



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, October 23, 2018

9:30 AM

Council Chambers

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**Regular Council Meeting - No audio or video recording available for this meeting.**

### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:30 a.m.**

**Present:** 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

#### **Administration:**

**Michael Heck, Chief Administrative Officer (in part)**  
**Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)**  
**Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)**  
**Laura Swain, General Manager, Corporate Services (in part)**  
**Rob McGowan, General Manager, Operations Services (in part)**  
**Christine Beveridge, Manager, Legislative Services**  
**Stephen Fegyverneki, Manager, Current Planning, Planning & Development Services (in part)**  
**Jasmine Hall, Municipal Planning Intern, Planning & Development Services (in part)**  
**Martin Frigo, Manager, Long Range Policy Planner, Planning & Development Services (in part)**  
**Rachelle Trovato, Planner, Planning & Development Services (in part)**  
**Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)**  
**Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)**

### INSPIRATIONAL REFLECTION

**Council Member AnnLisa Jensen offered a short inspirational reflection.**

## ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the October 23, 2018 regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 18-026](#)

Adoption of the October 9, 2018 Council Meeting Minutes

#### **Proposed Motion**

That the Council meeting minutes of October 9, 2018 be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the Council meeting minutes of October 9, 2018 be adopted, as presented. The motion carried unanimously.

## DELEGATIONS

### [App 18-101](#)

APPOINTMENT - 9:30 a.m.

Royal Canadian Legion Branch 256 Stony Plain - Poppy Presentation (Gord Morrison)

Members of the Royal Canadian Legion presented poppies to members of Council, Administration, and those seated in the gallery. Council thanked the Royal Canadian Legion Branch 256 Stony Plain for their attendance.

## NEW BUSINESS

### **Chief Administrative Officer**

### [RFD 18-237](#)

Spruce Grove Annexation - Consultant Funding

#### **Proposed Motion**

That Council approve up to \$105,000 for consulting work for the City of Spruce Grove's Annexation proposal funded by the Long-Term Sustainability Reserve.

A motion was made by Council Member Jackie McCuaig that an amount of up to \$105,000 be approved for consulting work for the City of Spruce Grove's Annexation proposal funded by the Long-Term Sustainability Reserve. The motion carried unanimously.

**Legislative Matters****RFD 18-204**

Summer Village of Lakeview / Parkland County Intermunicipal Development Plan

**Proposed Motion**

That the exemption of completing the Summer Village of Lakeview / Parkland County Intermunicipal Development Plan be approved in accordance with Ministerial Order No. MSL:047/18.

**A motion was made by Council Member John McNab that the exemption of completing the Summer Village of Lakeview/Parkland County Intermunicipal Development Plan be approved in accordance with Ministerial Order Number MSL:047/18. The motion carried unanimously.**

**DELEGATIONS****App 18-073**

Public Input - 9:45 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

**Legislative Matters****BL 18-054**

Proposed Amendment to the Land Use Bylaw to Remove the Whitewood Direct Control Overlay (Bylaw 2018-25)

**Proposed Motions**

1. That Bylaw 2018-25 receive first reading.
2. That a Public Hearing be scheduled on November 27, 2018 at 9:30 a.m. at Parkland County Centre to hear public comment regarding Bylaw 2018-25.

**A motion was made by Council Member Tracey Melnyk that Bylaw 2018-25 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that a public hearing be scheduled on November 27, 2018 at 9:30 a.m. at Parkland County Centre to hear public comment regarding Bylaw 2018-25. The motion carried unanimously.**

**BL 18-055**

Bylaw 2018-26 Subdivision and Development Appeal Board

**Proposed Motion**

1. That Bylaw 2018-26 receive first reading.
2. That Bylaw 2018-26 receive second reading.
3. That Bylaw 2018-26 be presented at this meeting for third reading.
4. That Bylaw 2018-26 receive third and final reading.

**A motion was made by Council Member AnnLisa Jensen that Bylaw 2018-26 receive first reading. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member McNab and Council Member Melnyk

**Against:** 1 - Council Member Kobasiuk

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-26 receive second reading. The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member McNab and Council Member Melnyk

**Against:** 1 - Council Member Kobasiuk

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-26 be presented at this meeting for third reading. The motion was voted as follows:**

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member McNab and Council Member Melnyk

**Against:** 1 - Council Member Kobasiuk

### **Chief Financial Officer**

#### **RFD 18-206**

Cancellation of 2018 Municipal Property Taxes Due to Burn Down (Roll Number 3098000)

#### **Proposed Motion**

That Council cancel a portion of the 2018 taxes on Roll Number 3098000 in the amount of \$208.13 due to burn down of a residence on 51304 SH 759, as per Attachment 2.

**A motion was made by Council Member John McNab a cancellation of a portion of the 2018 taxes on Roll Number 3098000 in the amount of \$208.13 be approved due to burn down of a residence on 51304 SH 749, as presented. The motion carried unanimously.**

### **COMMUNICATIONS**

#### **COM 18-067**

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletters be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented. The motion carried unanimously.**

#### **COM 18-065**

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Federation of**

Canadian Municipalities update be received for information, as presented.  
The motion carried unanimously.

#### [COM 18-066](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that Committee Reports be received for information, as follows:**

1. Council Member AnnLisa Jensen reported on the Agricultural Service Board Conference, the Spruce Grove Chamber of Commerce event, the Sturgeon Watershed Alliance, the scheduled appointment later at this meeting with Western Ranchlands, and her appointment as Director with the Nature Conservancy of Canada.
2. Council Member Jackie McCuaig reported on the Pembina Zone meeting, the Stony Plain Rotary and Chamber of Commerce event, the tour of the future Cannabis facility in Parkland County, the Meridian Foundation, and the appointment to the Alberta Seniors Housing and Community Association as Vice President of the North Region .
3. Council Member Tracey Melnyk reported on the Parkland Library Board meeting held at Keephills, the Evergreen Foundation's annual Strategic Planning Session, and the Yellowhead Regional Library Board.
4. Council Member John McNab reported on the Agricultural Service Board Conference, the Pioneer Museum City Slickers event, the Harvest Festival, Student Exchange Program and the upcoming Christmas event at the Pioneer Museum.
5. Council Member Phyllis Kobasiuk reported on the Pembina Zone meeting, the Cannabis facility tour, the Brownlee LLP dedication event, and the Agricultural Service Board Conference.
6. Mayor Shaigec reported on the Edmonton Metropolitan Region Board meeting.

The motion carried unanimously.

#### **Recess**

Mayor Shaigec recessed the meeting at 10:24 a.m. and reconvened the meeting at 10:31 a.m.

#### **DELEGATIONS**

#### [BL 18-038](#)

PUBLIC HEARING - 10:30 a.m.  
Parkland County and Lac Ste. Anne County Intermunicipal Development Plan  
Bylaw 2018-19

##### **Proposed Motions**

1. That Bylaw 2018-19 receive first reading.
2. That Bylaw 2018-19 receive second reading.
3. That Bylaw 2018-19 be presented at this meeting for third reading.
4. That Bylaw 2018-19 receive third and final reading.

**A motion was made by Council Member Tracey Melnyk that Bylaw 2018-19 receive first reading. The motion carried unanimously.**

*Mayor Shaigec called the public hearing to order at 10:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2018-19, and explained the process of the hearing.*

*Administration presented background information on Bylaw 2018-19.*

*Verbal Submissions:*

*There were no verbal submissions presented.*

*Written Submissions:*

*1. Lehigh Hanson Materials Limited supports Bylaw 2018-19. As an aggregate pit operator, transportation and haul routes are important and a mechanism to ensure equitable cost sharing between operators using common haul routes that should be considered in the IDP in the event that natural resources originating in one County are hauled through the adjacent County; and, recommends that the IDP addresses how future natural resource developments will contribute to the overall cost of the upgrades for haul roads when they are used by operators from both Counties.*

*Mayor Shaigec closed the public hearing at 10:44 a.m.*

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-19 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that Bylaw 2018-19 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-19 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## **BUSINESS ARISING**

### **[BL 18-050](#)**

Parkland County and Lac Ste. Anne County Intermunicipal Collaboration Framework Bylaw 2018-15

#### **Proposed Motion**

1. That Bylaw 2018-15 receive third and final reading.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-15 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## **Recess**

**Mayor Shaigec recessed the meeting at 10:47 a.m. and reconvened the meeting at 11:00 a.m.**

## DELEGATIONS

### [App 18-072](#)

Appointment - 11:00 a.m.

Western Ranchlands

(Sheldon Atwood, President and CEO,

John Cross, Chairman and COO

Barry Worbets, Vice President, Environment and Sustainability

Gerry Taillieu, Tomahawk Ranch Manager)

**Western Ranchlands Sheldon Atwood, John Cross, Barry Worbets, and Gerry**

**Taillieu presented the operations and advancement of the Tomahawk Ranch.**

**Council thanked members of Western Ranchlands for their presentation.**

## IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

## CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:36 a.m.

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Mayor

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Manager, Legislative Services