



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 9, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer (in part)
Arlan Delisle, County Solicitor/Director, Legal Services (in part)
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)
Dave Cross, General Manager, Community Services (in part)
Rob McGowan, General Manager, Infrastructure Services (in part)
Sarah Mate, Director, Communications and Parks, Recreation & Culture
Christine Beveridge, Manager, Legislative Services
Carol Bergum, Director, Planning & Development Services (in part)
Martin Frigo, Manager, Long Range Policy Planner (in part)
Jody Hancock, Director, Engineering Services (in part)
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Hollands offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the October 9, 2018 Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-024](#)

Adoption of September 25, 2018 Council Meeting Minutes

Proposed Motion

That the Council meeting minutes of September 25, 2018 be adopted, as presented

A motion was made by Council Member Phyllis Kobasiuk that the September 25, 2018 Council meeting minute be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 18-037](#)

Parkland County and Village of Spring Lake Intermunicipal Collaboration Framework (ICF) Bylaw 2018-23

Proposed Motions

1. That Bylaw 2018-23 receive first reading.
2. That Bylaw 2018-23 receive second reading.

A motion was made by Council Member Jackie McCuaig that Bylaw 2018-23 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2018-23 receive second reading. The motion carried unanimously.

Mayor and Council Member Matters

[RFD 18-211](#)

TransAlta Lease - Wabamun Lake South Side Boat Launch

Proposed Motion

That Council direct Administration to cease any further action relating to the Wabamun Lake South Side Boat Launch until such time as an alternate provincial and/or federal funding source is identified.

Mayor Shaigec gave the Chair to Deputy Mayor John McNab.

Mayor Shaigec presented the TransAlta Lease - Wabamun Lake South Side Boat Launch and deferred the item to later at this meeting.

Deputy Mayor John McNab gave the Chair back to Mayor Shaigec.

DELEGATIONS

[App 18-071](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Ed Kennedy, Mallard Park Subdivision resident came forward expressing concern of drainage on his property from another subdivision landowner's property explaining that his trees on his property have died due to the excessive water, the road condition has deteriorated from the water drainage issue, and that he has not received communication or assistance from Parkland County related to his ongoing drainage issue. Mr. Kennedy expressed frustration that the County does not have a drainage plan for this matter. Mr. Kennedy further confirmed that he had contacted members of Council, the Chief Administrative Officer, County Solicitor, and other staff members.

[BL 18-033](#)

PUBLIC HEARING: 9:30 a.m.

Parkland County / Yellowhead County Intermunicipal Development Plan Bylaw 2018-18

Proposed Motions

1. That Bylaw 2018-18 receive first reading.
2. That Bylaw 2018-18 receive second reading.
3. That Bylaw 2018-18 be presented at this meeting for third reading.
4. That Bylaw 2018-18 receive third and final reading.

Mayor Shaigec called the public hearing to order at 9:42 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-18, and explained the process of the hearing.

Administration presented background information regarding Bylaw 2018-18.

Verbal Submissions:

There were no verbal submissions presented.

Written Submissions:

There were no written submissions presented.

Mayor Shaigec closed the public hearing at 9:54 a.m.

A motion was made by Council Member John McNab that Bylaw 2018-18 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2018-18 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-18 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw 2018-18 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Mayor Shaigec recessed the meeting at 9:56 a.m. and reconvened the meeting at 10:03 a.m.

Attendance

Council Member Darrell Hollands excused himself from the meeting at 10:03 a.m. in accordance with the Municipal Government Act, Section 184 as he was not in attendance at the public hearing that commenced on September 25, 2018 to hear public comment regarding Bylaw 2018-20.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Excused: 1 - Council Member Darrell Hollands

[BL 18-053](#)

Reconvene Public Hearing - 10:00 a.m.
Legend Estates Redistricting Bylaw 2018-20

Proposed Motions

1. That Bylaw 2018-20 receive first reading.
2. That Bylaw 2018-20 receive second reading.
3. That Bylaw 2018-20 be presented at this meeting for third reading.
4. That Bylaw 2018-20 receive third and final reading.

Mayor Shaigec reconvened the public hearing at 10:03 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-20, and explained the process of the hearing.

Administration presented background information regarding Bylaw 2018-20.

Verbal Submissions:

There were no additional verbal submissions presented.

Written Submissions:

There were no additional written submissions presented.

Mayor Shaigec closed the public hearing at 10:13 a.m.

A motion was made by Council Member McCuaig that Bylaw 2018-20 receive first reading. The motion failed by the following vote:

Against: 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member McNab and Council Member Melnyk

Excused: 1 - Council Member Hollands

A motion was made by Council Member Jackie McCuaig that Council direct Administration to present options to resolve outstanding development issues January 2019. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:13 a.m. and reconvened the meeting at 10:17 a.m.

Attendance

Council Member Darrell Hollands returned to the meeting at 10:17 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

BUSINESS ARISING

[BL 18-036](#)

Yellowhead County Intermunicipal Collaboration Framework (ICF) Bylaw 2018-16

Proposed Motion

That Bylaw 2018-16 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw 2018-16 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

NEW BUSINESS

Infrastructure Services Matters

[RFD 18-217](#)

West Inter Lake District (WILD) Water Commission - Phase 3

Proposed Motions

1. That Council support the decision of the West Inter Lake District Water Commission to pursue Phase 3; which includes an extension to the Summer Village of Seba Beach and the Hamlet of Entwistle.
2. That Council direct Administration to work with the West Inter Lake District Water Commission to determine an alignment for WILD Phase 3; which includes an extension to the Summer Village of Seba Beach and the Hamlet of Entwistle.

A motion was made by Council Member John McNab that Council support the decision of the West Inter Lake District Water Commission to pursue Phase 3; which includes an extension to the Summer Village of Seba Beach and the Hamlet of Entwistle. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Administration be directed to work with the West Inter Lake District Water Commission to determine an alignment for the West Inter Lake District Water Commission Phase 3; which includes an extension to the Summer Village of Seba Beach and the Hamlet of Entwistle. The motion carried unanimously.

Mayor and Council Member Matters[RFD 18-211](#)

TransAlta Lease - Wabamun Lake South Side Boat Launch

Proposed Motion

That Council direct Administration to cease any further action relating to the Wabamun Lake South Side Boat Launch until such time as an alternate provincial and/or federal funding source is identified.

A motion was made by Council Member Tracey Melnyk that the TransAlta Lease - Wabamun Lake South Side Boat Launch be tabled to a meeting in November 2019. The motion carried unanimously.

[RFD 18-212](#)

Councillor Event Budget

Proposed Motion

That Council approve the modification of the individual Mayor and Councillor Event budget allocations to a general Mayor and Council Event allocation in the amount of \$8,000 to be included in the 2019 budget.

A motion was made by Council Member AnnLisa Jensen that Council approve the modification of the individual Mayor and Councillor Event budget allocations to a general Mayor and Council Event allocation in the amount of \$8,000 to be included in the 2019 budget.

Recess

Mayor Shaigec recessed the meeting at 11:04 a.m. and reconvened the meeting at 11:12 a.m.

[RFD 18-212](#)

Councillor Event Budget

Proposed Motion

That Council approve the modification of the individual Mayor and Councillor Event budget allocations to a general Mayor and Council Event allocation in the amount of \$8,000 to be included in the 2019 budget.

Council Member AnnLisa Jensen withdrew the motion to approve the modification of the individual Mayor and Councillor Event budget allocations to a general Mayor and Council Event allocation in the amount of \$8,000 in the 2019 budget.

Legislative Matters[POL 18-008](#)

Public Engagement Policy C-AD51

Proposed Motion

That revised Public Engagement Policy C-AD51 be approved, as presented.

A motion made by Council Member John McNab that revised Public Engagement Policy C-AD51 be approved, as presented.

A motion was made by Council Member AnnLisa Jensen that revised Public Engagement Policy C-AD51 be tabled. The motion carried unanimously.

COMMUNICATIONS

[COM 18-059](#)

Valid Petition for Road Subdivision Surfacing for 51310 Range Road 261 (SE 23-51-26-W4M)

Proposed Motion

That Council confirm receipt of a valid petition for subdivision surfacing at 51310 Range Road 261 (SE 23-51-26-W4M) under Policy C-EN01.

A motion was made by Council Member AnnLisa Jensen that Council confirm receipt of a valid petition for subdivision surfacing at 51310 Range Road 261 (SE 23-51-26-W4M) under Policy C-EN01. The motion carried unanimously.

[COM 18-060](#)

Rural Municipalities of Alberta Contact Newsletters

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the Rural Municipalities of Alberta Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 18-061](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 18-062](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Phyllis Kobasiuk reported on the Heritage Agricultural Days event.
2. Council Member AnnLisa Jensen reported on the North Saskatchewan Headwaters Alliance Strategic Session and the AUMA Conference.
3. Council Member John McNab reported on the Heritage Agricultural Days event.
4. Council Member Jackie McCuaig reported on the AUMA Conference.
5. Council Member Tracey Melnyk reported on the Yellowhead Regional Library Board Executive meeting.
6. Mayor Shaigec provided an update regarding the fundraising of the U of A

Botanic Gardens.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:51 a.m.

Mayor

Manager, Legislative Services