidewalks and no crosswalks in Entwistle. Mr. Gillard requested that the community is provided with a booklet so that area residents are aware of the services that Parkland County provide in the west.

14. Troy Jones, Entwistle resident supports growth and development in Entwistle.

15. Wesley Craddock, Entwistle area resident concerned with the condition of the roads in Entwistle, lack of RCMP enforcement, and Community On Patrol issues.

16. Mary Finch, concerned with the safety around the pool related to lack of speed bumps; along with, dust control, fire hydrants, water supply, condition of the roads and sidewalks, a need for marked crosswalks, and continued drainage issues.

17. Allan Sutton, concerned with "local traffic" signs and being prohibited to travel through areas at Seba Beach.

18. Jessica Blahun, asked if Parkland County would work with Yellowhead County regarding funding for the Entwistle hub.

19. Kelly Aldridge, area resident does not support the hub concept as there is already an established library and seniors facility, but does support the pool.

20. Helen Ray - area resident who commutes to Edmonton for work, supports the Entwistle pool to keep the community growing and stated that family facilities in the area are needed.

21. Councillor Member Tracey Melnyk spoke on behalf of a resident of Entwistle who was not able to attend with concern of dust control to the new pellet plant facility.

Recess

Mayor Shaigec recessed the meeting at 10:20 a.m. and reconvened the meeting at 10:34 a.m.

NEW BUSINESS

Community Services Matters

[RFD 18-079](#)

Entwistle Pool and Community Hub

Proposed Motions

1. That Council approve up to \$9,300,000 for the Entwistle Pool and Community Hub; and
2. That Council approve the transfer of \$790,000 from Future Operating Restricted Surplus to the Recreation Facilities Restricted Surplus; and
3. That Council approve the use of \$3,020,000 from the Recreation Facilities Restricted Surplus, \$605,000 from Hamlet Sustainability Restricted Surplus and \$375,000 from the Entwistle Community Development Fund towards the capital costs of the Entwistle Pool and Community Hub; and
4. That Council direct Administration to bring forward a borrowing bylaw for first reading at the May 22, 2018 Council Meeting for up to \$5,300,000; and
5. That Council direct Administration to develop a comprehensive funding strategy, inclusive of all external funding sources, with the intent of minimizing the direct financial impact to Parkland County; and
6. That Council direct Administration to replenish the Restricted Surplus accounts with any external funding received for the construction of the Entwistle Pool and Community Hub.

A motion was made by Council Member Tracey Melnyk that up to \$9,300,000 be approved for the Entwistle Pool and Community Hub. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

A motion was made by Council Member Tracey Melnyk that the transfer of \$790,000 from Future Operating Restricted Surplus to the Recreation Facilities Restricted Surplus be approved. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

A motion was made by Council Member John McNab that the use of \$3,020,000 from the Recreation Facilities Restricted Surplus, \$605,000 from Hamlet Sustainability Restricted Surplus, and \$375,000 from the Entwistle Community Development Fund go towards the capital costs of the Entwistle Pool and Community Hub be approved, as presented. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

A motion was made by Council Member Jackie McCuaig that administration be directed to bring forward a borrowing bylaw for first reading at the May 22, 2018 Council meeting for up to \$5,300,000, as presented. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 1 - Council Member Jensen

A motion was made by Council Member Darrell Hollands that administration be directed to develop a comprehensive funding strategy, inclusive of all external funding sources, with the intent of minimizing the direct financial impact to Parkland County, as presented. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

A motion was made by Council Member Tracey Melnyk that administration be directed to replenish the Restricted Surplus accounts with any external funding received for the construction of the Entwistle Pool and Community Hub. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

Development Services Matters

[RFD 18-088](#)

Hamlet Reinvestment Strategy Update

Proposed Motion

That Council receive the Hamlet Reinvestment Strategy Update for information, as presented.

A motion was made by Council Member John McNab that the Hamlet Reinvestment Strategy update be received for information, as presented. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 1 - Council Member Kobasiuk

Recess

Mayor Shaigec recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:09 p.m.

DELEGATIONS

[App 18-034](#)

Appointment: 10:00 a.m.
Our Communities, Our People - Social Development Plan What We Heard Report
(Gurpreet Sidhu-Virdi - Applications Management Consulting Ltd. & Cassandra Caiger - Intelligent Futures)

Proposed Motion

That the Our Communities, Our People - What We Heard Report be received for information, as presented.

Gurpreet Sidhu-Virdi, Applications Management Consulting Ltd. and Cassandra Caiger, Intelligent Futures presented the Our Communities, Our People - Social Development Plan What We Heard report.

A motion was made by Council Member Phyllis Kobasiuk that the Our Communities, Our People Social Development Plan What We Hear report be received for information, as presented. The motion carried unanimously.

[RFD 18-083](#)

Appointment - 9:30 a.m.
Tri-Municipal Regional Transit Plan and Inter-Municipal Collaboration Committee Transit Sub-Committee Report

Proposed Motions

1. That Council receive the Tri-Municipal Regional Transit Plan for information, as presented;
2. That Council receive the Inter-Municipal Collaboration Committee Transit Sub-Committee Report for information, as presented; and,
3. That Council direct administration to prepare a Memorandum of Agreement to establish an implementation committee for regional transit; including a terms of reference and budget.

Pat Inglis, Manager, Environmental Science and Transit, City of Spruce Grove, and Erin Felker, Transit Coordinator, Parkland County presented the Tri-Municipal Regional Transit Plan.

A motion was made by Council Member AnnLisa Jensen that the Tri-Municipal Regional Transit Plan be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that the Inter-Municipal Collaboration Committee Transit Sub-Committee Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that administration be directed to prepare a Memorandum of Agreement to establish an implementation committee for regional transit; including the terms of reference and budget. The motion carried unanimously.

BUSINESS ARISING**Mayor and Council Member Matters**

[RFD 18-087](#)

Municipal Reserve Land

Proposed Motion

That Council direct administration to present a report to Council not later than Q4 which provides a process to identify Municipal Reserve parcels which may be considered for public disposition.

A motion was made by Mayor Rod Shaigec that administration be directed to present a report to Council not later than Q4 to identify Municipal Reserve parcels and any additional County held lands that may be considered for public disposition. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 2 - Council Member Jensen and Council Member Kobasiuk

NEW BUSINESS**Chief Administrative Officer**[RFD 18-058](#)

Assessment Review Board Chair Appointment

Proposed Motion

That Council appoint Ray Ralph as Chair of the Assessment Review Board for a term ending December 31, 2018.

A motion was made by Council Member Jackie McCuaig that Ray Ralph be appointed as Chair of the Assessment Review Board for a term ending December 31, 2018. The motion carried unanimously.

Legislative Matters[BL 18-014](#)

Council Code of Conduct Bylaw 2018-05

Proposed Motion

1. That Bylaw 2018-05 receive first reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-05 receive first reading.

A motion was made by Council Member Jackie McCuaig that sections 19 and 34 be amended, as follows:

Section 19, amend "...This would include no direct communication with staff." to now read, "...This would include no direction given to staff."

Section 34, add "...municipal" to now read, "No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any municipal election campaign or campaign-related activity."

The motion carried unanimously.

Mayor Shaigec called on the original motion made by Council Member Phyllis Kobasiuk that Bylaw 2018-05 receive first reading. The motion carried unanimously.

[RFD 18-085](#)

Community Sustainability Committee Public Member Appointment

Proposed Motion

That Council appoint Avelyn Nicol as a public member to the Community Sustainability Committee effective April 25, 2018 for a two-year term.

A motion was made by Council Member AnnLisa Jensen that Avelyn Nicol be appointed as a public member to the Community Sustainability Committee effective April 25, 2018 for a two-year term. The motion carried unanimously.

Community Services Matters

[RFD 18-084](#)

TransAlta Corporation Land Lease - Wabamun Lake South Side Boat Launch

Proposed Motion

That Council approve the execution of the Land Lease with TransAlta Corporation presented in Attachment #1 for a 20 year term at a cost of \$10,000 per year escalated at a rate of 2% every year beginning on the first anniversary date of the agreement for the development and operation of the Wabamun Lake South Side Boat Launch.

A motion was made by Council Member Tracey Melnyk that the TransAlta Corporation Land Lease Wabamun Lake South Side Boat Launch be tabled to a future Council meeting; and, that administration be directed to discuss with TransAlta the terms of the agreement. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member McNab and Council Member Melnyk

Against: 1 - Council Member Hollands

Corporate Services Matters

[RFD 18-086](#)

Keep Parkland Growing

Proposed Motion

That the Keep Parkland Growing campaign update be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the Keep Parkland Growing campaign update be received for information, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 18-028](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the April 26, 2018 Rural Municipalities of Alberta Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 18-029](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 18-030](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Council Member Darrell Hollands reported on the Agricultural Service Board's Farm Family Award.

A motion was made by Council Member Darrell Hollands that the Agricultural Service Board update regarding the Farm Family Award be received for information, as presented. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 2:35 p.m.

Mayor

Manager, Legislative Services