



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 23, 2018

9:00 AM

Council Chambers

Organizational Meeting - No audio or video recording available for this meeting.

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, General Manager, Corporate Services
Dave Cross, General Manager, Agriculture, Community & Protective Services
Christine Beveridge, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

Administration introduced Nancy Domijan, Manager, Development Planning and Safety Codes. Council welcomed Ms. Domijan to Parkland County.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the October 23, 2018 Organizational meeting agenda be adopted, as presented. The motion carried unanimously.

COUNCIL CONDUCT

[RFD 18-169](#)

Norms and Values for Members of Council

Proposed Motion

That Council adopt the Norms and Values for Members of Council, as presented, to guide Council members during their upcoming term of office.

A motion was made by Council Member John McNab that the Norms and Values for members of Council be adopted, as presented to guide Council members during their upcoming term of office. The motion carried unanimously.

OATH OF OFFICE - DEPUTY MAYOR

[RFD 18-171](#)

Deputy Mayor Affirmation

Council Member Tracey Melnyk - Organizational Meeting 2018 to February 28, 2019

Council Member Phyllis Kobasiuk - March 1, 2019 to June 30, 2019

Council Member Darrell Hollands - July 1, 2019 to Organizational Meeting 2019

At this time, Christine Beveridge, Manager, Legislative Services will administer Oaths of Office to the three Councillors who will serve as Deputy Mayor the for ensuing year.

At this time, Manager of Legislative Services, Christine Beveridge administered the Affirmation of Deputy Mayors to Council Members Tracey Melnyk and Phyllis Kobasiuk who will serve as Deputy Mayor for the ensuing year, as follows:

Council Member Tracey Melnyk - Organizational Meeting 2018 to February 28, 2019

Council Member Phyllis Kobasiuk - March 1, 2019 to June 30, 2019

TO ESTABLISH DATES FOR REGULAR MEETINGS OF COUNCIL

[RFD 18-172](#)

To Establish Dates for Regular Meetings of Council

Proposed Motion

For 2018-2019, regular meetings of Council will be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings of Council scheduled for:

- December 25, 2018 (Seasonal Break)
- July 23 and August 13, 2019 (Summer Break)

A motion was made by Council Member Jackie McCuaig that for 2018-2019, regular meetings of Council will be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings of Council scheduled

for:

- December 25, 2018 (Seasonal Break)
- July 23 and August 13, 2019 (Summer Break)

The motion carried unanimously.

[RFD 18-241](#)

To Establish 2018 Council Budget Meetings

Proposed Motion

That Council Budget meetings be scheduled November 6 (afternoon), November 7 (all day), and November 8 (morning), 2018.

A motion was made by Council Member Phyllis Kobasiuk that Council Budget meetings be scheduled November 6 (afternoon), November 7 (all day), and November 8 (morning), 2018. The motion carried unanimously.

[RFD 18-173](#)

To Establish 2019 Council Organizational Meeting

Proposed Motion

That the 2019 Organizational Meeting be scheduled on Tuesday, October 22, 2019, in Council Chambers, commencing at 9:00 a.m.

A motion was made by Council Member Tracey Melnyk that the 2019 Organizational Meeting be scheduled on Tuesday, October 22, 2019, in Council Chambers, commencing at 9:00 a.m. The motion carried unanimously.

[RFD 18-174](#)

To Establish Committee of the Whole Meeting Dates

Proposed Motion

For 2018-2019, regular meetings of the Committee of the Whole meetings will be held the first Tuesday of every month, and the third Tuesday of every second month of the ensuing year in Council Chambers, commencing at 9:00 a.m., with no meetings scheduled for:

- December 18, 2018 (Seasonal Break)
- January 1, 2019 (Seasonal Break)
- August 6, 2019 (Summer Break)

A motion was made by Council Member AnnLisa Jensen that for 2018-2019, regular meetings of the Committee of the Whole meetings will be held the first Tuesday of every month, and the third Tuesday of every second month of the ensuing year in Council Chambers, commencing at 9:00 a.m., with no meetings scheduled for:

- December 18, 2018 (Seasonal Break)
- January 1, 2019 (Seasonal Break)
- August 6, 2019 (Summer Break)

The motion carried unanimously.

[RFD 18-214](#)

To Establish Subdivision and Development Appeal Board Meeting Schedule

Proposed Motion

For 2018-2019, meetings of the Subdivision and Development Appeal Board will be held the first and third Monday of each month in Council Chambers, commencing at 2:00 p.m.

A motion was made by Council Member John McNab that for 2018-2019, meetings of the Subdivision and Development Appeal Board will be held the first and third Monday of each month in Council Chambers, commencing at 2:00 p.m. The motion carried unanimously.

COMMITTEE APPOINTMENTS[RFD 18-231](#)

Appointment of Weed Inspectors

Proposed Motion

That the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, Agricultural Operations Supervisor, and the Rural Extension Coordinator be appointed as Weed Inspectors for the ensuing year pursuant to the *Weed Control Act*, Section 7.

A motion was made by Council Member Phyllis Kobasiuk that the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, Agricultural Operations Supervisor, and the Rural Extension Coordinator be appointed as Weed Inspectors for the ensuing year pursuant to the Weed Control Act, Section 7. The motion carried unanimously.

[RFD 18-232](#)

Appointment of Pest Control Officers

Proposed Motion

That the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, Agricultural Services Operations Supervisor, and the Rural Extension Coordinator be appointed as Pest Control Officers for the ensuing year pursuant to the *Agricultural Pests Act*, Sections 9-10.

A motion was made by Council Member John McNab that the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, Agricultural Services Operations Supervisor, and the Rural Extension Coordinator be appointed as Pest Control Officers for the ensuing year pursuant to the Agricultural Pests Act, Sections 9-10. The motion carried unanimously.

[RFD 18-233](#)

Appointment of Soil Conservation Officers

Proposed Motion

That the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, and Agricultural Services Operations Supervisor be appointed as Soil Conservation Officers for the ensuing year pursuant to the *Soil Conservation Act*, Section 15.

A motion was made by Council Member Jackie McCuaig that the Agricultural Services Manager, Agricultural Services Agronomics Supervisor, and Agricultural Services Operations Supervisor be appointed as Soil Conservation

Officers for the ensuing year pursuant to the Soil Conservation Act, Section 15.
The motion carried unanimously.

[RFD 18-175](#)

Committee and Board Appointments

Proposed Motion

That the appointments to committees and boards under the authority of the *Municipal Government Act* and other Acts be approved, effective October 23, 2018 at the 2018 Organizational Meeting for the ensuing year, as recommended and presented in Attachment 1.

A motion was made by Council Member Tracey Melnyk that appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, effective October 23, 2018 at the 2018 Organizational Meeting for the ensuing year, as follows:

Internal:

Agricultural Service Board

- Councillor Hollands, Councillor McNab

Community Sustainability Committee

- Councillor Kobasiuk, Councillor McCuaig

Economic Diversification Committee

- Mayor Shaigec, Councillor Melnyk

Subdivision and Development Appeal Board

- No appointment

External:

Parkland County Municipal Library Board

- Councillor Melnyk, Councillor McCuaig

Yellowhead Regional Library Board

- Councillor Melnyk , Councillor McCuaig (Alternate)

Alberta Capital Region Wastewater Commission

- Councillor Hollands, Councillor McCuaig

Alternate Land Use Services (ALUS)

- Councillor Kobasiuk, Councillor McNab (Alternate)

Athabasca Watershed Council

- No appointment

Edmonton Metropolitan Region Board

- Mayor Shaigec, Councillor Kobasiuk

Edmonton Metropolitan Region Board Agricultural Master Plan Task Force

- Mayor Shaigec, Councillor Hollands (Alternate)

Edmonton Metropolitan Region Board Regional Transit Service

- Mayor Shaigec, Councillor Hollands

Edmonton Global

- Mayor Shaigec, Deputy Mayor (Alternate)

Capital Region Parkland Water Services Commission

- Councillor Hollands, Councillor McCuaig

City of Spruce Grove Annexation Committee

- Mayor Shaigec, Councillor Hollands, Councillor McCuaig

Edmonton Regional Airport Appointers Committee

- Mayor Shaigec

The Evergreens Foundation

- Councillor Melnyk, Councillor McNab (Alternate)

Heritage Agricultural Society Board of Directors

- Councillor Kobasiuk, Councillor Jensen (Alternate)

Horizon Stage Theatre Advisory Board

- No appointment

Inter-Municipal Collaboration Committee

- No appointment

Keephills Power Project Steering Committee

- Councillor McNab, Councillor Kobasiuk (Alternate)

Lake Isle and Lac Ste Anne Water Quality Management Society

- No appointment

Meridian Foundation

- Councillor McCuaig, Councillor Kobasiuk (Alternate)

North Saskatchewan Watershed Alliance

- Councillor McNab

North Saskatchewan Headwaters Alliance

- Councillor Jensen

Parkland/Stony Plain Regional Waste Authority

- Councillor Kobasiuk, Councillor Hollands

Pembina Agricultural and Recreational Society

- Councillor Melnyk

River Valley Alliance

- Councillor Jensen, Councillor Kobasiuk (Alternate)

Spruce Grove/Stony Plain Community Policing Advisory Committee

- Councillor Jensen, Councillor McCuaig (Alternate)

Stony Plain & Parkland Pioneer Museum Society Board of Directors

- Councillor McNab, Councillor Jensen (Alternate)

Stony Plain Seed Cleaning Association

- Councillor McNab, Councillor McCuaig (Alternate)

Sturgeon River Watershed Alliance Steering Committee

- Councillor Jensen

Tri-Municipal Leisure Facility Board

- Councillor Hollands, Councillor Melnyk (Alternate)

West Inter Lake District (WILD) Regional Water Services Commission

- Mayor Shaigec, Councillor Melnyk (Alternate)

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 9:15 a.m.

Mayor

Manager, Legislative Services