



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 16, 2018

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Jackie McCuaig called the meeting to order at 9:00 a.m.

Present: 4 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member John McNab and Council Member Tracey Melnyk

Absent: 3 - Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Dave Cross, General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Rob McGowan, General Manager, Infrastructure Services
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs
Jeff Dyck, Director, Financial Planning & Treasury (in part)
Marc Ficht, Director, Assessment & Revenue Services (in part)
Martin Frigo, Manager, Long Range Policy Planning (in part)
Rachelle Trovato, Planner (in part)
Arlan Delisle, Director, Legal Services (in-part)
Christine Beveridge, Manager, Legislative Services
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member Tracey Melnyk that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 18-025](#)

Unadopted Committee of the Whole October 16, 2018 Meeting Minutes

Proposed Motion

That the Committee of the Whole meeting minutes of October 16, 2018 be adopted, as presented.

A motion was made by Committee Member John McNab that the minutes of the October 2, 2018 Committee of the Whole meeting be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Chief Financial Officer

[RFD 18-235](#) Long Term Capital Plan Project Update

Tim Duhamel of BLOOM Centre for Municipal Education presented the Long Term Capital Plan Project Update. Jeff Dyck, Director, Financial Planning & Treasury presented the Major Capital Projects Update.

[RFD 18-228](#) Regulated Industrial Property Assessment

Marc Ficht, Director, Assessment & Revenue Services presented the Regulated Industrial Property Assessment.

[RFD 18-220](#) TransAlta Tax Appeal Update 2018

Marc Ficht, Director, Assessment and Revenue Services presented the TransAlta Tax Appeal Update.

DELEGATIONS

[App 18-065](#) Public Input - 9:15 a.m. (10 mins.)

Committee Chair Jackie McCuaig asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

General Manager, Corporate Services

[RFD 18-227](#) Information Technology Update - Enterprise Architecture Plan

Ken Van Buul, General Manager Corporate Services, Marc Ficht, Director, Assessment & Revenue Services and Robert Brassard, Contractor presented the Information Technology Update-Enterprise Architecture Plan.

DELEGATIONS

[App 18-066](#) Appointment - 10:00 a.m.
Tri-Leisure Centre Annual Budget
Kathy Sadek - Financial Supervisor/Acting General Manager

Kathy Sadek, Financial Supervisor/Acting General Manager and Greg Dooley, Board Chair from the TransAlta Tri-Leisure Centre presented the draft 2019

Budget for the Tri-Leisure Centre.

NEW BUSINESS

General Manager, Development Services

[RFD 18-225](#)

Draft Parkland County and Village of Spring Lake Intermunicipal Development Plan

Martin Frigo, Manager, Long Range Policy Planning and Rachelle Trovato, Planner presented the draft Parkland County and Village of Spring Lake Intermunicipal Development Plan.

Chief Administrative Officer

[RFD 18-168](#)

Municipal Government Act Update

Christine Beveridge, Manager, Legislative Services presented the Municipal Government Act update.

COMMUNICATIONS

[COM 18-064](#)

Rural Municipalities of Alberta Contact Newsletter

No items were discussed by the Committee Members.

[COM 18-063](#)

Federation of Canadian Municipalities Update

No items were discussed by the Committee Members.

IN-CAMERA SESSION

[RFD 18-230](#)

In-Camera Session

Proposed Motion

That the Committee of the Whole convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 24, 25 and 27 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Committee Member Tracey Melnyk that the Committee of the Whole convene In-Camera at 10:51 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 24, 25 and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

Present: 4 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member John McNab and Council Member Tracey Melnyk

Absent: 3 - Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, Director, Legal Services (in-part)
Dave Cross, General Manager, Community Services
Ken Van Buul, General Manager, Corporate Services
Rob McGowan, General Manager, Infrastructure Services
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs
Marc Ficht, Director, Assessment & Revenue Services
Jeff Dyck, Director, Financial Planning & Treasury
Christine Beveridge, Manager, Legislative Services
Sheryl Cammidge, Recording Secretary

FOIP Section 24 - Advice from officials
FOIP Section 25 - Harmful to economic interests of a public body
FOIP Section 27 - Legal privilege

[RFD 18-234](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That the Committee of the Whole revert to regular session.

A motion was made by Committee Member John McNab that the Committee of the Whole revert to regular session at 11:07 a.m. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for November 6, 2018 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Jackie McCuaig adjourned the meeting at 11:08 a.m.

Committee Chair

Recording Secretary