



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 22, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor Legal Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)
Dave Cross, General Manager, Community Services (in part)
Ken Van Buul, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services (in part)
Christine Beveridge, Manager, Legislative Services
Lenny Richer, Director, Parks, Recreation & Culture Services (in part)
Mary McGinnis, Planner, Planning Services (in part)
Carol Bergum, Director, Planning & Development Services (in part)
Craig Thomas, Manager, Development Planning & Safety Codes (in part)
Erin Felker, Transit Coordinator, Engineering Services (in part)
Mark Edwards, Director, Economic Diversification (in part)
Lois Tyerman, Legislative Officer, Legislative Services (in part)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member AnnLisa Jensen offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the May 22, 2018 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-012](#)

Adoption of the May 8, 2018 Council Meeting Minutes

Proposed Motion

That the May 8, 2018 Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the May 8, 2018 Council meeting minutes be adopted with the following amendment:

Page 3, Public Input, Item 14, amend "Jonss" to now read, "Jones".

The motion carried unanimously.

BUSINESS ARISING

[BL 18-023](#)

Council Code of Conduct Bylaw 2018-05

Proposed Motion

1. That Bylaw 2018-05 receive second reading.
2. That Bylaw 2018-05 receive third reading.

A motion was made by Council Member John McNab that Bylaw 2018-05 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-05 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

[RFD 18-075](#)

2017 Municipal Election Campaign Disclosure Statements

Proposed Motion

That Council accept the 2017 Municipal Election Campaign Disclosure Statements report, as information.

A motion was made by Council Member AnnLisa Jensen that the 2017 Municipal Election Campaign Disclosure Statements report be received for information, as presented. The motion carried unanimously.

Legislative Matters

[BL 18-020](#)

Omnibus Text Amendment to Land Use Bylaw 2017-18 (Bylaw 2018-09)

Proposed Motions

1. That Bylaw 2018-09 receive first reading.
2. That a public hearing be scheduled on June 26, 2018 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2018-09.

A motion was made by Council Member Darrell Hollands that Bylaw 2018-09 receive first reading with the inclusion of Section 11 (j), "Clauses 16.14.8 and 16.14.9 do not apply to the use of Dwelling Units for residential purposes." The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled on June 26, 2018 at 9:30 a.m. at Parkland County Center, Council Chambers to hear public comment on Bylaw 2018-09. The motion carried unanimously.

DELEGATIONS

[App 18-036](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Legislative Matters

[BL 18-024](#)

Borrowing Bylaw 2018-24 Entwistle Pool and Community Hub

Proposed Motion

That Bylaw 2018-24 receive first reading.

A motion was made by Council Member McNab that Bylaw 2018-24 receive first reading. The motion carried by the following vote:

For: 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 1 - Council Member Kobasiuk

DELEGATIONS

[BL 18-019](#)

PUBLIC HEARING - 9:30 a.m.

Bylaw 2018-04: Proposed Amendment to Land Use Bylaw 2017-18 Redistricting NE-25-51-03-W5M from the ANC - Agricultural / Nature Conservation District to the AGG - Agricultural General District

Proposed Motions

1. That Bylaw 2018-04 receive second reading.
2. That Bylaw 2018-04 receive third and final reading.

Mayor Shaigec called the public hearing to order at 9:31 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-04, and explained the process of the hearing.

Administration presented Bylaw 2018-04.

Verbal Submissions:

1. Bill McLean, applicant and Executor of the Mary McLean Estate, in support of Bylaw 2018-04.

2. Wayne Charlton, adjacent landowner to the subject property, opposed to Bylaw 2018-04 as the proposed subdivision will increase road allowance access, increased traffic and the potential increase of crime in the area.

Written Submissions:

There were no written submissions.

Mayor Shaigec closed the hearing at 9:46 a.m.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-04 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-04 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Community Services Matters

RFD 18-096

Recreation and Culture Cost Share Agreements - Update

Proposed Motion

That the Recreation and Culture Cost Share Agreement Update be accepted, as information.

A motion was made by Council Member Phyllis Kobasiuk that the Recreation and Culture Cost Share Agreement update be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 9:54 a.m. and reconvened the meeting at 10:04 a.m.

Infrastructure Services Matters

RFD 18-090

Transit Program Funding and Service Changes

Proposed Motions

1. That Council approve the expansion of transit service to include a connection from Spruce Grove to Acheson on Route 562 effective September 4, 2018 at an additional cost of approximately \$11,000 in 2018 with funding from Public Transportation Utility Fee and Business Attraction Fund Restricted Surplus.
2. That Council move the Transit Service Program from a pilot project to a permanent core service.
3. That Council offset 50% of the Public Transportation Utility Fee with General Tax Revenue and approve the use of the Business Attraction Fund Restricted Surplus account in the amount of \$300,000 in 2018, \$200,000 in 2019, and \$100,000 in 2020 to phase in the impact on taxation.

A motion was made by Council Member Jackie McCuaig that the expansion of transit service to include a connection from Spruce Grove to Acheson on Route 562 be approved effective September 4, 2018 at an additional cost of approximately \$11,000 in 2018 with funding from Public Transportation Utility Fee and Business Attraction Fund Restricted Surplus. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that the Transit Service Program be moved from a pilot project to a permanent core service. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that an offset of 50% of the Public Transportation Utility Fee with General Tax Revenue, and, the use of the Business Attraction Fund Restricted Surplus account in the amount of \$300,000 in 2018, \$200,000 in 2019, and \$100,000 in 2020 to phase in the impact on taxation be approved, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 18-031](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the May 3, 9, and 16, 2018 Rural Municipalities of Alberta Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 18-032](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 18-033](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the Committee Reports be received for information, as follows:

1. Councillor Tracey Melnyk reported on the Fallis Community Appreciation event, the Wabamun Pedestrian Walk for Mental Health event, and the Economic Diversification Committee meeting.
2. Councillor John McNab reported on the Stony Plain and Parkland Pioneer Museum, the North Saskatchewan Watershed Alliance meeting, the Evansburg/Entwistle Chamber of Commerce meeting; and, further reported on the Community Town Hall Meeting at Kapaskiwin regarding crime prevention

through environmental design.

3. Councillor Jackie McCuaig reported on the Pioneer Museum Appreciation Luncheon event, and the Federal Task Force regarding Just Transition for Canadian Coal Power Workers and Communities.

4. Councillor AnnLisa Jensen reported on the Alberta Crime Prevention Association Conference, and the Sturgeon River Watershed Alliance Steering Committee meeting.

5. Council Member Phyllis Kobasiuk reported on the CPAA Planning Conference, and the Alberta Crime Prevention Association Conference.

6. Mayor Shaigec reported on the Federal Task Force panel meeting regarding Just Transition for Canadian Coal Power Workers and Communities, the Edmonton Global Strategic Planning Retreat, and the Edmonton Metropolitan Region Board.

The motion carried unanimously.

IN-CAMERA SESSION

[RFD 18-092](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Phyllis Kobasiuk that Council convene In-Camera at 10:39 a.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 24 and 27 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Attendance:

Administration:

Michael Heck, Chief Administrative Officer

Arlan Delisle, County Solicitor/Director, Legal Services (Legal Advisor)

Tracy Kibblewhite, General Manager, Chief Financial Officer (Financial Advisor)

Dave Cross, General Manager, Community Services (Community Services Advisor)

Ken Van Buul, General Manager, Corporate Services (Corporate Advisor)

Peter Vana, General Manager, Development Services (Development Advisor)

Rob McGowan, General Manager, Infrastructure Services (Infrastructure Advisor)

Mark Edwards, Director, Economic Diversification (Economic Business Advisor)

Craig Thomas, Manager, Development Planning & Safety Codes (Planning Advisor)
Lenny Richer, Director, Parks, Recreation & Culture Services (Community Services Advisor)
Lois Tyerman, Legislative Officer, Legislative Services (Recording Operations)
Christine Beveridge, Manager, Legislative Services (Legislative Advisor)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

[PRE 18-012](#)

Land Matter - Land Lease
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege

[RFD 18-095](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Tracey Melnyk that Council revert to regular meeting session at 10:55 a.m. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:02 a.m.

NEW BUSINESS**DELEGATIONS**[App 18-037](#)

APPOINTMENT - 11:00 a.m.
Coal to Gas Conversions Project
TransAlta Generation Partnership
(Brad Perry, Managing Director Business Improvement and Coal to Gas Conversions,
Riley Georgsen, Manager, Government Relations, and
Cheryl McNeil, Senior Advisor Stakeholder Relations)

Proposed Motion

That the TransAlta Generation Partnership Coal to Gas Conversions Project presentation be received for information, as presented.

Brad Perry, Managing Director Business Improvement and Coal to Gas Conversion, Cheryl McNeil, Senior Advisor Stakeholder Relations, and Riley Georgsen, Manager, Government Relations presented the TransAlta Coal to Gas Conversions Project.

A motion was made by Council Member John McNab that the TransAlta Generation Partnership Coal to Gas Conversions Project presentation be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 11:43 a.m. and reconvened the

meeting at 12:44 p.m.

IN-CAMERA SESSION

[RFD 18-092](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member AnnLisa Jensen that Council convene In-Camera at 12:45 p.m. pursuant to Section 197 of the Municipal Government act to meet in private to discuss matters protected from disclosure by Sections 16, 24 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Attendance:

Administration:

Michael Heck, Chief Administrative Officer

Arlan Delisle, County Solicitor/Director, Legal Services (Legal Advisor) (in part)

Dave Cross, General Manager, Community Services (Community Services Advisor)

Ken Van Buul, General Manager, Corporate Services (Corporate Advisor)

Peter Vana, General Manager, Development Services (Development Advisor)

Mark Edwards, Director, Economic Diversification (Economic Business Advisor)

Craig Thomas, Manager, Development Planning & Safety Codes (Planning Advisor)

Lenny Richer, Director, Parks, Recreation & Culture Services (Community Services Advisor)

Christine Beveridge, Manager, Legislative Services (Legislative Advisor)

Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

[PRE 18-010](#)

Industrial/Commercial Employment (verbal presentation)

FOIP Section 16 - Trade secrets of a third party

FOIP Section 24 - Advice from officials

[PRE 18-011](#)

Legal Fees (verbal presentation)

FOIP Section 24 - Advice from officials

FOIP Section 27 - Legal privilege

[RFD 18-095](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Jackie McCuaig that Council revert to regular meeting session at 1:43 p.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION[RFD 18-105](#)

TransAlta Corporation Land Lease - Wabamun Lake South Side Boat Launch

A motion was made by Council Member McNab that the execution of the land lease with TransAlta Corporation be approved for a twenty-five year term at a cost of \$10,000 per year escalated at a rate of 2% every year beginning on the first anniversary date of the agreement for the development and operation of the Wabamun Lake South Side Boat Launch. The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk and Council Member Melnyk

Against: 2 - Council Member Hollands and Council Member McNab

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 1:46 p.m.

Mayor

Manager, Legislative Services