



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, March 26, 2019

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Rod Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer - in-part  
Laura Swain, General Manager, Corporate Services - in-part  
Arlan Delisle, County Solicitor, Legal Services - in-part  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Rob McGowan, General Manager, Operations Services  
Jeff Dyck, Director, Financial Planning & Treasury - in-part  
Krista Quesnel, Manager, Community Sustainability - in-part  
Mark Edwards, Director, Economic Diversification - in-part  
Marc Ficht, Director, Assessment & Revenue Services - in-part  
Stephen Fegyverneki, Manager, Current Planning - in-part  
Lauren Aebig, Manager, Strategic Planning & Intergovernmental Affairs - in-part  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the March 26, 2019 Council meeting agenda be adopted, as presented. The motion carried unanimously.

## CONSENT AGENDA

A motion was made by Council member Phyllis Kobasiuk that Council consent to approve the following agenda items without debate:

Item Number: 4.1

Adoption of the March 12, 2019 Council Meeting Minutes

That the March 12, 2019 Council meeting minutes be adopted, as presented.

Item Number: 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

## NEW BUSINESS

### Legislative Matters

#### [POL 19-003](#)

Revised Contaminated Sites Policy C-ES07

#### **Proposed Motion**

That revised Contaminated Sites Policy C-ES07 be approved, as presented.

A motion was made by Council Member Jackie McCuaig that revised Contaminated Sites Policy C-ES07 be approved, as presented. The motion carried unanimously.

## BUSINESS ARISING

#### [RFD 19-034](#)

Revised Elected Official Remuneration Policy C-AD22 (Council Compensation Committee Policy C-AD22)

#### **Proposed Motion**

That revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

Administration presented revised Council Remuneration Policy C-AD22. The item was deferred to later in this meeting.

## DELEGATIONS

#### [App 19-012](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Rod Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

**BUSINESS ARISING**[RFD 19-034](#)

Revised Elected Official Remuneration Policy C-AD22 (Council Compensation Committee Policy C-AD22)

**Proposed Motion**

That revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

**A motion was made by Council Member AnnLisa Jensen that revised Elected Official Remuneration Policy C-AD22 be approved, as presented; and, that Elected Official Remuneration Schedule "A" be approved effective January 1, 2019.**

**A motion was made by Council Member Tracey Melnyk that revised Elected Official Remuneration Policy C-AD22, be approved after the next Council Election. The motion failed by the following vote:**

**For:** 1 - Council Member Melnyk

**Against:** 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands and Council Member McNab

*Mayor Rod Shaigec gave the Chair to Deputy Mayor Phyllis Kobasiuk.*

**A motion was made by Mayor Rod Shaigec that revised Elected Official Remuneration Policy C-AD22 be amended, by replacing the "Alternate" definition as follows:**

**Definitions:**

**"Alternate is the individual(s) who is appointed to a board/committee/commission as an alternate member and is expected to attend on behalf of the appointed elected official when they are unable to attend, or when invited by the appointed elected official and approved by Council by a resolution passed at a public meeting, or through an invitation from the board/committee/commission chair. If the Chair person is a member of Parkland County Council, the alternate's attendance must be approved by a Council resolution."**

**The motion failed by the following vote:**

**For:** 1 - Mayor Shaigec

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

*Deputy Mayor Phyllis Kobasiuk gave the Chair back to Mayor Rod Shaigec.*

**This item was further deferred to later in this meeting.**

## DELEGATIONS

### [BL 19-008](#)

PUBLIC HEARING - 9:30 a.m.

Proposed Road Closure Bylaw 2019-02

(Undeveloped Road Allowance located along the West boundary of the SE-08-54-27-W4)

#### **Proposed Motion**

That Bylaw 2019-02 receive first reading.

*Mayor Shaigec called the public hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2019-02, and explained the process of the hearing.*

*Administration presented Bylaw 2019-02.*

*Verbal Submissions: There were no verbal submissions.*

*Written Submissions: There were no written submissions.*

*Mayor Rod Shaigec closed the public hearing at 9:36 a.m.*

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2019-02 receive first reading. The motion carried unanimously.**

## BUSINESS ARISING

### [RFD 19-034](#)

Revised Elected Official Remuneration Policy C-AD22 (Council Compensation Committee Policy C-AD22)

#### **Proposed Motion**

That revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

*Mayor Rod Shaigec gave the Chair to Deputy Mayor Phyllis Kobasiuk.*

**A motion was made by Mayor Rod Shaigec that revised Elected Official Remuneration Policy C-AD22 be amended by replacing Standards, 1. Basic Honorarium, iii. as follows:**

**Standards, 1. Basic Honorarium, iii.:**

**"Meetings with the Chief Administrative Officer (CAO) and/or staff to discuss County business held on Council or Committee of the Whole meeting days where the working day does not exceed eight (8) hours."**

**The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands and Council Member Melnyk

**Against:** 3 - Council Member Jensen, Council Member Kobasiuk and Council Member McNab

**A motion was made by Mayor Rod Shaigec that revised Elected Official Remuneration Policy C-AD22 be amended by adding the following:**

**Per Diems, c, xvi.:**

**"Total claims cannot exceed one and one half per diems per day."**

**The motion failed by the following vote:**

**For:** 1 - Mayor Shaigec

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

**A motion was made by Mayor Rod Shaigec that revised Elected Official Remuneration Policy C-AD22 be amended by adding the following:**

**Schedule "B":**

**"Per diems are not included in the calculation of Elected Official's Conference and Convention budgets."**

**The motion carried unanimously.**

*Deputy Mayor Phyllis Kobasiuk gave the Chair back to Mayor Rod Shaigec.*

**Mayor Rod Shaigec called on the original motion made by Council Member AnnLisa Jensen that revised Elected Official Remuneration Policy C-AD22 be approved, as amended, and that Elected Official Remuneration Schedule "A" be approved effective January 1, 2019.**

**The motion carried by the following vote:**

**For:** 6 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands and Council Member McNab

**Against:** 1 - Council Member Melnyk

## **NEW BUSINESS**

## **COMMUNICATIONS**

### [COM 19-016](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

**A motion was made Council Member AnnLisa Jensen that the Federation of Canadian Municipalities update be received for information, as present. The motion carried unanimously.**

[COM 19-017](#)

## Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Tracey Melnyk that the Committee Reports be received for information, as follows:**

- 1. Council Member Jackie McCuaig reported on the Rural Municipalities of Alberta Conference.**
- 2. Council Member AnnLisa Jensen reported on the River Valley Alliance, Chamber of Commerce Awards, Stony Plain Chamber of Commerce Annual General Meeting, Brownlee Spring luncheon and the Acheson Business Association breakfast events.**
- 3. Council Member Phyllis Kobasiuk reported on the President's Association Community Spring Forum event in Duffield, All Staff Workshop, Public Committee Member's Appreciation Dinner at Keephills, Brownlee Spring luncheon event and the Rural Municipalities of Alberta Conference.**
- 4. Council Member John McNab reported on the Pioneer Museum meeting.**
- 5. Council Member Tracey Melnyk reported on the Pembina Agricultural & Recreational Society meeting in Evansburg, attendance on behalf of Council Member Darrell Hollands at the Tri-Municipal Leisure Facility Board of Directors meeting, Edmonton Metropolitan Region Board Transit Transition Team meeting, and the Acheson Business Association breakfast event.**
- 6. Mayor Rod Shaigec reported on the Edmonton Metropolitan Region Board Agricultural Master Plan Task Force.**

The motion carried unanimously.

**CLOSED SESSION**

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Administration:**

**Michael Heck, Chief Administrative Officer - Administrative Liaison**

**Laura Swain, General Manager, Corporate Services - Corporate Advisor - in-part**

**Arlan Delisle, County Solicitor, Legal Services - Legal Advisor**

**Dave Cross, General Manager, Agriculture, Community & Protective Services - Community Advisor**

**Rob McGowan, General Manager, Operations Services - Land Advisor**

**Marc Ficht, Director, Assessment & Revenue Services - Financial Advisor**

**Lauren Aebig, Manager, Strategic Planning & Intergovernmental Affairs -**

Strategic Planning Advisor - in-part  
Barb Williams, Manager, Legislative Services - Parliamentarian  
Lois Tyerman, Legislative Officer, Legislative Services - Recording Secretary

[RFD 19-059](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member John McNab that Council convene in closed session at 10:20 a.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

[PRE 19-022](#)

Legal Matter - Legal Update  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege

[RFD 19-063](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular Council meeting session.

A motion was made by Council Member Phyllis Kobasiuk that Council revert to regular Council meeting session at 10:59 a.m. The motion carried unanimously.

## DELEGATIONS

[App 19-013](#)

APPOINTMENT - 11:00 a.m.  
Economic Diversification Committee

**Proposed Motion**

That the Economic Diversification Committee presentation be received for information, as presented.

John Gilchrist, Chairperson, Economic Diversification Committee, Economic Diversification Committee update.

A motion was made by Council Member Tracey Melnyk that the Economic Diversification Committee presentation be received for information, as presented. The motion carried unanimously.

## NEW BUSINESS

**CLOSED SESSION**

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Administration:**

**Michael Heck, Chief Administrative Officer - Administrative Liaison**

**Laura Swain, General Manager, Corporate Services - Corporate Advisor - in-part**

**Arlan Delisle, County Solicitor, Legal Services - Legal Advisor**

**Dave Cross, General Manager, Agriculture, Community & Protective Services - Community Advisor**

**Rob McGowan, General Manager, Operations Services - Land Advisor**

**Marc Ficht, Director, Assessment & Revenue Services - Financial Advisor**

**Lauren Aebig, Manager, Strategic Planning & Intergovernmental Affairs - Strategic Planning Advisor - in-part**

**Barb Williams, Manager, Legislative Services - Parliamentarian**

**Lois Tyerman, Legislative Officer, Legislative Services - Recording Secretary**

[RFD 19-059](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member Phyllis Kobasiuk that Council convene in closed session at 11:34 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

[PRE 19-022](#)

Legal Matter - Legal Update  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege

[PRE 19-023](#)

Land Matter - Jurisdiction Matter  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege

[PRE 19-024](#)

Land Matter - Intermunicipal Collaboration Framework  
FOIP Section 24 - Advice from officials  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 27 - Legal privilege

[RFD 19-063](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular Council meeting session.

A motion was made by Council Member Darrell Hollands that Council revert to regular meeting session at 12:29 p.m. The motion carried unanimously.

**CLOSE OF MEETING**

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Mayor

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Manager, Legislative Services