



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 14, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Council Member Tracey Melnyk called the meeting to order at 9:00 a.m.

Present: 4 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab and Council Member Tracey Melnyk

Absent: 3 - Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Darrell Hollands

Administration:

Tracy Kibblewhite, General Manager, Chief Financial Office

Marc Ficht, Director, Assessment & Revenue Services

Arlan Delisle, County Solicitor, Legal Services

Tom Watts, Director, Human Resources

Dave Cross, General Manager, Agriculture, Community & Protective Services
(in part)

Sarah Mate, Director, Community Services

Rob McGowan, General Manager, Operations Services

Jody Hancock, Director, Engineering Services

Karen Kormos, Supervisor, Development Planning

Rachelle Trovato, Planner

Joshua Culling, Planning Intern

Martin Frigo, Manager, Long Range Policy Planning

Karen Oxley, Current Planner

Barb Williams, Manager, Legislative Services

Sheryl Cammidge, Legislative Officer, Recording Secretary

INSPIRATIONAL REFLECTION

Council Member AnnLisa Jensen offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the May 14, 2019 agenda be adopted as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member AnnLisa Jensen that Council consent to approve the following agenda items without debate:

Item 4.1 - Adoption of April 23, 2019 Council Meeting Minutes

That the April 23, 2019 Council meeting minutes be adopted, as presented.

Item D.1 - Appointment of 2019 Weed and Crop Inspectors

That Council appoint inspectors for the year 2019 pursuant to the provisions of the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10(1), of Alberta as follows: Cassandra Brooke, Lisa Chomyn, Braden Erdman, Karissa Fald, Jo-Anne Maw, Duncan McDonald, Harnoor Mehta, Alana Regier, Chad Ritter, Luc Smith, Gabe Sommer, Jordan Venoit and Kirsten Wasylenchuk.

Item 8.2 - Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Item 8.3 - Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

[RFD 19-104](#)

Village of Wabamun Memorandum of Understanding for Parkland County Fire Hall

Proposed Motion

1. That the Village Wabamun Memorandum of Understanding for the Parkland County Fire Hall be approved, as presented.
2. That the demolition costs of the current arena and tennis courts, including removal of the materials from demolition, in the amount of up to \$250,000 be funded by the County Facilities Restricted Surplus.

A motion was made by Council Member Jackie McCuaig that the Village of Wabamun Memorandum of Understanding for the Parkland County Fire Hall be approved as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that the demolition costs of the current arena and tennis courts, including removal of the materials from demolition, in the amount of up to \$250,000 be funded by the County Facilities Restricted Surplus. The motion carried unanimously.

Legislative Matters

[BL 19-016](#)

Proposed Local Improvement Bylaw 2019-07 for Asphalt Surfacing in

Ashwood Meadows Country Residential Subdivision

Proposed Motions

1. That Bylaw 2019-07 receive first reading.
2. That Bylaw 2019-07 receive second reading.
3. That Bylaw 2019-07 be presented at this meeting for third reading.
4. That Bylaw 2019-07 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw 2019-07 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2019-07 receive second reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-07 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2019-07 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

[RFD 19-110](#)

Draft Whistleblower Policy

Proposed Motion

That the draft Whistleblower Policy be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the draft Whistleblower Policy be received for information, as presented. The motion carried unanimously.

DELEGATIONS[App 19-028](#)

Public Input - 9:15 a.m. (10 mins.)

Council Member Tracey Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Eldon Greanya of the Mewassin Free Methodist Church presented concerns regarding Item E.1 - Municipal Tax Cancellation on Church Manses and provided a written submission.

NEW BUSINESS**Chief Financial Officer**[RFD 19-101](#)

Municipal Tax Cancellation on Church Manses

Proposed Motion

That the cancellation of municipal taxes on church manses cease effective 2020.

A motion was made by Council Member Jackie McCuaig that the cancellation of municipal taxes on church manses cease effective 2020.

A motion was made by Council Member Jackie McCuaig that the Edmonton Metropolitan Region Board, Seniors Foundation, TransAlta Tri-Leisure Centre and Provincial school requisition be taxed and that only the municipal tax portion be cancelled.

This matter was deferred until later in this meeting due to the delegation scheduled for 9:30 a.m.

DELEGATIONS

[BL 19-018](#)

RECONVENE PUBLIC HEARING 9:30 a.m.
Bylaw 2019-01 (Cannabis Related Regulations) Amending Land Use Bylaw 2017-18

Proposed Motions

1. That Bylaw 2019-01 be amended as presented in Attachment 6 - Table of Proposed Amendments.
2. That Bylaw 2019-01 receive second reading.
3. That Bylaw 2019-01 receive third reading.

Council Member Tracey Melnyk reconvened the public hearing at 9:41 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2019-01, and explained the process of the hearing.

Administration presented proposed Bylaw 2019-01.

Verbal Submissions

There were no verbal submissions presented.

Written Submissions

There were no written submissions presented.

Council Member Tracey Melnyk closed the public hearing at 9:59 a.m.

A motion was made by Council Member Jackie McCuaig that Bylaw 2019-01 be amended as presented in Attachment 6 - Table of Proposed Amendments.

A motion was made by Council Member John McNab that Section 12.27 (3)(c) of Bylaw 2019-01 be amended by deleting the first sentence. The motion failed by the following vote:

For: 2 - Council Member McCuaig and Council Member McNab

Against: 2 - Council Member Jensen and Council Member Melnyk

A motion was made by Council Member John McNab that Section 1 (17) of Bylaw 2019-01 be amended by adding:

(f) Section 5.11 RC - Rural Centre District, Subsection 2.

The motion carried unanimously.

Council Member Tracey Melnyk called on the original motion made by Council Member Jackie McCuaig that Bylaw 2019-01 be amended as presented in

Attachment 6 - Table of Proposed Amendments. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2019-01 receive second reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2019-01 receive third and final reading and that it be declared finally passed. The motion carried unanimously.

Recess

Council Member Tracey Melnyk recessed the meeting at 10:17 a.m. and reconvened the meeting at 10:24 a.m.

NEW BUSINESS

Chief Financial Officer

[RFD 19-101](#)

Municipal Tax Cancellation on Church Manses

Proposed Motion

That the cancellation of municipal taxes on church manses cease effective 2020.

Council Member Tracey Melnyk called on the amended motion made by Council Member Jackie McCuaig that the Edmonton Metropolitan Region Board, Seniors Foundation, TransAlta Tri-Leisure Centre and Provincial school requisition be taxed and that only the municipal tax portion be cancelled. The motion failed by the following vote:

For: 2 - Council Member Jensen and Council Member McCuaig

Against: 2 - Council Member McNab and Council Member Melnyk

Council Member Tracey Melnyk called on the original motion made by Council Member Jackie McCuaig that the cancellation of municipal taxes on church manses cease effective 2020. The motion carried by the following vote:

For: 3 - Council Member Jensen, Council Member McCuaig and Council Member Melnyk

Against: 1 - Council Member McNab

Operations Services Matters

[RFD 19-103](#)

Whitewood Employment Area Land Use Planning Scope of Work

Proposed Motion

That the Whitewood Employment Area Land Use Planning Scope of Work be received for information, as presented.

A motion was made by Council Member John McNab that the Whitewood Employment Area Land Use Planning Scope of Work be tabled to the May 28, 2019 Council meeting. The motion carried unanimously.

COMMUNICATIONS

[COM 19-028](#) Petition Against Local Improvement Surfacing 51310 Range Road 261, SE 23-51-26-W4M

Proposed Motion

That the petition against local improvement surfacing at 51310 Range Road 261, SE 23-51-26-W4M be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the petition against local improvement surfacing at 51310 Range Road 261, S.E. 23-51-26-W4M be received for information, as presented. The motion carried unanimously.

[COM 19-031](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as follows:

1. Council Member Jackie McCuaig reported on the Capital Region Parkland Water Services Commission.
2. Council Member AnnLisa Jensen reported on the North Saskatchewan Headwaters Alliance, a joint Council meeting with the Town of Stony Plain and the Fire Services Gala.
3. Council Member John McNab reported on the Civic Appreciation Lunch at the Stony Plain and Parkland Pioneer Museum.
4. Council Member Tracey Melnyk reported on the Yellowhead Regional Library Board.

The motion carried unanimously.

CLOSE OF MEETING

Council Member Tracey Melnyk closed the meeting at 10:45 a.m.

Mayor

Manager, Legislative Services